Waterbury Board of Education

THE CITY OF WATERBURY 236 Grand Street ~ Waterbury, CT 06702 203-574-8009

M E M O R A N D U M

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: January 6, 2026

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Workshop/Committee Meetings, January 8, 2026, Walsh School

The Committees of the Board of Education will meet on Thursday, January 8, 2026, 5:30 p.m., Walsh School, 55 Dikeman Street, Waterbury, Connecticut.

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at https://youtu.be/ksNflE-CzY0

A G E N D A

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

PRINCIPAL'S REPORT – Dr. Maureen Wilson

PUBLIC SPEAKING

1. *Committee of the Whole/15 minutes* ~ Update: School Culture and Climate – J. Davis.

2. *Committee of the Whole/5 minutes* ~ Request approval of First Amendment to Education Affiliation Agreement with Trinity Health of New England Corporation, Inc. to provide students with educational experience as part of their professional preparation – J. Frenis, M. Merati.

3. *Committee on Finance/5 minutes* ~ Request approval to apply for the Connecticut State Department of Education FIRST Robotics Mini Grant – L. Allen Brown, J. Frenis, M. Merati.

4. *Committee on Finance/ 5 minutes* ~ Request approval of an Award Agreement for funding from Special Olympics, sub-awarded through CT Associations of Schools and administered by the CAS/CIAC/Unified Sports® - J. Frenis, J. Gorman.

5. *Committee on Finance/5 minutes* ~ Request approval of a Contract with Northwest Regional Workforce Investment Board, Inc., at no cost, for CWP Adult Education Remediation for CareerConneCT clients – J. Frenis.

6. *Committee on Finance/ 5 minutes* ~ Request approval to accept the CT Department of Agriculture CT Grown for CT Kids Grant (CTG4CTK) and approve contract for the same – L. Allen Brown, J. Frenis, M. Merati.

7. *Committee on Finance/5 minutes* ~ Request approval of Amendment No. 1 to the Agreement with Capitol Region Education Council (CREC) for special education programs for children – T. Menzies.

8. *Committee on Finance/ 5 minutes* ~
   a) November 2025 Monthly Expenditure Report – D. Biolo.
   b) Budget Timeline – D. Biolo

9. *Committee on Finance/ 5 minutes* ~ Request approval of a Services Agreement with ParentSquare, Inc. for a School District Communication Platform – N. Albini.

10. *Committee on Building & School Facilities/2 minutes* ~ Use of school facilities by school organizations and/or City departments – N. Albini.

11. *Committee on Building & School Facilities/2 minutes* ~ Use of school facilities by outside organizations and/or waiver requests – N. Albini.

12. *Superintendent's Update* ~ Dr. Schwartz.

13. *Superintendent's Notification to the Board/5 minutes:*

a. Grant funded appointments:

Name	*Position*	*FT/ PT*	*Rate*	*Union*	*Funding*	*Eff.*
Cipriano, Molly	Hopeville Tutor	PT	$25.00/hr	NONBOE	Title I DW 2	01/15/26
Giampetruzzi, Joseph	KHS Behavior Counselor	FT	21.72/hr	UPSEU 69	SIG 9 KHS 25-26	12/11/25
Hayes, Debra	Classroom Assistant Kingsbury	FT	22.45/hr	UPSEU 68	SEED Grant FY 25-26	12/18/25
Kuczenski, Henry	KHS Behavior Counselor	FT	21.72/hr	UPSEU 69	SIG 9 KHS 25-26	01/02/26
Palmer, Joseph	KHS Behavior Counselor	FT	24.00/hr	UPSEU 69	Title I DW 2	12/11/25
Ramos, Francisca	Teacher Apprentice (Next Gen)	FT	$17.14/hr first 90 days then $20.00/hr	FUPSEU 68	Alliance 25-26	01/08/26

b. 21st Century/SDE appointments:

Name		*Grant*	*School*	*Position*
Howard	Annalee	21st Century	Walsh	Teacher
Torres	Andrea	21st Century	WSMS	Teacher

c. Miscellaneous appointments:

Last name	*First Name*	*Assignment*
Banner	Rafaelle	RMS/Kindergarten Afterschool Program
Kupec	Meghan	Kingsbury/HOT Program/Teacher
Paz-Paniagua	Natalie	Kingsbury/HOT Program/Paraprofessional
Diorio	Jill	WCA/ Student Selection Committee
Gwiazdoski	Helena	WCA/ Student Selection Committee
Matthews	Heather	WCA/ Student Selection Committee
Miranda	Stephanie	WCA/ Student Selection Committee
Parker	Marlene	WCA/ Student Selection Committee
Rice	Christine	WCA/ Student Selection Committee
Franks-Blanchard	Lauren	CHS/SAT ELA Test Prep 480 Club Teacher
Cybart-Persenaire	Alena	KHS/SAT ELA Test Prep 480 Club Teacher
Zappone	Evette	WAMS/SAT ELA Test Prep 480 Club Teacher
Defrancesco	Nora	WCA/SAT ELA Test Prep 480 Club Teacher
Purnawasi	Muniram	CHS/530 Club Teacher
Byrum	Danielle	KHS/530 Club Teacher
Thomas	Richard	WAMS/530 Club Teacher
Morin	Keith	WCA/530 Club Teacher
Carroll	Jonathan	WHS/530 Club Teacher
Bartley	Elizabeth	CHS/STEAM Afterschool Program Teacher
Mahan	Jill	CHS/Humanities Afterschool Program Teacher

d. Resignations/deaths:

Name	*Assignment*	*Effective*
Allen, Christina	WAMS/Grade 8 Science	01/09/26
Evans, Patria	Bunker Hill/Special Ed	01/05/26
LaPointe, Michael	WHS/Science-Physics	12/31/25
Malinosky, Raymond Jr.	State Street/Special Ed	12/25/25 (deceased)
Snyder, Raymond	WMS/Science	01/30/26

e. Retirements:

Name	*Assignment*	*Effective*
Carroll, Susan	CHS/Family Consumer Science	01/30/26
Henry, Robin	Rotella/Principal	06/30/26

ADJOURNMENT

ATTEST: _____
Carrie A. Swain, Clerk
Board of Education

#2

WATERBURY
PUBLIC SCHOOLS

Michael Merati
Supervisor of Career & Technical Education
(203) 573-5029
mmerati@waterbury.k12.ct.us

To: Board of Education

From: Michael Merati, Supervisor of Career & Technical Education, Academic Office

Date: December 17, 2025

Re: Board of Education First Amendment Approval Request / Trinity Health d.b.a St. Mary's Hospital - Executive Summary

The Academic Office/Education Department respectfully requests your approval for the above-referenced amendment to the contract to continue our partnership with St. Mary's Hospital. This contract was initiated as a sole source after approval. Under this contract/MOU, all Certified Nurse Assistant students within Waterbury Public Schools can complete clinical hours to meet the Department of Public Health CNA requirements.

The Amendment is effective on the date signed by the Mayor. There are no costs associated with this contract.

Accordingly, attached for your review and consideration are the proposed contract, the successful responders' Disclosure and Certification of Obligations Affidavit Regarding Outstanding Obligations Form, and the Tax Clearance issued by the Office of Tax Collections.

Lastly, please be advised that the Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Respectfully Submitted,

Michael Merati
Supervisor of Career & Technical Education
236 Grand Street, Room 164
Attachment
Cc:
File:

FIRST AMENDMENT TO EDUCATION AFFILIATION AGREEMENT
BY AND BETWEEN
CITY OF WATERBURY, WATERBURY DEPARTMENT OF EDUCATION
AND
TRINITY HEALTH OF NEW ENGLAND CORPORATION, INC.

THIS FIRST AMENDMENT TO EDUCATION AFFILIATION AGREEMENT ("First Amendment") is entered into as of January 13, 2026 by and between **TRINITY HEALTH OF NEW ENGLAND CORPORATION, INC.** ("TH Of NE") and **CITY OF WATERBURY, WATERBURY DEPARTMENT OF EDUCATION** ("Institution").

RECITALS

WHEREAS, TH Of NE and Institution are parties to that certain Education Affiliation Agreement effective January 11, 2023 (the "Agreement"), which remains in effect; and

WHEREAS, TH Of NE and Institution wish to amend the Agreement for certain other matters as may be set forth herein.

NOW, THEREFORE, in consideration of the promises and the mutual covenants herein contained, TH Of NE and Institution agree to amend the Agreement as follows:

1. **Term.** The term of the Agreement is extended for 90 days, until April 13, 2026.
2. **Binding Amendment**. This First Amendment shall be binding upon and inure to the benefit of TH Of NE and Institution and their respective legal representatives, successors and assigns.
3. **Agreement**. Except as expressly amended herein, the Agreement is hereby ratified and confirmed and all other terms of the Agreement shall remain in full force and effect.
4. **Definitions**. All terms defined in the Agreement shall have the same meaning in this First Amendment. Any terms defined herein and not otherwise in the Agreement shall have the meanings ascribed to them herein.

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed by their respective duly authorized representatives under seal effective as of the date first above written.

TRINITY HEALTH OF NEW ENGLAND CORPORATION, INC.	**CITY OF WATERBURY, WATERBURY DEPARTMENT OF EDUCATION**
_____	_____
By: Antonio Perugino	By:
Its: Regional Chief Financial Officer	Its:

#3

Waterbury Public Schools

Office of Competitive Grants

Louise Allen Brown, J.D., M.P.A., Grant Writer

December 22, 2025

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: FIRST Robotics Grant 2025-2027 (CSDE)

Dear President Brown and Board of Education Commissioners:

The Connecticut State Department of Education has announced that it is holding a new round of competition for State funded mini-grants to support participation by high school Robotics Teams in competition activities. The new mini-grants will be awarded for a two-year grant period, 2025-2027. According to the grant application information, "funds may be used for:

- Materials and supplies
- Transportation (limited to cover the expenses for traveling from the school of [sic] CBO site to and from competition site(s))
- Program and competition event registration fees
- Related expenses associated with student participation in the competition."

[Grant Announcement, Punctuation added.]

The Waterbury CTE Supervisor (Michael Merati) has confirmed that the Wilby Robotics Team could benefit from the award of this grant (up to $6000/year) during the grant period. For that reason, I have been working with Mr. Merati to develop the Wilby project request. I will continue to work to craft a competitive proposal that meets the requirements of the grant. More details follow in my Grant Highlights document.

The grant application must be submitted through eGMS; and the application deadline for submission is January 16, 2026. No City funds are required for these grants. Total grant funds requested will be $6,000 per year. Local Board approval is necessary. I respectfully request your permission to apply.

Very truly yours,

Louise Allen Brown

Louise Allen Brown, Grant Writer

cc: Dr. Darren M. Schwartz
Janet Frenis
Michael Merati
Doreen Biolo

LP Robotics Grant (CSDE)
Department of Education
December 22, 2025
Louise Allen Brown

Grant Highlights

Program Purpose:
The purpose of this grant program is "to fund robotics competition team[s] in Connecticut. Grant funds can be used to cover expenses directly related to student participation in the FIRST Robotics Competition." [Grant Guidance Document]

Eligible Applicants:
Eligible applicants must be a public school or Community-Based Organization (CBO) Robotics Team.

Grant Period: 2025-2026 and 2026-2027, with award notification - January, 2026

Grant Amount: $3,000-6,000. per year

Matching Funds: None required.

Application Deadline: January 16, 2026 (eGMS)

Program Description:
This is a competitive grant program.

- "Applicants must be a public school or Community-Based Organization (CBO) Robotics Team, including private school robotics teams.
- Funds may be used for:
  - Materials and supplies
  - Transportation (limited to cover the expenses for traveling from the school of CBO site to and from competition site(s))
  - Program and competition event registration fees
  - Related expenses associated with student participation in the competition.

Funds cannot be used to supplant existing funding for programming or salaries or to pay student stipends, additionally; funds cannot be used to support a onetime, stand-alone event or celebration. Funds may be used to reimburse teams for allowable expenses that were expended or purchased since July 1, 2025, exclusively for the robotic team for the 2025-2026 school year."
[Grant Announcement, punctuation added.]

Waterbury Proposal:
Waterbury will submit a grant application for the Wilby High Robotics Team. Wilby's team now numbers 21 students who will build a FIRST Robotics robot, and then hope to be eligible to participate in competitions in Waterbury and Hartford, and in West Springfield, MA. If funded, this grant will be used by the team to cover bus transportation costs, food expenses during travel to competition, and part of the hotel costs for participation in competition. If funds allow, the purchase of robotics parts and supplies in order to make an effectively working robot, and supplies to meet FIRST Robotics will be covered/partly covered with grant funds.

Budget:
The budget request for the Wilby High Robotics Team will be $6,000 per year for two years –a total request of $12,000 for the two-year grant period. The funds requested will cover costs associated with student travel to FIRST Robotics competition(s), and if possible, supplies needed by the team to comply with each year's team build and other requirements from FIRST Robotics. No matching funds are required.

#4

WATERBURY
PUBLIC SCHOOLS

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman
Supervisor of Health & Physical Education
(203) 574-8051, Ext. 11261
jgorman@waterbury.k12.ct.us
Health. Moves. Minds.

Date:

To: WPS Board of Education
Mayor Paul Pernerewski

RE: Executive Summary – Elementary Unified Sports MOA with CAS/CIAC Trainers

Dear Board Commissioners, and Mr. Mayor:

The Waterbury Public Schools seeks to execute a Memorandum of Agreement with the Connecticut Association of Schools / Connecticut Interscholastic Athletic Conference in order for WPS to accept targeted grant funding to sponsor a twelve (12) week Elementary Unified Sports program for disabled students and non-disabled peers at Chase, Washington, Gilmartin and Reed Schools from April 28th through June 7th, 2025.

The total up front award offered to WPS by the CAS/CIAC is $19,143.25

The total projected cost to implement the 2025 program will be $19,143.25or less

I am requesting your approval of this MOA which:

1. Acknowledges that the district accepts the funding for the exclusive purpose of establishing after-school Elementary Unified Sports programs at Chase, Washington, Gilmartin, Reed, Walsh and Kingsbury Schools.
2. The after-school program will be scheduled for the period of March 2nd to May 23, 2026
3. The program will conclude with a district-wide Culminating Event (modeled after Special Olympics) on Saturday, May 23, 2026 at Gilmartin School.
4. The Culminating Event will be held on 5/23/26 rain or shine (indoors if need be)
5. Acknowledges that CAS/CIAC will deliver all funding for the program prior to the program start date. (Delivery date TBD subject to BOE approval).

I respectfully request approval.
Thank you,

Joseph R. Gorman
Joe

Cc: Darren Schwartz, Doreen Biolo, Janet Frenis, Joseph Johnson, Jerry Gay

AWARD AGREEMENT 2024-2025

Jerry Gay, BOE Contracts Manager
Waterbury Board of Education
236 Grand Street, Rm 263
Waterbury, CT. 06702

Dear Jerry,

Waterbury Schools will be awarded funding from Special Olympics Connecticut, Inc. (SOCT)—sub-awarded through the Connecticut Association of Schools (CAS)—totaling $18,600.00 (see specific distribution below) for the purpose of supporting your Unified Sports® and education related programs.

Award funding, as administrated by the CAS/CIAC/Unified Sports® staff, will be distributed to Waterbury Schools *specifically for the following:*

Sport season stipends for coaches
Transportation fees (to attend practices, games and tournaments),
Uniforms/equipment, banner and supplies, video and printing
Youth activation-school based programs which foster and support social inclusion and whole school engagement
Other expenses directly related to Special Olympics Unified Sports as approved by CAS/CIAC Unified Staff

Total: $18,600.00

By signing this Grant Award Agreement, The Waterbury School District and the participating schools agree to fulfill the obligations of the award in accordance with the terms and conditions set forth by the CAS/CIAC Unified® Sports staff. Funds are awarded solely for the purposes set forth in the recommendation detailed above, and for the type expenses outlined. Any changes to the budget must be approved by the CAS/CIAC/Unified® Sports staff. All expenses must be documented and submitted to CAS/CIAC/Unified® Sports staff as requested. Required reports (financial and programmatic) will be provided in a timely manner, meeting deadlines and timetables as provided by CAS/CIAC/Unified® Sports staff (Final Report Due 7/31/25)

Paul K. Pernerewski, Jr. Mayor City of Waterbury 236 Grand Street, Rm 263 Waterbury, CT. 06702	Robert Hale Director of Unified® Sports Connecticut Association of Schools 30 Realty Drive Cheshire, CT 06410 250-1111 www.casciac.org	Mike Mason President Special Olympics 2666 State Street, Hamden 203-250-1201 www.soct.org

WATERBURY
PUBLIC SCHOOLS

#5

Janet Frenis
Chief Academic Officer
203 574 8000
jfrenis@waterbury.k12.ct.us

To: Board of Education Commissioners

From: Janet Frenis, Chief Academic Officer

Date: January 5, 2026

Subject: Contract with Northwest Regional Workforce Investment Board, Inc. (NWRIB) for the Capital Workforce Project Adult Education Remediation for CareerConnectCT Program

The Education Department respectfully requests the approval of an agreement between the City and Northwest Regional Workforce Investment Board, Inc. for the Capitial Workforce Partners Adult Education Remediation for CareerConnectCT Program. The program is a grant through the NRWIB that provides basic skills training in manufacturing, green energy, and commercial driver's licensing.

All prospective students were required to take an assessment administered by the NRWIB. Students identified as needing remediation in Mathematics or English Language Arts were referred for additional support. To provide this remediation, NRWIB contracted with local adult education programs, including Waterbury Adult Continuing Education. Funding for these remediation services is provided by NRWIB through its CareerConnectCT grant, with payments of up to $49,927.83.

