

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, January 7, 2026 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
January 7, 2026 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum

a. Student Council Representatives Report: Raelee Moat, Sydney Nibbe & Avery Vos

4. Approve the Agenda – (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

a. **2026 Board Reorganizational Meeting:** Selection / Vote for 2026 ISD #2902 School Board Officers: (action)

1) 2026 ISD #2902 Chairperson: (2025 ISD #2902 Chairperson: Craig Hess)

<u>Nominations for 2026 ISD #2902 Chairperson:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____
Motion to cease 2026 ISD #2902 Chairperson nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2026 ISD #2902 Chairperson made by _____, seconded by _____, vote _____.		

2) 2026 ISD #2902 Vice-Chairperson: (2025 ISD #2902 Vice-Chairperson: Peggy Dunblazier)

<u>Nominations for 2026 ISD #2902 Vice-Chairperson:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____
Motion to cease 2026 ISD #2902 Vice-Chairperson nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2026 ISD #2902 Vice-Chairperson made by _____, seconded by _____, vote _____.		

3) 2026 ISD #2902 Clerk: (2025 ISD #2902 Clerk: Bobbie Lensing)

<u>Nominations for 2026 ISD #2902 Clerk:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____
Motion to cease 2026 ISD #2902 Clerk nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2026 ISD #2902 Clerk made by _____, seconded by _____, vote _____.		

4) 2026 ISD #2902 Treasurer: (2025 ISD #2902 Treasurer: Matt Kerkaert)

<u>Nominations for 2026 ISD #2902 Treasurer:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____
Motion to cease 2026 ISD #2902 Treasurer nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2026 ISD #2902 Treasurer made by _____, seconded by _____, vote _____.		

- b. Approve the 2026 ISD #2902 School Board Honorariums: (action)

BOARD HONORARIUMS							
2025				2026			
	Regular Meeting	Special Meeting	Committee Meeting		Regular Meeting	Special Meeting	Committee Meeting
Director	\$50.00	\$50.00	\$50.00	Director			
Chair	\$75.00	\$50.00	\$50.00	Chair			
Vice-Chair	\$60.00	\$50.00	\$50.00	Vice-Chair			
Clerk	\$75.00	\$50.00	\$50.00	Clerk			
Treasurer	\$60.00	\$50.00	\$50.00	Treasurer			

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- c. Approve the 2026 ISD #2902 Minnesota State High School League (MSHSL) Representatives. (action)

MSHSL REPRESENTATIVES		
	2025	2026
Administration	Darren Baartman	
Boys Athletics	Ted Kern	
Girls Athletics	Neil Witte	
Music	Lorilee Malecha	
Speech	Erick Harper	
Board Rep	Craig Hess	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- d. Approve the 2026 ISD #2902 School Board Committee Assignments. (action)

SCHOOL BOARD COMMITTEES		
	2025	2026
Administrative and Finance Committee	Hess, Kerkaert, Johansen	
Policy Committee	Lensing, Dunblazier, Matzner	
Building & Grounds Committee	Dunblazier, Dybdahl, Matzner	
Health & Safety Committee	Dunblazier, Lensing, Dybdahl	
Negotiations Committee	Kerkaert, Johansen, Hess	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- e. Approve the 2026 ISD #2902 Official Newspaper. (action)

OFFICIAL NEWSPAPER	
2025	2026
Official Newspaper: _____	Tyler Tribute _____

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

f. Approve the 2026 ISD #2902 Official Depositories. (action)

2025		2026
Official Depositories:	MN School District Liquid Asset	
	First Ind. Bank (Russell, Tyler & Ruthton)	
	PMA Financial Network	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

g. Approve the 2026 ISD #2902 District Legal Counsel. (action)

DESIGNATE SCHOOL DISTRICT LEGAL COUNSEL		
2025		2026
District Legal Counsel:	Primary - Knutson, Flynn & Deans, PA	
	Secondary - Ratwik, Roszak & Maloney	
	Secondary - Robert Gjorvad	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

h. Approve the 2026 ISD #2902 Regular School Board Meeting Dates/Times. (action)

