OFFICIAL MINUTES
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940
REGULAR BOARD MEETING
August 14, 2024

The regular meeting of the School Board of Independent School District No. 203, Hayfield, Minnesota was called to order by the Board Chair Patrick Towey Jr., members present: Tyler Anderson, Kathy Hegna Zelinske, Curt Heydt, Heather Swygman, and Patrick Towey Jr. Members absent: Justin Holtan and Chad O'Connor. Also in attendance was Superintendent Gregg Slaathaug.

Public Forum: None.

Anderson moved, Heydt seconded to approve the agenda. Approved 5-0

Administrators' Reports:

Jim Hecimovich, Interim 6-12 Principal:

- Update given on new/revised student handbook from MSBA.

Kayla Stanton, PreK-5 Principal

- Updates given on Summer Academy, Curriculum Resources, Summer Professional Development and Upcoming Events.

Scott Marine, Business Manager:

- No report given.

Gregg Slaathaug, Superintendent:

- Updates given on: Educational Support Professionals meeting on 8/26/24 with Bret Behnke, 2024-2025 staffing complete, handbooks updated, playground cracks to be sealed and restriped & adding pickleball courts, softball field purchase nearing completion, leaking walls due to stucco problem in the east gym/band/choir rooms fixing will cost $124K, gym storage--adding lockable cages, 20 students enrolled in 3-Year-Old Preschool, and thanked Kelli Jax, Rachel Dublin, & Kayla Stanton for furnishing the new preschool/SACC rooms

ZED items: Discussion held on the new Reading Act, 3rd Party Billing and possible 4-day school week for ALC schools

Following review and discussion, Swygman moved Hegna Zelinske seconded to approve the consent agenda. Approved 5-0

Minutes from July 10, 2024 Board Meeting

Disbursements
July Payments: $939,045.76 Gross Payroll: $118,372.00

Resignation: Kenzie Antczak, High School Physical Education/Health Teacher, effective immediately

Employment:
Rachel Bera, 4th Grade Teacher, Lane BA, Step 3 at $47,838.00 for the 2024-2025 school year
Jill Otterbein, Elementary Office Manager, Lane C1, Step G at $21.22 per hour for the 2024-2025 school year
Ashley Hallstrom, High School Paraprofessional, Lane B2-3, Step I at $18.01 per hour for the 2024-2025 school year
Christine Demmer, Elementary Paraprofessional, Lane B2-3, Step I at $18.01 per hour for the 2024-2025 school year
Nicole Sackett, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
Elizabeth Woslager, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
Brianna Gilbert, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
Elizabeth Wacholtz, Elementary Paraprofessional, Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year
Mallory Fjerstad, Elementary Paraprofessional, (Tuesdays & Thursdays), Lane B2-3, Step A at $16.00 per hour for the 2024-2025 school year

Leave of Absence: Katherine Anderson, starting around October 13, 2024 through January 5, 2025

HES & HHS Student Handbooks and Preschool Handbook for 2024-2025

Employee Handbook for 2024-2025

District Literacy Plan for 2024-2025

Internal Controls Document

Fall Coaches
Adam Schroeder - Assistant FB - Step 11 - $5060
Max Fenske - Assistant FB - Step 0 - $2860
Kevin Bronson - JV FB - Step 4 - $3520
Maurice McCabe - JH FB - Step 16 - $4455
Sam Woslager – JH FB – Step 0 -$1430
Kendall Olson - JV VB - Step 5 - $3685
Donna Rutledge – C VB – Step 11 - $4565
Danielle Masching - 8th VB - Step 10 - $2530
OPEN - 7th VB – Step X - $
Kelli Schmeling and Molly Heydt – Co-Head Cross Country - $2970 each

BJB Consulting Agreement from August 1, 2024, through June 30, 2025

Policy Updates
102 - Equal Educational Opportunity
204 - School Board Meeting Minutes
207 - Public Hearings
413 - Harassment & Violence and Harassment
416 - Drug and Alcohol Testing
418 - Drug-Free Workplace/Drug-Free School and Acknowledgement of Drug-Free Workplace/Drug-Free School Policy
419 - Tobacco-Free Environment
425 - Staff Development
503 - Student Attendance
509 - Enrollment of Nonresident Students
512 - School-Sponsored Student Publications and Activities
513 - Student Promotion, Retention, and Program Design
515 - Protection and Privacy of Pupil Records and Public Notice & Juvenile Justice system Request for Information
516 - Student Medication
521 – Student Disability Nondiscrimination
522 - Title IX Sex Nondiscrimination, Grievance Procedure and Process
532 - The Pledge of Allegiance
535 - Service Animals in School
601 - School District Curriculum and Instruction Goals
602 - Organization of School Calendar and School Day
603 – Curriculum Development
604 – Instructional Curriculum
606.5 – Library Materials (New Policy-Two Readings Required)
607 – Organization of Grade Levels
608 – Instructional Services – Special Education
609 – Religion
613 – Graduation Requirements
614 – School District Testing Plan
615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
619 – Staff Development for Standards
620 – Credit for Learning
624 – Online Learning Options
707 – Transportation of Students
708 – Transportation of Nonpublic School Students
709 – Student Transportation Safety Policy and Notification Forms
802 - Disposition of Obsolete Equipment and Material
806 - Crisis Management Policy

New Business:

Anderson moved Swygman seconded to approve Kasey Krekling, Head Baseball Coach, Step 13 - $5390 Approved 5-0

Heydt moved Swygman seconded to approve Craig Selk and Travis Kauffman, Co-Head Softball Coaches, Step 12-$2695 each Approved 5-0

Anderson moved Heydt seconded to approve Vince Reynolds and Kellie Baker, Co-Head Track Coaches, Step 17-$6132.50 each Approved 5-0

Hegna Zelinske moved Anderson seconded to approve Kevin Bronson, Head Golf Coach, Step 8 - $4510 Approved 5-0

Swygman moved Heydt seconded to approve Resolution for Identified Official with Authority (IOwA) Approved 5-0

Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Board recommends to authorize Gregg Slaathaug, Superintendent, gslaathaug@hayfield.k12.mn.us, EDIAM user ID gslaathaug to act as the Identified Official with Authority (IOwA) and Lila Rehnelt to act as the IOwA to add and remove names only for Hayfield Public School District 0203-01.

Hegna Zelinske moved Anderson seconded to adjourn the meeting at 6:26 PM Approved 5-0

Respectfully submitted,

Chad O'Connor, Clerk