The contract period will commence on January 12, 2026 and will terminate on June 30, 2026. A representative will be present at your upcoming meeting to answer questions you may have regarding this matter. Thank you for your consideration.

Janet Frenis

Chief Academic Officer

CONTRACT SUMMARY PAGE

CWP-AER CONTRACT AER-25-001

Contracting Agency	Northwest Regional Workforce Investment Board, Inc. 249 Thomaston Avenue Waterbury, CT 06702		
	Name of entity		
Contracting Agency Contact	Catherine N. Awwad, President & CEO	203-574-6971 x 426	catherine.awwad@nrwib.org
	Name	*Phone*	*e-mail*
Subcontractor	City of Waterbury / Waterbury Adult Continuing Education		FEIN # UEI #
	Name of entity		*FEIN/DUNS Number*
Subcontractor Contact	Mayor Paul Pernerewski / Stephen Barbieri	203-574-8038	sbarbieri@waterbury.k12.ct.us
	Name	*Phone*	*e-mail*
Program Activity	CWP Adult Education Remediation for CareerConneCT clients, serving up to 18 enrollments in continuation of prior agreement.		
	Activity name or classification		
Primary Service Site	11 Draher St		
	Street Address		
	Waterbury	CT	06708
	City	*State*	*Zip*
Organization Type	☑ Public Agency	☐ Non-Profit Agency	☐ For Profit Organization
	Select one option		
Contract Type	☑ Cost Reimbursement	☐ Performance	☐ Other
	Select one option		
Funding Source	CWP-NRWIB Adult Education Remediation Agreement #17063		
	List source of funds		
Contract Period	01/12/26	06/30/2026	
	Start Date	*End Date*	
Maximum Funding Amount	$49,927.83		
	Contract Amount		
CT Core #	12052-ECD46595-43775-14000		

SIGNATURE. This Agreement is entered into on this **12th Day of January 2026** in accordance with Section 121(d) of the Workforce Innovation and Opportunity Act, and the laws of the State of Connecticut. The agreement executed herein is by and between the Northwest Regional Workforce Investment Board, Inc, hereinafter referred to as *"NRWIB,"* and **the City of Waterbury / Waterbury Adult & Continuing Education** hereinafter referred to as the *"SUBCONTRACTOR"*.

SUBCONTRACTOR shall begin services on the **12th Day of January 2026** and will terminate in accordance with the termination provisions set forth in this Agreement.

In consideration for the services to be provided by the SUBCONTRACTOR for the period shown herein, the SUBCONTRACTOR will receive an amount not to exceed **$49,927.83** with the flexibility to increase the contract amount for additional services. NRWIB will pay the SUBCONTRACTOR said amount pursuant to the terms and conditions set forth herein.

NRWIB reserves the right to unilaterally deobligate this contract, whole or in part, in the event of a reduction of Federal or State funding or for any reason it deems as in its best interest, including SUBCONTRACTOR failure to attain satisfactory performance.

Authorized NRWIB Signature	*Authorized SUBCONTRACTOR Signature*
Catherine N. Awwad, President & CEO	
Name and Title	*Name and Title*
Date	*Date*

CERTIFICATION. I certify that the above named duly authorized officer of the above-named SUBCONTRACTOR held said title at the time s/he signed this contract on behalf of the SUBCONTRACTOR. I also certify, as keeper of records of said SUBCONTRACTOR, that this contract was duly signed for on behalf of said organization by authority of its governing body and within the scope of its organizational powers.

SUBCONTRACTOR'S Certifying Officer Signature

Certifying Officer Name and Title

Date

Corporate Seal:

SECTION I. GENERAL TERMS & CONDITIONS

PURPOSE	The purpose of this Agreement is to establish a viable program in which NRWIB and the SUBCONTRACTOR will deliver Adult Education remediation services deliver basic skills remediation to individuals located in the Northwest Region of Connecticut interested in occupational training in manufacturing, green energy, and commercial driver's licensing. The parties will provide the scope of services outlined in Section II in the most efficient and effective manner possible to meet all performance measures established by NRWIB, Connecticut Employment and Training Commission, Connecticut Department of Labor and United States Department of Labor. NRWIB will leverage its existing relationship with the *American Job Center (AJC)* and *Career Resources Inc.* to ensure program participants who are Workforce Innovation and Opportunity Act (WIOA) enrollment qualified receive WIOA Title I. services as may be applicable.
SUBCONTRACTOR	SUBCONTRACTOR will perform program services as described in Section II of this agreement and supported by the budget as described in Section III of this agreement.
PERFORMANCE GOALS, STANDARDS, AND MEASUREMENTS	Performance measures are established to assess the effectiveness of the system. Measures include federal mandates and measures identified by NRWIB or other funders to assess its role in establishing and maintaining an effective workforce development system. Common performance indicators provide key employment information, such as how many workers entered and retained employment, median earnings, credentials attained, and their measurable skill gains as well as the effectiveness of services to employers. The SUBCONTRACTOR will hold operational responsibility for attainment of performance measures as outlined in Section II of this agreement. The SUBCONTRACTOR shall track performance on a monthly basis and work with NRWIB staff to assess/evaluate progress towards attainment by the end of the contract period.
DOCUMENTATION AND RECORDS	SUBCONTRACTOR shall maintain all documentation, records, reports, and other required information specified by NRWIB, for examination by NRWIB or other authorized funding representative upon request and for a period of seven *(7)* years.
NON-ASSIGNMENT	The SUBCONTRACTOR shall not assign, subcontract, delegate, or in any way transfer any of its rights or responsibilities or any part of the work and services without prior written approval of NRWIB. NRWIB retains the right to terminate the contract immediately if it is determined an unauthorized assignment has occurred. If an assignment is made the SUBCONTRACTOR, and its sub-subcontractor(s), is required to incorporate NRWIB's primary agreement and specifically adopts its language regarding our proprietary assets.
PRIOR AGREEMENTS	This document supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matter contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this contract that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alternation in the terms or conditions contained herein shall be effective unless in a written document executed by the parties.
BREACH OF AGREEMENT	NRWIB agrees to pay monies due to SUBCONTRACTOR, as reflected in the attached budget, in accordance with the provisions of the financial sections of this agreement. SUBCONTRACTOR agrees to provide services and oversight consistent with the terms of this agreement and the Request for Proposal that formed the basis of this contract. Failure by either party to perform as stated in this Agreement may constitute a breach.
CONTRACT MODIFICATION	Any changes in service levels or scope of the Agreement shall be made only with prior written approval of NRWIB. All changes in service levels or scope of the Agreement shall require an amendment to this Agreement executed in the same manner as this Agreement.

LIENS	The SUBCONTRACTOR shall keep the NRWIB free and clear from all liens asserted by any person or firm for any reason arising out of the furnishing of goods and services by or to the SUBCONTRACTOR.
IMPASSE RESOLUTIONS	All reasonable efforts should be utilized to resolve any dispute that arises. The nature of the dispute should be communicated in writing to each of the parties in this Agreement. A response shall be submitted within fifteen *(15)* working days of the receipt of the complaint. The complaint and response shall be submitted to the NRWIB Executive Committee, which shall evaluate such complaint and attempt to resolve it. The decision of the Executive Committee shall be final. NRWIB, incorporated in the State of Connecticut, holds home jurisdiction for any legal remedies.
INVOICE PROCESSING	NRWIB agrees to a 30-day turnaround on all cost-reimbursement invoices from the date submitted by SUBCONTRACTOR. SUBCONTRACTOR shall submit invoices by the 10th of each month with appropriate back-up documentation and signatures. Payment will be contingent on availability of funds.
BUDGET	SUBCONTRACTOR is responsible for the administration of funds that equal the contract amount as detailed in the Budget and Budget Narrative.
PROPERTY	All new property purchased under this contract by the SUBCONTRACTOR will be maintained and disposed of in accordance with state and federal regulations.
OCCUPANCY	The SUBCONTRACTOR will use its training facilities/work site to deliver services. The SUBCONTRACTOR shall notify NRWIB in the event of a change in the location of the facilities used as the primary site for the training program.
VOLUNTARY TERMINATION	Either party may, at any time during the term of this Agreement, or any extension thereof, terminate this Agreement by giving thirty *(30)* days written notice of its intent to terminate. During the thirty *(30)* day period, the parties agree to attempt to resolve the matter(s), which precipitated the request for termination. If the party giving the termination notice does not withdraw the notice, this Agreement shall terminate upon expiration of the thirty *(30)* day notice.
TERMINATION FOR DEFAULT	If after due notice of corrective action the SUBCONTRACTOR is determined to be in violation of this Agreement due to fraudulent behavior or non-performance of the conditions as set forth in this Agreement, then this Agreement may be terminated immediately upon the SUBCONTRACTOR'S receipt of notice by U.S. mail - return receipt requested. Any unauthorized or unallowable costs will be repaid according to state and federal regulations.
DISPUTES	Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement, shall be decided by NRWIB, which shall reduce its decision to writing, and mail or otherwise furnish a copy thereof to the SUBCONTRACTOR. This *"Dispute"* clause does not preclude consideration of law questions in connection with decisions provided for in the preceding paragraph, provided that nothing in the contract shall be construed as making final the decision of any administrative official or representative on any question of law. The SUBCONTRACTOR shall utilize the NRWIB's Complaint Resolution procedure.
FINANCIAL OBLIGATIONS	Financial obligations of NRWIB are hereby made expressly conditional upon funds being appropriated, budgeted and otherwise made available to NRWIB by Federal, State, local and/or private funding sources. In the event that such funds become unavailable to NRWIB, this contract shall terminate immediately upon the SUBCONTRACTOR's receipt of notice by U.S. mail, return receipt requested. Upon receiving such notification, the SUBCONTRACTOR will be reimbursed for all allowable costs incurred to complete services to all participants as of the date of notification. NRWIB is not liable for and will not reimburse any expense for program activity that occurs after the notification of termination.

CONTRACT MONITORING

SUBCONTRACTOR shall be subject to various monitoring and evaluation requirements to be conducted periodically or when deemed necessary by NRWIB staff, Board of Directors of NRWIB, the State Department of Labor, and/or the Federal Department of Labor. All documentation pertaining to NRWIB funded participants as well as program curricula and other materials must be made available to the appropriate NRWIB staff person or other authorized funding representatives.

On site monitoring shall include, but not limited to: contract compliance, fiscal accountability *(e.g., participant payroll, attendance)*, safety requirements, worksite compliance and Equal Employment Opportunity compliance. Upon request, SUBCONTRACTOR shall facilitate face-to-face interviews between program participants, staff, employers, graduates, other relevant entities, and the appropriate NRWIB staff person. The evaluation will be done in writing.

If SUBCONTRACTOR is found to be in non-compliance with the conditions set forth herein, or if discrepancies are identified during a monitoring visit, NRWIB may develop a Corrective Action Plan to address such discrepancies. The targeted timetable for implementation of the Corrective Action Plan will be within thirty *(30)* days from the receipt of the Corrective Action Plan.

AUDITS, RECORDS & COMPLIANCE

NRWIB, the Comptroller General of the United States, the U.S. Department of Labor, the State of Connecticut or any of their duly authorized representatives, shall have access to any books, documents, papers and records which are pertinent to this Agreement for the purpose of making audit examinations, excerpts, and transcripts. All records shall be retained for seven *(7)* years beyond the termination of this Agreement or until all audits pertaining to this agreement and program have been settled, if such settlements are beyond seven *(7)* years following the termination of this agreement. The SUBCONTRACTOR must forward to NRWIB a completed audit of the agency for the fiscal year(s) in which funds are expended. The State of Connecticut Single Audit Act *(The State Act)* requires all local governments and non-profit organizations that expend $300,000 or more in state financial assistance to perform an audit in accordance with the State Act. 2CFR 200 Uniform Guidance requires organizations that expend $750,000 or more in a year in federal awards to perform an audit in accordance with 2CFR 200 Uniform Guidance. SUBCONTRACTORs funded under the WIOA PL 113-128, whether in whole or in part, must abide by the WIOA, the WIOA Regulations, Public Law 109-234, all applicable Office of Management and Budget (OMB) circulars, state regulations in laws and rules. Access to all records must be available during normal business hours. Should the SUBCONTRACTOR cease to operate, the SUBCONTRACTOR shall turn over all program and fiscal documents and records relevant to this Agreement to NRWIB or a mutually agreed upon party.

CONFLICT OF INTEREST

The SUBCONTRACTOR shall ensure that all parties under its control shall have no personal financial interest in the program funded by this contract. This shall include the use of commissions, contingent fees, and other similar transactions for the purpose of securing business. Legitimate costs of SUBCONTRACTOR employees engaged in providing program services are not included under this clause. The SUBCONTRACTOR stipulates through signature of this contract that no conflict of interest concerning this contract, bid process, solicitation of bid, or communication of any kind exists, has existed or occurred through any means whereby the SUBCONTRACTOR was able to gain an advantage over other bidders for provision of this service due to:

1. Lack of an *"arms at length relationship"* between officials of NRWIB Administration and the bidder; or

2. Undue favorable treatment of the bidder, in any manner, by NRWIB Administration officials.

FEDERAL, STATE AND LOCAL TAXES, LICENSES AND PERMITS

The SUBCONTRACTOR will comply with all laws and regulations on taxes, licenses and permits.

WORKSITE AGREEMENTS / UNION

All work experience programs are required to maintain completed worksite agreements along with job descriptions. These agreements shall be available for review by NRWIB staff upon request. No work

CONCURRENCE	experience program will be able to start without these completed documents. No programs funded by this Agreement and/or accompanying Worksite Agreements shall impair, impede or otherwise adversely affect existing labor contracts for services or collective bargaining agreements, whether such agreements involve employees of the SUBCONTRACTOR or third parties with whom SUBCONTRACTOR has subcontracted for services, unless the affected union(s) and/or employees provide written concurrence for the funding of such programs.
NO DISPLACEMENT	When subsidized employment activities are provided pursuant to this Agreement, SUBCONTRACTOR will ensure that (a) program participants do not displace currently employed workers (including partial displacement, i.e. a reduction in hours of non-overtime work, wages, or employment benefits), (b) No jobs will be created in a promotional line that will infringe upon the promotional opportunities of currently employed individuals, (c) No program participant will be employed in a job when any other individual is on layoff from the same job or its equivalent, and (d) no termination or layoffs occurred with the intent of filling such vacancies with program participants whose wages are subsidized with funds provided by this Agreement.
FORM I-9	SUBCONTRACTOR must comply with the Immigration Reform and Control Act of 1986 *(Public Law 99-603)*. This requires verification of employment eligibility for each individual that is enrolled or hired in the program. Compliance requires the completion of Form I-9, *"EMPLOYMENT ELIGIBILITY VERIFICATION."*
SELECTIVE SERVICE/ MILITARY STATUS	SUBCONTRACTOR must be in compliance with the Selective Service Act requirements. All males who are at least 18 years old and born after December 31, 1959, and who are not in the armed services on active duty must be registered.
NON-COMPETE/GOOD FAITH	The SUBCONTRACTOR understands and acknowledges the public-private nature of NRWIB's enterprise including the use of collaborative arrangements among and between various parties associated with this agreement. The SUBCONTRACTOR also understands and acknowledges that it has been given restricted use of existing or developing intellectual property, access to confidential and/or proprietary assets and information, and/or access to other agreements that themselves include confidential or proprietary information. The SUBCONTRACTOR hereby agrees (a) that it retains no rights to said assets or information, (b) that it will exercise good faith in fulfilling the expectations of NRWIB, (c) that it will promote NRWIB's service system for the express purpose of maximizing public benefit, (d) that it will refrain from entering any similar or competing arrangements within NRWIB's geographic service during the length of the contract or for 24 months from the date the contract expires, and (e) that it will not assist, aid or acquiesce any other individual or entity in entering any similar or competing arrangements within the geographic area during the length of the contract or for a period of 24-months from the date the contract expires.
ASSURANCES	The SUBCONTRACTOR shall: • Comply with all requirements and all regulations issued by the funding source as applicable. • Not in any way discriminate against, deny benefits to, deny employment to, or exclude from participation any persons on the grounds of race, color, national origin, religion, sex, sexual orientation, age, handicap or political affiliation or belief. • Comply with NRWIB's Complaint Resolution procedure as it applies to program participants. • Comply with all requirements of OSHA, Davis-Bacon Act, Worker's Compensation, Fair Labor Standards Act, Drug Free Workplace Act, and shall inform NRWIB of any violation. • Maintain a safe work and training environment, any violation cited by NRWIB, the State of Connecticut or the United States Government, and is cause for immediate contract termination. • Comply with all requirements of the Americans with Disabilities Act of 1990.

- Maintain insurance policies and risk management procedures consistent with its industry or in compliance with applicable federal and state regulations.
- Maintain assurances against sectarian and political activities.

NRWIB shall forward to the SUBCONTRACTOR, in writing and in a timely manner, copies of all data concerning federal, state or NRWIB changes in policy, directives as to reporting or record keeping, and any other information that would impact on the SUBCONTRACTOR'S responsibility under this Agreement.

FREEDOM OF INFORMATION

Records and files may be subject to the Freedom of Information Act and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206.

