

ONTARIO-MONTCLAIR SCHOOL DISTRICT

TEACHER RESOURCE PROGRAM (RSP)

DESCRIPTION OF POSITION

To be responsible for instruction and services for those pupils where needs have been identified in a written individualized education program (Resource Specialist Program); including conceptual knowledge, input and methodologies of consulting related to pupil assessment and evaluation, instructional planning and programming and teaching methods and strategies.

DUTIES AND RESPONSIBILITIES

Coordinate the activities, maintain, records, and serve as a member of a School Appraisal Team that is charged with the following responsibilities:

- Assist in identifying the child's needs through appraisals
- Call upon designated instructional personnel, and/or the school psychologist, to assist in the appraisal process
- Contact the parent or guardian to obtain consent for assessments to be made, review program plans and secure permission for placement to be made in an instructional component
- Coordinate the writing of the pupil's instructional plan
- Participate with the School Appraisal Team in approval of instructional plans developed for each child
- Provide instruction and/or service as required in the approved instructional plan
- Monitor implementation of the instructional plan
- Supervise the Resource Specialist Aide
- Provide consultant services, resource information, and material regarding individuals with exceptional needs to regular staff members and to parents and guardians
- Coordinate with Program Specialists in establishing, maintaining, and coordinating special education services
- Evaluate pupil progress on a regular basis and with the School Appraisal Team revises individual instructional plans as appropriate
- Coordinate the services provided by Designated Instruction
- Provide techniques for both preventing the development of negative attitudes and behaviors toward children in the Resource Specialist Program
- Provide techniques for dealing with negative attitudes and behaviors after they become manifest
- Hold regular meetings with the parents of individual children
- Provide for vocational-career guidance of exceptional students
- Perform such tasks and assume such other responsibilities as may be assigned by the principal

EDUCATION/CREDENTIAL REQUIREMENTS

Possession of a California Education Specialist Instruction Credential authorizing resource services including verification of English Learner Authorization.

TERMS OF EMPLOYMENT

Work year same as for regular teacher on certificated salary. Placement on the certificated salary schedule commensurate with experience and training.

EVALUATION

Performance if this job will be evaluated in accordance with provision of the Board's policy of Evaluation of Teaching Personnel.

LICENSE REQUIREMENT

Possession of a valid California Motor Vehicle Operator's License.

CONDITION OF EMPLOYMENT

Insurability by the District's liability insurance carrier.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, and use hands to finger, handle, or feel objects, tools, or controls. The employee is occasionally required to sit and reach with hands and arms. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 10 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristic described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.

Board Approved: September 6, 1979

Revised: