

SCHOOL VOLUNTEERS

- I. The Board of Education recognizes that the use of volunteers strengthens school/community relations through positive participation, builds an understanding of school programs among interested citizens, and assists employees in providing more individualization and enrichment opportunities in instruction.
- II. Volunteers may come from all backgrounds and age groups and may include any persons willing to give their time for the purpose of helping children through planned auxiliary services. Volunteers may be involved in many facets of school operations, from mentor/tutor relationships to clerical tasks. School personnel who are responsible for tasks or projects that will make use of volunteers will identify appropriate tasks and time schedules for such activities, as well as make provisions for adequate supervision, in-service programs, and evaluation. Volunteers will not be used to provide transportation for school-sponsored activities.
- III. Volunteers are persons who are willing to donate their time and energies on a regular basis to assist principals, teachers, and other school personnel in implementing various phases of school programs. They will ideally serve under the direct supervision and pleasure of school personnel as approved by the building principal.
- IV. In order to ensure that volunteers are appropriately screened, all volunteers will fill out a Volunteer Application Form and be interviewed by the building principal prior to approval by the Board of Education. In addition, any volunteer who will not be under the direct supervision of school personnel must complete the fingerprinting clearance process;
- V. Volunteers are expected to become familiar with and to abide by relevant district policies, regulations and practices. The Superintendent shall arrange for approved volunteers to receive an orientation to the most relevant policies and procedures, including: Equal Opportunity Nondiscrimination, Code of Conduct, Educational Records and Child Abuse in an Educational Setting.