WHISTLEBLOWER PROVISION

If an officer, employee or appointing authority of the SUBCONTRACTOR takes or threatens to take any personnel action against any employee of the SUBCONTRACTOR in retaliation for such employee's disclosure of information to the Auditors of Public Accounts or the Attorney General under the provisions of subsection (a) of Conn. Gen. Stat. Sec. 4-61dd, the SUBCONTRACTOR shall be liable for a civil penalty of not more than five thousand dollars for each offense, up to a maximum of twenty per cent of the value of the contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The executive head of the state or quasi-public agency may request the Attorney General to bring a civil action in the superior court for the judicial district of Hartford to seek imposition and recovery of such civil penalty.

INTELLECTUAL PROPERTY

The SUBCONTRACTOR also understands and acknowledges that any service model or technology-related innovations in any form that are supported in whole or in part by funds secured from NRWIB will remain the sole property of NRWIB unless otherwise agreed upon in writing by both NRWIB and the Party. The SUBCONTRACTOR will not attempt to use said models or technology, or any parts thereof, nor will it assist aid or acquiesce any other individual or entity in its use of said models or technology.

DATA SECURITY

The SUBCONTRACTOR shall comply with federal and state data security statutes. In performing services pursuant to this agreement, the parties agree that they shall comply with all applicable federal and state statutes and regulations, including but not limited to, FERPA, the Gramm-Leach-Bliley Act, HIPAA and related state agency contracting policies, in the protection of all personally identifiable and other protected confidential information. Nothing in this Agreement may be construed to allow either party to maintain, use, disclose or share participant information in a manner not allowed under such laws or regulations. Each party agrees that it shall be responsible for losses arising out of (i) its own acts or omissions that result in a breach of personally identifiable information or failure to comply with applicable law regarding protection of confidential information (ii) its own negligence or misconduct, and each party shall defend itself against any action or claim brought as a result of such acts under the Agreement. See Attachment 4.

PRIOR CONSENT CLAUSE

SUBCONTRACTOR agrees not to release any information concerning the services provided pursuant to this Agreement to any member of the public, press or any official body without the prior consent of the Executive Director of NRWIB, or in his/her absence, a designated representative of NRWIB. This includes any and all internal publications (written or electronic) circulated to SUBCONTRACTOR members to promote the services provided by the SUBCONTRACTOR pursuant to this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

The SUBCONTRACTOR shall comply with all equal opportunity regulations under federal law, shall Comply with E. O. 11246, Equal Employment Opportunity, as amended by E. O. 11375, amending Executive Order 11246 Relating to Equal Employment Opportunity and as supplemented by regulations at 41 CFR part 60, Office of Federal Contract Compliance Programs, Equal Employment Opportunity, U, S, Department of Labor.

CERTIFICATION REGARDING LOBBYING

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the SUBCONTRACTOR, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer of employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The SUBCONTRACTOR shall require that the language of this certification be included in the award documents for all * subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all * SUBCONTRACTORs shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 20 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(a) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by and Federal department or agency.

(b) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ZERO TOLERANCE FOR DRUGS AND VIOLENCE IN THE WORKPLACE

(a) SUBCONTRACTOR will provide a drug-free workplace by notifying employees, Subcontractors and program participants that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, as defined by state or federal law, is strictly prohibited. (b) SUBCONTRACTOR agrees to maintain a zero-tolerance standard for workplace violence, and shall provide a reasonably safe and healthy working environment, free from intimidation, harassment, threats and/or violent acts, and specifically prohibiting any program participants, employees or subcontractors from possessing any weapons or dangerous instruments on any premises where program activities will occur. (c) SUBCONTRACTOR shall enforce the above provisions, and shall notify NRWIB immediately of any violations thereof (d) NRWIB, in its sole discretion, may require the termination of any individual, whether a program participant, employee or sub-subcontractor, who violates any rules and procedures concerning drugs and violence in the workplace.

FORCE MAJEURE

In any case where either Party hereto is required to do any act, or where the legal relations between the Parties depend upon the passage of a period of time, the time of performance thereof or such period of time shall be extended by a period equal to any delay caused by or resulting from an act of God, war, civil commotion, fire or other casualty, and other causes beyond such party's reasonable control with such time being designated by a fixed date, a fixed time or a reasonable time.

NO INDUCEMENT

Each Party acknowledges that it has not been induced, persuaded or motivated to enter into this Contract or perform any obligation hereunder, by any promise or representation of the other Party not expressly set forth herein.

REFERENCE TO ATTACHMENTS AND CITED PROVISIONS

All attachments, schedules, exhibits, provisions, assurances, certifications, statutes, rules, regulations or conditions referred to herein, and any amendments thereto, are incorporated herein as if set forth in this Agreement. Additionally, the Request for Proposal (RFP) and SUBCONTRACTOR's response thereto is hereby incorporated by reference.

NOTICE

Any notice to a Party required hereunder shall be in writing and sent to the address set forth below or to such other address as such Party may designate from time to time; notice of such designation to comply with the provisions of this paragraph. Notice sent either by First Class Mail, or recognized overnight service or an equivalent courier shall be sufficient and deemed effective upon receipt.

If to NRWIB:

Catherine N. Awwad
President and CEO
Northwest Regional Workforce Investment Board
249 Thomaston Avenue
Waterbury, CT 06702

If to SUBCONTRACTOR:

_____
_____
_____
_____

SECTION II. SCOPE OF WORK

Subcontractor shall deliver basic skills remediation to individuals located in the Northwest Region of Connecticut interested in occupational training in manufacturing, green energy, and commercial driver's licensing.

The primary service population shall include individuals that are unsuccessful in meeting the passing threshold within the CareerConneCT portal assessment and/or other assessment criteria, but who have already attained a High School Diploma or GED-equivalent and are ineligible for standard Adult Education services.

The goal of the program is to improve each job seeker's foundational math and literacy skills so that they have the necessary level of skill mastery to perform successfully in the occupational training of their chosen career pathway. Upon completion of remediation course(s), participants will demonstrate a measurable skills gain in math and/or literacy skills measured by the Comprehensive Adult Student Assessment System (CASAS).

Eligible participants must be:

1. Unemployed/Underemployed from work
2. Have high school diploma or GED
3. Reside in Northwest region
4. 18 years old or older
5. Authorized to work in the U.S at the time of application
6. Basic skills deficient or have not passed assessment to enroll in occupational skills training

Enrollment & Outcomes:

- 18 participants shall be enrolled upon referral from the NRWIB.
- 16 participants will demonstrate measurable skills gain upon completion of remediation.
    - Participant enrollments will be measured as cumulative enrollments under this agreement and those previously served under agreement AER-23-001.
- 15 participants will either obtain employment or enroll in CareerConneCT or other occupational training program post remediation. (*NRWIB deliverable*)

Outcome Reporting

- Proof of measurable skill gain shall be provided to the NRWIB Case Navigator and/or Director of Workforce Programs for upload to ETO and/or CTHires within 2 days of collection/completion
- Client Tracking spreadsheets shall be maintained by both the Subcontractor and NRWIB throughout the duration of the Agreement.
- Proof of Measurable Skills Gain shall be provided with all invoices which indicate that a client has "completed" remediation. (A copy of the CASAS Exam which demonstrates the gain)
- SUBCONTRACTOR shall complete the "Adult Remediation Monthly Expenditure Report" with every invoice submission. Report shall document tutoring hours-per-client remediated and shall be reimbursable to a maximum of $2,500 per client.
    - Clients exceeding the maximum expenditure of $2,500 in remediation services shall be exited from the program with notice provided to the NRWIB's Director of Workforce Programs, as well as indicated within the report.

SECTION III. BUDGET NARRATIVE & REPORTING REQUIREMENTS

AER Expenses	Line-Item Narrative	Total
Program Costs		
Curriculum Development & Essential Materials	Build-out of curriculum, purchase of supplies, educational materials and components of remediation program	$13,130.45
Tuitions	Up to 18 enrollments at $2,500 per student continuing services from previous agreement AER-23-001.	$36,797.38
GRAND TOTAL		**$49,927.83**

Invoicing and Reporting

SUBCONTRACTOR shall conform to all data reporting requirements as defined in SECTION I of this agreement and as may be required and/or requested by NRWIB, including clauses Performance Goals, Standards, and Measurements; Documentation and Records; Impasse Resolutions; Contract Monitoring; Audits, Records & Compliance; in addition to requirements which may be further defined within SECTION II of this agreement.

NRWIB agrees to a 30-day turnaround payment on all invoices from the date submitted by SUBCONTRACTOR, contingent on availability of funds, and shall deliver payment upon the satisfactory completion of services rendered as determined by NRWIB's Agreement executor. **SUBCONTRACTOR shall submit invoices by the 5th of each month** and shall include a brief executive summary of work/services performed/rendered during the invoice period and the signature of the SUBCONTRACTOR executor of the Agreement. Invoices submitted shall bill for "services completed through the end of the billing period" (per month). **All invoices shall include the "contract number" shown on the cover page of this Agreement.**

E.g. services performed and completed March 1st through March 31st shall be submitted for payment by April 10th. Services begun in March but completed in April shall be submitted for payment by May 10th, and so forth.

Invoices should be billed to:	*Reports as requested should be sent to:*
Catherine Awwad, President & CEO	*Patrick J. Donnelly, CSO*
Attn: Finance Department	*Northwest Regional Workforce Investment Board*
Northwest Regional Workforce Investment Board	*249 Thomaston Avenue (Northside Entrance)*
249 Thomaston Avenue (Northside Entrance)	*Waterbury, CT 06702*
Waterbury, CT 06702	

SECTION IV. ATTACHMENTS

Attachments:

1. NRWIB Personally Identifiable Information (PII) Policy
2. CWP-NRWIB Adult Education Remediation Agreement #17063

#6

Waterbury Public Schools

Office of Competitive Grants

Louise Allen Brown, J.D., M.P.A., Grant Writer

January 5, 2026

Honorable Board of
Education City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: CT Grown for CT Kids Grant (FY26) – Track 4: Experiential Learning, AgTech, and Innovation Grant

Dear President Brown and Board of Education Commissioners:

The Connecticut Department of Agriculture announced a round of competition in the Fall 2025 for the above-named grant to support farm-to-school/agriculture programs. The Waterbury grant application was timely submitted and was selected by the CT Department of Agriculture for funding. The grant project is a farm-to-school initiative to greatly enhance the capacity of Wilby High School to deliver Agriculture education that includes expansive experiential learning for students.

The agriculture education grant project was developed in collaboration with the Waterbury CTE Supervisor, under the supervision of the CAO, and the Wilby High Agriculture teacher. More details follow in my Grant Highlights/Executive Summary document.

No City funds are required for this grant. Total grant funds requested and awarded by the CT Department of Agriculture are $49,887. I respectfully request your permission for the school district to accept this grant from the State, and to enter into the grant contract.

Very truly yours,

Louise Allen Brown

Louise Allen Brown, Grant Writer

cc: Dr. Darren M. Schwartz
Janet Frenis
Michael Merati
Doreen Biolo

CT Grown for CT Kids Grant (Track 4: Experiential Learning, AgTech, and Innovation)

CT Dept. of Agriculture

January 5, 2026

Louise Allen Brown

Grant Highlights (Executive Summary)

Program Purpose:

According to grant guidance document, *"The CTG4CTK Grant shall, assist schools, school districts, childcare centers and homes, and organizations to develop farm-to-school programs that will increase the availability of local foods in child nutrition programs, allow educators to use hands-on educational techniques to teach students about nutrition and farm-to-school connections, sustain relationships with local farmers and producers, enrich the educational experience of students, improve the health of children in the state and enhance the state's economy.*"

"The purpose of the CTG4CTK Grant is to provide a combination of resources to *build capacity* for long-term Farm to School Programs in eligible applicant organizations."
[Grant Guidance Document]

Eligible Applicants:

Eligible applicants for a **Track 4: Experiential Learning, AgTech, and Innovation** grant include "Schools, school districts, boards of education, colleges and universities, student-groups, and non-profits or other service organizations."
[Grant Guidance Document]

Grant Period: 12-24 months

Grant Amount: $5,000-50,000.

Matching Funds: None required.

Application Deadline: October 24, 2025 at Noon

Program Description:

The **Track 4: Experiential Learning, AgTech, and Innovation Grant** is a competitive grant which funds "projects that incorporate hands-on Farm to School projects that build long-term capacity through learning, technology, and innovation. Projects should give students and educators real experiences with agriculture, culturally appropriate food, or climate resilience, while connecting to classroom learning and future food careers."
[Grant Guidance Document]

Waterbury Proposal:

Waterbury's project proposal is detailed in the grant application for the Wilby High Greenhouse & Gardens Project (FY26). Waterbury Public Schools requested and was awarded grant funds to implement a two-year farm-to-school initiative that will greatly enhance the capacity of Wilby High School to deliver Agriculture education that includes expansive experiential learning for students.

Waterbury proposes a four-pronged project that will enhance Agriculture education at Wilby High School, and further authentic farm-to-school growing. This 2026 and 2027 project will set up the agriculture department at Wilby for success. Through participation in experiential learning made possible by this grant, Wilby agriculture students will prepare, plant, and maintain raised beds, hydroponic towers, and native plant/pollinator gardens as part of their Greenhouse & Garden

Operations 1 and 2 classes. Through hands-on lessons, students will grow both vegetables and flowers. Some of the produce grown by the Wilby agriculture students in the raised beds, hydroponic towers, and native plant/pollinator gardens, can be used by the culinary department at the student operated school restaurant, "Wildcat Cafe," and by the food service department staff for meals prepared by staff for Wilby students. Students will also take agriculture related field trips.

This project will strengthen the agriculture program at Wilby High School, thereby contributing substantially toward preparing Wilby students for jobs in agriculture career pathways. The high-interest nature of the hands-on greenhouse and garden projects proposed, and the field experience element of the project, will encourage student participation and learning, and promote student success in agriculture classes. Student interest in agriculture careers is expected to be increased.

Budget:
The budget request and award for the Wilby High Greenhouse & Gardens Project (FY26) includes supplies essential to accomplish the four-pronged project, and totals $49,887. No matching funds are required.

WATERBURY PUBLIC SCHOOLS

Wendy Johns
Director of Pupil Services
(203) 346-3505
wendy.johns@waterbury.k12.ct.us

#7

EXECUTIVE SUMMARY

DATE: December 18, 2025

To: Board of Education
Board of Aldermen

FROM: Wendy Johns, Director of Pupil Services

RE: Approval of Amendment No. 1 to Agreement between the **City of Waterbury** and **Capitol Region Education Council (CREC)**

The Special Education Department requests the approval of Amendment No. 1 to the Agreement between the City of Waterbury Public Schools (WPS) and **Capitol Region Education Council (CREC) - OOD Spec. Ed Placement**. This amendment will be paid through General Funds. The purpose of the agreement is to continue to provide a special education program, including instruction and related services, suitable for those children to be served in accordance with the *Connecticut General Statutes*, the Individuals with Disabilities Education Act ("I.D.E.A."), and their respective regulations, and each individual student's IEP as developed by the City and the Planning and Placement Team (PPT).

The original three-year Agreement was executed on October 4, 2024 for an amount not to exceed $985,790.00. This Amendment No. 1 to the agreement shall add compensation in the amount of **$846,701.83** for the remainder of the three-year contract concluding on June 30, 2027, for a total contract value of $1,832,491.83. The purpose of this agreement is to continue to provide services for raises in tuition and an additional student placed mid-year in **Capitol Region Education Council (CREC) - OOD Spec. Ed Placement.**

Amendment No. 1
to
Agreement
between
The City of Waterbury, Connecticut
And
Capitol Region Education Council

THIS FIRST AMENDMENT ("Amendment No. 1"), effective on the date signed by the Mayor (the "Effective Date"), is by and between the CITY OF WATERBURY (the "City"), City Hall, 235 Grand Street, Waterbury, Connecticut 06702 and CAPITOL REGION EDUCATION COUNCIL (the "Provider"), located at 111 Charter Oak Avenue, Hartford, Connecticut 06106, a regional educational service center organized and existing pursuant to Connecticut General Statutes § 10-66a et. Seq. (jointly referred to as the "Parties").

WHEREAS, the parties hereto executed a three (3)-year Agreement effective October 4, 2024, for educational services to identified City of Waterbury students in accordance with each student's Individual Education Program (IEP), at a cost not to exceed $985,790.00 (the "Agreement" or "Contract"); and

WHEREAS, in accordance with Section 19 of the Agreement, the Parties agree to amend the Agreement to add an additional student, to amend Section 3.1 to increase tuition and to add compensation for said additional student in the amount of $846,701.83, for a total compensation amount not to exceed $1,832,491.83 over the term of the Agreement.

NOW THEREFORE, the Parties hereby agree and covenant to amend the Agreement as follows:

1. **Section 3.1 ("Payment")** shall be deleted and replaced with the following language:

   "**3.1.** The City shall pay Provider an amount up to One Million Eight Hundred Thirty-Two Thousand Four Hundred Ninety One Dollars and 83/100 Cents ($1,832,491.83) for the entire Initial Term, for the educational program, supports and related services properly rendered hereunder, unless this Agreement is sooner terminated as provided herein. The basis for payment of said services shall be as set forth in Attachment A entitled "Rate Schedule". Attachment A shall consist of one rate schedule for each student placed in the Provider's facility. The rate schedule shall set forth the name of the student, the services to be provided to each student, number of days anticipated to be in attendance and the cost of said service. Attachment A is incorporated herein and made a part of this Agreement."

2. Except as expressly modified herein, all other terms, conditions and provisions of the Agreement, which are not inconsistent with this Amendment No. 1 shall remain in full force and effect and binding upon the parties hereto.

