San Benito County Office of Education

Krystal Lomanto, County Superintendent of Schools

460 Fifth Street | Hollister, California 95023 | (831) 637-5393 | FAX (831) 637-0140

Memorandum

To: All COE Staff and Rural Schools
From: Shannon Hansen, Chief Business Official
Re: 2026 Standard Mileage Rate
Date: January 5, 2026

The Internal Revenue Service (IRS) has reaffirmed the standard business rate for employees for the use of a personal vehicle; reimbursement rate is $0.725 per mile effective January 1, 2026.

Reimbursable mileage when travel originates or ends at an employee's residence will be reimbursed at the lesser of the mileage from the residence or from the primary work location.

The reimbursable rates for meals are as follows below:

Breakfast = $20.00
Lunch = $25.00
Dinner = $35.00

Itemized receipts must be submitted at time of request for reimbursement.

If you should have any questions, please feel free to contact me by email to shansen@sbcoe.org or by phone at 831-637-5393 x 123.

SH:mmr

Attachment(s)

cc: Krystal Lomanto
Gina Perry