



KISD District Safety and Security Meeting Minutes

The Kilgore ISD Fall District Safety and Committee Meeting was held on December 11, 2025 beginning at 5:00 pm in the KISD Administration Building, 301 N. Kilgore St. Kilgore, TX 75662.

Call to Order - Meeting was officially called to order at 5:00 pm

Members in attendance: Dr. Andy Baker, Director of Safety Charles Presley, KISD Board Trustee Jason Smith, Sergeant Aaron Sosa, Lieutenant Joey Chitwood, Fire Marshal Terry Linder, Josh Carlisle, KPD Officer Patricia Davis

Review Security Coverage for 2025/26 under the KISD Defender Plan

The following items were discussed:

- Throughout the 2025-26 school KISD provided security for KHS and KMS rotating 3 SROs between the 2 campuses as needed - normal rotation was 2 at KHS and 1 at KMS
- SRO with the canine is housed at KHS and rotates through the 2 campuses as needed
- KISD utilized 2 KISD Security Officers and off duty Kilgore PD officers each day to cover the 3 elementary campuses
- KISD added a 3rd Security Officer to monitor the parking lots and perimeter of KHS
- Employee Guardians are utilized throughout the district and ensure that there was always the presence of armed security on all campuses

Installation of Intruder Resistant Film at the new KHS campus

The following items were discussed:

- Epic Solar was contracted to install film on ground level windows and exterior doors, beginning in December of 2025
- Due to delays in the final installation of all glass the project has been pushed to March of 2026

Bi-Annual Safety Maintenance Checks

The following items were discussed:

- All school districts in Texas are required to perform safety maintenance checks twice each school year
- The following maintenance checks are required
 - Exterior doors lock and function properly as intended on their own
 - Locking mechanisms on windows function properly
 - Gates lock and function properly
 - Panic alert and emergency notification systems work properly
 - 911 communication systems work as intended
 - Knox Boxes have the appropriate keys and access badges in them
 - Law enforcement and emergency responder radios function throughout the district
 - District Security radios communicate with local law enforcement
- KISD Security officers will complete all required maintenance checks on January 5th and 6th, excluding the Campus Knox Boxes
- Kilgore Fire Marshal and the District Safety Director will check all Knox Boxes during the week of January 5th – 9th

Required Weekly Door Sweeps

The following items were discussed:

- KISD Security Officers, SROs, and Campus Administrators check all exterior and interior doors multiple times daily
- Security personnel complete all routine maintenance on the spot if they are able and maintenance requests are put in immediately as needed for mechanical issues - if necessary repairs are contracted out
- During the 1st semester several panic bar motors and circuit boards had to be replaced
- Weekly logs are entered in the TEA's Sentinel Safety Portal

Intruder Detection Audits - 2025/26

The following items were discussed:

- All 5 KISD campuses will have IDAs during the 25/26 school year
- 2 KISD campuses were audited during the 1st semester
- Auditors were not able to gain entry at either KISD campus that was audited
- All exterior doors were found to be locked and secured during the audits

- All interior doors were found to be compliant with district requirements
- Weekly door sweep logs were current in Sentinel
- There were no findings or required corrective actions for either campus

2025/26 Emergency Operations Plan Requirements

The following items were discussed:

- All Texas public school districts were required to update their emergency operations plans using new templates created by the Texas School Safety Center.
- In 2025/26 districts were required to submit an updated Basic Plan template and an updated Active Threat Template - Both if KISD's templates were completed over the summer and reviewed at the summer District Safety and Security Committee meeting
- KISD submitted the required templates to TxSSC in September of 2025
- KISD has received notification from the TxSSC that the District EOP meets all state compliance requirements.

Breaching Tools and Ballistic Shields

The following items were discussed:

- House Bill 33 requires all Texas School Districts to have ballistic shields and breaching tools available on all campuses
- KPD had previously provided KISD with 2 ballistic shields and one breaching tool
- KISD purchased 4 ballistic shields and 5 breaching tools
- All KISD campuses have ballistic shields and breaching tools available on site if needed in emergency situations

Naloxone

The following items were discussed:

- KISD's current supply of Naloxone expired in November of 2025
- All existing Naloxone was disposed of and replaced with new doses
- In an effort to increase accessibility in an emergency situation, KISD increased the existing supply and locations of naloxone on all campuses

Mental Health Training

The following items were discussed:

- House Bill 3 requires all district employees that regularly interact with students to complete evidence based mental health training
- Districts are required to have 100% of their staff trained by the Fall of 2028
- KISD Counselors received certification through the Region 7 Service Center to provide the mental health training for our district
- KISD has partnered with the Region 7 Service Center and will provide all teachers and campus staff personnel mental health training on January 5th and 6th.

Spring Safety and Security Committee Meeting - May 7th, 2026 at 5:00 pm at the KISD Administration Building