

PLEASANT VALLEY SCHOOL DISTRICT HALL OF FAME

General Criteria and Guidelines for the Pleasant Valley School District Hall of Fame

Purpose

The Pleasant Valley School District Hall of Fame honors outstanding individuals, establishes pride in Pleasant Valley, and preserves the tradition of Pleasant Valley by honoring those who have made a significant contribution to the Pleasant Valley School District. The selection criteria are based upon an individual's academic, athletic and/or artistic achievements; and/or contributions and service to the Pleasant Valley community; and/or an individual's having gained distinction in their chosen field. Outstanding teams or activity groups could also be considered for selection.

Eligible Persons

A member of the Hall of Fame can include:

1. Students who have graduated from Pleasant Valley or left school prior to graduation for a reason that is not detrimental to the image of the school district
2. Teachers, coaches, directors, advisors or administrators
3. An individual who has made a significant contribution to promote Pleasant Valley academics, athletics, activities, or citizenship.
4. An individual who has gained distinction in their chosen field.
5. A team or student group that has demonstrated an unusual degree of excellence based upon record, achievement(s), award(s), and/or profound impact on the school community.

Requirements for Selection

Student/Student-Performer/Student-Athlete

- Must be a graduate of Pleasant Valley School District or have left school prior to graduation for a reason *that* is not detrimental to the image of the school district.
- Must have graduated from or left the school district at least seven (7) years prior to selection to the Hall of Fame.
- Must have demonstrated distinguished achievement in academics, student activities, athletics, or citizenship or gained distinction in their chosen field.
- Can be either living or deceased.

Educator, Coach, Director, Advisor

Must have demonstrated an unusually high degree of success and/or dedication to the Pleasant Valley School District.

• **Coach/Director/Advisor**

Someone who has preferably coached, directed or advised the same sport or activity for more than fifteen (15) full seasons and has not left the sport, activity or school district for reasons detrimental to the image of the school district. Success in the program is not necessarily measured by awards, wins or losses, but may be determined by the degree of respectability given the person or program by the public.

• **Educator**

An educator who has preferably served fifteen (15) full years and has not left the Pleasant Valley School District for reasons detrimental to the image of the school district. An educator/coach/director/advisor who is still employed by the school district would be eligible for the Hall of Fame after contributing at least fifteen (15) years to the school district.

Contributor

- Any individual who has made a significant contribution to the Pleasant Valley School District.
- Examples:
 1. Individuals who have given multiple years of outstanding support and service to the Pleasant Valley School District.
 2. A volunteer, team doctor, athletic trainer, journalist covering school activities, etc.

3. Individuals who have had a highly significant impact on the Pleasant Valley Community.

Nomination Procedures

Completed nomination forms may be submitted by anyone to the PVSD Office of the Director of Athletics within a specific time frame no later than November 1st (***December 31st if the board agrees we should do it at the Triple A Awards***) of the year of consideration. Nomination forms will be date stamped upon receipt. All mailed nomination forms must be postmarked on or before November 1st (***December 31st if the board agrees we should do it at the Triple A Awards***) of the year of consideration.

Members of the selection committee may research any claims made on the nomination form.

Nomination forms are valid for three (3) consecutive years of consideration. If a nominee is not selected, the Athletic Office will resend the nomination form to the nominator in the second (2nd) and/or third (3rd) year to add any additional information for the selection committee. After that, they become inactive and the person must be nominated anew for further consideration to occur.

Nomination procedures and requisites for the Hall of Fame should be publicized in the school newspaper, local newspaper (*i.e. West End Happenings*), school district website, district printed event programs, district social media platforms, and/or other appropriate publications or media.

Selection Procedures

In order for the selection procedure to proceed and voting to occur, there must be a majority of members present. If a selection committee member is not present at the selection meeting, in order to vote, they must make themselves available by phone in case the committee feels the need to discuss pertinent information with that member.

After a review of the eligible nomination forms, the committee will vote for their selections. Each committee member will select up to five (5) nominees, ranking them as follows; Highest (5) to Lowest (1). Nominees with the highest point totals will be considered for induction into the Hall of Fame. Decisions as to how many individuals will actually be inducted shall be based upon the number of points awarded to candidates being considered. Should the majority of the committee feel that there is a disparately wide gap between point totals, a decision can be made to select less than five (5) nominees.

The maximum number of inductees to enter into the Hall of Fame will not exceed five (5), unless the point distribution indicates that additional inductees would be warranted due to a tie or the tallies being extremely close (*i.e.*, within two [2] points or less of the lowest qualifying individual). Decisions to exceed five (5) members in a particular year must be approved by a majority of the committee and exercised strictly on a year-to-year basis.

Should a member of the family of a person serving on the selection committee be nominated for induction consideration, that committee member shall be excused during the period of discussion regarding that nominee. However, the committee member is free to vote for that nominee and to be involved in discussions regarding other nominees. For the purpose of clarity, a family member shall include a person's spouse, parent, step-parent, foster parent, child, stepchild, foster child, brother, step-brother, foster brother, sister, step-sister, foster sister, grandparent, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, aunt, uncle, niece, or nephew. The term also includes any other person who shares the same residence and who is generally regarded within that family as being one of the foregoing family members.

