



**Delaware City Schools Board of Education  
Minutes of November 3, 2025  
Regular Meeting  
Willis Education Center  
6:00pm**

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**2025-MR 1.0 Opening**

**2025-MR 1.1 Call to Order and Roll Call**

The Delaware City Board of Education met in Regular session on November 3, 2025 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Ms. Harris (President)  
Mr. Backus (Vice President)  
Ms. McDaniel-Browning  
Mr. Wiener  
Mrs. Gasaway  
Ms. Fitzharris\*

**2025-MR-1.2 Salute the Flag**

**2025-MR-1.3 Adoption of Agenda**

Moved by Ms. McDaniel-Browning, seconded by Mr. Backus to adopt this agenda as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

**2025-MR-1.4A Approve Minutes**

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the minutes of October 6, 2025 regular meeting.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

**2025-MR-1.5 Recognitions and Presentations**

## **2025-MR-2.0 Reports**

### 2.1. Unions

- A. DCEA - Ms. Wilder reported the collaboration of the Calendar Committee that considered factors such as instructional time, transportation, student needs, and family schedules in developing the proposed school calendar.
- B. UE - No report.
- C. OAPSE - No report.

### 2.2. Superintendent

#### A. Departmental Updates -

##### a. Mr. Pomeroy reported:

- i. The Veterans Day parade was a great event with participation from the district.
- ii. The fall athletes will be recognized at the December board meeting.
- iii. He provided a factual data update regarding the November 4th Permanent Improvement Levy. There is a gathering at Willis on November 4th to watch the levy results.
- iv. Mission Delaware is now in the “Know” phase, with preliminary analysis underway from student, parent, and staff focus groups. Consistent themes include caring teachers, a strong community, student opportunities, facilities and growth, technology access, and communication.
- v. Safety Protocol Changes: The district is adopting the *I Love U Guys* Foundation’s national safety procedures to establish clear, standardized one-word commands for use during building incidents.

b. Dr. Swanger presented the proposed 2026–2027 calendar for consideration, noting it was developed through a collaborative effort. She also presented Action Items 5.3 and 5.4 for consideration to approve two new high school club sports.

c. Ms. Fry reported recent internet outages, which were due to network equipment issues. The district has partnered with a new vendor, who identified configuration problems and implemented fixes. Service has been stable since. Additional long-term equipment upgrades are needed, and the district will continue working to maintain reliable network performance.

d. Mr. Sherman reported that fire alarms have been moved from copper lines to a cellular network, reducing costs while maintaining safety. The district will now eliminate remaining copper lines by converting fax lines to data lines and shifting power-fail lines to a mobile phone solution. Elevator lines are expected to transition to a cellular network.

e. Dr. Swanger presented the consent agenda for approval.

B. Student Board Member - Ms. Fitzharris reported on her participation in discussions with Superintendent Pomeroy, provided an update on the outdoor space planting progress, and shared information about the Hayes food drive.

2.3. Treasurer/CFO - Mrs. Corwin presented for consideration the Northwest Community Authority Revenue Share Agreement, provided an update on the Boardman/Boulder land swap, and presented items for consideration related to in-lieu-of-transportation payments and donations to the district.

2.4. Legislative Update - Mr. Pomeroy spoke on local events to support families at this time. He discussed preparing a joint letter to residents, in collaboration with Delaware County superintendents and treasurers, to provide legislative updates and outline the potential impacts.

2.6. Board Request

2.5. Public Comment

- Bryan Hildreth, 286 Springer Woods Blvd, Delaware - Parent
- Kyle Henry, 2260 Red Barn St, Delaware - Resident

### **2025-MR-3.0 Consent Agenda**

Moved by Mr. Backus, seconded by Ms. McDaniel-Browning to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-3.1 Pupils**

A. Approve Overnight Field Trips

1. Delaware Wrestling Boys Tournament Exhibit B

I recommend the Board approve the Delaware Wrestling Boys Tournament for an overnight field trip from 12/12/2025 to 12/13/2025 to the Delaware Wrestling Boys Tournament in Edgewood High School in Trenton, Ohio as presented.

2. Delaware Wrestling Girls Tournament Exhibit C

I recommend the Board approve the Delaware Wrestling Girls Tournament for an overnight field trip from 12/19/2025 to 12/20/2025 to the Delaware Wrestling Girls Tournament in Findlay University in Findlay, Ohio as presented.

3. Boys Basketball Scrimmage Exhibit D

I recommend the Board approve the Delaware Basketball Boys Scrimmage for an overnight field trip from 11/07/2025 to 11/08/2025 to the Delaware basketball Boys Scrimmage in Brecksville Broadview-Heights High School in Broadview Heights, Ohio as presented.

