



**Delaware City Schools Board of Education  
Minutes of August 18, 2025  
Regular Meeting  
Willis Education Center  
6:00pm**

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**2025-MR 1.0 Opening**

**2025-MR 1.1 Call to Order and Roll Call**

The Delaware City Board of Education met in Regular session on August 18, 2025 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Ms. Harris (President)  
Mr. Backus (Vice President)  
Ms. McDaniel-Browning  
Mr. Wiener  
Mrs. Gasaway  
Ms. Fitzharris\*

**2025-MR-1.2 Salute the Flag**

**2025-MR-1.3 Adoption of Agenda**

Item 5.3: contract details will be discussed later in the meeting.  
Correction to 3.3D - Spelling of last name to Diana Hibinger.

Moved by Mrs. Gasway, seconded by Mr. Backus to approve the correction to the agenda.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Fitzharris, yea.

Moved by Mr. Backus, seconded by Mr. Wiener to adopt this agenda as presented.

Roll call resulted as follows: Mr. Backus, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

**2025-MR-1.4 Approve Minutes**

Correction to Minutes: 2025-MR-1.4, date change to July 14, 2025

Moved by Ms. McDaniel-Browning, seconded by Mr. Backus to approve the minutes of the August 4, 2025 regular Board meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-1.5 Approve Financial Reports**

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve the May and June Financial Reports as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-1.6 Recognitions and Presentations**

#### **2025-MR-2.0 Reports**

##### 2.1. Unions

- A. DCEA - DCEA members thanked Mr. Pomeroy for a great start to the school year. They shared their excitement about welcoming students back.
- B. UE - No report.
- C. OAPSE - No report.

2.2. Legislative Update - Mr. Pomeroy presented item 5.1, to approve the Second and Final Reading of the revised cell phone policy for consideration. The revisions are intended to ensure compliance with recent changes in legislation.

##### 2.3. Superintendent

###### A. Departmental Updates-

- Mr. Pomeroy shared comments on recent district events, including the Open House and Schedule Pick-Up, Professional Development Day, Convocation, the first day of school, Rivalry Week, and the start of Kindergarten.
- Professional Development Day Updates: Dr. Uher reported focus on creating one voice of communication from Pre-K through all grade levels. Key topics included:
  - Emphasis on Multi-Tiered Systems of Support (MTSS)
  - Pacer Period PD: Consistent expectations across buildings
  - Implementation of All Block expectations
  - Foundations training

- Related arts teams met by department
- Updates to Gallopade - Social Studies
- Professional Development Day Updates: Mr. Cook provided updates on secondary-level initiatives:
  - Shared building goals
  - At Dempsey: The math department worked with The Marzano Group; other departments focused on scope and sequence, and outlining priority standards.
  - At Hayes: Rotations included training on multi-language learners, IEP and 504, and refining standards-based learning practices.
  - Jen Fry presented a follow-up on an AI framework introduced last spring
  - Performing arts teachers were provided an assessment resource
- Professional Development Day Updates: Ms. Fry reported emphasis on safety and security training, tailored to the needs of each group.
  - Additional sessions will be scheduled with administrative assistants, athletics, and custodians. Ongoing support is being provided for building-level implementation.
- Professional Development Day Updates: Ms. MacWhinney reported that PD offerings included:
  - Training for educational assistants
  - 504 training with updated administrative guidelines
  - Preschool PD sessions.
- Mr. Pomeroy provided additional comments on the district convocation, the successful first day of school, upcoming rivalry week activities, and the start for kindergarten students.
- Dr. Swanger presented Student Success and Wellness and shared how associated funds will be utilized, including the use of Disadvantaged Pupil Impact Aid (DPIA). She also provided an enrollment update.
- Mr. Sherman reported the completion of paving at the bus garage and noted that striping was added for inservice training. The district is currently short on drivers, which has led to the combining of several bus routes. He also presented Item 5.2, META Bus Bid Program for consideration.
- Ms. Kooi recognized Kim Estes for her efforts in organizing the convocation vendor fair. She provided updates on staffing changes, including hiring and staff movement throughout the district, and presented the Consent Agenda for board approval.
- Mr. Pomeroy discussed transitioning to online board agenda resources and evaluating available tools. CFO Corwin noted that adopting an online system would support greater transparency.

#### 2.4. Treasurer/CFO -

- PI Levy Filing - The PI levy filing has been submitted and is now available on the Board of Elections website, including the ballot language.
- She presented Action Item 5.3 for the approval of the upgrade and purchase of the MITEL phone system and servers, in partnership with Parallel Technologies, for the Board's consideration. Ms. Fry provided detailed information regarding the terms and specifications of the phone system contract.