RTR Public School 2026 Regular School Board Meeting Dates/Times		
MONTH	MEETING DATE	MEETING TIME
January	Wednesday, January 7, 2026	7:00 PM
February	Wednesday, February 11, 2026	7:00 PM
March	Wednesday, March 11, 2026	7:00 PM
April	Wednesday, April 8, 2026	7:00 PM
May	Wednesday, May 13, 2026	7:00 PM
June	Wednesday, June 10, 2026	7:00 PM
July	Wednesday, July 8, 2026	7:00 PM
August	Wednesday, August 12, 2026	7:00 PM
September	Wednesday, September 9, 2026	7:00 PM
October	Wednesday, October 14, 2026	7:00 PM
November	Monday, November 9, 2026 Meeting changed to Monday due to Veterans Day.	7:00 PM
December	Wednesday, December 9, 2026	7:00 PM
Meetings are held in the District Board Room		

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. Consent Agenda – (action)
 - a. Approval of Minutes from School Board Meeting on December 10, 2025
 - b. Approval of Part-time Elementary Paraprofessional – Eliza Finch
 - c. Approval of Resignation of FB & BB Cheer Coach (end of the 2025-2026 School Year) – Sandy Carpenter
 - d. Approval of Resignation of Honor Society Advisor (end of the 2025-2026 School Year) – Sandy Carpenter
 - e. Approval of Resignation of Assistant Volleyball Coach – Neil Witte
 - f. Approval of Resignation of 9th Grade Volleyball Coach – Ashlei Hoffmann

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Approval of Bills (action)
 - a. Expenditures Report - \$2,409,491.59
 - b. Manual Checks - \$ 28,245.51
 - c. Payroll Report - \$ 513,605.07

\$2,951,342.17

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Treasurer’s Report (action)
 - a. Treasurers Report
 - b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Reports and/or Presentations (information)
 - a. Elem Principal, Barb Paulson
 - b. MS Dean of Students, Darren Baartman
 - c. HS Principal, Rick Gossen
 - d. Superintendent, David Marlette

9. Approval of Resolution Designating David A. Marlette as ISD #2902’s Identified Official with Authority (IOwA) for Education Identity and Access Management (EDIAM) system. (action)

Motion Made by: _____ Motion Second by: _____ Roll Call Vote On Motion: _____

10. Approval of Continuing Contract Teacher Seniority List as of 01/01/2026. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Approval of Request for Additional 10 Sick Leave Days due to non-certified employee’s serious health condition. (action)

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

12. Approval of EFS Advisors as a qualified 403b vendor for the School District. (action)

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

13. Adjourn: Time Out: _____ (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:
 February 11, 2026
 at 7:00 PM, RTR Board Room
 111 County Road # 8, Tyler, MN 56178

**RTR Public Schools ISD # 2902
School Board Minutes
December 10, 2025
RTR Public School in Tyler, MN – 7:00 p.m.**

School Board Attendance: Dunblazier, Dybdahl, Hess, Johansen, Kerkaert, Lensing, Matzner

Administration Attendance: Marlette, Gossen, Paulson, Baartman

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR Volleyball Head Coach, Daynica Brown addressed the board regarding the RTR Volleyball program.

RTR Assistant Volleyball Coach, Neil Witte addressed the board regarding the RTR Volleyball program.

M/S/C Dunblazier, Kerkaert to approve the agenda. (7-0 vote)

M/S/C Dunblazier, Matzner to approve the revised Public Forum Policy as presented. (7-0 vote)

Truth in Taxation Hearing: RTR Business Manager Seth Johnson presented information regarding the tax levy for taxes payable in 2026. The floor was opened for discussion regarding the district's 2025 Pay 2026 levy.

M/S/C Matzner, Dybdahl to approve the resolution certifying the 2025 Payable 2026 Final Levy at \$3,190,641.54. (7-0 roll call vote)

M/S/C Kerkaert, Lensing to approve the consent agenda. (7-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on November 12, 2025
- b. Approval of Third Grade Teacher – Makayla Kennedy
- c. Approval of Volunteer HS Boys Basketball Coach - Mr. Jeff Hansen
- d. Approval of Volunteer HS Boys Basketball Coach - Mr. Carter Hansen
- e. Approval of Donations as per Schedule A

M/S/C Matzner, Kerkaert to approve the bills. – Schedule B (7-0 vote)

- a. Expenditures Report - \$321,820.83
- b. Manual Checks - \$ 31,849.63
- c. Payroll Report - \$513,619.26
\$867,289.72

M/S/C Kerkaert, Dybdahl to approve the Treasurer's Report. – Schedule C (7-0 vote)

Administrative reports were presented.