## 2025-MR-3.2 Curriculum and Instruction

### 2025-MR-3.3 Personnel

#### 2025-MR-3.3A Approve Resignations

##### 1. Certified Staff

Approve and accept the resignation of the following individuals:

Kimberly Becker*	Literacy Support Teacher Carlisle	Last Day of work 5/28/2026
Susan Blough-Jones*	Intervention Specialist Woodward	Last Day of Work 05/28/2026
Elizabeth Flohre	Intervention Specialist Hayes	Last Day of Work 10/17/2026
Suzette Ryan*	Teacher-Grade 2 Woodward	Last Day of Work 05/28/2025
Laura Smith*	Social Studies Teacher Dempsey	Last Day of Work 05/28/2026
Katrina Thrush*	Science Teacher Smith	Last Day of Work 5/28/2026
Jeffrey Waltz*	Social Studies Teacher Dempsey	Last Day Worked 05/28/2026

***\*For Retirement Purposes***

##### 2. Classified Staff

Approve and accept the resignation of the following individuals:

Jenna Estes	Educational Assistant Dempsey	Last day of work 11/5/2025
Laura Hallett*	Payroll & Benefits Supervisor-Administration	Last Day of Work 12/31/2025

Willis

Diane Levings*	Cook/Cashier Dempsey	Last Day of Work 10/24/2025
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**\*For Retirement Purposes**

Sallie Maloney	Special Education Administrative Assistant Willis	Last Day of Work 11/14/2025
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Mena Murfield	Educational Aide Hayes	Last Day of Work 10/31/2025
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Cathleen Okunlola	Educational Assistant Hayes	Last Day of Work 10/8/25
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Shelby Salyer	Cashier/Cook Conger	Last Day of Work 11/11/2025
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**\*For Retirement Purposes**

3. Classified Substitute

Approve and accept the resignation of the following individuals:

Gus Comstock	Last day of work date 10/28/202
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**2025-MR-3.3B Approve Employment**

1. Certified Staff

Approve certified employment for the 2025-2026 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Sheldon Hill*	Intervention Specialist Hayes	MA+15, Step 8 \$77,337.03 10/23/2025
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*\*Prorated salary \$56,131.72 for the 2025-2026 School year*

2. Classified Staff

Approve classified employment for the 2025-2026 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Gus Comstock	Bus Driver Transportation	\$23.31 per hour, Step 1 Effective 10/29/25
Brianna Creger	Educational Assistant II Dempsey	\$17.45 per hour, Step 1 Effective 10/20/2025
Shawn Dyer	Educational Assistant Class II Dempsey	\$ 17.45 per hour, Step 1 Effective 10/13/2025
Stacey Jones	Educational Assistant Class I Conger	\$ 17.95 per hour, Step 1 Effective 10/7/2025

3. Approve Classified Start Date Adjustment

- A. I recommend the Board approve the start date adjustment for Isabella Burgeson, Auditorium Technician:

Originally Approved on the

**September 8, 2025 Board Agenda**

August 7, 2025

**Adjusted Start Date**

August 2, 2025

- B. I recommend the Board approve the start date adjustment for Caitlin Ezell, Educational Assistant:

Originally approved on the

**August 4, 2025 Board Agenda**

August 8, 2025

**Adjusted Start Date**

October 20, 2025

- C. I recommend the Board approved the start date adjustment for Violet Weber, Auditorium Technician:

Originally approved on the

**September 8, 2025 Board Agenda**

**Adjusted Start Date**

## 4. Classified Substitute for the 2025-2026 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2025-2026 school year: Administrative Assistant \$14.50/hr., Bus Driver \$17.80/hr., Cook/Cashier \$12.80/hr., Custodian \$15.85/hr., Educational Assistant \$14.50/hr., Library Media Specialist Assistant \$14.50/hr., Nurse \$150.00 a day, Technology Specialist \$14.50/hr.

