

Requesting an **Absentee or Early Mail Ballot** for the **Budget Vote/BOE Election on May 19, 2026**

Qualified voters seeking an absentee or early mail ballot must obtain an application and submit it to the District Clerk office. The process begins by downloading an application from the district website or emailing: cynthia_coleman@pittsford.monroe.edu or by calling 267-1057 to request an application be mailed directly to the voter.

Once you have filled out your application, the technical process outlined below must be followed. Due to the detailed steps and deadlines involved, we encourage you to call 267-1057 if you are uncertain or have questions about next steps.

Important Dates

Applications must be in our office no later than 7 days before the vote (**May 12th**) if the ballot is to be mailed directly to the voter. *This allows for U.S. postal turn-around time for mailing back the ballot.*

Applications must be in our office no later than the day before the vote (**May 18th**) if the ballot is to be picked up in person by the voter.

Combined requests for both the application and ballot can be made in writing by way of a signed letter/email. The deadline for accepting combined requests for mailing directly to the voter is 7 days before the vote (**May 12th**).

Applications must be in our office no later than the day before the vote - (**May 18th**).

Acceptance of Absentee or Early Mail Ballots

The preference is to have all absentee & early **ballots** in by **May 18th**. However, absentee & early mail ballots may be accepted up until **5:00 p.m.** on the day of the vote (May 19th), **provided the application is already on file**.

Voters may also fill out an application & ballot in person on or before **May 18th** between the hours of 8:30 am and 4:00 pm.

Special Notes

- You **CANNOT** designate a proxy to receive a ballot.
- The ballot **MUST** be issued/mailed **directly to the applicant**.
- Ballots cannot be accepted without a valid application on file.
- Application and ballot envelope **must have original signatures** - **Copies cannot be accepted**.
- When returning the ballot, it must be in the ballot envelope & envelope must be filled out & signed.
- If mailing the ballot & application at the same time, **DO NOT** place the application in the ballot envelope.
- Place the ballot envelope & the application in the pre-addressed envelope & mail to the Pittsford CSD.

Applications may be returned in person or mailed to: Pittsford CSD, District Clerk, 75 Barker Rd., Pittsford, NY 14534

If you have any questions, please call 267-1057

Qualifications for Voting:

~**Must** be a United States Citizen~

~**Must** be at least 18 years of age~

~**Must** be a PCSD resident & living at that address at least 30 days prior to the vote~