M/S/C Lensing, Kerkaert to approve setting the January 2026 RTR School Board Meeting date to January 7, 2026, due to the timing of the Annual MSBA Leadership Conference in Minneapolis. (7-0 vote)

M/S/C Johansen, Dunblazier to approve the 2025-2026 Comprehensive Achievement and Civic Readiness Plan. (7-0 vote)

M/S/C Dybdahl, Matzner to approve the resolution naming Mr. Ted Kern as our RTR 2026 Head Football Coach (7-0 roll call vote)

M/S/C Dybdahl, Johansen to approve the resolution naming Mrs. Sandy Carpenter as our RTR 2026 Head Cheerleading Coach. (7-0 roll call vote)

The district has no candidate at this time to recommend for our RTR 2026 Head Cross-Country Coach.

Motion by Matzner, seconded by Dunblazier to approve the resolution naming Mrs. Daynica Brown as our RTR 2026 Head Volleyball Coach. Roll Call Vote: Dunblazier – Yes; Lensing – No; Kerkaert – No; Hess – Yes; Matzner – No; Dybdahl – No; Johansen – No. Motion failed with 2 votes in favor and 5 votes against.

M/S/C Kerkaert, Matzner to adjourn at 7:54 p.m. (7-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools													
December, 2025 Manual Checks													
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj	
ANDERSON, LARRY	44042	1	145.00	145.00	12/15/25 RRC	202606	01	300	296	213	000	305	
ANDERSON, LARRY Total				145.00	145.00								
BADAR, TRACEY	44009	1	145.00	145.00	12/2/25 HLOF	202606	01	300	294	213	000	305	
BADAR, TRACEY Total				145.00	145.00								
BAUMBERGER, CHRIS	44131	1	145.00	145.00	12/23/25 TMB	202606	01	300	294	213	000	305	
BAUMBERGER, CHRIS Total				145.00	145.00								
BOT, REID	43985	1	145.00	145.00	12/1/25 DB	202606	01	300	294	213	000	305	
BOT, REID Total				145.00	145.00								
DOLAN, BOB	44060	1	145.00	145.00	12/11/25 AE	202606	01	300	296	213	000	305	
DOLAN, BOB	44132	1	145.00	145.00	12/23/25 TMB	202606	01	300	294	213	000	305	
DOLAN, BOB Total				290.00	290.00								
FREEBURG, PARKER	43986	1	145.00	145.00	12/1/25 DB	202606	01	300	294	213	000	305	
FREEBURG, PARKER Total				145.00	145.00								
HAUGE, STEVE	44010	1	145.00	145.00	12/2/25 HLOF	202606	01	300	294	213	000	305	
HAUGE, STEVE Total				145.00	145.00								
HEIN, RANDY	44045	1	145.00	145.00	12/8/25 Minneota	202606	01	300	296	213	000	305	
HEIN, RANDY Total				145.00	145.00								
KACZMAREK, GARY	44067	1	145.00	145.00	12/12/25 SWC	202606	01	300	294	213	000	305	
KACZMAREK, GARY Total				145.00	145.00								
LETENDRE, MICHAEL	44068	1	145.00	145.00	12/12/25 SWC	202606	01	300	294	213	000	305	
LETENDRE, MICHAEL Total				145.00	145.00								
MESNER, TOM	44069	1	145.00	145.00	12/12/25 SWC	202606	01	300	294	213	000	305	
MESNER, TOM Total				145.00	145.00								
MINNTEX CITRUS, INC	44066	1	7,876.64	7,876.64	Fruit (FFA)	202606	01	300	291	207	000	619	
MINNTEX CITRUS, INC Total				7,876.64	7,876.64								
ROSS, KALVIN	44043	1	145.00	145.00	12/15/25 RRC	202606	01	300	296	213	000	305	
ROSS, KALVIN	44061	1	145.00	145.00	12/11/25 AE	202606	01	300	296	213	000	305	
ROSS, KALVIN Total				290.00	290.00								
VERIZON WIRELESS	43987	1	7.83	7.83	Phone Plan	202606	01	100	203	000	000	320	
VERIZON WIRELESS	43987	1	15.65	15.65	Phone Plan	202606	01	300	211	000	000	320	
VERIZON WIRELESS Total				23.48	23.48								
VISA	44072	1	13.19	13.19	State VB NSPN Subscription	202606	01	300	296	227	000	305	
VISA	44065	1	3,215.76	3,215.76	National Science Conference Lodging	202606	01	005	640	000	306	366	
VISA	44084	1	168.74	168.74	Snacks (Student Council)	202606	01	100	291	206	000	401	
VISA	44064	1	1,781.36	1,781.36	State VB Lodging	202606	01	300	296	227	000	366	
VISA	44063	1	42.33	42.33	Marlette MREA Conference Meal	202606	01	005	020	000	000	366	
VISA	44080	1	3,416.52	3,416.52	Christmas Gifts (Community Donations)	202606	09	300	298	904	301	401	
VISA	44063	1	356.26	356.26	Supplies	202606	02	005	770	000	701	490	