Should a member of the committee nominate an individual for induction consideration, that committee member shall be excused during the period of discussion regarding that nominee. However, the committee member is free to vote for that nominee and to be involved in discussions regarding other nominees.

If a member of the committee is nominated for induction consideration, that committee member shall be excused during the period of discussion regarding that nominee. However, the committee member is free to vote for him/herself and to be involved in discussions regarding other nominees.

Membership of the Selection Committee

- ◆ The committee shall consist of no less than twelve (12) and no more than fourteen (14) members:
 1. PVSD Director of Athletics - Chairperson
 2. The Superintendent or designee
 3. One (1) School Board member
 4. From nine (9) to eleven (11) members of the Pleasant Valley School District community who have a historical knowledge of the school district's programs. Each community member will be appointed by the chairperson, who shall re-appoint community members each year. A committee member who is unable to fulfill his/her commitment will be replaced by a community member appointed by the chairperson.
- ◆ Should that person designated as the chairperson be temporarily unable to chair the committee, the Superintendent or designee shall assume that responsibility.
- ◆ A secretary shall be appointed by the chairperson to record the meeting minutes and deliberations of the committee.
- ◆ The selection committee must ensure the timeliness of the process.
- ◆ The selection committee reserves all discretionary rights in the implementation of the process.
- ◆ A member who misses three (3) consecutive selection meetings shall be removed from the committee.
- ◆ The committee may, by majority of the vote, elect de facto members to the committee. Such members may attend meetings and perform committee work at the discretion of the chairperson, but shall not have voting powers.

Responsibilities of the Selection Committee

- The selection committee and its chairperson must ensure the timeliness of the operation.
- Any decisions pertinent to the Hall of Fame will be made at the discretion of the committee.

Awards

- The honoree's name and pertinent biographical information will be permanently and prominently displayed in an appropriate area as determined by the committee.
- Each *honoree* or, if deceased, the appropriate next of kin or designated relative/friend will receive a plaque. The plaque will be annotated with the honoree's name and date presented.
- Each individual or, if deceased, the appropriate next of kin or designated relative/friend will receive a lifetime athletic/*activity* pass for the honoree and one guest.

Presentation of the Awards

At one or more of the following events:

1. During intermission at an appropriate home sporting event.
2. During a designated time at an appropriate school district function or event (i.e. Band or Orchestra Concert, Triple A Awards, etc.).

Equal Rights and Opportunities Policy

The Pleasant Valley School District is an equal rights and opportunities education institution and does not discriminate on the basis of race, color, national origin/ethnicity, gender, age, disability, sexual orientation, union membership, religion, or any other legally protected classification in its admissions, educational programs, activities, or employment policies. The Pleasant Valley School District's commitment to non-discrimination extends to students, employees, prospective employees, and the community. For information regarding civil rights or grievance procedures, services, activities and facilities that are accessible to and usable by persons with disabilities, in addition to all other inquiries, please contact the Director of Human Resources and Title IX Coordinator, who is located in the Pleasant Valley School District Administration Building, Route 115, Brodheadsville, Pennsylvania 18322, (570) 402-1000 Ext. 1209.

Pleasant Valley School District Hall of Fame

Nomination Form for Selection as a Student/Student-Performer

Today's Date: _____

Name & Address of Candidate: _____

Year of Graduation: _____

Phone Number: _____

Academic/Athletic/Artistic Accomplishment(s) and/or How Person has Gained Distinction in His/Her Chosen Field

Varsity Sport and/or Student Activity Participation (Include years of participation and, if applicable, # of varsity letters earned.)

Honors and Awards (Please be specific and complete.)

Reason for Nomination

Biographical Information (Other achievements and recognition.)

Nominator's Name, Address, & Phone Number: _____

Please Return to:
Pleasant Valley School District Office of Athletics, 1671 Rt. 209, Brodheadsville, PA 18322
Pleasant Valley School District Hall of Fame

Nomination Form for Selection as a Teacher/Coach/Director/Advisor/Administrator

Today's Date: _____

Name & Address of Candidate: _____

Phone Number: _____

Subject Taught, Sport(s) Coached, Activity Directed/Advised or Area of Administration

Years Employed or Years Coached/Directed/Advised (from when to when in each Sport/Activity) and Record(s) (as is applicable)

Accomplishments/Awards/Championships

Reason for Nomination

Biographical Information (Other achievements and recognition.)

Nominator's Name, Address, & Phone Number: _____

**Please Return to:
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Nomination Form for Selection as a Contributor

Today's Date: _____

Name & Address of Candidate: _____

Phone Number: _____

If nominating a contributor, state reasons, including years of contribution(s), nature of contribution(s), etc.

Biographical Information (Other achievements and recognition.)

Nominator's Name, Address, & Phone Number: _____

**Please Return to:
Pleasant Valley School District Office of Athletics, 1671 Rt. 209, Brodheadsville, PA 18322**