

Legal Notice

Invitation to Bid School Food and Supplies

Sealed bids are invited by the ROE35 Illinois School Meals Cooperative to provide food, paper supplies, and cleaning supplies to approximately 98 school districts in Illinois. The administrative agent of the cooperative is Christopher B. Dvorak, Superintendent, Regional Office of Education, LaSalle, Marshall, and Putnam Counties.

ROE35 Illinois School Meals Cooperative (ROE 35 ISMC) reserves the right to reject any or all bids or waive any irregularities in the bidding process.

Bidders must submit the bid electronically as well as a hard copy mailed to LaSalle, Marshall, and Putnam Counties Regional Office of Education, 119 W. Madison Street, Room 102, Ottawa, IL. The electronic version must be submitted through the Interflex BidSimpli system. The system is available 24 hours a day and uses the latest Secure Sockets Layer (SSL) security technology. If you have not received a BidSimpli invitation for this bid or need technical assistance at any time while responding to this bid, please contact Jason Grim with Interflex at 610-898-4487 or email jgrim@interflex.net.

Contract Type: Request for Bids

Bid Documents: Bid documents will be available through Interflex BidSimpli on Thursday, January 15, 2026.

Mandatory Clarification/Pre-Bid Meeting: Thursday, January 29, 2026, at 01:00 p.m., LaSalle, Marshall, and Putnam Counties Regional Office of Education, 119 W. Madison Street, Room 102, Ottawa, IL. All bidders are required to be present if intending to bid.

Deadline: Bids will be received until 03:00 p.m. CST on Wednesday, February 25, 2026. They must be submitted electronically through the Interflex BidSimpli system. Bids received after this prescribed time will not be accepted.

Bid Opening: Bids will be opened on Thursday, February 26, 2026, at 01:00 p.m., LaSalle, Marshall, and Putnam Counties Regional Office of Education, 119 W. Madison Street, Room 102, Ottawa, IL.

Bid Award: Friday, March 6, 2026, at 1:00 p.m. CST, at the office of the superintendent, Room 102, Downtown Courthouse, 119 W. Madison Street, Room 102, Ottawa, Illinois 61350.

Proposal files will be available and may be examined by Vendors following the award of the contract during normal working hours, at LaSalle, Marshall, and Putnam Counties Regional Office of Education, 119 W. Madison Street, Room 102, Ottawa, IL, but not before May 4, 2026. A minimum of 72-hour notice requesting an appointment shall be required (815-434-0780). No files will be permitted to be removed from the premises.

If you have any questions, please contact Jessica Haywood, ROE35 ISMC Director, at 815-434-0780 or jhaywood@roe35.org