

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
REGULAR MEETING**

Date: November 20th, 2025

Time: 6:00PM

Location:

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Minutes

Board members in attendance:

x	Patrick Albright
x	Raven Banning
x	Pete Conrad
x	Michelle Duncan
x	Hannah Ebben
x	Matt Raile
x	Elizabeth Timpe

Administration in attendance:

x	Headmaster Bob Schaffer
x	Principal Robert Robinson
x	Principal Casey Churchill
x	Principal Sandy Stoltzfus
x	Principal Kathleen Kearney
x	Assistant Principal Jenna Allen
x	Assistant Principal Chris Reynolds
x	Assistant Principal Nancy Hoyer
x	Assistant Principal Kelsey Bailey
x	Senior Director of Operations Bev Hanawalt
x	Director of Advancement Brett Harkey
x	Director of Finance Michael Hofinger
x	Athletic Director Franklin Russell
x	Director of Policy and Compliance Sarah Hunt
x	Communication Specialist Kallie Cooper
	Director of Information Technology Sean Lewis
x	Headmaster Support Specialist Marjorie Fallon
x	Director of Security Jim Ramirez

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

- Motion to Approve Minutes – Regular Meeting – October 30th, 2025
Motion: Ms. Banning
Second: Ms. Timpe
All in Favor

DEPARTMENT REPORTS

- Physical Education Department Report
- Mathematics Department Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

CONSENT AGENDA

- Second Reading: Resolution to Increase Check Signing Limits – Dr. Conrad
- Second Reading: Physical Education Policy – Mrs. Timpe

Motion to accept all items on the consent agenda.

Motion: Ms. Timpe

Second: Dr. Conrad

All in Favor

UNFINISHED BUSINESS

- None

NEW BUSINESS

- First Reading: Third Grade Curriculum Change – Mrs. Timpe
Motion to accept the third grade curriculum change as recommended by the AAC
Motion: Ms. Timpe
Second: Dr. Conrad

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Timpe
- Advancement Committee – Mrs. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Conrad
- Governance Committee – Mr. Albright
- Parent Education Committee – Mrs. Timpe
- Policy Committee – Mrs. Duncan
- Security Committee – Mrs. Banning

POLICY REVIEW

- Review policies 2.1 – 2.6

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Mrs. Banning (Due: 12/16//2025, published: 12/18/2025)
School wide no screen challenge
Macbeth Success and Junior High Musical success

EXECUTIVE SESSION

- Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to mid-year headmaster performance evaluation.
Motion to move into Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to mid-year headmaster performance evaluation
Motion: Dr. Conrad
Second: Ms. Banning
Time State: 7:35pm
Time End: 8:20pm

ADJOURN

- Time: 8:22pm