

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Collaborative Teacher – Preschool

GENERAL PURPOSE

Under supervision of the Site Administrator, Child Development Program Administrator and/or Department Head, the Collaborative Teacher – Preschool is responsible for providing high-quality instruction and support to both special education and general education students. The teacher ensures the development and safety of these children in accordance with state preschool regulations and special education law. This role involves creating an inclusive classroom environment, developing and implementing Individualized Education Plans (IEPs), and collaborating with other educators, specialists, and parents to ensure that all students have access to a supportive and effective learning experience. OMSD is a learning organization therefore all stakeholders share responsibility to educate all students and employ culturally appropriate and sustaining practices that support student learning.

EXAMPLES OF DUTIES

1. Plan and deliver engaging, differentiated instruction that meets the diverse needs of all students.
2. Plans and implements a developmentally appropriate preschool program.
3. Adapt general education lessons and curriculum to accommodate students with special needs.
4. Utilize a variety of teaching strategies and resources to facilitate learning for students with varying abilities.
5. Evaluates academic and social growth of pupils, and keeps appropriate records, per California Department of Education (CDE) mandates.
6. Assesses students using the Desired Results Developmental Profile (DRDP) (2) two times per year, per CDE mandates.
7. Develop, implement, and monitor IEPs for students with special needs.
8. Set measurable goals and objectives for each student based on their individual needs.
9. Regularly assess and document student progress towards IEP goals.
10. Create and maintain an inclusive, safe, and positive classroom environment.
11. Implement behavior management strategies to support students with behavioral challenges.
12. Foster a classroom culture that encourages respect, collaboration, and active participation.
13. Work closely with general education teachers, special education staff, school administrators, and other professionals to support student learning.
14. Communicates effectively with parents and guardians regarding student progress, IEP updates, and other relevant information, through a variety of means, including home visits if preferred, in a positive, professional and respectful manner.
15. Participate in team meetings, professional development, and other collaborative activities.
16. Conduct formal and informal assessments to evaluate student learning and progress.

17. Use assessment data to inform instruction and make necessary adjustments to teaching strategies and interventions.
18. Prepare and maintain accurate records and reports related to student performance and IEPs.
19. Stay current with best practices in special education and inclusive teaching strategies.
20. Engage in ongoing professional development opportunities to enhance teaching skills and knowledge.
21. Share expertise and support the professional growth of colleagues.

QUALIFICATIONS

1. Knowledge of Preschool Learning Foundations, preschool curriculum, procedures and philosophy.
2. Experience working with students with diverse learning needs, including those with disabilities.
3. Strong understanding of special education laws, IEP processes, and inclusive teaching practices.
4. Excellent communication, collaboration, and organizational skills.
5. Ability to differentiate instruction and adapt curriculum to meet the needs of all students.
6. Commitment to fostering an inclusive, equitable, and supportive learning environment for all students.

CREDENTIAL REQUIREMENTS

- Early Childhood Specialist Credential, or credential that authorizes the teaching of preschool special education students, and a Child Development Teacher Permit or Commission on Teacher Credentialing approved units to qualify for said permit.
- Bachelor's Degree in any field and Early Childhood Education courses needed to meet credential requirements above.

TERMS OF EMPLOYMENT

Work year - 184 days. Selected candidates will have the appropriate placement on the Teachers' Salary Schedule commensurate with experience and training.

EVALUATION

Performance of this job will be evaluated annually in accordance with provisions of Board Policy and the Agreement for Evaluation of Teaching Personnel.

LICENSE REQUIREMENT

- Possession of a valid California Motor Vehicle Operator's License.
- Current Certification from an approved American Red Cross or American Heart Association approved Pediatric First Aid and CPR program.

CONDITION OF EMPLOYMENT

Insurability by the District's liability insurance carrier.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, and use hands to finger, handle, or feel objects, tools, or controls. The employee is occasionally required to sit and reach with hands and arms. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 10 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.

Board Approved: July 11, 2024