Approve employment for the 2025-2026 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Christopher Applin                      Bus Driver

Hailey Herrick                              Educational Assistant

Sydney Wolf                                  Nurse

**2025-MR-3.3C Approve Supplemental Contracts for the 2025-2026 School Year**

Approve the following supplemental employment for the 2025-2026 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2025-26 SALARY
Adkins	Piper	Basketball Head Coach Freshman Girls (0.50 FTE)	HAYES	\$1,550.88
Bowman	Michael	Wrestling Volunteer Coach	HAYES	Volunteer
Broussard-Nash	Jahi	Wrestling Assistant Coach Varsity Boys & Girls (0.50 FTE)	HAYES	\$1,550.88
Bruns	Ainslee	Cheerleading Head Coach JV Winter	HAYES	\$4,652.63
Bruns	Justine	Cheerleading Head Coach Varsity Winter	HAYES	\$5,686.55
Burden	Chelsie	Basketball Assistant Coach Varsity Girls	HAYES	\$5,686.55
Butts	Keith	Basketball Head Coach Freshman Boys	HAYES	\$4,652.63
Cartnal	Madison	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls (0.75 FTE)	HAYES	\$2,326.32
Closson	Alexander	Swimming and Diving Assistant Coach, Diving Varsity Boys and Girls	HAYES	\$3,101.75
Cox	Michael	Wrestling Volunteer Coach	HAYES	Volunteer
Crouch	Meagan	Swimming and Diving Volunteer Assistant Coach, Swimming 7/8 Grade	DEMPSEY	Volunteer
Denen	Sarah	Swimming and Diving Volunteer Head Coach - Grades	DEMPSEY	Volunteer

		7 & 8		
Ferguson	Ezra	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls (0.25 FTE)	HAYES	\$775.44
Fowler	Krista	Cheerleading Head Coach Freshman Winter	HAYES	\$4,652.63
Frisch	Laura	Ski Club Advisor	HAYES	\$2,584.79
Eiben	Garrett	Swimming and Diving Head Coach Varsity Boys and Girls	HAYES	\$7,237.42
Gorz	Christopher	Bowling Assistant	HAYES	\$3,101.75
Graham	Andrew	Wrestling Assistant Coach Varsity Boys & Girls	HAYES	\$4,652.63
Griner	Aubrey	Wrestling Head Coach JV Girls	HAYES	\$3,101.75
Higgins	Paul	Facility Site Manager Winter	HAYES	\$5,169.59
Houser	Keona	Basketball Head Coach Freshman Girls (0.50 FTE)	HAYES	\$1,550.88
Kupcho	Michael	Basketball Head Coach 7th Grade Boys	DEMPSEY	\$3,101.75
Lamb	Joshua	Wrestling Head Coach Varsity Girls	HAYES	\$7,754.38
Lance	Bethany	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls	HAYES	\$3,618.71
Level	Bret	Wrestling Head Coach 7th & 8th Grade Boys & Girls	DEMPSEY	\$5,169.59
Lloyd-Matthews	Misty	Gymnastics Head Coach Varsity Girls	HAYES	\$6,203.51
Loy	Andrew	Bowling Head Coach Varsity Boys & Girls	HAYES	\$4,135.67
Margraf	Erin	Basketball Head Coach Varsity Girls	HAYES	\$9,822.22
Melvin	Adrianah	Cheerleading Head Coach 7th Grade Winter	DEMPSEY	\$2,584.79
Melvin	Adrianah	Key Club (0.50 FTE)	HAYES	\$775.44
Price	Robert	Basketball Assistant Coach Varsity Boys	HAYES	\$5,686.55
Rieman	Kevin	Wrestling Head Coach Varsity Boys	HAYES	\$7,754.38
Sharrock	Kaiden	Gymnastics Assistant Coach Varsity Girls	HAYES	\$3,101.75
Smudz	Ryan	Basketball Volunteer Coach	DEMPSEY	Volunteer
Spring	Chad	Wrestling Assistant Coach 7th & 8th Boys & Girls (0.50 FTE)	DEMPSEY	\$2,326.32
Sproat	Cody	Basketball Head Coach 8th Grade Boys	DEMPSEY	\$4,135.67
Thomas	Mark	Basketball Head Coach JV Girls	HAYES	\$5,169.59
Tumey	Ian	Basketball Head Coach JV Boys	HAYES	\$3,618.71
Vincenzo	Adam	Basketball Head Coach Varsity Boys	HAYES	\$9,822.22

### **2025-MR-3.3D Approve Classified Staff Supplemental Contract**

1. I recommend the Board approve Nathan Cornell as the Wrestling Assistant Coach Varsity Boys & Girls at the current state minimum wage for the 2025 – 2026 school year. Total to be paid no less than \$4,652.63.
2. I recommend the Board approve Paul Lance as the Wrestling Head Coach JV Boys at the current state minimum wage for the 2025 – 2026 school year. Total to be paid no less than \$4,652.63.

