



GREENWICH PUBLIC SCHOOLS

Havemeyer Building
290 Greenwich Avenue
Greenwich, CT 06830
203-625-7400
Toni_Jones@Greenwich.k12.ct.us

Dr. Toni Jones

Superintendent of Schools

To: John Rosa, CONN-OSHA Director

Date: November 17, 2025

Re: October 24, 2025 Alleged Health Hazard, Greenwich Public Schools

As requested, this is our Greenwich Public Schools response to the complaint as provided to us on November 4, 2025.

The specific nature of the alleged health hazard:

To address this issue, the district will go back over the protocol with our staff. Since the protocol review with our custodians as noted in the first complaint, there has not been one report to the custodians of an issue. We are not stating that there has not been an incident, but the custodial staff cannot clean if the teachers, administrators, or non-certified staff do not report it. Our teachers union has assured us that they will help their teachers know they must report so that custodians can intervene if needed to implement cleaning and disinfecting.

1. How all affected chairs are being identified for cleaning and disinfection.

- Currently, there have been zero reports of any chairs that need cleaning. We have met with the teachers union to share that we are not able to clean if we do not know about the situation. The union has stated that they will work with their staff so that the custodial staff know if or when an incident happens.
- We will institute a practice that cleans after the close of the school day to make sure that if a report was not made, there is no concern that it could be lax reporting. In addition, the teachers have asked that a product be utilized that will also freshen the air after Block 8.

2. When affected chairs are being identified for cleaning and disinfection.

- This is difficult because there have been zero reports to the custodians. If a report is made, they would come in between classes to discreetly clean the chair and conduct the cleaning and disinfecting as per the protocol.
- There will be a log on the door to note that the custodian was in the room to clean and disinfect and the date and time will be logged. This will assist the teacher in knowing that the chair was cleaned if he/she should be out of the room when cleaning occurs.

3. How chairs that are soiled during the school day are being addressed in a prompt manner.

- After the first complaint on this issue to CONN-OSHA, the protocols were reviewed with the custodial staff and they are prepared to act immediately. Following a meeting with the teachers union, they have assured us that they will work on letting the custodial staff know when there is an incident and immediately report it.
- In addition, the district will adjust the approach to lunch.

4. How the district is ensuring that all affected chairs are being addressed (i.e. is there a procedure in place to indicate that a chair has been cleaned and disinfected?)

- As noted above, when a report is made, the teacher will see that the chair has been cleaned and disinfected so that there is no concern that a chair in the room is contaminated. Once the report is made, the custodians will report to the classroom to clean the chair and note on a chart near the door what time they were in the room so that the teacher knows the chair was cleaned. This will assist in helping teachers who step out of the classroom to copy papers, or attend to their planning time, to know that while the class was not in session a custodian did in fact report to the room.

5. Procedures for ensuring substitutes and para educators are informed of the procedures.

- Teachers are required to have substitute plans on their desk and there should be a note to the substitute. The note should also reference that the substitute, should he or she become aware of an incident, quietly direct the student to the nurse's office. The substitute should then report the accident to the office so that the custodial staff can respond appropriately.
- Para-educators, unless working directly with the student, should not be in the room alone and the certified educator or substitute should be the one who follows the above procedures. A para-educator for another student does not have the right to student privacy issues for a student they do not academically, physically, or emotionally provide support.

Greenwich Public Schools will continue working with all who are impacted.

Regards,



Toni Jones
Superintendent
Greenwich Public Schools