

SPECIAL BOARD MEETINGS

I. Statement of Policy

Special meetings of the Board of Education (the Board) may be called at the request of the President or any member of the Board. All special meetings shall be held at a regular meeting place of the Board and/or in accordance with the provisions of the Open Meetings law as may be applicable.

II. Timeline

- A. A reasonable and good faith effort shall be made by the Superintendent or Board President to give every member of the Board 24 hours' notice of the time, place, and purpose of the meeting.
- B. In an emergency, the twenty-four (24) hour notice may be waived by having each Board member sign a waiver-of-notice form.
- C. Public notice of the time and place shall be given, to the extent practicable, to the news media and shall be conspicuously posted in one (1) or more designated public locations at a reasonable time prior to the meeting.

Waterville Central School District

Legal Ref: NYS Public Officers Law §§103 and 104

Adopted: 01/13/88, 10/08/96

Revised: 06/24/14, 11/09/21