### **2025-MR-3.3E Approve Supplemental Contract Corrections**

1. I recommend the Board approve the Salary Adjustment for Amanda Bartz - Team Leader K-2

Originally approved on the

**June 23, 2025 Board Agenda**

0.333 FTE, \$1,033.91

**Correction**

0.333 FTE, \$1,033.92

2. I recommend the Board approve the Salary Adjustment for Cassidy Reese -Team Leader 3-5

Originally approved on the

**June 23, 2025 Board Agenda**

(0.333 FTE), \$1,033.91

**Correction**

0.333 FTE, \$1,033.92

3. I recommend the Board approve the Salary Adjustment for Anna Seifert -Team Leader Pre-K

Originally approved on the

**June 23, 2025 Board Agenda**

0.333 FTE, \$1,033.91

**Correction**

0.333 FTE, \$1,033.92

4. I recommend the Board approve the Salary Adjustment for Laura Shank -PBIS Committee Chair

Originally approved on the

**June 23, 2025 Board Agenda**

.333 FTE for \$166.67

**Correction**

1 FTE for \$500.00

**2025-MR-3.3F Approve Stipend**

Approve Stipend

1. I recommend the Board approve stipends as indicated below for services at Fall OHSAA Girls Soccer Tournament Contest:

Name	Date	Sport	Duty	Amount
Paul Higgins	10/16/2025	Soccer	Site Manager	\$75.00
Donna Parker	10/16/2025	Soccer	Ticket Taker	\$35.00
Leslie Parker	10/16/2025	Soccer	Ticket Taker	\$35.00

**2025-MR-3.3G Approve Home Instructors**

Approve Home Instructors

I recommend the board approve Jacqueline McMahon as a Home Instructor at \$ 20.00 per hour as needed for the 2025 – 2026 school year.

**2025-MR-3.3H Approve Leave of Absence**

I recommend the board approve an unpaid medical leave of absence for Kimberly Green beginning 1/2 day September 25, 2025 through November 18, 2025.

**2025-MR-3.4 Financial**

A. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2025-2026 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

<b>Children of the following Parent(s)</b>	<b>School</b>
Brian and Ashley Kanoski	Guardian Academy

**2025-MR-3.5 Donations**

I recommend the Board approve and accept the following donations:

- A. Green Standards, office furniture, valued at \$2614.00, for office and classroom use at Hayes high school.
- B. Ohio StateEagles-Monetary, valued at \$1000.00, for the support of the 8th grade DC Trip scholarship fund for Dempsey Middle School.
- C. Schweitzer Engineering Laboratories, valued at \$100.00, for support of students in math and science at Schultz Elementary School.

**2025-MR-4.0 Discussion**

4.1. Proposed 2026-2027 Academic Calendar as presented.

**2025-MR-5.0 Action Items**

**2025-MR-5.1 Approve Revenue Share Agreement between Delaware City Schools and Delaware Northwest New Community Authority**

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that approves the Revenue Sharing Agreement with the Delaware Northwest New Community Authority for the Delaware Northwest NCA Area Development as presented.

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the Revenue Share Agreement between Delaware City Schools and the Delaware Northwest New Community Authority as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-5.2G Approve The Buckeye Ranch 2025 – 2026 School Year Agreement**

I recommend the Board approve the agreement with the Buckeye Ranch for educational services for the 2025 – 2026 school year for 2 seats as presented.

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve the Buckeye Ranch 2025 – 2026 School Year Agreement.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-5.3H New E-Sports Club**

I recommend the Board approve the new district sponsored E-sports club for Hayes High School as presented.

Moved by Mr. Backus, seconded by Ms. McDaniel-Browning to approve E-sports club for Hayes High School as presented.

Roll call resulted as follows: Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-5.3I New E-Sports Club**

I recommend the Board approve the new district sponsored club sports as presented.

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve Girls High School Flag Football for Hayes High School as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-6.0 Superintendent Comments**

Mr. Pomeroy is excited to welcome students next month at the board meeting, and recognized the band for their successful performances.

### **2025-MR-7.0 Board Comments**

### **2025-MR-8.0 Calendar**

- November 26th, 27th, & 28th Thanksgiving Break
- December 8th Board of Education Meeting

### **2025-MR-9.0 Executive Session**

#### 1.0. Executive Session

I recommend the Board enter into executive session for the purpose of considering the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official.

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to enter into executive session for the purpose of considering the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the Board in executive session at 7:06 pm.

Moved by Mr. Backus, seconded by Ms. McDaniel-Browning to exit out of executive session for the purpose of considering the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official.

Roll call resulted as follows: Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Wiener, yea; Mrs. Gasaway, yea.

President Harris declared the Board out of executive session at 7:45 pm.

**2025-MR-10.0 Adjournment**

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to adjourn this meeting.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea.

President Harris declared the meeting adjourned at 7:46pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*