

**Brewster Central School District  
Mileage Log  
2026**

**Instructions:** Complete the Mileage Log and attach it to the Claim Form for reimbursement.

List each portion of the trip individually. Most trips require two entries (there and back).

\*\*Enter commuting miles as a negative (-) number, if applicable. Commuting miles are those incurred from home-to-work or work-to-home. Commuting miles apply if you go to an out-of-district activity directly from home and/or return home directly following an out-of-district activity.

Reference and attach all GPS supporting documentation (ie: MapQuest) for each portion of the trip to substantiate the reimbursement requested.

<i>Date</i>	<i>Event</i>	
<b>From</b>		
<b>To</b>		<b>GPS Ref Pg #</b>
<b>Miles</b>		
<b>Less (-): Commuting Miles</b>		
<b>Net Reimbursable Miles</b>		
<b>IRS Reimbursement Rate</b>		\$0.725
<b>Total Reimbursement</b>		

<i>Date</i>	<i>Event</i>	
<b>From</b>		
<b>To</b>		<b>GPS Ref Pg #</b>
<b>Miles</b>		
<b>Less (-): Commuting Miles</b>		
<b>Net Reimbursable Miles</b>		
<b>IRS Reimbursement Rate</b>		\$0.725
<b>Total Reimbursement</b>		