

**QUINTON BOARD OF EDUCATION
REORGANIZATION AND REGULAR MEETING PUBLIC AGENDA
Tuesday, January 6, 2026**

I. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

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Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

IV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

It is recommended that the Board of Education resume the public portion of the meeting.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

V. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

VI. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

VII. ROLL CALL

Board Secretary will roll call the attendance:

Joseph Longo ____ Zachary Mayer ____ Joanne Nacucchio ____ Tracy Scull ____
Michael Sites ____ Lawrence Winkels ____ Jeannette Harrington ____

VIII. OATH OF OFFICE

Business Administrator will issue the Oath of Office to elected Board Members:

- Glenn Hofacker
- John Maxwell
- Michael Sites

IX. ROLL CALL

Board Secretary will roll call the attendance:

Glenn Hofacker ____ Joseph Longo ____ John Maxwell ____ Zachary Mayer ____
Joanne Nacucchio ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

X. NOMINATIONS

The Board Secretary will open the floor for nominations for President.

Nominate: _____

Motion: _____ Second: _____

Close Nominations:

Motion: _____ Second: _____

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Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

The Board Secretary will open the floor for nominations for Vice-President.

Nominate: _____

Motion: _____ Second: _____

Close Nominations:

Motion: _____ Second: _____

Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

~~ Meeting is turned over to the elected board president ~~

XI. APPOINTMENT OF COMMITTEES/REPRESENTATIVES

It is recommended that the Board of Education approve the appointment of the following committees: (Committee Assignments):

Finance & Budget Committee	Policy Committee
Personnel Committee	Curriculum Committee
Buildings & Grounds Committee	Negotiations Committee
Transportation Committee	Salem City School Board Representative
NJSBA Delegate & Alternate	SCSBA Delegate & Alternate

XII. DESIGNATION OF REGULAR MEETING DATES

The Board approve the fourth Thursday of the month (unless noted *) for Meeting Dates for the 2026 calendar year.

XIII. APPOINTMENT OF BOARD SECRETARY

The Board approve the appointment of Karen Klaus, as Board Secretary, effective January 2026 and until the next reorganization meeting in January 2027.

Items VIII - XIII:

Motion: _____ Second: _____

Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

There being no further reorganization business to be brought before the board, this portion of the meeting is adjourned and the board will move into the regular monthly meeting.

XIV. PUBLIC COMMENT I

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It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting for agenda items only.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XV. CLOSURE OF THE PUBLIC COMMENT I PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

XVI. MINUTES

1. It is recommended that the Board of Education approve the regular minutes for the December 18, 2025 meeting.

Motion: _____ Second: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

XVII. CORRESPONDENCE

None

XVIII. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

B. NEW BUSINESS

1. Summary of the official election results and certification:
Michael Sites was elected for a three year term
John Maxwell was elected for a three year term
Glenn Hofacker was elected for a three year term
2. School Board Recognition Month Resolution

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3. Code of Ethics for School Board Members *Signature Page*
4. 2026 Required NJSBA Training Transcript

C. Chief School Administrator's Update - Discussion

- a. Discipline Report

Motion: _____ Second: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

XIX. SUPERINTENDENT REPORT

The Superintendent recommends that the Board of Education approve the following item(s):

A. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 12/22/2025

B. Curriculum - None

C. Policy - None

D. Administrative - None

E. Personnel

1. **Staffing** - Authority for the Chief School Administrator to make any necessary professional/support personnel staffing changes with final approval at the next board meeting.
2. **Student Service Specialist** - Approve hiring employee number: 97391619 as Student Service Specialist at a yearly stipend of \$3000 prorated for the remainder of the 25/26 school year. Effective 1/1/2026.
3. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate pending completion of paperwork:
 - a. Grace White - Instructional
 - b. Chase Davis - Instructional

F. Facilities Use - Approve the following requests for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUEST

G. Student Personnel

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of October 24, 2025 to November 20 , 2025 with zero (0) incidents.

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1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of November 21, 2025 to December 18, 2025 with zero (0) incidents.

Motion: _____ Second: _____

Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

XX. **BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

The Superintendent and Business Administrator recommend that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **September 30, 2025 and October 31, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **November 30, 2025**

2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of November 2025 Treasurer's Report

3. **Transfers** - Approve the transfer list for the month of November 2025 Transfers .

4. **January Bills To Be Paid** - Motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular board meeting.

5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.

6. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

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Staff	Location	Workshop/Seminar	Date	Cost
Gwen Herman	Long Branch, NJ	Women in Leadership Conference	March 9-10, 2026	Registration: \$499 Travel: \$204

7. **Grant Acceptance** - Accept the Literacy Initiative for Families and Thriving Communities (LIFT) grant funding in the amount of \$20,000.

Motion: _____ Second: _____

Roll Call Vote:

J Harrington ____ J Longo ____ Z Mayer ____ A Mott ____ J Nacucchio ____
A Norman ____ T Scull ____ M Sites ____ L Winkels ____

XXI. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The October and November meeting minutes are submitted for review.
2. Schedule of Salem School Board Representation

XXII. OTHER BOARD MEMBER AND COMMITTEE REPORTS

XXIII. PUBLIC COMMENT II

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting. All questions or comments.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by the New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. If your questions or comments pertain to student, personnel items, or negotiations, we would ask that you see the superintendent at a later date, since we do not discuss these items in public. Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

1. When addressed by the board, please respect the following procedure:
2. When recognized by the Board President, state your full name and address.
3. Identify the topic on which you wish to comment.
4. Limit your comments to that specific topic.
5. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
6. Please refrain from interrupting without being recognized.
7. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.
8. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.
9. All statements shall be directed to the presiding officer; no participant may address or question board members individually.
10. Comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public.

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Per policy 9322, Each speaker's statement will be limited to three (3) minutes in duration.

XXIV. CLOSURE OF THE PUBLIC COMMENT II PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

XXV. ADJOURNMENT

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____