VISA	44063	1	17.82	17.82	Lunch Food	202606	02	005	770	000	701	490
VISA	44079	1	51.00	51.00	National Science Conference Parking	202606	01	005	640	000	306	366
VISA	44063	1	580.00	580.00	State VB Meals	202606	01	005	020	000	000	366
VISA	44073	1	510.75	510.75	MN Paid Leave Fee	202606	01	005	110	000	000	305
VISA	43896	1	600.00	600.00	Diagnostic Reading Assesment	202606	01	005	640	000	312	405
VISA	44063	1	174.03	174.03	Ala Carte	202606	02	005	770	000	707	490
VISA	44077	1	1,540.96	1,540.96	Fall Leadership Lodging (FCCLA)	202606	01	300	291	208	000	369
VISA	44077	1	263.20	263.20	Fall Leadership Lodging (FCCLA)	202606	01	300	291	208	000	366
VISA	43905	1	150.00	150.00	CTE Summit Registration	202606	01	300	341	000	628	366
VISA	44076	1	150.96	150.96	CTE Summit Lodging	202606	01	300	341	000	628	366
VISA	44078	1	137.92	137.92	Veterinary Science Prepatory Training (FFA)	202606	01	300	291	207	000	369
VISA	44079	1	85.30	85.30	30.49 Gal	202606	01	005	760	190	733	440
VISA	44076	1	150.96	150.96	CTE Summit Lodging (FCCLA)	202606	01	300	291	208	000	369
VISA	44079	1	49.51	49.51	MREA Conference/Meeting Meals	202606	01	300	050	000	000	366
VISA	44079	1	14.44	14.44	MREA Conference Meals	202606	01	005	020	000	000	366
VISA	44079	1	32.49	32.49	Read Act Meeting Meals	202606	01	005	640	000	306	366
VISA	44075	1	762.55	762.55	State LDE Lodging (FFA)	202606	01	300	291	207	000	366
VISA	44081	1	62.93	62.93	Counseling Books	202606	01	100	203	000	000	430
VISA	44082	1	133.14	133.14	Paulson Lodging	202606	01	100	050	000	000	366
VISA	44083	1	54.23	54.23	Garland/Glitter/Craft Box/Supplies	202606	01	100	212	000	000	430
VISA	44074	1	1,554.04	1,554.04	Food/Activities (Student VB Account)	202606	01	300	292	915	301	401
VISA	43896	1	1,665.00	1,665.00	Diagnostic Reading Assesment	202606	01	100	203	000	312	405
VISA Total			17,735.39	17,735.39								
WATTS, EDWARD	44133	1	145.00	145.00	12/23/25 TMB	202606	01	300	294	213	000	305
WATTS, EDWARD	44062	1	145.00	145.00	12/11/25 AE	202606	01	300	296	213	000	305
WATTS, EDWARD Total			290.00	290.00								
WENDT, JON	44044	1	145.00	145.00	12/15/25 RRC	202606	01	300	296	213	000	305
WENDT, JON Total			145.00	145.00								
ZALME, MARK	44011	1	145.00	145.00	12/2/25 HLOF	202606	01	300	294	213	000	305
ZALME, MARK Total			145.00	145.00								
Grand Total			28,245.51	28,245.51								
ISD #2902 - RTR Public Schools												
January 7th, 2025												
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
A & B BUSINESS, INC.	44098	1	63.68	63.68	2,653 Copies	202607	01	005	020	000	000	560
A & B BUSINESS, INC.	44098	1	1,638.90	1,638.90	68,280 Copies	202607	01	300	211	000	000	560
A & B BUSINESS, INC.	44098	1	429.24	429.24	17,883 Copies	202607	01	100	050	000	000	560
A & B BUSINESS, INC.	44098	1	1,143.96	1,143.96	47,660 Copies	202607	01	100	203	000	000	560
A & B BUSINESS, INC.	44098	1	120.25	120.25	5,010 Copies	202607	01	005	110	000	000	560
A & B BUSINESS, INC.	44098	1	136.96	136.96	5,706 Copies	202607	01	300	050	000	000	560