(Signatures next page)

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

_____

_____

CITY OF WATERBURY

By: _____
Paul K. Pernerewski, Jr., Mayor

Date: _____

WITNESSES:

CAPITOL REGION EDUCATION COUNCIL

By: _____

Its Chief Administrative Officer

Date: 12/4/25

F:\New Electronic Filing System\FILE MANAGEMENT\Transactional\Contracts\Education Contracts\Capitol Region Education Council (CREC) - OOD SPED Amend 1 CRT25-439\Final Documents\Final Amend 1 CRT25-439.docx

CREC | Excellence in Education

Business Services

December 04, 2025

WATERBURY PUBLIC SCHOOLS
PUPIL PERSONNEL/SPECIAL EDUCATION
236 GRAND STREET, 2ND FLOOR ROOM 250
WATERBURY, CT 06702

Dear Sir or Madam:

Enclosed are contracts for services related to CREC Program(s) during the 2025 - 2026 Summer/School year. Please sign and return one (1) copy of the contract to:

Capitol Region Education Council
Attn: Rebekah J. Van Anden
111 Charter Oak Avenue
Hartford, CT 06106

If you have any questions please contact me at (860) 524-4067.

Sincerely,

Rebekah J. Van Anden
Accounts Receivable

10780

#8a

Waterbury Board of Education

FY2025-2026

November
Expenditure Report

ACCOUNT	CLASSIFICATION	FY 26 ORIGINAL BUDGET	FY 26 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Salaries								
511101	Administrators	$10,922,425	$10,922,425	$4,174,493	$0	$6,747,932	$10,922,425	$0
511102	Teachers	$32,216,577	$32,216,577	$9,653,809	$0	$22,562,768	$32,917,195	($700,618)
511104	Superintendent	$454,426	$454,426	$150,010	$0	$304,416	$422,010	$32,416
511106	Early Incentive Certifiied	$526,072	$526,072	$699,763	$0	($173,691)	$699,763	($173,691)
511107	Certified Coaches	$770,000	$770,000	$252,786	$0	$517,214	$770,000	$0
511108	School Psychologists	$1,358,071	$1,358,071	$301,472	$0	$1,056,599	$1,034,723	$323,348
511109	School Social Workers	$2,365,883	$2,365,883	$599,299	$0	$1,766,584	$2,218,902	$146,981
511110	Speech Pathologists	$2,498,279	$2,498,279	$833,752	$0	$1,664,527	$3,096,933	($598,654)
511111	Assistant Superintendent	$173,250	$173,250	$19,990	$0	$153,260	$19,990	$153,260
511113	Extra Compensatory Stipend	$159,000	$159,000	$0	$0	$159,000	$159,000	$0
511201	Non-Certified Salaries	$3,039,351	$3,039,351	$654,292	$0	$2,385,059	$3,023,344	$16,007
511202	Clerical Wages	$1,182,727	$1,182,727	$426,496	$0	$756,231	$1,059,665	$123,062
511204	Crossing Guards	$391,442	$391,442	$150,936	$0	$240,506	$391,442	$0
511206	Educational	$418,909	$418,909	$124,220	$0	$294,689	$418,909	$0
511212	Substitute Teachers	$520,000	$520,000	$130,915	$51,727	$337,358	$520,000	$0
511217	Library Aides	$148,125	$148,125	$62,832	$0	$85,293	$148,125	$0
511219	School Clerical	$2,421,154	$2,421,154	$907,475	$0	$1,513,679	$2,283,340	$137,814
511220	Fiscal Administration	$775,301	$775,301	$231,568	$0	$543,733	$583,897	$191,404
511222	Transportation Coordinator	$217,296	$217,296	$82,764	$0	$134,532	$217,296	$0
511223	Office Aides	$180,000	$180,000	$39,857	$0	$140,143	$175,520	$4,480
511225	School Maintenance Non-Certified	$2,675,166	$2,675,166	$926,087	$0	$1,749,079	$2,461,249	$213,917
511226	Custodians Non-Certified	$6,242,816	$6,242,816	$2,381,205	$0	$3,861,611	$6,226,140	$16,676
511227	Overtime - Outside Activities	$300,000	$300,000	$50,713	$0	$249,287	$300,000	$0
511228	Paraprofessionals	$10,056,786	$10,056,786	$3,414,944	$0	$6,641,842	$9,825,774	$231,012
511229	Bus Duty	$265,000	$265,000	$1,658	$0	$263,342	$265,000	$0
511232	Attendance Counselors	$131,096	$131,096	$25,115	$0	$105,981	$131,096	$0
511233	ABA Behaviorial Therapist	$917,094	$917,094	$314,736	$0	$602,358	$854,470	$62,624
511234	Interpreters	$158,714	$158,714	$52,080	$0	$106,634	$158,714	$0
511236	Snow Removal	$0	$0	$0	$0	$0	$0	$0
511650	Overtime	$775,000	$775,000	$319,731	$0	$455,269	$775,000	$0
511653	Longevity	$5,620	$5,620	$0	$0	$5,620	$5,620	$0
511700	Extra Police Protection	$1,011,747	$1,011,747	$59,341	$0	$952,406	$1,011,747	$0
511800	Vacation and Sick Term Payout	$548,442	$548,442	$80,511	$0	$467,931	$548,442	$0
522501	Health Insurance-General	$11,000,000	$11,000,000	$0	$0	$11,000,000	$11,000,000	$0
529001	Car Allowance	$104,800	$104,800	$34,540	$0	$70,260	$104,800	$0
529003	Meal Allowances	$15,000	$15,000	$9,871	$2,341	$2,789	$15,000	$0
Subtotal Salaries		**$94,945,569**	**$94,945,569**	**$27,167,262**	**$54,067**	**$67,724,240**	**$94,765,531**	**$180,038**

ACCOUNT	CLASSIFICATION	FY 26 ORIGINAL BUDGET	FY 26 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Purchased Services								
533000	Professional Services	$4,200,000	$4,200,000	$1,285,297	$1,598,825	$1,315,878	$4,365,000	($165,000)
533020	Consulting Services	$269,796	$269,796	$26,885	$108,661	$134,250	$269,796	$0
533100	Auditing	$64,000	$64,000	$59,167	$4,833	$0	$64,000	$0
539005	Sporting Officials	$25,000	$25,000	$271	$0	$24,729	$25,000	$0
539008	Messenger Service	$40,000	$40,000	$12,903	$17,578	$9,519	$40,000	$0
543000	General Repairs & Maintenance	$1,546,830	$1,546,830	$454,666	$291,364	$800,800	$1,546,830	$0
543011	Maintenance - Service Contracts	$920,000	$920,000	$225,565	$445,845	$248,591	$920,000	$0
544002	Building Rental	$581,542	$581,542	$249,953	$290,828	$40,761	$581,542	$0
545002	Water	$275,000	$275,000	$58,964	$0	$216,036	$275,000	$0
545006	Electricity	$3,900,000	$3,900,000	$1,541,751	$0	$2,358,249	$3,900,000	$0
545013	Security/Safety	$100,000	$100,000	$52,811	$27,660	$19,529	$100,000	$0
551000	Pupil Transportation	$20,916,330	$20,916,330	$3,829,810	$14,273,120	$2,813,400	$20,996,180	($79,850)
553001	Postage	$45,000	$45,000	$13,725	$0	$31,275	$45,000	$0
553002	Telephone	$200,000	$200,000	$138,126	$29,768	$32,106	$200,000	$0
553005	Wide-area Network (SBC)	$100,408	$100,408	$48,676	$48,824	$2,908	$100,408	$0
556055	Tuition - Outside	$19,600,856	$19,600,856	$3,877,267	$9,118,486	$6,605,103	$19,600,856	$0
556056	Purchased Service - Outside	$4,655,000	$4,655,000	$831,399	$1,822,946	$2,000,655	$4,600,000	$55,000
557000	Tuition Reimbursement	$15,000	$15,000	$4,874	$0	$10,127	$15,000	$0
558000	Travel Expenses	$5,000	$5,000	$0	$0	$5,000	$5,000	$0
559001	Advertising	$13,000	$13,000	$0	$0	$13,000	$13,000	$0
559002	Printing & Binding	$18,000	$18,000	$4,174	$0	$13,826	$18,000	$0
559104	Insurance - Athletics	$22,351	$22,351	$19,851	$0	$2,500	$19,851	$2,500
Subtotal Purchased Services		**$57,513,113**	**$57,513,113**	**$12,736,135**	**$28,078,738**	**$16,698,240**	**$57,700,463**	**($187,350)**
Supplies/Materials								
561100	Instructional Supplies	$1,392,104	$1,392,104	$545,975	$247,450	$598,679	$1,392,104	$0
561200	Office Supplies	$75,590	$75,590	$15,750	$9,848	$49,992	$75,590	$0
561210	Intake Center Supplies	$3,500	$3,500	$2,744	$197	$559	$3,500	$0
561211	Recruitment Supplies	$50,000	$50,000	$18,873	$10,698	$20,428	$50,000	$0
561212	Medicaid Supplies	$8,000	$8,000	$1,780	$1,263	$4,957	$8,000	$0
561501	Diesel	$160,284	$160,284	$45,205	$107,064	$8,014	$160,284	$0
561503	Gasoline	$208,294	$208,294	$60,258	$97,767	$50,268	$208,294	$0
561505	Natural Gas	$1,650,000	$1,650,000	$333,079	$0	$1,316,921	$1,650,000	$0
561507	Janitorial Supplies	$465,000	$465,000	$295,428	$34,339	$135,233	$465,000	$0
561508	Electrical Supplies	$60,000	$60,000	$6,802	$14,888	$38,309	$60,000	$0
561509	Plumbing Supplies	$110,000	$110,000	$58,939	$31,052	$20,009	$110,000	$0
561510	Building & Ground Supplies	$200,000	$200,000	$93,974	$39,406	$66,620	$200,000	$0
561511	Propane	$338,500	$338,500	$164,427	$174,073	$0	$338,500	$0
567000	Clothing Supplies	$50,000	$50,000	$136	$36,815	$13,049	$50,000	$0
567001	Crossing Guard Uniforms	$2,000	$2,000	$149	$1,635	$217	$2,000	$0
569010	Recreational Supplies	$15,000	$15,000	$3,269	$1,556	$10,175	$15,000	$0
569029	Athletic Supplies	$137,896	$137,896	$59,719	$45,517	$32,660	$137,896	$0
Subtotal Supplies/Materials		**$4,926,168**	**$4,926,168**	**$1,706,508**	**$853,570**	**$2,366,091**	**$4,926,168**	**$0**

ACCOUNT	CLASSIFICATION	FY 26 ORIGINAL BUDGET	FY 26 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Property								
575008	Furniture-Misc.	$15,000	$15,000	$4,480	$0	$10,520	$15,000	$0
575200	Office Equipment	$170,000	$170,000	$70,142	$6,830	$93,027	$170,000	$0
575408	Plant Equipment	$40,000	$40,000	$3,137	$10,386	$26,477	$40,000	$0
Subtotal Property		**$225,000**	**$225,000**	**$77,759**	**$17,216**	**$130,025**	**$225,000**	**$0**
Other/Miscellaneous								
589021	Mattatuck Museum	$12,000	$12,000	$0	$12,000	$0	$12,000	$0
589034	Board of Ed Commissioners	$20,700	$20,700	$8,625	$0	$12,075	$20,700	$0
589036	Emergency Fund	$9,450	$9,450	$8,823	$316	$312	$9,138	$312
589056	Waterbury Promise	$500,000	$500,000	$500,000	$0	$0	$500,000	$0
589201	Mileage	$10,000	$10,000	$2,586	$0	$7,414	$10,000	$0
589205	Coaches Reimbursements	$3,000	$3,000	$601	$0	$2,399	$3,000	$0
589900	Dues & Publications	$65,000	$65,000	$34,024	$4,457	$26,519	$58,000	$7,000
591002	Transfer to Sinking Fund	$0	$0	$0	$0	$0	$0	$0
591004	Athletic Revolving Fund	$145,000	$145,000	$129,510	$0	$15,490	$145,000	$0
Total Other/Miscellaneous		**$765,150**	**$765,150**	**$684,169**	**$16,773**	**$64,209**	**$757,838**	**$7,312**
GRAND TOTAL OPERATING BUDGET		**$158,375,000**	**$158,375,000**	**$42,371,832**	**$29,020,364**	**$86,982,805**	**$158,375,000**	**$0**
Other Additional Funding								
	Alliance Non-Reform/Reform	**$71,617,091**	**$71,617,091**	**$18,650,027**	**$0**	**$52,967,064**	**$71,617,091**	**$0**
	GF Surplus 15-16	$1,000,000	$1,000,000	$0	$0	$1,000,000	$1,000,000	$0
	GF Surplus 14-15	$1,000,000	$1,000,000	$0	$0	$1,000,000	$1,000,000	$0
	GF Surplus 16-17	$450,000	$450,000	$0	$0	$450,000	$450,000	$0
	Contingency Surplus	$675,000	$675,000	$0	$0	$675,000	$675,000	$0
	City Non Lapsing Account	$500,000	$500,000	$0	$0	$500,000	$500,000	$0
Total Additional Funding		**$75,242,091**	**$75,242,091**	**$18,650,027**	**$0**	**$56,592,064**	**$75,242,091**	**$0**
GRAND TOTAL ALL FUNDING		**$233,617,091**	**$233,617,091**	**$61,021,859**	**$29,020,364**	**$143,574,869**	**$233,617,091**	**$0**

#8b

Education Operating Budget Timeline – Fiscal Year 2027

Proposed – Budget timeline

November 2025 – January2026	**Education Department prepares the Proposed Education Operating Budget**
TBD – January-February 2026	**Finance Committee meets to review and discuss the proposed budget and recommends budget to the Committee of the Whole**
TBD – February 2026	**Special Meetings - Committee of the Whole reviews the Finance Committee's budget recommendation at Workshop**
TBD – February 2026	**Special Meeting - Board of Education adopts budget request and sends it to the Mayor**
February thru March 2026	**Proposed Education Budget considered by Office of the Mayor and Office of Budget Control**
By Wednesday, April 1, 2026	**Mayor submits Proposed City Budget to Board of Alderman**
April thru May 2026	**Meet with Board of Alderman Budget Subcommittee for review**
By Friday, June 5, 2026	**Board of Alderman adopts budget**
May- First week of June 2026	**Board of Education Finance Committee meets to discuss final budget**
Thursday - June 4, 2026	**Board of Education Workshop meets to adopt Board of Education final budget**
Thursday - June 18, 2026	**Board of Education Meeting to adopt final budget**

WATERBURY
PUBLIC SCHOOLS

Nicholas J. Albini
Chief Operating Officer
(203) 346-2340, x2
nalbini@waterbury.k12.ct.us

#9

EXECUTIVE SUMMARY

To: Honorable Board of Education Commissioners
Honorable Board of Aldermen Members

From: Nicholas J. Albini, Chief Operating Officer

Date: December 11, 2025

Re: Services Agreement for School District Communication Platform with ParentSquare, Incorporated

The Department of Education respectfully requests your review and approval of an agreement with ParentSquare, Incorporated (ParentSquare) for an electronic communication platform with notification system servicing all schools, in the total amount of $408,741.20 over a period of five (5) years. Funds will be provided through Title I and Title IV grants. This agreement was initiated under a sole source proposal from ParentSquare dated August 27, 2025.

ParentSquare will provide a cost-effective, districtwide electronic communication platform enabling the Waterbury Public Schools to:

- Establish clear policies for communication
- Combine all communication tools used in classrooms, sites, and the District
- Streamline forms, surveys using new platform to secure document delivery of important documents like report cards
- Upgrade mass notification system used to send alerts and emergency messages
- Provide options to "opt-in" and "opt-out" so parents can manage their experience
- Improve classroom communications by allowing for direct and group Messaging connecting parents, teachers and students

The five-year agreement totals $408,741.20, with a 3% annual increase, and payments structured as follows:

- FY 2025-2026 = $76,915.65
- FY 2026-2027 = $79,313.50
- FY 2027-2028 = $81,711.35
- FY 2028-2029 = $84,109.20
- FY 2029-2030 = $86,691.50

The Education Department will have a representative available at your upcoming meeting to answer any questions you may have regarding this matter. Thank you for your consideration.

c: Chief Financial Officer

SERVICES AGREEMENT
for
School District Communication Platform
between
The City of Waterbury, Connecticut
and
ParentSquare, Inc.

THIS AGREEMENT (the "Agreement" or "Contract"), effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY (the "City"), located at City Hall, 235 Grand Street, Waterbury, Connecticut 06702 and ParentSquare, Inc. (the "Consultant"), located at 6144 Calle Real, Suite 200A, Goleta, CA 93117, a State of Delaware duly registered foreign corporation. (Jointly referred to as the "Parties" to this Agreement.)

WHEREAS, the Consultant submitted a proposal to the City for a School District Communication Platform to connect schools with families and increase parental engagement; and

WHEREAS, the City is in need of continuing to use said Communication Platform; and

WHEREAS, the City desires to obtain the Consultant's services pursuant to the terms, conditions and provisions set forth in this Agreement (the "Project").

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. Scope of Services. The Consultant shall furnish all of the services as specified in this agreement (also referred to herein as "Contract"). All services shall comply with any and all applicable Local, State and Federal laws, statutes, ordinances and regulations and with generally accepted professional standards.

