EAST KNOX BOARD OF EDUCATION MEETING

Thursday, January 8, 2026, 6:00 PM - Elementary

ORGANIZATIONAL MEETING AGENDA

This is a public meeting of the East Knox Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Board Members: Lindsay Bush – President Pro Tempore, Randy Reese
Josh Beltz, Alan Huffman, Melissa Tomlinson

A. Call to Order

The President Pro Tempore, Ms. Bush, calls the meeting to order and leads the Pledge of Allegiance.

B. Oath of Office

Treasurer, Mrs. Jessica Busenburg, administers the Oath of Office to Mr. Joshua Beltz, Mr. Randy Reese, and Mrs. Melissa Tomlinson.

C. Roll Call

The President Pro Tempore calls the roll.

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

D. Approval of the Agenda

Recommendation to approve the agenda as presented.

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

E. Election of Officers

Recommendation to elect a President for the 2026 year (*read as follows*):

_____ motioned to nominate _____ for the President of the Board.

_____ seconded the motion.

_____ motioned to close nominations.

Nominations closed. All in favor of the above motion:

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

Recommendation to elect a Vice-President for the 2026 year (*read as follows*):

_____ motioned to nominate _____ for the Vice-President of the Board.

_____ seconded the motion.

_____ motioned to close nominations.

Nominations closed. All in favor of the above motion:

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

F. Business Items

Recommendation to set regular board meetings for 2026 and the Organizational, Budget and Regular Meetings for 2027, for the second Thursday of each month, at 6:00 p.m., at the East Knox Elementary Building, as follows, ***unless otherwise noted***:

February 12th
March 12th
April 9th
May 14th
June 18th ***– (3rd Thursday - FY End)***
July 9th
August 13th
September 10th
October 8th
November 12th
December 10th
January 14, 2027

Recommendation to set the records commission meeting for the year 2027. The records commission meeting will be held on January 14, 2027, at the conclusion of the regular board meeting, to comply with annual meeting requirements. The records commission consists of the Board President, Superintendent Baird, and Treasurer Busenburg.

Recommendation to authorize the Superintendent to employ personnel as needed; such employment to be presented for approval at the next regular board meeting.

Recommendation to authorize the Superintendent as the designee for suspension appeal hearings in accordance with Board Policy 5611.

Recommendation to designate the Mount Vernon News as the source to provide the public with official notices regarding meetings, dates, time, etc.

Recommendation to authorize the Treasurer to pay properly authorized bills within the limits of merchandise/services have been received in good condition and are within approved appropriations and to report monthly to the board a summary of paid bills.

Recommendation to grant authority to the Superintendent and Treasurer to receive, expend, and account for State and Federal Funds.

Recommendation to designate the Superintendent as the official purchasing agent for the East Knox Local School District for 2026.

Recommendation to authorize the Treasurer to temporarily invest funds as allowed by law.

Recommendation to authorize the Treasurer to make within fund transfers, out of fund advances and appropriation modifications as they become necessary and report to the board on a regular basis.

Recommendation to authorize the Treasurer to make advance draws against the current tax collection.

Recommendation to authorize the Treasurer to credit investment earnings on all funds to the East Knox Local School District's General Fund, Food Service Fund, and/or Athletic Fund.

Recommendation to authorize the Board President, Superintendent, and/or Treasurer to engage any appropriate legal counsel, as needed, and that the Board continue to use the firms of Scott Scriven and Bricker Graydon, LLP for legal services.

Recommendation to waive the reading of the previous meeting minutes providing copies of the minutes have been distributed to the Board at least 24 hours prior to the date of the next succeeding meeting.

Recommendation to establish a Board of Education Service Fund of $2,000 to meet expenses of professional meetings and other expenditures as appropriate.

Recommendation to participate in acquisition of surplus property and/or federal programs.

Recommendation to authorize the Treasurer to make employee salary adjustments for the purpose of annuities.

Recommendation to appoint Jessica Busenburg as Board Designee to attend Public Records Training as provided by the Ohio Attorney General.

Recommendation to authorize the Superintendent to accept resignations on the boards' behalf; resignations will be presented for approval at the next regular board meeting.

Recommendation to approve the petty cash amounts at the following locations for 2026 with the appropriate designated custodian of funds:

Board Office-Jessi Busenburg	$ 100
JH/HS Office-Fawnda Bible-Stahl	40
Elementary-Amanda Wilson	40

Recommendation to approve the change fund amounts at the following locations for 2026 with the appropriate designated custodian of funds:

Board Office-Jessi Busenburg	$ 100
JH/HS Cafeteria-Crystal Gallwitz	20
Elementary Cafeteria-Jessica Claggett	30
Athletics-Bailey Sprague	1,500

Recommendation to authorize the Superintendent to declare transportation impractical in accordance with district policy and with ORC 3327-01 and State Board Standards Edb-917.02 in between regular scheduled meetings. The Superintendent will present the declaration at the following regular scheduled meeting.

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

G. Nomination of OSBA Board Delegate

Recommendation to nominate the OSBA Delegate for the 2026 year (*read as follows*):

_____ motioned to nominate _____ for the OSBA Delegate.

_____ seconded the motion.

_____ motioned to close nominations.

Nominations closed. All in favor of the above motion:

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

H. Nomination of KCCC Board Meeting Observer

Recommendation to nominate the KCCC Board Meeting Observer for the 2026 year (*read as follows*):

_____ motioned to nominate _____ for the Knox County Career Center Board Meeting observer.

_____ seconded the motion.

_____ motioned to close nominations.

Nominations closed. All in favor of the above motion:

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

I. Nomination of Policy Committee Members

Recommendation to appoint two board members to the Board Policy Committee for the for the 2026 year (*read as follows*):

_____ motioned to nominate _____ as a board representative to the Policy Committee.

_____ seconded the motion.

_____ motioned to close nominations.

_____ motioned to nominate _____ as a board representative to the Policy Committee.

_____ seconded the motion.

_____ motioned to close nominations.

Nominations closed. All in favor of the above motions:

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson

J. Adjournment

Recommendation to adjourn the meeting at _____ p.m.

J. Beltz
L. Bush
A. Huffman
R. Reese
M. Tomlinson