

# Regulation

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COMMUNITY RELATIONS

1001.2

**Date Submitted:** \_\_\_\_\_

**Proof of Insurance:** Yes \_\_\_\_\_ No \_\_\_\_\_

The applicant organization's representative has read and agrees to abide by the "Rules and Regulations of the Waterville Central School District" regarding the use of School Facilities. In addition:

1. The representative of the organization he/she represents hereby agrees to be responsible for the conduct of those present and to indemnify and save harmless the Waterville Central School District (the District) from any and all claims, demands, actions and causes of action for any and all damage or injury sustained or claims to have been sustained by any person on the portion of the premises for which use is sought herein during the period of which such use may be granted.
2. The representative of the organization will be responsible for and agrees to pay for damages done, exclusive or ordinary wear and tear.
3. Provide written proof of liability insurance with the District as an additional insured on the certificate. Such liability insurance policy must be in the minimum amount of \$1,000,000 for one accident and \$1,000,000 for any one person.
4. Provide evidence of property insurance equal to or exceeding items stored on District property when applicable.
5. There must be an identified AED Certified Individual available for all after-school activities.

**Date of Event:** \_\_\_\_\_ **Event:** \_\_\_\_\_

Individual Making Request: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Time: From \_\_\_\_\_ to \_\_\_\_\_ **Building:** HS \_\_\_\_\_ MPS \_\_\_\_\_

**Areas to be Used:** Classroom \_\_\_\_\_ Cafeteria \_\_\_\_\_ Gym \_\_\_\_\_  
Auditorium \_\_\_\_\_ Other \_\_\_\_\_

Persons (supervisory) on Duty on use Date: \_\_\_\_\_ Custodial on duty: \_\_\_\_\_

Equipment or Other Services Required: \_\_\_\_\_ No. In Group: \_\_\_\_\_

Applicant Representative: \_\_\_\_\_ Individual AED Certified: \_\_\_\_\_

\_\_\_\_\_  
Building Principal Signature

\_\_\_\_\_  
Superintendent of Schools Signature

\_\_\_\_\_  
Athletic Director Signature

**The Board of Education reserves the right to rescind the approval of this application.**

Waterville Central School District

Approved by Superintendent: 12/13/13, 06/14/16, 06/28/16, 01/08/19, 04/27/21