1.1. The Project consists of, and Consultant shall provide, the requisite licenses for a district-wide communication platform services to facilitate and improve district-school-home communication, these services include, but are not limited to, providing notification and emergency alert communication platforms, training, and end-user support for the Waterbury Public School system as the services detailed and described in **Attachment A**, and are hereby made material provisions of this Contract. **Attachment A** shall consist of the following, which are attached hereto, are acknowledged by the Consultant as having been received, or are otherwise hereby incorporated by reference as noted below, and all are made a part hereof:

1.1.1 Consultant's Price Proposal, dated August 27, 2025, consisting of 5 pages excluding any referenced School Agreement, terms, conditions or policies;

1.1.2 Any and all amendment(s) agreed to in writing by the Parties;

1.1.3 City Contract Compliance Documents, incorporated herein by reference;
1.1.4 Certificates of Insurance, incorporated herein by reference;
1.1.5 Licenses, incorporated herein by reference; and
1.1.6 All applicable Federal, State, and local statutes, regulations charter and ordinances, incorporated herein by reference.

1.2. The entirety of **Attachment A** plus this executed instrument are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on the Consultant. In the event that any provision in the Contract Documents conflict with any other provision therein, the provision in the component part of the Contract Document first enumerated below shall govern over any other component part which follows it numerically:

1.2.1 All applicable Federal, State, and local statutes, regulations charter and ordinances;
1.2.2 Any Amendments to this Contract;
1.2.3 This Contract; and
1.2.4 The Consultant's Price Proposal

2. Consultant Representations Regarding Qualification and Accreditation. The Consultant represents that, to the extent required by law, its employees are licensed to perform the scope of work set forth in this Contract. The Consultant further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Contract, including any supplementary work and the City relies upon these.

2.1. Representations Regarding Personnel. The Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved by the City in writing. As set forth above, all the services required hereunder shall be performed by the Consultant under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

2.2. Representations Regarding Qualifications. The Consultant hereby represents that, to the extent required by Federal, State and Local statutes, regulations, codes, ordinances, and policies, that the Consultant and/or its employees be licensed, certified, registered, or otherwise qualified, the Consultant and all employees providing services under this Contract, are in full compliance with those statutes, regulations and ordinances. Upon City request, the Consultant shall provide to the City a copy of the Consultant's licenses, certifications, registrations, etc.

3. Responsibilities of the Consultant. All data, information, etc. given by the City to the Consultant and/or created by the Consultant shall be treated by the Consultant as proprietary to

the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing services under this Contract. The Consultant agrees to forever hold in confidence all files, records, documents and other information which may come into the Consultant's possession during the term of this Contract, except where a disclosure is expressly stated as a requirement of this Contract. Notwithstanding the foregoing, where a Consultant disclosure is required to comply with statute, regulation, or court order, the Consultant shall provide prior advance written notice to the City of the need for such disclosure. The Consultant agrees to properly implement the services required in the manner herein provided.

3.1. Criminal Background Check and DCF Registry Check. The Consultant shall ensure, and represents to the City, that any employee who will have direct contact with a student pursuant to this Contract has stated, in writing, whether such person has ever been convicted of a crime or whether criminal charges were ever pending against such person. The Consultant shall further ensure, and represents to the City that any person who will have direct contact with a student has submitted to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to Conn. Gen. Stat. §l 7a-10lk, as well as state and national criminal history records checks conducted in accordance with Conn. Gen. Stat. §29-17a, the federal National Child Protection Act of 1993, and the federal Volunteers for Children Act of 1998. The Consultant shall not permit any person with a disqualifying criminal history to have direct contact with a student.

3.2. Confidentiality/FERPA. The Consultant shall strictly adhere to all State and Federal statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education, Connecticut Department of Education and the Waterbury Board of Education regarding the confidentiality of student records, files, PPTs, IEPs, etc. The Consultant shall further ensure that its employees, agents, or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and those of the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc.

3.2.1. Any and all materials contained in City of Waterbury student files that are entrusted to the Consultant or gathered by the Consultant in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by the Consultant shall be used solely for the purposes of providing services under this Agreement.

3.2.2. The Consultant acknowledges that in the course of providing services under this Contract, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99) Consultant and City shall comply with the requirements of said

statute and regulations, as amended from time to time and Consultant agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Consultant has no authority to make disclosures of any information from education records. The Consultant shall instruct its employees of their obligations to comply with FERPA.

3.3. Student Data Privacy. All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant to this Agreement are not the property of, or under the control of, the Consultant.

3.3.1. The City's Board of Education (the "Board") shall have access to and the ability to instruct that the Contractor delete Student Data in the possession of the Consultant except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Consultant. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the Consultant within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Consultant that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

3.3.2. The Consultant shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

3.3.3. A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the Consultant receives a request to review Student Data in the Consultant's possession directly from a student, parent, or guardian, the Consultant agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Consultant agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the Consultant, and correct any erroneous information therein.

3.3.4. The Consultant shall take actions designed to ensure the security and confidentiality of student data.

3.3.5. The Consultant will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, within two (2) business days after the Contractor discovers that there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps: Upon discovery by the Consultant of a breach of Student Data, the Consultant shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student{s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

3.3.6. Student Data shall not be retained or available to the Consultant upon expiration of the Agreement between the Consultant and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Consultant after the expiration of such Agreement for the purpose of storing student-generated content.

3.3.7. The Consultant and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

3.3.8. The Consultant acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

3.3.9. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

3.4. Use of City Property. To the extent the Consultant is required to be on City property to render its services hereunder, the Consultant shall have access to such areas of City property as the City and the Consultant agree are necessary for the performance of the Consultant's services under this Contract (the "Site" or the "Premises") and at such times as the City and the Consultant may mutually agree. Consultant shall perform all work in full compliance with Local, State and Federal health and safety regulations. All work hereunder shall be performed in a safe manner. Consultant shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Consultant, City may, but shall not be required to, correct same at Consultant's expense. City shall confirm in writing any oral notice given within five (5) business days thereafter.

3.5. Working Hours. To the extent the Consultant is required to be on City property to render its services hereunder, the Consultant shall coordinate its schedule so that work on the Premises is performed during those hours the City sets forth in a written notice to the Consultant, unless written permission is obtained from the City to work during other times. This condition shall not excuse Consultant from timely performance under the Contract. The work schedule must be agreed upon by the City and the Consultant.

3.6. Cleaning Up. To the extent the Consultant is required to be on City property to render its services hereunder, the Consultant shall at all times keep the Premises free from accumulation of waste materials or rubbish caused by Consultant, its employees or subcontractors, and at the completion of the work shall remove all rubbish from and about the Project and shall leave the Premises "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the City may remove the rubbish and charge the cost to the Consultant.

3.7. Publicity. Consultant agrees not to deliberately disclose the fact that the City has entered into or terminated this Contract or disclose any of the terms of the Contract or use the City's name in connection with any publicity, unless the City gives prior written consent to such use of the City's name in each instance.

3.8. Standard of Performance. All licenses and services shall conform in all respects with the requirements of this Contract and shall be the best obtainable from the crafts and trades. In all cases, the services and licenses shall be equal to or better than the grade specified, and the best of their kind that is obtainable for the purpose for which they are intended. The standard of care and skill for all services performed by the Consultant shall be that standard of care and skill ordinarily used by other members of the Consultant's profession practicing under the same or similar conditions at the same time and in the same locality. The Consultant's services rendered hereunder shall be rendered completely and by qualified personnel in accordance with standard industry practice.

3.9. Consultant's Employees. The Consultant shall at all times enforce strict discipline and good order among its employees, and shall not employ any unfit person or anyone not skilled in the work assigned.

3.10. Due Diligence Obligation. The Consultant acknowledges its responsibilities to examine and to be thoroughly familiar with the City's proposal document, including, but not limited to the specifications, and any addenda thereto. The Consultant hereby warrants and represents that prior to the submission of its proposal during the proposal process it reviewed or was afforded opportunity, by the City, to review all physical items, facilities, services or functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services or functions are included in this Contract and thereby warrants that:

3.10.1 it conducted or had opportunity to conduct all Due Diligence prior to the submission of its proposal and, accordingly, any additional costs, services

or products resulting from the failure of the Consultant to complete Due Diligence prior to submission of its proposal shall be borne by the Consultant. Furthermore the Consultant had the opportunity during the proposal process to ask questions it saw fit and to review the responses from the City;

3.10.2 its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise;

3.10.3 it is solely responsible for resolving any issues resulting from the failure to conduct Due Diligence and shall assume any costs that may result during the implementation of the Project, including, but not limited to, adherence to specifications and pricing for the Project.

3.10.4 it was responsible for specifying any changes and disclosing any new costs prior to the submittal of its proposal. Thus, in the event any changes or costs are disclosed by the Consultant, or otherwise required, during the performance of its services, the sole responsibility for any modification, delay and cost of such changes shall reside with the Consultant.

3.10.5 has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and Local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work;

3.10.6 has given the City written notice of any conflict, error or discrepancy that the Consultant has discovered in the Proposal Documents; and

3.10.7 agrees that the Proposal Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

3.11. Reporting Requirement. The Consultant shall deliver periodic, written reports as requested by the City's using agency setting forth **(i)** the issue date of the report, **(ii)** the time period covered by the report, **(iii)** a brief description of the work and services completed by the Consultant and/or delivered by the Consultant during the time period covered by the report, **(iv)** expressed as a percentage of the total work and services required under this Contract, the percentage of the total work represented by the work and services described in subsection iii above, **(v)** expressed as a percentage of this Contract's Section 6 total compensation, the percentage of the total compensation represented by the work and services described in subsection iii above, **(vi)** the Consultant's declaration as to whether the entirety of the Consultant's work and services required in this Contract will be, or will not be, completed within the Contract's Section 6 total compensation amount, and **(vii)** any and all additional useful and/or

relevant information.

NOTE: the Consultant's failure to deliver any report required herein shall be deemed a material breach of this Contract, the City hereby reserving the right to exercise all available legal remedy(ies) to address said breach.

4. Responsibilities of the City. Upon the City's receipt of Consultant's written request, the City will provide the Consultant with all documents, data and other materials the City agrees are necessary and appropriate to the service to be performed by the Consultant hereunder and the City will endeavor to secure, where feasible and where the City agrees it is necessary and appropriate, materials or information from other sources requested by the Consultant for the purpose of carrying out the services under this Contract.

5. Contract Term. Term of this Contract shall commence upon execution of this Agreement by the Mayor, and terminate on July 31, 2030 (the "Contract Time").

6. Compensation. The City shall compensate the Consultant for satisfactory provision of all of the licenses, work and services set forth in this Contract as follows in this Section 6.

6.1. Fee Schedule. The fee payable to the Consultant shall not exceed **FOUR HUNDRED EIGHT THOUSAND SEVEN HUNDRED FORTY ONE DOLLARS and 20/100 CENTS ($408,741.20)** for the entire term of this Agreement and shall be in accordance with Consultant's Cost Proposal attached hereto in **Attachment A**.

6.1.1. Year 1 - August 1, 2025-July 31, 2026
Seventy Six Thousand Nine Hundred Fifteen
Dollars and 65/100 Cents……..$76,915.65

6.1.2. Year 2 August 1, 2026 – July 31, 2027
Seventy Nine Thousand Three Hundred Thirteen
Dollars and 50/100 Cents……..……$79,313.50

6.1.3. Year 3 August 1, 2027 – July 31, 2028
Eighty One Thousand Seven Hundred Eleven
Dollars and 35/100 Cents……$81,711.35

6.1.4. Year 4 August 1, 2028 – July 31, 2029
Eighty Four Thousand One Hundred Nine
Dollars and 20/100 Cents……..……$84,109.20

6.1.5. Year 5 August 1, 2029 – July 31, 2030
Eighty Six Thousand Six Hundred Ninety One
Dollars and 50/100 Cents…..……..……$86,691.50

6.1.6. Total Compensation ……..……$408,741.20

6.2. Limitation of Payment. Compensation payable to the Consultant is limited to those fees set forth in Section 6.1., above. Such compensation shall be paid by the City upon review and approval of the Consultant's invoices for payment and review of the licenses, work and services required in this Contract and review as may be further required by the Charter and Ordinances of the City. Consultant's invoices shall describe the licenses, work and services rendered and the compensation sought therefore in a form and with detail and clarity acceptable to the City.

6.2.1 The Consultant and its affiliates are hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to the Consultant in an amount equaling the sum or sums of money the Consultant and/or its affiliates is/are, or becomes delinquent or in arrears on, regarding the Consultant's and/or its affiliate's real and personal tax obligations to the City.

6.3. Review of Services. The Consultant shall permit the City to review, at any time, all services performed under the terms of this Contract at any stage of the work. The Consultant shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the Contract, settlement of claims or any other matter pertaining to the Consultant's demand for payment. The City shall not certify fees for payment to the Consultant until the City has determines that the Consultant has completed the work in accordance with the requirements of this Contract.

6.4. Proposal Costs. All costs of the Consultant in preparing its proposal shall be solely borne by the Consultant and are not included in the compensation to be paid by the City to the Consultant under this Contract or any other Contract.

6.5. Payment for Services, Licenses, Employees. The Consultant shall be fully and solely responsible for the suitability, and compliance with the Contract, of all labor, services, reports, deliverables, incidentals, etc. furnished to the City under this Contract. The Consultant shall promptly pay all employees as their pay falls due, shall pay promptly as they fall due all bills for labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc., going into the work, and all bills for insurance, bonds, Worker's Compensation coverage, Federal and State Unemployment Compensation, and Social Security charges applicable to this Project. Before final payment is made, the Consultant shall furnish a legal statement to the City that all payments required under this subparagraph have been made.

7. Intentionally Deleted.

8. Indemnification.

8.1. The Consultant shall indemnify, defend, and hold harmless the City, City's

Boards, commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the services and licenses provided that any such claims, suits, damages, losses, judgments, costs or expenses **(i)** are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting there from, or **(ii)** are alleged to be caused in whole or in part by any willful, intentional, negligent, or reckless act or omission of the Consultant, its employees, any subcontractor or consultant, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder; **(iii)** enforcement action or any claim for breach of the Consultant duties hereunder or **(iv)** claim for intangible loss(es) including but not limited to business losses, lost profits or revenue.

8.2. In any and all claims against the City or any of its boards, agents, employees or officers by the Consultant or any employee of the Consultant, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 8.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

8.3. The Consultant understands and agrees that any insurance required by this Contract, or otherwise provided by the Consultant, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Contract.

8.4. The Consultant expressly understands and agrees that any insurance protection required by this Contract, or otherwise provided by the Consultant, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City and the City’s boards, agents, employees or officers as provided herein.

8.5. Royalties and Patents. The Consultant shall, for all time, secure to the City the free and undisputed right to the use of any and all patented articles and methods used in the work and shall defend at Consultant’s own expense any and all suits for infringement or alleged infringement of such patents, and in the event of adverse award under patent suits, the Consultant shall pay such awards and hold the City harmless in connection with any patent suits that may arise as a result of installations made by the Consultant and as to any award made thereunder.

8.6. Intellectual Property. The Consultant represents that it holds legal title to any Licensed Content, Marks, Software, related Documentation, Software Maintenance, Professional Services, Deliverable, or any U.S. patent, copyright, trade secret, trademark, or other intellectual property or service made available to City under this Agreement (“IP”) and has the right to license said IP. Consultant agrees to pay for a defense acceptable to the City, at Consultant’s own expense, for any claim, action,

demand, lawsuit, or proceeding (each, a "Claim") made or brought against the City alleging that any portion or aspect of any IP made available to City under this Agreement infringes any patent, copyright, trademark, or other intellectual property right of a third party, and shall be responsible for any and all attorney's fees and legal expenses incurred by the City to include any judgment or settlement; provided that the City gives the Consultant reasonable notice of the Claim. The Consultant shall provide the City reasonable assistance, at the Consultant's expense, in the defense of the Claim.

8.7. In the event this Contract and/or the Consultant's, or its subcontractor, work and services provisioned hereunder is/are subject to the provisions of any Federal or State statute or regulations, or the City Charter or City Ordinance, the Consultant shall indemnify, defend and hold harmless the City from any fine, penalty or other amounts imposed on the City under said statutes, regulations, Charter or Ordinances, if caused by Consultant, or its subcontractor, omission or commission.

9. Consultant's Insurance.

9.1. The Consultant shall not commence work under this Contract until all insurance required under this Section 9 has been obtained by the Consultant and such insurance has been approved by the City. The Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VIII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

9.2. At no additional cost to the City, the Consultant shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Consultant's obligation under this Contract, whether such obligations are the Consultant's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor, or by any person or entity for whose acts said Consultant or subcontractor may be liable.

9.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

9.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Consultant:

9.4.1. General Liability Insurance:
$1,000,000.00 each Occurrence
$2,000,000.00 General Aggregate
$2,000,000.00 Products / Completed Operations Aggregate

9.4.2. Excess/Umbrella Liability:
$1,000,000.00 each Occurrence
$1,000,000.00 Aggregate

9.4.3. Professional Liability/E&O:
$1,000,000.00 each Wrongful Act
$1,000,000.00 Aggregate

9.4.4. Cyber/ Privacy/Network:
$1,000,000.00 per Loss
$1,000,000.00 Aggregate

9.5. Failure to Maintain Insurance: In the event the Consultant fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Consultant's invoices for the cost of said insurance.

9.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from the Consultant within thirty (30) calendar days following the date of actual cancellation, regardless of the reason for such cancellation.

9.7. Certificates of Insurance: The Consultant's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Consultant's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Consultant executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: "**The City of Waterbury and its Board of Education are listed as Additional Insureds on a primary and non-contributory basis on all policies except Professional Liability. All policies shall include a Waiver of Subrogation except Professional Liability."** The City's request for proposal number must be shown on the certificate of insurance. The Consultant must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

9.8. No later than thirty (30) calendar days after Consultant receipt, the Consultant shall deliver to the City a copy of the Consultant's certificate(s) of insurance.

