

South River Public Schools

To: Local Organizations, Youth Sports Leagues, and Community Partners
From: Johnny Rosa, School Business Administrator
Date: January 5, 2026
Subject: Update Regarding School Facility Use and Safety Measures

Dear Community Partners,

At South River Public Schools, we recognize our role as a central institution within the town. The use of our facilities by residents reflects the longstanding relationship between the schools and the community.

To ensure that we continue providing a safe and secure environment for all participants from our students to our local residents, the District will be enhancing security and safety measures for all facility usage requests effective January 12, 2026. This is being implemented to deter unauthorized entry and unsafe behavior, support staff who supervise evening activities, improve response readiness for medical issues, conflicts, or building emergencies, and reinforce expectations for visitors and after hour users.

While we strive to keep facility access as affordable as possible, the rising costs of safety protocols and the need for dedicated personnel during after-hours events have necessitated the inclusion of a security deposit and a security guard fee. These fees will directly support:

- **Dedicated Security Personnel:** Ensuring a trained staff member is on-site to monitor entrances and respond to Use of Facilities Requester security concerns.
- **Safety Infrastructure:** Maintaining the integrity of our building access systems during public use.
- **Operational Continuity:** Allowing us to keep our doors open for community use without compromising the safety and security of our school community.

All approved facility use requests will require a refundable security deposit of \$250 per individual event or \$550 for multiple events to cover the cost of potential damages. In addition, a security guard fee of \$25.25 per hour will be charged; our office will reach out to your primary contact to discuss how this will be applied to your existing schedule. Finally, the following safety procedures will also be implemented:

- Approved users will need to assign a representative from their organization responsible for admitting their event's visitors/participants.
- District security will allow one named representative (who may be asked to show ID and proof of facility usage approval) at the start of the scheduled activity/event, and then the other participants will be admitted by the representative from the requesting organization.
- Only one designated door will be used for entry after hours for all events. Security personnel will be stationed at this door. High School requestors will enter through the High School gym doors, Elementary and Middle School requestors will enter through the Middle School gym doors, and Primary School requestors will enter through the parking lot entry doors. These are the only doors open for entry after hours.

We value the programs you provide to our neighbors and children. Our goal is to make this transition as smooth as possible so your focus can remain on your organization's mission. If you have questions regarding a specific upcoming reservation or would like to discuss the logistics of this new implementation, please do not hesitate to reach out to Kamila Miazio directly at 732-613-4000, extension 1233 or kmiazio@srivernj.org.

Thank you for your partnership in keeping our community schools safe and accessible for everyone.

Warm regards,
Johnny Rosa
School Business Administrator
South River Board of Education