

Policy

SUPPORT OPERATIONS

5101

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

I. Statement of Policy

The Waterville Central School District (the District) recognizes its obligation to comply with applicable provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its corresponding regulations.

II. Board Resolution

By way of a formal board resolution adopted on August 25, 2015, the Board of Education (the Board) designated itself a “hybrid entity” for the purposes of HIPAA compliance. The specific operations that are deemed to be subject to HIPAA’s privacy rules are:

Section 125 Flex Plan

III. Compliance

For the purposes this policy and HIPAA compliance, the term “protected health information” (PHI) does not include employment records that the District maintains in its capacity as an employer and education and certain other records subject to, or defined in, the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g.

IV. Duty of the Superintendent

The Superintendent will identify a HIPAA Compliance Officer to ensure full HIPAA compliance. The HIPAA Compliance Officer will implement safeguards to protect the privacy of PHI and will address complaints of HIPAA violations.

Waterville Central School District

Legal Ref.: 45 CFR 164 et seq.; 20 UCS 1232g

Adopted: 09/22/15

Revised: 11/12/24