10. Conformance with Federal, State and Other Jurisdictional Requirements. By executing this Contract, the Consultant represents and warrants that, at all pertinent and relevant times to the Contract, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance by the Consultant of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: *EQUAL EMPLOYMENT OPPORTUNITY ACT*; *COPELAND ANTI-KICKBACK ACT*, as supplemented in the Department of Labor Regulations (29 CFR Part 3); *DAVIS-BACON ACT* as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); the *HOUSING and COMMUNITY DEVELOPMENT ACT of 1974*, as amended; TITLE 31 and Section 12-430(7) of the State of Connecticut General Statutes. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference and made a part hereof.

10.1. Permits, Laws, and Regulations. Permits and licenses necessary for the delivery and completion of the Consultant's work and services shall be secured in advance and paid by the Consultant. The Consultant shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work and services as specified.

10.2. Taxes-Federal, State and Local. The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes, including without limitation, taxes that would otherwise be imposed upon the Consultant for transactions required or necessitated hereunder between it and its subcontractors, suppliers, etc. The Consultant remains liable, however, for any applicable tax obligations it incurs. Moreover, the Consultant represents that the proposal and pricing contained in this Contract do not include the amount payable for said taxes.

10.3. Labor and Wages. The Consultant and its subcontractors shall conform to the labor laws of the State of Connecticut, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.

10.3.1. The Consultant is aware of the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of minimum wages and other payments or contributions established by the State of Connecticut Labor Commissioner for work on public facilities. The provisions of the Act are incorporated by reference and made a part of this Contract. The Act provides that the Connecticut prevailing wage law applies to certain remodeling, refurbishing, alteration, repair and new construction. The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the

amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in Conn .Gen. Statute 31-53(i), shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each pay day.

10.3.2. The Consultant is aware of, and shall comply with, the provisions of both the Federal Davis-Bacon Act and the Federal American Recovery and Reinvestment Act of 2009, the provisions of both acts hereby incorporated by reference and made a part of this Contract. The Federal Davis-Bacon Act provides that Federal wage rate laws apply to certain federally funded contracts. The American Recovery and Reinvestment Act ("ARRA") provides that Federal wage rate laws apply to all ARRA funded contracts regardless of the contract's dollar value.

11. Discriminatory Practices. In performing this Contract, the Consultant shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, gender identity or expression, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Contract. Said provisions with subcontractors shall require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

11.1. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.

11.2. Equal Opportunity. In its execution of the performance of this Contract, the Consultant shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, gender identity or expression, national origin or citizenship status, age or handicap. The Consultant agrees to comply with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

12. Intentionally Left Blank.

13. Termination.

13.1. Termination of Contract for Cause. If, through any cause, in part or in full, the fault of the Consultant, the Consultant shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Consultant shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination, and the Consultant shall have an opportunity to cure by the end of said thirty (30) day period.

13.1.1. Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant is determined.

13.2. Termination for Convenience of the City. The City may terminate this Contract at any time for the convenience of the City, by a notice in writing from the City to the Consultant.

13.3. Termination for Non-Appropriation or Lack of Funding. The Consultant acknowledges that the City is a municipal corporation and that this Contract is subject to the appropriation of funds by the City sufficient for this Contract for each budget year in which this Contract is in effect. The Consultant therefore agrees that the City shall have the right to terminate this Contract in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Contract is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.

13.3.1. Effects of Non-Appropriation. If funds to enable the City to effect continued payment under this Contract are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Contract without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to the Consultant.

13.3.2. Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay the Consultant for the agreed to level of the products, services and functions to be provided by the Consultant under this Contract are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) calendar days written notice to the Consultant, reduce the level of the products, services or functions in such manner and for such periods of

time as the City may elect. The charges payable under this Contract shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Contract.

13.3.3. No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate the Consultant for any lost or expected future profits.

13.4. Rights Upon Cancellation or Termination.

13.4.1 Termination for Cause. In the event the City terminates this Contract for cause, the City shall have no financial obligation to compensate the Consultant for such terminated services.

13.4.2 Termination for Lack of Funding or Convenience. In the event of termination of this Contract by the City for lack of funding or convenience, the City shall not be entitled to any refund of any prepaid fees.

13.4.3 Termination by the Consultant. The Consultant may, by written notice to the City, terminate this Contract if the City materially breaches, provided that the Consultant shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty (30) day period. In the event of such termination, the Consultant will be compensated by the City for work performed prior to such termination date and the Consultant shall deliver to the City all deliverables as otherwise set forth in this Contract.

14. Ownership of Instruments of Professional Services. The City acknowledges the Consultant's documents, data, studies, reports, specifications, deliverables, etc. created and to be created pursuant to this Contract, including electronic files, are Instruments of Professional Services.

15. Force Majeure. Neither the Consultant nor the City shall be held responsible for delays or be considered to be in breach of this Contract or be subject to liquidated damages when their respective obligations under this Contract are caused by conditions beyond their control, including without limitation:

15.1. Acts of God, such as severe acts of nature or weather events including floods, fires, earthquakes, hurricanes, cyclones, or explosions;

15.2. Failure of the Internet or telecommunications providers;

15.3 Change of law and order, proclamation, regulation, ordinance, or governmental requirement.

Upon cessation of work for reason of force majeure delays, the Party(ies) whose obligations are affected shall use their best efforts to meet their obligations under this Agreement.

16. Subcontracting. The Consultant shall not, without the prior written approval of the City, subcontract, in whole or in part, any of the Consultant's services; provided that the Consultant may use any third party subprocessor disclosed in the Consultant's Trust Center located at https://trust.parentsquare.com/subprocessors. All subcontractors shall comply with all Federal, State and Local, laws, regulations and ordinances but such requirement shall not relieve the Consultant from its requirement that all work and services provided or required hereunder shall comply with all Federal, State and Local, laws, regulations and ordinances.

16.1. The Consultant shall be as fully responsible to the City for the acts and omissions of the Consultant's subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Consultant.

17. Assignability. The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Consultant from the City under this Contract may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

18. Audit. The City reserves the right to audit the Consultant's books of account in relation to this Contract any time during the period of this Contract or at any time during the twelve month period immediately following the closing or termination of this Contract. In the event the City elects to make such an audit, the Consultant shall immediately make available to the City all records pertaining to this Contract, including, but not limited to, payroll records, bank statements and canceled checks. Any such audit shall (i) be limited to once per calendar year, (ii) be conducted upon at least ten (10) business days' notice, and (iii) be conducted at the City's expense.

19. Intentionally Deleted.

20. Interest of Consultant. The Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Consultant further covenants that in the performance of this Contract no person having any such interest shall be employed.

21. Entire Agreement. This Contract shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Contract must be in writing and agreed to and executed by the City and the Consultant.

22. Independent Contractor Relationship. The relationship between the City and the Consultant is that of client and independent contractor. No agent, employee, or servant of the

Consultant shall be deemed to be an employee, agent or servant of the City. The Consultant shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract. It is the express intention of the parties hereto, and the Consultant hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by the Consultant hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employer-employee between the City of Waterbury and the Consultant or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, the Consultant hereby covenants that it, its subcontractor(s) and third party(ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. and that the Consultant shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party(ies).

23. Severability. Whenever possible, each provision of this Contract shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Contract, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Contract shall be enforced as if this Contract was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this Contract shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

24. Survival. Any provisions of this Contract that impose continuing obligations on the parties shall survive the expiration or termination of this Contract for any reason.

25. Intentionally Deleted.

26. Conflicts or Disputes. This Contract represents the full and complete concurrence between the City and the Consultant and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Contract, the following documents shall be used as historical documents. Without regard to the order of precedence, to resolve such conflicts or disputes, the historical document is the Consultant's Price Proposal, dated August 27, 2025.

26.1. Procedure. This procedure supersedes all statements to the contrary occurring either in proposals or other prior agreements, oral or written, and all other communications between the parties relating to this subject.

26.2. Presumption. This Contract or any section thereof shall not be construed against any party due to the fact that the Contract or any section thereof was drafted by

such party.

27. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance. The Consultant agrees that its waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Contract or services to be provided pursuant to this Contract. Notwithstanding any such claim, dispute or legal action, the Consultant shall continue to perform services under this Contract in a timely manner, unless otherwise directed by the City.

28. Binding Agreement. The City and the Consultant each bind themselves, and their successors, assigns and legal representatives to the other party to this Contract and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

29. Waiver. Any waiver of the terms and conditions of this Contract by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Contract.

30. Governing Law and Choice of Forum. This Contract shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of Connecticut without regard to choice or conflict of laws principals that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Contract or otherwise shall be determined by a court of competent jurisdiction in Waterbury, Connecticut (or the Federal Court otherwise having territorial jurisdiction over such City and subject matter jurisdiction over the dispute), and not elsewhere.

31. Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Consultant, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Consultant: ParentSquare, Inc.
6144 Calle Real, Suite 200A
Goleta, CA 93117

City: The City of Waterbury
Department of Education
236 Grand Street
Waterbury, CT 06702

With a copy to: Office of the Corporation Counsel

City Hall Building
235 Grand Street, 3rd Floor
Waterbury, CT 06702

32. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.
The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

32.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

32.2. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

32.3. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Consultant or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

32.4. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

32.5. Upon a showing that a subcontractor made a kickback to the City, a prime Consultant or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was

included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

32.6. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 32.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 32.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.

32.7. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has **(i)** delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owned to the City; **(ii)** filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; **(iii)** delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and **(iv)** filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 32.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.

32.8. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 32.1-32.7.

32.9. The Consultant is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

32.10. The Consultant hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: https://www.waterburyct.org/services/city-clerk/code-of-ordinances [click link titled

"Code of Ordinances (*Rev. 12/31/19)*". For Chapter 38, click on "Title III: Administration", then click on "Chapter 38: Centralized Procurement System". For Chapter 39, click on "Title III: Administration", then click on "Chapter 39: Ethics And Conflicts of Interest"]

32.11. The Consultant is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.

32.12. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

32.13. INTEREST OF CITY OFFICIALS. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.

32.14. PROHIBITION AGAINST CONTINGENCY FEES. The Consultant hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

32.15. FREEDOM OF INFORMATION ACT NOTICE. Pursuant to State statute, in the event the total compensation payable to the Consultant set forth in Section 6 herein is greater than $2,500,000.00, the City is entitled to receive a copy of any and all Consultant records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

33. Additional Provisions.

33.1 GENERAL USE. The Consultant will not be liable for any liabilities arising from the City's or its users' use of the subscription services over the Internet unless such liability is caused by the Consultant, its employees or agents.

33.2 ACCURACY OF CITY DATA. The City will use its best efforts to provide the Consultant with necessary and accurate information regarding the City and its users.

The Consultant will not be liable for any damages solely resulting from incorrect or incomplete information provided by the City.

33.3 COMPLIANCE WITH APPLICABLE LAWS. Consistent with the Children's Online Privacy Protection Act ("COPPA"), the Consultant relies on the City's consent on behalf of parents, solely for educational purposes, in order to allow those under 13 years of age to use the subscription services. The Consultant will not be liable for any additional charges that may be incurred for receiving notifications, such as phone call fees, text message fees or data fees. Notwithstanding the foregoing, Consultant alone, and not the City, schools, teachers, or any other third party, is ultimately responsible for complying with the COPPA Rule.

33.4 OTHER RESTRICTIONS. The City may not (a) make the subscription services available to, or use the subscription services for the benefit of, anyone other than authorized users, (b) sell, resell, license, sublicense, distribute, rent or lease the subscription services, include the subscription services in a service bureau or outsourcing offering, or make the subscription services available to any third party other than authorized users, (c) attempt to gain unauthorized access to the subscription services or their related systems or networks, (d) permit direct or indirect access to or use of the subscription services in a way that circumvents a contractual usage limit, or bypass or breach any security device or protection included in the subscription services, (e) copy the subscription services or any part, feature, function or user interface thereof, (f) use the subscription services to submit, collect, transmit, process or store any protected health information (as defined in the US Health Information Portability and Accountability Act), or (g) use the subscription services to distribute text messaging "spam," bulk unsolicited messages, or any other form of unsolicited electronic communications distributed on a bulk basis to recipients who have not consented to such messages.

33.5 NON-PARENTSQUARE APPLICATIONS. The Consultant is not responsible for the operation or non-operation of any application or service not provided by the Consultant (a "Non-ParentSquare Application), and does not guarantee the continued availability of any Non-ParentSquare Application or the continued interoperation of any Non-ParentSquare Application with the subscription services. By linking any Non-ParentSquare Application with the subscription services, District authorizes ParentSquare to provide or receive necessary City Data with such Non-ParentSquare Application provider, in each case solely as necessary for the interoperation of the Non-ParentSquare Application with the subscription services, for educational purposes. ParentSquare is not responsible for any use, transmission or loss of any City Data caused by any negligent actions or omissions of the City or solely because of any Non-ParentSquare Application provider.

33.6 OWNERSHIP OF SUBSCRIPTION SERVICES. The Consultant retains all right, title and interest, including all intellectual property rights, in and to the subscription services. The City retains all right, title and interest, including all intellectual property rights, in and to City Data.

33.7 AGGREGATED DATA. The Consultant aggregates and compiles de-identified City Data with de-identified data from ParentSquare's other customers ("Aggregated Usage Data"). District agrees that ParentSquare may use the Aggregated Usage Data to analyze, improve, develop, support and operate the subscription services, and to prepare and distribute general benchmarking and industry reports derived from Aggregated Usage Data as part of the subscription services and publish on ParentSquare's blogs and websites in accordance with applicable federal and state laws including but not limited to, COPPA, FERPA and Connecticut General Statutes §§ 10-234aa through 10-234dd. For clarity, this Section does not give ParentSquare the right to use the Aggregated Usage Data to identify any user or the City as the source of any Aggregated Usage Data, or permit ParentSquare to sell or disclose any data included in the Aggregated Usage Data to any third party.

33.8 FEEDBACK. If the City provides the Consultant with any suggestions, information, ideas or other feedback concerning the subscription services, the Consultant may use such feedback in perpetuity without obligation to the City.

33.9 WARRANTY DISCLAIMER. The City acknowledges that the subscription services are based on an Internet-based software platform and, as such, may experience periods of downtime, including due to scheduled maintenance and third party service outages. Accordingly, except as expressly set forth in this Agreement, the subscription services are provided to the City "AS IS" and without warranty of any kind, whether express, implied, statutory or otherwise.

33.10 HIGH RISK USE. The City acknowledges that the subscription services are not intended as a substitute for an emergency management system (EMS), and are not designed or intended for use in high risk activities or in any situation where damage or injury could result if an error, disruption or outage in the subscription services occurred. The City acknowledges and agrees that its primary recourse in the event of any actual or potential threat to person or property should be to contact emergency response services (including without limitation, 911 or equivalent, fire, police, emergency medical, and public health, collectively, "First Responder Services") and that the subscription services are not intended to replace such First Responder Services, or to be used for communicating with, or replace notification to, or interoperate directly with, such First Responder Services, which should have already been notified and deployed prior to using the subscription services.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto execute this Contract on the dates signed below.

WITNESSES:

Sign:_____
Print name:

Sign:_____
Print name:

CITY OF WATERBURY

By:_____
Paul K. Pernerewski Jr., Mayor

Date: _____

WITNESSES:

Sign: 12/15/2025
Print name: Brian Rowse

Sign:
Print name: SOHIT WADHWA

PARENTSQUARE, INC.

By:
Sashangar Sreetharan, CFO

Date: Dec 15, 2025

ATTACHMENT A

1.1.1 Consultant's Price Proposal, dated August 27, 2025, consisting of 5 pages excluding any referenced School Agreement, terms, conditions or policies;
1.1.2 Any and all amendment(s) agreed to in writing by the Parties;
1.1.3 City Contract Compliance Documents, incorporated herein by reference;
1.1.4 Certificates of Insurance, incorporated herein by reference;
1.1.5 Licenses, incorporated herein by reference; and
1.1.6 All applicable Federal, State, and local statutes, regulations charter and ordinances, incorporated herein by reference.

Waterbury School District, CT - 0904830 - August 2025 Renewal - Five Year Agreement

Pricing Term Start Date: August 01, 2025 | **Pricing Term End Date:** July 31, 2030 | **Quote Create Date:** August 27, 2025 | **Reference:** 20250827-202822577

Waterbury School District, CT - 0904830
236 Grand Street
Waterbury, CT 6702
United States

Doreen Biolo
dbiolo@waterbury.k12.ct.us
203-574-8004

Nicholas Albini
nalbini@waterbury.k12.ct.us

Comments

Valerie Conti - Parentsquare, Inc.

