OFFICIAL MINUTES
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940
REGULAR BOARD MEETING
August 9, 2023

The regular meeting of the School Board of Independent School District No. 203, Hayfield, Minnesota was called to order by the Board Vice Chair Kathy Hegna Zelinske at 5:30 p.m., members present: Tyler Anderson, Kathy Hegna Zelinske, Curt Heydt, Chad O'Connor, Heather Swygman, Justin Holtan at 5:37 p.m. Members absent: Patrick Towey Jr. Also in attendance was Superintendent Gregg Slaathaug.

Public Forum: None.

Swygman moved Anderson seconded to approve the agenda. Approved 5-0

Yearly Metrics Presentation by Zachary Hodgson & Team from The Performance Center (TPC)

Administrators' Reports:

Scott Marine, Business Manager

- No report given.

Jim Hecimovich, Interim 6-12 Principal:

- Mr. Hecimovich reviewed the Student Handbook changes, Syllabi Requirements, Student Planners, and welcomed the new Elementary Principal.

Kayla Stanton, PreK-5 Principal:

- Mrs. Stanton gave an introduction of herself, 2022-2023 Field Experience Work, 2023 Summer Work, and her upcoming fall work.

Gregg Slaathaug, Superintendent:

- Mr. Slaathaug gave updates on Negotiations Meeting with Hayfield Education Association, Chamber Meeting Update, Yearbook Message, Preschool Tuition, 2023 Legislative Updates, Teachers-On-Call, Reunification Training, Site Projects Update, and 2023 Employee Handbook Updates

ZED update items: Solar Garden will be added in the near future (#9 on the list), landscaping issues are being addressed, and explained the new Joint Powers Agreement that all six districts will be voting on this month.

Following review and discussion, Holtan moved and O'Connor seconded to approve the consent agenda. Approved 6-0

Minutes from July 12, 2023 Board Meeting

Disbursements
August Payments: $668,904.58 Net Payroll: $59,159.73 Gross Payroll: $82,308.44

Lane Change: Chris Pack, from BA+15, Step 17 at $67,870 to BA+30, Step 17 at $69,173

Employment: Payton O'Malley, Elementary Paraprofessional, Lane B2-3, Step 5 at $15.03 per hour for the 2023-2024 school year

HES & HHS Student Handbooks and Boost Handbook for 2023-2024

Employee Handbook for 2023-2024

Internal Controls Document

Fall Coaches
Adam Schroeder - Assistant Football - Step 10 - $4100
Bryon Meyer - Assistant FB - Step 8 - $3800
Maurice McCabe - JH FB - Step 16 - $4050
Zachariah Tamez - JH FB - Step 0 - $1300
Kevin Bronson - JV FB - Step 3 - $3050
Courtney Schroeder - JV Volleyball - Step 10 - $4100
Kendall Olson - C Volleyball - Step 4 - $2500
Danielle Masching - 8th Volleyball - Step 9 - $2200
Kenzie Antzcak - 7th Volleyball – Step 4 - $1700

Molly Heydt – Assistant Cross Country – Step 2 - $2050

District Literacy Plan for 2023-2024

Policy Updates
418 - Drug-Free Workplace/Drug-Free School
419 - Tobacco-Free Environment
424 - License Status
425 - Staff Development
507 - Corporal Punishment and Prone Restraint
509 - Enrollment of Nonresident Students
513 - Student Promotion, Retention, and Program Design
515 – Protection and Privacy of Pupil Records
532 - Use of Peace Officers and Crisis Teams
534 - School Meals Policy
602 - Organization of School Calendar and School Day
604 - Instructional Curriculum
613 - Graduation Requirements
618 - Assessment of Student Achievement
624 - Online Instruction (New)
708 – Transportation of Nonpublic School Students
709 - Student Transportation Safety Policy

Old Business:
Swygman moved Heydt seconded to approve the SRO Contract for the 2023-2024 school year - $14,730 (3% increase) Approved 6-0

New Business:
O'Connor moved Anderson seconded to approve Kasey Krekling, Head Baseball Coach, Step 12 - $4900 Approved 6-0

Swygman moved O'Connor seconded Craig Selk, Co-Head Softball Coach, Step 11 - $4900 (Splitting)
and Travis Kauffman, Co-Head Softball Coach Approved 6-0

Heydt moved Anderson seconded to approve Vince Reynolds, Head Track Coach, Step 16 - $6150 Approved 6-0

Swygman moved Holtan seconded to approve Kevin Bronson, Head Golf Coach, Step 7 - $3950 Approved 6-0

Holtan moved Heydt seconded to approve Dissolving Boys' Soccer Co-op with Triton Approved 6-0

Anderson moved O'Connor seconded to approve New Boy's Soccer Co-op with Kasson-Mantorville Approved 6-0

Holtan moved Swygman seconded to approve Resolution for Identified Official with Authority (IOwA) Approved 6-0

Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Board recommends to authorize Gregg Slaathaug, Superintendent, gslaathaug@hayfield.k12.mn.us, EDIAM user ID gslaathaug to act as the Identified Official with Authority (IOwA) and Lila Rehnelt to act as the IOwA to add and remove names only for Hayfield Public School District 0203-01.

Holtan moved O'Connor seconded to approve the ZED Joint Powers Agreement Approved 6-0

O'Connor moved Swygman seconded to adjourn the meeting at 7:59 PM Approved 6-0

Respectfully submitted,

Chad O'Connor

Chad O'Connor, Clerk