



TARDY POLICY

Tardy Procedures:

- Students are expected to be in class before the final bell (tardy bell) rings.
- Tardy sweeps will be conducted after the tardy bell rings. Any students in the hall without a pass will be sent to RM 513 for progressive discipline.
- If parents/guardians wish to excuse their student's tardiness, they must physically accompany them to the attendance office to sign them into school or provide an approved excuse note.
- Multiple tardy referrals will result in progressive disciplinary action.
- Students who arrive late to school during 1/2 period will receive a tardy pass and have 5 minutes to get to class. Students that do not arrive to class within 5 minutes will be sent to RM 513 for a Tardy Sweep Violations and progressive discipline will apply.
- Students who arrive to class 30 minutes late will be marked absent for that period.

Offense	Tardy Sweep Progressive Discipline
1st	<ul style="list-style-type: none">• Student marked Tardy.• Parents are notified.• Student escorted to class.
2nd	<ul style="list-style-type: none">• Behavioral Referral.• 1 Day - In-House Suspension and Parent Contact.
3rd	<ul style="list-style-type: none">• Behavioral Referral.• 2-day In-House Suspension and Parent Contact.• Wrap Around Services Referral
4th +	<ul style="list-style-type: none">• Continued offenses are considered INSUBORDINATION.• Behavioral Referral.• Progressive Discipline Applies - <u>1 Day RPC, 2 Day RPC, Suspension with Instruction, etc.</u>

Sunrise Mountain High School Administration reserves the right to make changes and/or assign different progressive discipline resolutions at any time.

The Nevada State NRS 392.040, states that it is the responsibility of the parent/guardian to see that their child attends school full time and arrives on time every day.