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
A & B BUSINESS, INC. Total			3,532.99	3,532.99								
ALPHA WIRELESS COMMUNICATIONS CO.	44099	1	215.97	215.97	Radio Batteries	202607	01	005	718	000	342	401
ALPHA WIRELESS COMMUNICATIONS CO. Total			215.97	215.97								
AMALGAMATED BANK OF CHICAGO	44195	1	1,330,000.00	1,330,000.00	Bond Principal	202607	07	005	910	000	000	710
AMALGAMATED BANK OF CHICAGO	44195	1	498,775.00	498,775.00	Bond Interest	202607	07	005	910	000	000	720
AMALGAMATED BANK OF CHICAGO Total			1,828,775.00	1,828,775.00								
AMAZON CAPITAL SERVICES	44110	1	43.72	43.72	Scorebooks	202607	01	300	294	213	000	401
AMAZON CAPITAL SERVICES	44112	1	28.32	28.32	Band Saw Blades	202607	01	300	301	000	830	433
AMAZON CAPITAL SERVICES	44110	1	43.72	43.72	Scorebooks	202607	01	300	296	213	000	401
AMAZON CAPITAL SERVICES	44104	1	21.80	21.80	Manuscript Chart Tablet	202607	01	100	203	241	000	430
AMAZON CAPITAL SERVICES	44101	1	42.87	42.87	Stickers/Adhesive Dots/Zipper Pouches	202607	01	100	420	000	740	401
AMAZON CAPITAL SERVICES	44117	1	33.22	33.22	Monthly Calendar Refill	202607	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	44100	1	16.98	16.98	Timers	202607	01	100	203	243	000	430
AMAZON CAPITAL SERVICES	44106	1	56.98	56.98	Batteries	202607	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	44108	1	55.70	55.70	Yarn/Feathers/Balloons/Rice Kripsie Treats	202607	01	300	050	000	000	401
AMAZON CAPITAL SERVICES	44111	1	28.03	28.03	Binders/Stickers (Student Council)	202607	01	300	291	206	000	401
AMAZON CAPITAL SERVICES	44113	1	158.79	158.79	Photo Paper (Yearbook)	202607	01	300	291	205	000	619
AMAZON CAPITAL SERVICES	44116	1	24.69	24.69	Laptop Solid State Drive	202607	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	44107	1	45.96	45.96	Crop Tops (Cheer)	202607	01	300	292	917	301	401
AMAZON CAPITAL SERVICES	44114	1	148.35	148.35	Christmas Gifts (Community Donations)	202607	09	300	298	904	301	401
AMAZON CAPITAL SERVICES	44119	1	28.99	28.99	Tripod	202607	01	300	294	213	000	401
AMAZON CAPITAL SERVICES	44103	1	26.99	26.99	Neon Sign	202607	01	100	203	244	000	430
AMAZON CAPITAL SERVICES	44102	1	116.18	116.18	File Folders/Post It Notes/Dividers/Binder Clips	202607	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	44118	1	82.26	82.26	Vet Tech Clinical Textbook (FFA)	202607	01	300	291	207	000	401
AMAZON CAPITAL SERVICES	44102	1	162.99	162.99	Cabinet	202607	04	005	582	000	344	430
AMAZON CAPITAL SERVICES	44115	1	79.96	79.96	Candy (Honor Society)	202607	01	300	291	204	000	401
AMAZON CAPITAL SERVICES	44105	1	63.98	63.98	Classification Folders	202607	01	100	420	000	740	401
AMAZON CAPITAL SERVICES	44109	1	20.78	20.78	Cash Box	202607	01	300	292	000	000	401
AMAZON CAPITAL SERVICES Total			1,331.26	1,331.26								
A-OX WELDING, INC	44202	1	72.43	72.43	Cylinder Rent	202607	01	300	301	000	830	433
A-OX WELDING, INC Total			72.43	72.43								
AVIBEN LLC	44120	1	68.20	68.20	Jan Service Fee	202607	01	005	010	000	000	305
AVIBEN LLC Total			68.20	68.20								
BAARTMAN, CADE	44121	1	120.00	120.00	JH GBB Ref	202607	01	300	296	213	000	305
BAARTMAN, CADE	44121	1	170.00	170.00	JH BBB Ref	202607	01	300	294	213	000	305
BAARTMAN, CADE Total			290.00	290.00								
BFG SUPPLY COMPANY	44122	1	159.13	159.13	Pots (FFA)	202607	01	300	291	207	000	619
BFG SUPPLY COMPANY Total			159.13	159.13								
BIMBO BAKERIES USA	44192	1	591.60	591.60	Bread	202607	02	005	770	000	701	490
BIMBO BAKERIES USA Total			591.60	591.60								
BISBEE PLUMBING & HEATING INC.	44196	1	1,552.58	1,552.58	Mixing Valves/Handle Assembly/Labor	202607	01	005	810	000	000	350