Products and Services

Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
Engage	08/01/2025	12M	18445	$4.17	$76,915.65 annually

Universal Reach • One-way notifications and urgent alerts • Automated notices and attendance notifications • Social and website sharing • Student communication app (StudentSquare) True Two-Way • Two-way SMS texting • Two-way app and web messaging • Two-way email replies • Automatic language translation Enhanced Engagement • Newsletter designer (Studio Editor) • Appointment invitations and RSVPs • Volunteering and signups • Searchable directory Admin Intelligence • Data analytics and reporting • 100% contactability tools • Direct SIS integrations • Custom roles and permissions Paperless Workflows • Online forms and surveys • Digital permission slips and signatures					
Engage 2025 - Step Pricing Annual Universal Reach • One-way notifications and urgent alerts • Automated notices and attendance notifications • Social and website sharing • Student communication app (StudentSquare) True Two-Way • Two-way SMS texting • Two-way app and web messaging	08/01/2026	12M	18445 Per Student	$4.30	$79,313.50

• Two-way email replies • Automatic language translation Enhanced Engagement • Newsletter designer (Studio Editor) • Appointment invitations and RSVPs • Volunteering and signups • Searchable directory Admin Intelligence • Data analytics and reporting • 100% contactability tools • Direct SIS integrations • Custom roles and permissions Paperless Workflows • Online forms and surveys • Digital permission slips and signatures					
Engage 2025 - Step Pricing Annual Universal Reach • One-way notifications and urgent alerts • Automated notices and attendance notifications • Social and website sharing • Student communication app (StudentSquare) True Two-Way • Two-way SMS texting • Two-way app and web messaging • Two-way email replies • Automatic language translation Enhanced Engagement • Newsletter designer (Studio Editor) • Appointment invitations and RSVPs • Volunteering and signups • Searchable directory Admin Intelligence	08/01/2027	12M	18445 Per Student	$4.43	$81,711.35

• Data analytics and reporting • 100% contactability tools • Direct SIS integrations • Custom roles and permissions Paperless Workflows • Online forms and surveys • Digital permission slips and signatures					
Engage 2025 - Step Pricing Annual Universal Reach • One-way notifications and urgent alerts • Automated notices and attendance notifications • Social and website sharing • Student communication app (StudentSquare) True Two-Way • Two-way SMS texting • Two-way app and web messaging • Two-way email replies • Automatic language translation Enhanced Engagement • Newsletter designer (Studio Editor) • Appointment invitations and RSVPs • Volunteering and signups • Searchable directory Admin Intelligence • Data analytics and reporting • 100% contactability tools • Direct SIS integrations • Custom roles and permissions Paperless Workflows • Online forms and surveys • Digital permission slips and signatures	08/01/2028	12M	18445 Per Student	$4.56	$84,109.20
Engage 2025 - Step Pricing Annual	08/01/2029	12M	18445 Per Student	$4.70	$86,691.50

Universal Reach
• One-way notifications and urgent alerts
• Automated notices and attendance notifications
• Social and website sharing
• Student communication app (StudentSquare)

True Two-Way
• Two-way SMS texting
• Two-way app and web messaging
• Two-way email replies
• Automatic language translation

Enhanced Engagement
• Newsletter designer (Studio Editor)
• Appointment invitations and RSVPs
• Volunteering and signups
• Searchable directory

Admin Intelligence
• Data analytics and reporting
• 100% contactability tools
• Direct SIS integrations
• Custom roles and permissions

Paperless Workflows
• Online forms and surveys
• Digital permission slips and signatures

Totals

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Doreen Biolo
dbiolo@waterbury.k12.ct.us

[sig|req|signer1]

Quote expires: October 31, 2025

Purchase Terms

District/School Agreement -- The Services are subject to the terms contained in this Order Form and School Agreement which are located at www.parentsquare.com/agreement, and incorporated by reference into this Order Form ("ParentSquare School Agreement").

By executing this Order Form, the undersigned certifies that (i) the undersigned is a duly authorized agent of District/School, and (ii) the undersigned has read the ParentSquare School Agreement and will take all reasonable measures to enforce them within the District/School.

NOTE: Pricing above does not reflect ParentSquare's right to increase pricing as set forth in the ParentSquare School Agreement. Pricing above also does not include applicable tax, which will be applied upon invoicing.

Privacy Policy -- The ParentSquare Privacy Policy may be reviewed here - https://www.parentsquare.com/privacy

Terms of Use -- The ParentSquare Terms of Use may be reviewed here - https://www.parentsquare.com/terms

Questions? Contact Me



Valerie Conti
valerie.conti@parentsquare.com

#10

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: **Thursday, January 8, 2026**
BOARD MEETING: **Thursday, January 15, 2026**

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

I move that the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments.

GROUP	FACILITIES AND DATES/TIMES
A Piccolo	Wilby gym: Feb. 21st 11am-7pm Feb. 24th 5pm-9pm Feb. 26th 6pm-9pm (NVL Tournament)
M. Rocco	W. Cross gym & café: Thursday, April 23rd 3:30 – 8:30 pm (Middle School fashion show)
K. Chavoya	Kingsbury café/gym: Thursday, January 29th 5:05 – 7:00 pm (21st Century/DES Family Night)
E. Lanza	Gilmartin gym: Tues., April 21st 5-7pm (Instrumental Music Concert) Gilmartin café: Tues. Jan. 14th 4-7pm (Chorus Concert) Gilamrtin gym: Jan. 5th – Feb. 27th Mon, Tues, Fri. 3:00-5:00pm (Intrameral volleyball)
M. Bergin	Reed café: Wed., Jan. 21st 5-7pm (snow date: Jan. 22nd) Wed/. Feb. 25th 5-7[, (snow date: Feb. 26th) (presentation to families about early entry to Kindergarten)
M. Calabrese	Rotella library: Friday, March 27th 9:30am – 12:00pm (Reading Dept. training on Tier 3/DBI)
N. French-Graham	International Sch. Gym & café: Wed., Jan. 14th 4:00-6:30pm (Parents and students event)
N. Albini	Wallace/Crosby auditorium: Friday, Jan. 9th 9:00am – 12:00pm (Legislative Breakfast)
N. Albini	Crosby aud. & lobby: Wed., March 4th 11am-6pm for set-up and event time 6:00-7:30pm for Superintendent's Student Awards (Snow Date: Wed., March 11th)

SCHOOL PERSONNEL USE ONLY

Book

DATE: 1-5-26

TO: SCHOOL BUSINESS OFFICE

FROM: Alan Piccolo

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Wilby

☐ AUDITORIUM ☑ GYMNASIUM ☐ SWIMMING POOL ☐ CAFE/ROOMS

DATES REQUESTED: Feb 21 11AM - 7pm Feb 26 6-9pm
Feb 24 5pm - 9pm

FROM _____ am/pm TO _____ am/pm

FOR THE FOLLOWING PURPOSES:

NVL Tournament

A.P.
APPLICANT

Gym

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 12-10-25

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool

☒ Café/Rooms/Library ☐ Outside Parking areas

DATES REQUESTED: April 23, 2026

FOR THE FOLLOWING PURPOSES:

Middle School Recycled Material Fashion Show 3:30 - 8:30
set up 3:30 until event. Event time 6:00 - 7:30PM

Margaret Rocco

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Mook

SCHOOL PERSONNEL USE ONLY

DATE: 12/18/2025

TO: SCHOOL BUSINESS OFFICE

FROM: F.J. Kingsbury - 21st Century/SDE After School Program
Kerry Chavoya

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: F.J. Kingsbury Elementary

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☑ Café/Rooms Gym

DATES REQUESTED: Thursday, 1/29/26

FROM: 505 am/pm TO: 700 am/pm

FOR THE FOLLOWING PURPOSES:

21st Century/SDE After school program
family night.

Kerry Chavoya
APPLICANT
Kerry Chavoya

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 12/18/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 1/21/26

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Reschedule instrumental music concert that was previously scheduled for day missed due to school closure - water main break.

APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

C:\Users\bfoley\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\I5871K53\SCHOOL reservation form.doc

Cancel Lith. Group

Yes

SCHOOL PERSONNEL USE ONLY

DATE: 12/18/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: 1/14/26

FROM: 4:00 am/(pm) TO: 7:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

reschedule Chorus concert that was previously scheduled on days School was closed due to water main break.

Erika Lanza
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 12/18/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 1/5/26 - 2/27/25 Mon, Tues, Fri

FROM: 3:00 am/pm TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

Intramural Volleyball

Erika Lanza
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yok

SCHOOL PERSONNEL USE ONLY

DATE: 12/19/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed School Cafeteria

☐Auditorium ☐ Gymnasium ☐Swimming Pool ☐Café/Rooms ☑Cafeteria

DATES REQUESTED: January 21, 2026; Snow date January 22, 2026

February 25, 2026; Snow date February 26, 2026

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool presentation to inform families about Early Entry to Kindergarten requirements

Maureen Bergin
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 12/22/25

TO: SCHOOL BUSINESS OFFICE

FROM: Melissa Calabrese- Reading Department

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms Lib

DATES REQUESTED: 3/27/26 Rotella Library

FROM: 9:30 am/pm TO: 12:00 am/pm

FOR THE FOLLOWING PURPOSES:

The Reading Department will be receiving training on using a tool to assist with students who are in Tier 3/DBI. This will be the second PD on this topic with Katie Leonard.

Melissa Calabrese
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 12/30/25

TO: SCHOOL BUSINESS OFFICE

FROM: Community School Coordinator
Nadia French-Graham

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Roberto Clemente International Dual Language School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: January 14th, 2026

FROM: 4:00PM am/pm TO: 6:30PM am/pm

FOR THE FOLLOWING PURPOSES:

We are excited to invite families to our Clemente Connects event on Wednesday, January 14, 2026, starting at 4:30 PM! There are 100 spots available (including parents and children/students), so be sure to register early.

Event Details:

Parents will enjoy food and a 30-minute interactive workshop led by a guest speaker.
Children/students will be in supervised childcare while parents are in the workshop with food provided.
After the workshop, families will come together for vision board making.
Entrance: Please use the door closest to the ramp.

APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 12-9-2025

TO: SCHOOL BUSINESS OFFICE

FROM: Commissioner Van Stone, Sr.

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Friday, January 9, 2026

FROM: 9:00 (am)/pm TO: 12:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

Legislative Breakfast

Nicholas Albini for
APPLICANT
Commissioner Van Stone, Sr.

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements ***must*** be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1-5-2026

TO: SCHOOL BUSINESS OFFICE

FROM: Nick Albini

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: CROSBY HIGH SCHOOL

☒ Auditorium + LOBBY ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: MARCH 4, 2026 SNOW DATE: MARCH 11, 2026

setUp: FROM: 11 (am)/pm TO: 6 am/(pm)

Event Time: 6-7:30pm

FOR THE FOLLOWING PURPOSES:

SUPERINTENDENT'S STUDENT AWARDS

Nicholas D. Albini

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

#11

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: **Thursday, January 8, 2026**
BOARD MEETING: **Thursday, January 16, 2026**

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

I move that the Waterbury Board of Education approve the use of school facilities and/or waiver requests by the following groups and organizations subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES
Countrywood Hills Condo Assoc.: A Marinelli	Crosby media center: Wed., Jan. 14th 5:00-9:00 pm (condo group meeting)
Childrens Dance Workshop L. Rein	Kennedy aud. & cafe: Saturday, June 20th 8:00am – 10:00pm (Dance Recital)

REQUESTING WAIVERS:

D. Fryer		
Hoops 4 Life	West Side gym: March-June	weekdays & weekends ($4,202.)
Hoops 4 Life	Reed gym: March-June	weekdays & weekends ($4,620.)
P. A. L,	Chase gym: Jan. 10th – Mar. 15th	8:30am – 4:30pm ($3,780.)
Ofc. M. Macary	Reed gym Jan. 10th - Mar. 15th	8:30am - 4:30pm ($3,780.)
Waterbury Patriots Cheer M. Ricci	Hopeville gym: Saturdays in Jan. & Feb. (cheerleading practices)	10:30am-1:30pm ($1,176.)
American Cancer Society J. Cabrera	Crosby track/field: Thurs., June 18th (stage & setup) and Sat., June 20th (relay)	9am – 12pm 6:00am – 11:00pm ($2,142.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVE

Waterbury Knights Cheer S. Clements	Kingsbury gym: 12/22/25 – 2/26/26 (cheerleading practice)	Mon-Thurs. 5:45-8:15 pm
B. Foley	WAMS lobby & library: 1/26, 2/2, 4/13, 4/20/26 (Taft Global Leadership Cohort)	6:00-8:00 pm

P. A. L.	Bucks Hill gym	1/5/26-3/14/26	6-9pm	Mon-Fri.
Ofc. M. Macary	Chase gym	1/5/26-3/14/26	6-0pm	Mon.-Fri.
	Driggs gym	1/5/26-3/14/26	6-9pm	Mon,Tues,Thurs,Fri.
	Maloney gym	1/5/26-3/14/26	6-9pm	Wed.
	Walsh gym	1/5/26-3/14/26	6-9pm	Mon-Fri.
	Reed gym	1/5/26-3/14/26	6-9pm	Fri.
	Sprague gym	1/5/26-3/14/26	6-9pm	Mon. Wed.. Fri.
Waterbury Patriots Cheer M. Ricci	Hopeville gym: 1/5/26 – 6-5-26 (cheerleading practice)		5:30-8:30 pm	Mon-Fri

MONEY COLLECTED TO DATE: **$ 14,461.50**

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Alison Marinelli NAME OF ORGANIZATION Courtywood Hills Condo Assoc

ADDRESS 380 Hitchcock Rd Waterbury CT TELEPHONE # 860-274-5182
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES Jan. 14th ROOM(S) Media Room

OPENING TIME 5:00 CLOSING TIME 9:00 PURPOSE Annual Meeting

ADMISSION (if any) ∅ CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40ish CHILDREN

SIGNATURE OFAPPLICANT Alison Marinelli DATE 11/24/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Russell Antonacci - 1278 Main St Watertown CT 860-274-5182

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. Am (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR service

RENTAL FEES:

MISCELLANEOUS FEES: Rm: $10.00/1-HR.

SECURITY DEPOSIT $ 500.00 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

MEDIA CTR.

APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Lisa Rein NAME OF ORGANIZATION Children's Dance Workshop LLC

ADDRESS 973 Main St watertown CT 06795 TELEPHONE # (203) 558-2255 (860) 274-0008
(street) (city) (state) (zip code)

SCHOOL REQUESTED Kennedy DATES Sat. 6/20/2026 ROOM(S) auditorium & cafeteria

OPENING TIME 8:00 a.m. CLOSING TIME 10:00 p.m. PURPOSE dance recital

ADMISSION (if any) $ 20 CHARGE TO BE DEVOTED TO paying expenses

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 500 CHILDREN 150

SIGNATURE OF APPLICANT [signature] DATE 9/14/2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Lisa Rein (studio owner/director) 973 main St. watertown CT 06795 cell- (203) 558-2255

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. LR (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR SERVICE PER CUST.

RENTAL FEES: $1,000/4 HRS + $200. each additional hr.

MISCELLANEOUS FEES: Tech. $55.00 HR.

SECURITY DEPOSIT $ 500. INSURANCE COVERAGE ____ YES ____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Email address - info.cdwct@gmail.com

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT DENEEN FRYER NAME OF ORGANIZATION Hoopsy Life, Inc

ADDRESS 174 Grand Street Wby CT 06702 TELEPHONE (203)232-4578
(street) (city) (state) (zip code)

SCHOOL REQUESTED West Side Middle DATES See Attachment ROOM(S) Gym

OPENING TIME 5:00p CLOSING TIME 9:00p PURPOSE Basketball game

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO n/a

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25 CHILDREN 20

SIGNATURE OFAPPLICANT Deneen Fryer DATE 12-10-2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Randy Brooks, Duane Morrison

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR service ($4,200.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE ✓ YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Use of Building Permit)

APPLICANT/ORGANIZATION: Hoops4life, Inc

Please check below specific item(s):

* weekend dates 10AM - 2PM

Building Usage Fees ☐ Custodial Fees ☑

SCHOOL/ROOMS REQUESTED: West Middle School Gym

DATE(S):	3/4 3/5 3/6 3/7 3/10	TIMES:	5:00p 9:00p
DATE(S):	3/11 3/12 3/13 3/14 3/15 3/17	TIMES:	" "
DATE(S):	3/18 3/19 3/20 3/21 3/24 3/25 3/26	TIMES:	" "
DATE(S):	3/27 3/28 3/31 4/1 4/2 4/3	TIMES:	" "
DATE(S):	4/4 4/7 4/8 4/9 4/10 4/11	TIMES:	" "
DATE(S):	4/14 4/15 4/16 4/17 4/18 4/21	TIMES:	" "

12-11-2025
Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$	$ —	$
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST: _____
Clerk, Board of Education

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Use of Building Permit)

APPLICANT/ORGANIZATION: Hoopsycafe, Inc

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☑

SCHOOL/ROOMS REQUESTED: West Side Middle School (Gym)

DATE(S): 4/22 4/23 4/25 4/28 4/29 4/30
DATE(S): 5/1 5/2 5/5 5/6 5/7 5/8
DATE(S): 5/9 5/10 5/13 5/14 5/15 5/16
DATE(S): 5/17 5/20 5/21 5/22 5/23 ~~5/24~~
DATE(S): 5/28 5/29 5/30 5/31 6/3 6/4
DATE(S): 6/5 6/6 6/7 6/10 6/11 6/12
6/13 6/14 6/17 6/18 6/19 6/20

TIMES: 5p 9:00p
TIMES: " "
TIMES: " "
TIMES: " "
TIMES: " "
TIMES: " "

12-10-2025
Date

Signature

14

OFFICE USE ONLY

List total cost of fees being requested to be waived:

Building Usage Fees	Custodial Fees	Security Deposit
$	$ 4,200.00	$

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT DENEEN Fryer NAME OF ORGANIZATION Hoopsylife, Inc

ADDRESS 174 Grand St Wby CT 06702 TELEPHONE (203) 232-4578
(street) (city) (state) (zip code)

SCHOOL REQUESTED Waterbury DATES see Attachment ROOM(S) Gym

OPENING TIME 5:15p CLOSING TIME 9:00p PURPOSE Basketball game

ADMISSION (if any) N/a CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25 CHILDREN 26

SIGNATURE OFAPPLICANT Deneen Fryer DATE 12-10-2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Randy Brooks, 217 Silvia St (203) 437-2205 / Duane Morrison Oakville Ave (203) 228-2989

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for ~~any~~ and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR SERVICE ($4620.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE ✓ YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES WAIVER REQUEST

(to be submitted with Date of Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☑

Weekend dates 10AM - 2pm

SCHOOL/ROOMS REQUESTED: Johnathan Reed School (Gym)

DATE(S):	3/4 3/5 3/6 3/7 3/10	TIMES:	5:00p 9:00p
DATE(S):	3/11 3/12 3/13 3/14 3/15 3/17	TIMES:	" "
DATE(S):	3/19 3/19 3/20 3/24 3/25 3/21	TIMES:	" "
DATE(S):	3/27 3/28 3/31 4/1 4/2	TIMES:	" "
DATE(S):	4/4 4/7 4/8 4/9 4/10 4/11	TIMES:	" "
DATE(S):	4/14 4/15 4/16 4/17 4/18	TIMES:	" "

12-11-2025
Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$	$	$
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST _____
Clerk, Board of Education

USE OF SCHOOL FACILITIES WAIVER REQUEST

(to be submitted with Use of Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☑

SCHOOL/ROOMS REQUESTED: Reed School (Gym)

DATE(S):	4/22 4/23 4/25 4/28 4/29 4/30	TIMES: 5p - 9:00p
DATE(S):	5/1 5/2 5/5 5/6 5/7 5/8	TIMES: " "
DATE(S):	5/9 5/10 5/13 5/14 5/15 5/16	TIMES: " "
DATE(S):	5/17 5/20 5/21 5/22 5/23 ~~5/24~~	TIMES: " "
DATE(S):	5/28 5/29 5/30 5/31 6/3 6/4	TIMES: " "
DATE(S):	6/5 6/6 6/7 6/10 6/11 6/12	TIMES: " "
	6/13 6/14 6/17 6/18 6/19 6/20	

12-10-2025
Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

Building Usage Fees	Custodial Fees	Security Deposit
$	$ 4620.00	$

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Chase DATES 1/10/26-3/15/26 ROOM(S) Gym

OPENING TIME 8:30A CLOSING TIME 4:30p PURPOSE Basketball

ADMISSION (if any)_____ CHARGE TO BE DEVOTED TO_____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS_____ CHILDREN_____

SIGNATURE OF APPLICANT [signature] DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR service ($3,780.)

