

# HCPA Governance Committee Meeting Agenda and Minutes

Monday, January 12th, 2026

3:30pm – 5:30pm

Meeting in the Board Room

[Committee Calendar 2025-2026](#)

[Yearly Roles and Responsibilities](#)

School Board Calendar 2025-2026

[Committee's Charter Revisit Yearly](#)

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** at 3:

II. **Roll Call – Open Session:**

Here	No	Name and Title
		<b>Kiersten Sloneker:</b> Governance Committee Co-Chair/Admin Liaison (June 2024)
		<b>David Thompson:</b> Governance Committee Co-Chair (June 2024)
		<b>Heidi Pendroy:</b> Governance Committee Secretary (January 2022)
		<b>Alex Maurer:</b> Governance Committee Member/Secretary (2025)
		<b>Susan Vang:</b> Board Chair/Legal Liaison (2024)
		<b>Daniel Schmidt:</b> Governance Committee Member/Board Member (2024)
		<b>Joseph Norby-White:</b> Governance Committee Member/Board Member Liaison
		<b>Kaethe Eltawely:</b> Governance Committee Member (2024)
		<b>Kyle Seeley:</b> Governance Committee Member/Recruitment Liaison (June 2022)
		<b>Andrea Touhey:</b> Governance Committee Member (June 2025)
		<b>Anne Denniston:</b> Governance Committee Member (October 2025)
		<b>Matilyn May:</b> Governance Committee Member (October 2025)
		<b>Myrna Gininwa:</b> Governance Committee Member (October 2025)
		<b>Karen Frank:</b> Governance Committee Member New (November 2025)
<b>Guests:</b>		

**Welcome: LEAD: David Thompson**

Agenda Item:	Welcome everyone at
Notes:	•
Motion:	Motion to approve the agenda.
<b>Voted</b> <b>Yea:</b> <b>Nay:</b> <b>Abstain:</b>	
Action:	Motioned

**APPROVE AGENDA: LEAD: David Thompson**

Agenda Item:	Approve Agenda
Notes:	•
Motion:	Motion to approve
<b>Voted</b> <b>Yea:</b> <b>Nay:</b> <b>Abstain:</b>	
Action:	Motion

**BOARD UPDATES-LEAD: Kiersten Sloneker**

Agenda Item:	NONE
Notes:	<b>Passed:</b> •  <b>Archived:</b> •

**RETURN FROM BOARD-LEAD: Joseph Norby-White**

Items:	Policies Passed at December 10th Board Meeting <b>Passed:</b> <ul style="list-style-type: none"> <li>• 610 Field Trips</li> <li>• 611 Home Schooling</li> <li>• 613 Graduation Requirements</li> <li>• 618 Assessments of Student Achievement</li> </ul>
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	<ul style="list-style-type: none"> <li>• 619 Staff Development of Standards</li> <li>• 621 Literacy and the Read Act</li> <li>• 623 Mandatory Summer School Instruction</li> <li>• 707 Transportation of Charter School Students</li> <li>• Food Vendor RFP - passed</li> <li>• Audit RFP - passed</li> <li>• Mid-Year Evaluations CAO/CFO</li> <li>• Board Meeting Location</li> </ul>
Notes:	<ul style="list-style-type: none"> <li>• All policies passed - minor formatting changes (for consistency with other policies)</li> <li>• 2 RFPs - one year early - proactive</li> <li>• Mid-Year Evaluations - Ge, Joseph, Susan - after break</li> <li>• Location changing to Transportation Office</li> </ul>

**RETURN FROM LEGAL-LEAD: Susan Vang**

Items:	NONE
Notes:	

**RETURN FROM ADMIN-LEAD:Kiersten Sloneker**

Items:	NONE
Notes:	

**ACTION 1: LEAD: Kiersten Sloneker**

Agenda Item:	Tabled from Oct. 13th Meeting Approved policy: <b>506 STUDENT DISCIPLINE POLICY</b>
Notes:	<ul style="list-style-type: none"> <li>• Formatting, and what Hong is saying.</li> <li>• Questions need to be answered before we can finish working on this policy.</li> </ul>
Motion:	Motion to
<b>Votes</b> <b>Yea:</b> <b>Nay:</b> <b>Abstain:</b>	
Action:	Motion