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
HILLYARD - SIOUX FALLS	44142	1	250.12	250.12	Rinse Aid/Detergent	202607	02	005	770	000	701	401
HILLYARD - SIOUX FALLS Total			250.12	250.12								
KIBBLE EQUIPMENT LLC	44143	1	822.65	822.65	Mower Drive Shaft	202607	01	005	810	000	000	350
KIBBLE EQUIPMENT LLC	44189	1	45.09	45.09	Cable	202607	01	005	810	000	000	350
KIBBLE EQUIPMENT LLC Total			867.74	867.74								
KNUTSON FLYNN & DEANS PA	44144	1	1,375.00	1,375.00	Legal Service	202607	01	005	105	000	000	305
KNUTSON FLYNN & DEANS PA Total			1,375.00	1,375.00								
KUESTERMEYER, ALEX	44145	1	30.00	30.00	C-Squad Book	202607	01	300	294	213	000	401
KUESTERMEYER, ALEX Total			30.00	30.00								
LOUWAGIE, KOLBY	44146	1	30.00	30.00	C-Squad Clock/Book	202607	01	300	294	213	000	305
LOUWAGIE, KOLBY	44146	1	15.00	15.00	C-Squad Book	202607	01	300	296	213	000	305
LOUWAGIE, KOLBY Total			45.00	45.00								
MARLETTE, DAVID	44147	1	322.00	322.00	460 Miles	202607	01	005	020	000	000	366
MARLETTE, DAVID Total			322.00	322.00								
MAYNARD'S	44148	1	96.00	96.00	Ala Carte	202607	02	005	770	000	701	401
MAYNARD'S	44148	1	19.77	19.77	Lab Supplies	202607	01	300	365	000	830	433
MAYNARD'S	44148	1	47.47	47.47	Lunch Food	202607	02	005	770	000	701	490
MAYNARD'S	44148	1	7.96	7.96	Water	202607	01	005	810	000	000	401
MAYNARD'S	44148	1	51.47	51.47	Cups/Pop/Ice Cream (Student Council)	202607	01	300	291	206	000	401
MAYNARD'S	44148	1	66.95	66.95	Lab Food	202607	01	300	365	000	830	490
MAYNARD'S Total			289.62	289.62								
MCCONE FOODS INC.	44149	1	1,569.00	1,569.00	Food Fundraiser (FFA)	202607	01	300	291	207	000	619
MCCONE FOODS INC. Total			1,569.00	1,569.00								
MCDOWELL AGENCY INC.	44150	1	152.00	152.00	Background Checks (6)	202607	01	005	715	000	342	315
MCDOWELL AGENCY INC. Total			152.00	152.00								
MEULEBROECK TAUBERT & CO PLLP	44197	1	15,950.00	15,950.00	24-25 Audit	202607	01	005	110	000	000	305
MEULEBROECK TAUBERT & CO PLLP Total			15,950.00	15,950.00								
MINNESOTA FFA ASSOCIATION	44151	1	2,325.00	2,325.00	Affiliation Fees	202607	01	300	301	000	830	433
MINNESOTA FFA ASSOCIATION	44151	1	160.00	160.00	CDE Fee (FFA)	202607	01	300	291	207	000	369
MINNESOTA FFA ASSOCIATION Total			2,485.00	2,485.00								
MN ASSN SEC SCHOOL PRINCIPALS	44152	1	405.00	405.00	Gossen Winter Conference	202607	01	300	050	000	000	366
MN ASSN SEC SCHOOL PRINCIPALS Total			405.00	405.00								
MN DEPT. OF REVENUE-SALES TAX	44190	1	352.00	352.00	Oct-Dec Sales Tax	202607	01	212	000			
MN DEPT. OF REVENUE-SALES TAX Total			352.00	352.00								
MN EL SCHOOL PRINCIPALS' ASSOC.	44153	1	500.00	500.00	Paulson Conference Registration	202607	01	100	050	000	000	366
MN EL SCHOOL PRINCIPALS' ASSOC. Total			500.00	500.00								
MOAT, WILYAM	44154	1	180.00	180.00	Hitchville Tech Work 6 Hrs (Drama)	202607	01	300	291	236	000	305
MOAT, WILYAM Total			180.00	180.00								
MURRAY COUNTY	44155	1	53.99	53.99	Truth in Taxation Notice	202607	01	005	010	000	000	305
MURRAY COUNTY Total			53.99	53.99								
MUSIC STREET INC	44156	1	7.50	7.50	Valve Guide	202607	01	300	258	233	000	430

