

STAFF HEALTH AND SAFETY

- I. The Board of Education of the Waterville Central School District considers the health and safety of students, employees and the public paramount in all operations of the district.
- II. A. All required health and safety regulations shall be followed in all shops, laboratories, classrooms and all other areas where pupils and employees assemble for work and study.
 1. Employees are expected to maintain all equipment in their work areas and all equipment pertaining to their employment to comply with acceptable safety standards.
 2. Unsafe conditions noticed by an employee will be reported to the Health and Safety Coordinator or a member of his committee immediately.
 3. All health and safety laws or ordinances, including Chapter 551 of the Laws of 1980 (Right to Know Law) and Section 27-A of the New York State Labor Law (OSHA) will be complied with.
 4. The Superintendent shall appoint a Health and Safety Coordinator.
- B. The responsibilities of the Health and Safety Coordinator shall be as follows:
 1. Organize a Health and Safety Committee.
 2. Review all accident and incident reports.
 3. Review safety engineering (Risk Profile) recommendations of the insurance company and fire department.
 4. Prepare topics for Health and Safety meetings.
 5. Assume responsibility for health and safety in operations.
- C. The duties and responsibilities of the Safety Committee shall be as follows:
 1. Make inspection tours of all school facilities on at least a semi-annual basis.
 2. Submit a written report of any unsafe condition or hazard notice to the Health and Safety Coordinator.
 3. Devise and implement health and safety procedures and programs.
 4. Supervise and carry out important health and safety recommendations.

Waterville Central School District

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