

ONTARIO-MONTCLAIR SCHOOL DISTRICT

TEACHER ON ASSIGNMENT, INDUCTION

DEFINITION

Under the direction of Director of Curriculum & Support, the Teacher Support Provider will provide support and formative assessment activities for year I & II beginning teachers or on an “as needed” basis, depending on program needs.

EXAMPLES OF DUTIES

- Completion and documentation of all formative assessment events and/or Induction evidence (Year I or Year II as appropriate) with Participating Teacher(s)
- Regularly scheduled meetings (weekly as appropriate) with assigned Participating Teachers for completion of Formative Assessment for California Teachers (FACT) modules; planning, coaching, and other assistance
- On-site support to assigned Participating Teacher(s) through lesson observation, lesson demonstration, and teaching assistance as may be appropriate, necessary, or requested
- Participation in all required Support Provider trainings (FACT, Mentoring/Coaching, etc.)
- Attendance at a Support Provider Staff Development as scheduled
- Submission of meeting logs listing dates, times, and for formative assessment being addressed during meetings with assigned teachers via BTSAsupport.com
- Participation in formative assessment activities and program evaluation activities as appropriate (such as state and local surveys and questionnaires)
- Attendance at regularly-scheduled Support Provider meetings arranged and facilitated by the Program Coordinator and/or Full-Time Support Providers
- Collaboration with fellow Support Providers as able or as may be appropriate.

PROFESSIONAL QUALIFICATIONS

- Highly Qualified Teacher in the district and with a Clear California Multiple Subject or Single Subject credential
- Knowledge of beginning teacher development; participation in or knowledge of Induction is desirable
- Knowledge of the Common Core State Standards, performance levels for students, state-adopted curriculum frameworks, and the *California Standards for the Teaching Profession*
- Willingness to participate in professional training to acquire the knowledge and skills needed to be an effective support provider
- Willingness to engage in formative assessment processes, including non-evaluative, reflective conversations about formative assessment evidence with participating teachers
- Willingness to share instructional ideas and materials with participating teachers
- Willingness to deepen understanding of cultural, ethnic, cognitive, linguistic, and gender diversity
- Effective interpersonal and communication skills
- Ability to conduct effective professional development
- Willingness to maintain appropriate confidentiality and professional discretion in work with assigned teacher (s)
- Willingness to work with participating teachers
- Demonstrated commitment to personal professional growth and learning
- Willingness and ability to be an excellent professional role model

LICENSE REQUIREMENT

Possession of a valid California Motor Vehicle Operator's license.

CONDITION OF EMPLOYMENT

Insurability by the districts liability insurance carrier.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and hear. The employee frequently is required to stand, walk, and use hands and fingers to handle, or feel objects, tools, or controls. The employee is occasionally required to sit and reach with hands and arms.

The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 10 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters with performing the essential functions of this job. Reasonable accommodations may be made the enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.