**ACTION 2: LEAD: Heidi Pendroy**

Agenda Item:	Check-in on CharterSource Trainings and Where to find all GC items are held. <ul style="list-style-type: none"> <li>•</li> </ul>
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Notes:	•
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**ACTION 3: LEAD: Heidi Pendroy**

Agenda Item:	Committee attending monthly board meeting: November 11th meeting
Notes:	<ul style="list-style-type: none"> <li>• Should we have a rotating schedule of different members going to the meetings? virtual</li> <li>• Reasons Why it is a good idea             <ul style="list-style-type: none"> <li>○ See how the board works/run                 <ul style="list-style-type: none"> <li>■ How the members come prepared and ready to discuss.</li> </ul> </li> <li>○ Giving our members a face</li> </ul> </li> </ul> <p>Next board meeting Dec. 10th at 5:30          Heidi will send out a spreadsheet with date and times and 2 extra slots.          If unable to attend on your signed up date, email Kiersten.</p>
<b>Votes</b> Yea: Nay: Abstain:	
Action:	Motion

**ACTION 4: LEAD:**

Agenda Item:	<b><a href="#">Governance Committee - Roles &amp; Responsibilities - Google Docs:</a></b> November's 11th meeting
Notes:	<ul style="list-style-type: none"> <li>• New members:</li> <li>• Take off food and back up on time keeper</li> <li>• Term limits for members?</li> <li>• If people come to our committee members with concerns, how should we proceed?</li> <li>• Having leadership terms of 2 years. Start training earlier than later.</li> <li>• Karen will be doing some research on other schools and committee members</li> </ul>

**ACTION 5: LEAD: Heidi Pendroy**

Agenda Item:	Taking over the secretary position for next year.
Notes:	<ul style="list-style-type: none"> <li>• Start working with Heidi             <ul style="list-style-type: none"> <li>○ Agendas, Policy's CharterSource</li> </ul> </li> <li>•</li> </ul>

**ACTION 6: LEAD: David Thompson**

Agenda Item:	209 <a href="#">Code of Ethics</a>
Notes:	
Motion:	Motion to
<b>Votes</b> <b>Yea:</b> <b>Nay:</b> <b>Abstain:</b>	
Action:	Motion

**ACTION 7: LEAD: David Thompson**

Agenda Item:	
Notes:	
Motion:	Motion to
<b>Votes</b> <b>Yea:</b> <b>Nay:</b> <b>Abstain:</b>	
Action:	Motion

**FURTHER ACTIONS TO BRING TO:**

Susan Vang: <b>Board Chair</b>	
Items to send to <b>Legal:</b>	•
Joseph Norby-White: <b>Committee Board Liaison</b>	
Items to send to <b>School Board:</b>	<ul style="list-style-type: none"> <li>• <a href="#">402</a>- Disability of Nondiscrimination ADA</li> <li>• <a href="#">514</a> - Bullying and Cyber Bullying Prohibition</li> <li>• <a href="#">531</a> - Pledge Of Allegiance at November's meeting: questions are in the comment area.</li> <li>•</li> </ul>
Kiersten Sloneker: <b>Co-Chair/Admin Liaison</b>	
Items to bring to <b>Admin:</b>	•

**ADJOURN- ACTION - LEAD: DAVID THOMPSON, CHAIR**

**All that a school should be.**

Agenda Item:	Review next meeting & adjourn
Notes:	The next Committee Meeting is <b>Mon. Feb. 9th, 2026</b> in the Boardroom at 3:30
Motion:	Motion to Adjourn Governance Meeting at
<b>Voted</b> <b>Yea:</b> <b>Nay:</b> <b>Abstain:</b>	
Action:	Motion

**Policies and Agenda Item labels are**

**Vote** (needs to be finalized and send to board)

**Board** (Items from or to the board)

**Passed by Board** (Items that the board have passed)

**Legal** (Items from or to legal)

**Review** (Sent back came from board/legal)

**Tabled**

Revisit Tabled Items

**The policy format the Governance Committee has agreed on is:**

Will be placed at the <b>top</b> of each policy; have more room to add notes.  <i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i>	Level 1: I, II, III... left aligned at 0" text indent at 0.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"
	Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"