- CFO Corwin reported the implementation of Hometown Ticketing for athletic passes and event ticketing.
- The May and June Financials were presented for approval.

#### 2.5. Board Request -

- Mrs. Gasaway expressed interest in increasing transparency by exploring the option of providing a live broadcast of board meetings. Mr. Pomeroy and the Technology Department will research possible solutions and present options for consideration.
- Mrs. Gasaway also inquired about the district’s current board policy on crowdfunding, questioning whether it remains appropriate. Mrs. Corwin and Mr. Pomeroy agreed to review the existing policy, consult with NEOLA, and bring the item back to the board for further discussion.

#### 2.6. Public Comment

- Kyle Henry, 2260 Red Barn St, Delaware - Resident

### **2025-MR-3.0 Consent Agenda**

Moved by Mr. Backus, seconded by Ms. McDaniel-Browning to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

### **2025-MR-3.1 Pupils**

#### A. Approve Overnight Field Trips

##### 1. National High School Journalism Convention

I recommend the Board approve the members of the Talisman and Delhi staff for an overnight field trip November 12, 2025 –November 15, 2025 to the Journalism Education Association & National Scholastic Press Association National High School Journalism Convention in Nashville, Tennessee as presented.

### **2025-MR-3.2 Curriculum**

### **2025-MR-3.3 Personnel**

### **2025-MR-3.3A Approve Resignations**

#### 1. Classified Staff

Approve and accept the resignation of the following individuals:

Jessica Ayala	Educational Assistant Class I - Conger	Resigned Prior to Start Date
Jacqueline Brown	Cook/Cashier Conger	Last Day Worked 5/29/2025
Odessa Compton-Aziz	Bus Driver Transportation	Last Day Worked 8/15/2025
Jacquelyn Elder	Bus Driver Transportation	Resigned from LOA 7/15/2025
Konnor Hopkins	Educational Assistant Class II Cross Cat - Smith	Resigned prior to Start Date
Timya Stephens	Cook/Cashier Conger	Last Day Worked 5/29/2025

2. Classified Substitute

Approve and accept the resignation of the following individuals:

Cherie Hardman	Sub Bus Driver Transportation	Last Day Worked 5/29/2025
Lea Nichols	Sub Bus Driver Transportation	Last Day Worked 8/8/2025

**2025-MR-3.3B Approve Employment**

1. Certified Staff

Approve certified employment for the 2025-2026 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Jordan Sandmann	Grade 3 Teacher Conger	Salary Scale BA, Step 5 \$56,935.96 Effective 8/8/2025
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2. Certified Staff Salary Adjustment

I recommend approval for the following salary adjustment for Hannah Jarvis – Hayes Science Teacher.

Originally approved on the

**June 23, 2025 Board Agenda**

\$48,984.19

Salary Scale BA

Step 1

**Adjusted Salary**

\$51,178.92

Salary Scale BA/150

Step 1

3. Classified Staff

Dante Bando	Custodian- 2nd Shift Dempsey	\$20.94 per hour, Step 5 Effective 8/25/2025
Tina Grills	Educational Assistant Class II Smith	\$22.79 per hour, Step 10 Effective 8/8/2025
Stephanie Volinchak	Cook/Cashier Woodward	\$16.97 per hour, Step 1 Effective 8/11/2025
Lea Nichols	Bus Driver Transportation	\$24.89 per hour, Step 5 Effective 8/11/2025

4. Approve Classified Start Date Adjustment

A. I recommend the Board approve the start date adjustment for Brandy Mrofka Educational Assistant:

Originally approved on the

**August 4, 2025 Board Agenda**

August 8, 2025

**Adjusted Start Date**

August 19, 2025

5. Classified Substitute for the 2025-2026 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2025-2026 school year: Administrative Assistant \$14.50/hr., Bus Driver \$17.80/hr., Cook/Cashier \$12.80/hr., Custodian \$15.85/hr., Educational Assistant \$14.50/hr., Library Media Specialist Assistant \$14.50/hr., Nurse \$150.00 a day, Technology Specialist \$14.50/hr.