RENTAL FEES:_____

MISCELLANEOUS FEES:_____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE_____ YES_____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Date of Building Permit)

APPLICANT/ORGANIZATION: PAL

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☑ Saturdays

SCHOOL/ROOMS REQUESTED: Chase Gym

DATE(S): 1/10 - 3/14/26 TIMES: 8:30 AM - 4:30 PM

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

12-5-25
Date

Michael Macury
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$	$ 3,780.00	$
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST: _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 1/10/26-3/14/26 ROOM(S) Gym

OPENING TIME 8:30 A CLOSING TIME 4:30 p PURPOSE Basketball

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN

SIGNATURE OF APPLICANT Michael Macary DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR service $3,780.-

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

Saturdays

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Application for Building Permit)

APPLICANT/ORGANIZATION: PAL

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☑

SCHOOL/ROOMS REQUESTED: Reed Gym - Saturdays

DATE(S): 1/10 - 3/14/26 TIMES: 8:30 - 4:30 pm

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

12-5-25
Date

Michael Macury
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$ _____ Building Usage Fees

$ 3,780. Custodial Fees

$ _____ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST: _____
Clerk, Board of Education

Facility request for...eville Saturdays2026.[Viewing Open Sha

236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Meagan Ricci NAME OF ORGANIZATION Waterbury "Patriots" Youth Football & Chee

ADDRESS 29 Arch Street (street) Waterbury (city) CT (state) 06710 (zip code) TELEPHONE #203-802-8612 (cell)

SCHOOL REQUESTED Hopeville School DATES Jan. 10th, 17th, 24th, &31st Feb 7th, 14th & 21st ROOM(S) Gymnasium and bathrooms

OPENING TIME 10:30Am CLOSING TIME 1:30 Pm PURPOSE Practice for Pop Warner League, Saturdays

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO Practice Pur poses only

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10-15 CHILDREN 20-50 Athletes

SIGNATURE OF APPLICANT Meagan Ricci DATE 12. 30 2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Meagan 203.802.8612/ Chamayne 475.361.6163

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. M.R (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR. plus 1 HR SERVICE ($1,176.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE / YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CA...

Facility request for Hopeville Saturdays2026.pdf

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

WAIVER REQUEST

(to be submitted with Use of Building Permit)

APPLICANT/ORGANIZATION: Waterbury Patriots Youth Football & Cheer

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Hopeville School. Gymnasium, common area Hallways & Bathrooms, parking.

DATE(S): 01.10.2026, 01.17.2026, 01.24.2026, TIMES 10.30Am to 1.30Pm All Saturdays

DATE(S): 01.31.2026 (January Saturdays) TIMES: For January & February

DATE(S): 02.7.2026, 02.14.2026 & TIMES:

DATE(S): 02.21.2026 (February Saturdays) TIMES:

DATE(S): TIMES

DATE(S): TIMES

12/30/2025
Date

Meagan Ricci
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived

$ Building Usage Fees | $ 1,176. Custodial Fees | $ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of

Hopeville Waiver for Saturdays 2026.pdf

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Jennifer Cabrera NAME OF ORGANIZATION American Cancer Society

ADDRESS 122 Davis Road Seymour CT TELEPHONE # 203 305-7703
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES June 18 (set up) + 20 (event) ROOM(S) track + field

OPENING TIME 6:00a CLOSING TIME 11:00p PURPOSE Relay For Life

ADMISSION (if any) — CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 300 CHILDREN 100

SIGNATURE OF APPLICANT Cabrera DATE 12-20-2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Jennifer Cabrera Ann Marie Bartolini + Jessica Bartolini

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR. service per cust. ($2,142.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT $ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

* June 18 - set up 9am - ?

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

* June 20 - Relay 6am - 11pm

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Use or Building Permit)

APPLICANT/ORGANIZATION: American Cancer Society

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☑

SCHOOL/ROOMS REQUESTED: Crosby Track + Field

DATE(S): June 18, 2024 TIMES: 9:00 am - Stage set up?

DATE(S): June 19, 2026 TIMES: —

DATE(S): June 20, 2026 TIMES: 6:00 am - 11:00 pm (2142.-)

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

Jan 5, 2026
Date

Jean
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$	$ 2,142.00	$
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____
Clerk, Board of Education

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Shenquicya Clements NAME OF ORGANIZATION Wthy Knights

ADDRESS 129 Washington St Fl. 2 (street) Wthy (city) CT (state) 06706 (zip code) TELEPHONE # 203-818-1357

SCHOOL REQUESTED Kingsbury DATES 12/22/25 - 2/24/26 ROOM(S) Gym

OPENING TIME 545 CLOSING TIME 815 PURPOSE Cheer

ADMISSION (if any) Q CHARGE TO BE DEVOTED TO Q

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 12

SIGNATURE OFAPPLICANT S Clements DATE 12/22/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Shenquicya Clements
129 Washington St Fl 2 Wthy CT 06706 203-818-1357

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

Monday Thru Thurs.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Not Available

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

1/15 2/19
1/29

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Brianne Foley NAME OF ORGANIZATION Taft School (GLI)

ADDRESS 110 Woodbury Rd Watertown, CT 06795 TELEPHONE # 860-945-5925
(street) (city) (state) (zip code)

SCHOOL REQUESTED WAMS DATES 1/21/26, 2/2/26, 4/13/26, 4/27/26 ROOM(S) Lobby + Media Center/Library

OPENING TIME 6:00pm CLOSING TIME 8:00pm PURPOSE Global Leadership Institute Cohort X1 & X4

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 24

SIGNATURE OFAPPLICANT Brianne M. Foley DATE 12/9/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Brianne Foley
(860)945-5925 110 Woodbury Rd Watertown, CT

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. BMF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St (street) Waterbury (city) CT (state) (zip code) TELEPHONE # (203) 585-3583

SCHOOL REQUESTED Bucks Hill DATES 4/5 - 3/14/26 ROOM(S) Gym

OPENING TIME 6 pm CLOSING TIME 9 pm PURPOSE Basketball

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____

SIGNATURE OFAPPLICANT Michael Macary DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT $ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

Monday Thru Friday

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

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White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Chase DATES 1/5 - 3/14/26 ROOM(S) Gym

OPENING TIME 6pm CLOSING TIME 9 pm PURPOSE Basketball

ADMISSION (if any)_____ CHARGE TO BE DEVOTED TO_____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS_____ CHILDREN_____

SIGNATURE OF APPLICANT [signature] DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:_____

RENTAL FEES:_____

MISCELLANEOUS FEES:_____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE_____ YES_____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

Monday
Thee
Friday

APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

Book

CONTRACT#

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Driggs DATES 1/5 - 3/14/26 ROOM(S) Gym

OPENING TIME 6pm CLOSING TIME 9 pm PURPOSE Basketball

ADMISSION (if any)_____ CHARGE TO BE DEVOTED TO_____

APPROXIMATE NUMBER OF PEOPLE TO BE P RESENTS_____ CHILDREN_____

SIGNATURE OF APPLICANT [signature] DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:_____

RENTAL FEES:_____

MISCELLANEOUS FEES:_____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE_____ YES_____ NO

PLEASE READ THE FOLLOWING CAREFULLY

Mon.
Tues
Thurs
Fri

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Maloney DATES 1/5/26 - 3/14/26 ROOM(S) Gym

OPENING TIME 4pm CLOSING TIME 9 pm PURPOSE Basketball

ADMISSION (if any)_____ CHARGE TO BE DEVOTED TO_____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS_____ CHILDREN_____

SIGNATURE OF APPLICANT [signature] DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:_____

RENTAL FEES:_____

MISCELLANEOUS FEES:_____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE_____ YES_____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. Wednesday

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Maccury NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Walsh DATES 1/5-3/14/26 ROOM(S) Gym

OPENING TIME 4 pm CLOSING TIME 9 pm PURPOSE Basketball

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN

SIGNATURE OF APPLICANT Richard Maccury DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

Michael Maccay

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Monday
THRU
Friday

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 1/5-2/27/26 ROOM(S) Gym

OPENING TIME 6pm CLOSING TIME 9pm PURPOSE

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN

SIGNATURE OF APPLICANT Michael Macary DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

Fridays

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Michael Macary NAME OF ORGANIZATION Waterbury PAL

ADDRESS 64 Division St Waterbury CT TELEPHONE # (203) 585-3583
(street) (city) (state) (zip code)

SCHOOL REQUESTED Sprague DATES 1/5 - 3/14/26 ROOM(S) Gym

OPENING TIME 6pm CLOSING TIME 9 pm PURPOSE Basketball

ADMISSION (if any)_____ CHARGE TO BE DEVOTED TO_____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS_____ CHILDREN_____

SIGNATURE OF APPLICANT Michael Macary DATE 12-5-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Michael Macary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:_____

RENTAL FEES:_____

MISCELLANEOUS FEES:_____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE_____ YES_____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

Monday
Wednesday
Friday

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

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White Permittee Goldenrod School Business Office Pink Principal Blue Custodian

Facility request for Hopeville 2026 Viewing Open Share

236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Meagan Ricci NAME OF ORGANIZATION Waterbury "Patriots" Youth Football & Chee

ADDRESS 29 Arch Street (street) Waterbury (city) CT (state) 06710 (zip code) TELEPHONE #203-802-8612 (cell)

SCHOOL REQUESTED Hopeville School DATES 1.05.2026-6.05.2026 ROOM(S) Gymnasium and bathrooms

OPENING TIME 5:30 Pm CLOSING TIME 8:30 Pm PURPOSE Practice for Pop Warner League, Monday through Friday

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO Practice Purposes only

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10-15 CHILDREN 20-50 Athletes

SIGNATURE OFAPPLICANT Meagan Ricci DATE 12.30.2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Meagan 203.802.8612/ Chamayne 475.361.6163

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. M.R (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT $ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED

Facility request for Hopeville 2026.pdf

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian



COMMUNICATIONS



December 19, 2025 through
January 6, 2026

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources

Office of the Civil Service Commission

November 28, 2025

Mayonashia Jones
119 Proctor Street
Waterbury, CT 06706

Dear Ms. Jones:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional I (Req. #20250775) at $19.53 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 4, 2025 at 9:00 a.m. to 4:15 p.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Your first day reporting to your new department/supervisor will be December 5, 2025 at your regular scheduled time.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc Board of Education
Dr. Schwartz, Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 5, 2025

Griselda Torres
41 Keefe St.
Waterbury, CT 06706

Dear Ms. Torres:

Your name is being certified to the Department of Education – Food Service for the position of Cook (Req. #20250383) at $18.58 per hour.

Your official start date is December 11, 2025.

Please contact Adam Shaban, Director of Food Service at (203) 574-8195 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Please be prepared to remain for approximately 4 hours.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc: Board of Education
Dr. Schwartz, Supt of Schools
Adam Shaban, Director of Fd Serv
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 5, 2025
REVISED

Raymond McCusker
258 N. Walnut St.
Waterbury, CT 06704

Dear Mr. McCusker:

Your name is being certified to the Department of Education – Food Service for the position of Cook (Req. #20250343) at $18.58 per hour.

Your official start date is December 11, 2025.

Please contact Adam Shaban, Director of Food Service at (203) 574-8195 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 2:15 p.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. This portion of the orientation will be regarding the Pension and Benefits with the City of Waterbury. You must attend this orientation session in order to work for the City. Please be prepared to remain for approximately 2 hours.

In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc: Board of Education
Dr. Schwartz, Supt of Schools
✓Adam Shaban, Director of Fd Serv
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources

Office of the Civil Service Commission

December 5, 2025

Francisco Irizarry
389 Baldwin St.
Waterbury, CT 06706

Dear Mr. Irizarry:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20260275) at $18.58 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext. 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:15 a.m. at the Department of Education Training Room, located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 19, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc Board of Education
Dr. Schwartz, Supt. of Schools
Mike Konopka, School Inspector
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources

Office of the Civil Service Commission

December 11, 2025

Christopher Ziegler
27 Cook St.
Torrington, CT 06790

Dear Mr. Ziegler:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20260299) at $18.58 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext. 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:15 a.m. at the Department of Education Training Room, located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 19, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc Board of Education
Dr. Schwartz, Supt. of Schools
Mike Konopka, School Inspector
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 12, 2025

Ozelia Petrie
22k Cherry Avenue
Watertown Ct. 06795

Dear Ms.Petrie:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20260243) at $18.58 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext. 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:00 a.m. to 4:15 pm at the Department of Education Training Room, located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 19, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/kw
cc Board of Education
Dr. Schwartz, Supt. of Schools
Mike Konopka, School Inspector
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 15, 2025

Luz Torres
478 Sylvan Lake Rd.
Oakville, CT 06779

Dear Ms. Torres:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20260284) at $18.58 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext. 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:00 a.m. to 4:15 pm at the Department of Education Training Room, located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 19, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc Board of Education
Dr. Schwartz, Supt. of Schools
Mike Konopka, School Inspector
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 16, 2025

Carmen Oviedo
80 Francisco Circle
Waterbury, CT 06706

Dear Ms. Oviedo:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional II (Req. #20260162) at $21.49 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 19, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc Board of Education
Dr. Schwartz, Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 16, 2025

Erminio DeLucrezia
28 John St.
Southington, CT 06489

Dear Mr. DeLucrezia:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Motor Equipment Operator I (Req. #20250841) at $18.58 per hour. Please contact Michal Konopka, School Inspector at (203) 574-8000 ext. 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 2, 2026 at 9:00 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 3, 2026 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc Board of Education
Dr. Schwartz, Supt of Schools
Mike Konopka, Schl Inspector
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources

Office of the Civil Service Commission

December 16, 2025

Tiffany Swenson-Shanahan
14 Court St., #1
Waterbury, CT 06705

Dear Ms. Swenson-Shanahan:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional II (Req. #20260154) at $21.49 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 18, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 19, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc Board of Education
Dr. Schwartz, Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 19, 2025

Issalice Rodriguez
133 Blanchard St.
Waterbury, CT 06705

Dear Ms. Rodriguez:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Administrative Associate I @ Wilby High School (Req. #20260333) at $19.97 per hour. Please contact Kenny Pierresaint, Principal @ Wilby High School at (203) 574-8100 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 2, 2026 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 5, 2026 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc Board of Education
Dr. Schwartz, Supt of Schools
Kenny Pierresaint, Princ @ Wilby
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 5, 2026

Daniel James
89 Beacon St.
Waterbury, CT 06704

Dear Mr. James:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20260069) at $17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, January 15, 2026 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 16, 2026 at your regular scheduled time.

Please call Donna Ignacio at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Supt. of Schools
Adam Shaban, Food Serv. Director
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 5, 2026

Maribel Lopez
971 Bank St.
Waterbury, CT 06708

Dear Ms. Lopez:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20260167) at $17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, January 15, 2026 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 16, 2026 at your regular scheduled time.

Please call Donna Ignacio at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Supt. of Schools
Adam Shaban, Food Serv. Director
file