

ONTARIO-MONTCLAIR SCHOOL DISTRICT

TEACHER ON ASSIGNMENT, ENGLISH LEARNER

DEFINITION

Under supervision of the Director II, English Learners and/or Division of Learning and Teaching, the English Learner Teacher-On-Assignment will provide academic systems support to English Learner students; monitor English Learners acquisition of language proficiency and academic achievement; coordinate, plans, summarizes, manages, and maintains assessment and curriculum data; serve to provide training and support to teachers related to language and academic instruction for English Learners; and will focus on monitoring and maintaining communication among parents and English Learner students regarding progress towards reclassification.

EXAMPLE OF DUTIES

- Provides professional development and coaching to teachers on effective Designated and Integrated English Language Development instruction and strategies;
- Provides summative language and academic monitoring assessment data to support classroom teachers and site instructional teams in addressing English Learner needs;
- Communicates and collaborates with classroom teachers on English Learner and Long Term English Learner student progress;
- Plans and delivers a section of 'beyond-the-bell' ALD to provide English Learners the opportunity to enroll in a board course of study;
- Provides instructional strategies to support classroom teachers (push in) and support students;
- Provides outreach to parents at Elementary feeder sites on meeting the instructional needs of English Learners and reclassification;
- Works directly with parents to communicate and improve their English Learner student achievement;

ABILITY TO

- Possess 21st Century Skills in communicate effectively both orally and in writing
- Establish and maintain cooperative and effective working relationships with others
- Prepare and maintain various records, reports and files and meet schedules and timelines
- Ability to effectively plan and model in-class lessons
- Ability to develop, conduct, and evaluate an effective professional development program of sufficient duration to improve services for English Learners
- Provide transportation to meetings and trainings off assigned site

EDUCATION/CREDENTIAL REQUIREMENTS

Posses a valid California multiple subjects teaching credential authorizing service at K-8 levels;

English Learner authorization;

Verification of Highly Qualified based on California Department of Education standards;

Verification of subject matter competence in elementary/multiple subjects.

DESIRED REQUIREMENTS

Familiarity with English Learner programs and strategies
Common Core State Standards and English Language Development Standards
Differentiated, data-driven instruction for English learners
Fluent in Spanish preferred

EVALUATION

Performance of this job will be evaluated annually in accordance with provisions of Board Policy and the Agreement for Evaluation of Teaching Personnel

LICENSE REQUIREMENT

Possession of a valid California Motor Vehicle Operator's License

CONDITIONS OR EMPLOYMENT

Insurability by the District's liability insurance carrier

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, and use hands to finger, handle, or feel objects, tools, or controls. The employee is occasionally required to sit and reach with hands and arms. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 10 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.

BOARD APPROVED: September 1, 2005

REVISED: April 1, 2015