Approve employment for the 2025-2026 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Vivian Anderson                      Administrative Assistant  
    Educational Assistant  
    Library Media Specialist  
    Technology Specialist

Gus Comstock                      Bus Driver

Lea Nichols                              Bus Driver

**2025-MR-3.3C Approve Supplemental Contracts for the 2025-2026 School Year**

Approve the following supplemental employment for the 2025-2026 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2025-26 SALARY</b>
Lloyd-Matthews	Misty	Gymnastics Head Coach 7th & 8th Grade Girls	DEMPSEY	\$5,169.59
Meeker	Luke	Football Assistant Coach - Volunteer	HAYES	Volunteer

**2025-MR-3.3D Approve Supplemental Contract Corrections**

1. I recommend the Board approve the supplemental correction for Diana Hibinger:

Originally approved on the  
**August 4, 2025 Board agenda**  
 Tennis Head Coach

**Correction:**  
 Tennis Head Coach Varsity Girls

2. I recommend the Board approve the supplemental correction for Kayla Kuno:

Originally approved on the  
**June 23, 2025 Board agenda**  
 Cross Country Assistant Coach 7/8 Grade Boys & Girls - Certified  
 \$2,584.79

**Correction:**  
 Cross Country Assistant Coach 7/8 Grade Boys & Girls - Classified  
 To be paid NLT \$2,584.79.

**2025-MR-3.3E Approve Leave of Absence**

1. I recommend the Board approve an extension for an unpaid medical leave of absence for Robert Summerfield from May 29, 2025 to September 7, 2025. Originally approved on the April 4, 2025 agenda beginning March 11, 2025 through May 29, 2025

**2025-MR-3.3F Approve Ticket Takers**

1. I recommend the Board approve the following individuals as Ticket Takers at the rate of \$12.80 per hour for the 2025 – 2026 school year:

Carol Dota  
Kim Estes  
Heidi Plank

**2025-MR-3.3G Approve Stipend Date Correction for JROTC Leadership Camp**

1. I recommend the board approve a date adjustment for a stipend for the following individuals:

Matthew O’Brien  
James Worstell

Originally approved on the  
**April 7, 2025 Board agenda**  
June 7, 2025 to June 16, 2025

**Adjusted Dates:**  
May 30, 2025 to June 14, 2025

**2025-MR-3.3H Approve Name Correction**

1. I recommend the Board approve a name correction for Alexandria Ray, Educational Assistant:

Originally approved on the  
**August 4, 2025 Board Agenda**  
Alexandra Ray

**Correction**  
Alexandria

**2025-MR-3.4 Financial**

- A. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2024-2025 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

Children of the following Parent(s)	School
Sally Hamilton	Genoa Christian Academy
Renee Hoffman	Genoa Christian Academy
Matt Miner	Tree of Life-Polaris

**2025-MR-3.5 Donations**

I recommend the Board approve and accept the following donations:

- A. Anonymous – Monetary, valued at \$50.00, to go toward supplies for Marcy Terry’s classroom at Carlisle
- B. Anonymous – Monetary, valued at \$100.00, for school supplies at Carlisle
- C. Everett Financial Inc. – Monetary, valued at \$136.87, to support any needs of the second grade classes at Carlisle

**2025-MR-4.0 Discussion**

**2025-MR-5.0 Action Items**

**2025-MR-5.1 Approve Second and Final Reading of Board Policy**

I recommend the Board approve the Board Policy as presented:

Policy Topic Type  
 Po5136 Personal Communication Devices Policy Revision

Ms. McDaniel-Browning presented concern with wording on the policy. No motion was made.

**2025-MR-5.2 Approve META Bus Bid Program**

I recommend the Board approve participation in the 2025 – 2026 META Bus Bid Program.

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to approve participation in the 2024 – 2025 META Bus Bid Program as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

**2025-MR-5.3 Approve Upgrade and Purchase of MITEL Phone System and Servers with Parallel Technologies, Inc.**

I recommend the Board approve the purchase and contract with Parallel for the replacement and upgrade of the phone system and servers in the total amount of \$182,377.68. This contract is exempt from competitive bidding requirements under ORC 3313.46, the Security and Protection of School Property. Funding will come from Safety Grant and 2019 Bond Proceeds.

Moved by Mrs. Gasaway, seconded by Mr. Backus to approve purchase and contract with Parallel as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Fitzharris, yea.

President Harris declared the motion carried.

**2025-MR-6.0 Superintendent's Comments** - Mr. Pomeroy reported a great start to the school year. Ms. Fitzharris provided an update, noting that the new school year is progressing well. The Student Council has begun preparations for the upcoming Homecoming event.

**2025-MR-7.0 Board Comments**

No report.

**2025-MR-8.0 Calendar**

- September 1st                      No School- Labor Day
- September 8th                     Board of Education Meeting
- September 12th                   Hall of Fame Ceremony
- September 12th                   Smith 75th Anniversary Celebration

**2025-MR-9.0 Adjournment**

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to adjourn this meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Ms. Fitzharris, yea.

President Harris declared the meeting adjourned at 7:26 pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*