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MUSIC STREET INC	44156	1	40.00	40.00	Instrument Repairs	202607	01	300	258	233	000	350
MUSIC STREET INC Total			47.50	47.50								
NELSON, SHAWN	44157	1	280.00	280.00	GBB Ref	202607	01	300	296	213	000	305
NELSON, SHAWN Total			280.00	280.00								
ONE LESS THING	44158	1	415.00	415.00	Posters/Laminated Cards	202607	01	300	301	000	830	433
ONE LESS THING Total			415.00	415.00								
PEPPER, J.W. & SON INC.	44162	1	119.86	119.86	Jan STD	202607	01	215	033			
PEPPER, J.W. & SON INC.	44162	1	1,186.72	1,186.72	Jan LTD	202607	01	215	029			
PEPPER, J.W. & SON INC.	44162	1	632.52	632.52	Jan Bd/Dep/Life	202607	01	215	028			
PEPPER, J.W. & SON INC. Total			1,939.10	1,939.10								
PEPSI COLA BOTTLING, INC	44159	1	228.00	228.00	Pop	202607	01	300	292	000	000	619
PEPSI COLA BOTTLING, INC Total			228.00	228.00								
PERFORMANCE FOODSERVICE	44194	1	2,355.30	2,355.30	Lunch Food	202607	02	005	770	000	701	490
PERFORMANCE FOODSERVICE Total			2,355.30	2,355.30								
PITNEY BOWES INC.	44160	1	142.53	142.53	Service Agreement	202607	01	300	211	000	000	329
PITNEY BOWES INC. Total			142.53	142.53								
PLAYSCRIPTS, INC	44161	1	962.23	962.23	Scripts/Royalties (Drama)	202607	01	300	291	236	000	401
PLAYSCRIPTS, INC Total			962.23	962.23								
REGION VI FFA	44164	1	86.00	86.00	Meats Team/Livestock Registrations (FFA)	202607	01	300	291	207	000	369
REGION VI FFA	44163	1	220.00	220.00	Greenhand Day Registrations (FFA)	202607	01	300	291	207	000	369
REGION VI FFA Total			306.00	306.00								
RICK'S WELDING INC.	44165	1	210.00	210.00	Make Water Shut Off Wrenches	202607	01	005	810	000	000	350
RICK'S WELDING INC. Total			210.00	210.00								
ROPS, BEN	44166	1	240.00	240.00	GBB Ref	202607	01	300	296	213	000	305
ROPS, BEN Total			240.00	240.00								
ROPS, STEVE	44167	1	120.00	120.00	Shot Clock	202607	01	300	294	213	000	305
ROPS, STEVE	44167	1	40.00	40.00	Shot Clock	202607	01	300	296	213	000	305
ROPS, STEVE Total			160.00	160.00								
SUSSNER CONSTRUCTION INC.	44168	1	30.00	30.00	Door Stoppers	202607	01	005	810	000	000	401
SUSSNER CONSTRUCTION INC. Total			30.00	30.00								
SW/WC SERVICE COOPERATIVES	44169	1	1,500.00	1,500.00	Oct Business Services	202607	01	005	110	000	000	315
SW/WC SERVICE COOPERATIVES	44169	1	956.70	956.70	2/4 25-26 SS Salary	202607	01	005	408	000	740	396
SW/WC SERVICE COOPERATIVES	44169	1	153.90	153.90	Finance Checks	202607	01	005	110	000	000	401
SW/WC SERVICE COOPERATIVES	44169	1	10,481.91	10,481.91	2/4 25-26 KN/TH Salary	202607	01	005	404	000	740	396
SW/WC SERVICE COOPERATIVES	44169	1	2,335.50	2,335.50	2/4 25-26 RK Salary	202607	01	005	405	000	740	396
SW/WC SERVICE COOPERATIVES	44169	1	4,692.91	4,692.91	2/4 25-26 TH Benefits	202607	01	005	404	000	740	397
SW/WC SERVICE COOPERATIVES	44169	1	3,149.44	3,149.44	2/4 25-26 TH Travel	202607	01	005	404	000	740	366
SW/WC SERVICE COOPERATIVES	44169	1	16,838.75	16,838.75	2/4 25-26 KS Salary	202607	01	005	401	000	740	396
SW/WC SERVICE COOPERATIVES	44169	1	1,218.03	1,218.03	2/4 25-26 SS Travel	202607	01	005	408	000	740	366
SW/WC SERVICE COOPERATIVES	44169	1	8,302.91	8,302.91	Oct Tech Support	202607	01	005	630	000	000	316
SW/WC SERVICE COOPERATIVES	44169	1	2,910.31	2,910.31	Inservice Speaker/Food	202607	01	005	640	000	306	390

