

## **ONTARIO-MONTCLAIR SCHOOL DISTRICT**

### **TEACHER ON ASSIGNMENT, SPECIAL EDUCATION - VISUALLY IMPAIRED (VI)**

#### **GENERAL PURPOSE**

Under general direction of the Executive Director, SELPA, or designee, the Teacher Special Education, Visually Impaired (VI), provides instruction, assessment, and consultation for special education children, specifically, in the area of visual impairment. The Teacher Special Education, Visually Impaired (VI), functions as part of a multidisciplinary team providing integrated service to students supporting the school district in implementing and sustaining a quality instructional program for students with Individual Education Programs (IEPs)/Individualized Family Service Plan (IFSPs).

#### **ESSENTIAL JOB FUNCTIONS**

- Develops, and reviews student goals and objectives in accordance with the Individualized Education Plan (IEPs)/Individualized Family Service Plan (IFSPs).
- Interacts with parents, district and county personnel and public agencies.
- Collaborates with multidisciplinary team members in interpreting and implementing services.
- Assists students with age-appropriate activities and behaviors.
- Assists in the coordination of student's general education program.
- Maintains accurate student reports and current records.
- Provides individualized instruction to students.
- Monitors student progress.
- Prepares various forms of correspondence (including parent notifications and administrative requests).
- Attends meetings and conferences.
- Provides adequate supervision for children and may provide services at the child's home.
- Performs related duties as assigned.

#### **QUALIFICATIONS**

##### **Ability to:**

- Work independently and with others while maintaining positive and effective work relationships.
- Communicate effectively both orally and in writing.
- Maintain a flexible schedule.
- Establish and meet deadlines.
- Travel to various locations.
- Follow oral and written directions.
- Use of visual aid techniques and devices.
- Application of student transition and intervention plans.
- Research and implementation of strategies to enhance the development of visually impaired students.
- Preparation and maintenance of reports and records.

**Knowledge of:**

- Practices used to develop skills related to self-help, equipment and/or devices used to teach visually impaired students.
- Teaching special education students working on meeting goals in accordance with IEPs/IFSPs.
- Educational and developmental needs of children with specific disabilities

**Education:**

- Possession of Bachelor's degree.

**Desired Experience:**

- Experience working with visually impaired students.
- Successful experience in a California school district or County Schools Office.
- Experience in providing Orientation & Mobility services.

**License Requirements:**

- Valid California teaching credential authorizing the teaching of students with visual impairments – OR – transcripts verifying applicable units with the ability to obtain a Waiver for the Education Specialist Instruction Credential in Visual Impairments upon employment.
- CPR Certification.
- Possession of a valid California driver's license and the ability to maintain insurability under the District liability carrier.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters with performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.

**PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

**Physical Demands**

While performing the duties of this class, an employee is regularly required to talk or hear, in person, in meetings and by telephone; use hands to finger, handle, feel objects, tools or controls; and reach with hands and arms. The employee is frequently required to sit, walk and stand for extended periods, as well as, lifting/carrying and stooping/crouching. Specific vision abilities include near and far visual acuity/depth perception/color vision/field of vision. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 10 pounds, and occasionally lift and/or move up to 50 pounds.

**Mental Demands**

While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve problems; observe and interpret people and situations; use math and mathematical reasoning; learn and apply new information or skills; perform highly detailed work on multiple, concurrent tasks with constant interruptions; work under intensive deadlines and interact with administrators, faculty, parents, students, representatives of other public and private agencies and others encountered in the course of work.

**BOARD APPROVED: September 14, 2017**

**REVISED: May 16, 2018**