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Cr	Fin	Obj
WESTERN MENTAL HLTH CENTER INC	44183	1	6,375.00	6,375.00	Mental Health Practioner	202607	01	100	203	000	000	305
WESTERN MENTAL HLTH CENTER INC Total			6,375.00	6,375.00								
WEX	44201	1	122.00	122.00	Dec Participant Fees	202607	01	005	010	000	000	305
WEX Total			122.00	122.00								
WITTE, NEIL	44184	1	44.92	44.92	Vests (Drama)	202607	01	300	291	236	000	401
WITTE, NEIL Total			44.92	44.92								
WYHE'S CHOICE FUNDRAISING	44185	1	2,669.50	2,669.50	Pastries (FFA)	202607	01	300	291	207	000	619
WYHE'S CHOICE FUNDRAISING Total			2,669.50	2,669.50								
YONDR, INC.	44186	1	1,332.49	1,332.49	Cellphone Pouches	202607	01	005	630	000	000	456
YONDR, INC. Total			1,332.49	1,332.49								
Grand Total			2,409,491.59	2,409,491.59								

	Bills	Manual	December	GRAND
	1/7/2026	Checks	Payroll	TOTAL
Fund 01 - General	453,856.40	24,280.88	467,056.86	945,194.14
Fund 02 - Food Service	29,525.10	548.11	27,838.43	57,911.64
Fund 04 - Community Service	162.99	0.00	18,709.78	18,872.77
Fund 07 - Debt Redemption	1,925,632.50	0.00	0.00	1,925,632.50
Fund 09 - Agency	314.60	3,416.52	0.00	3,731.12
Total	2,409,491.59	28,245.51	513,605.07	2,951,342.17

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2025-2026 December 2025
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 2,973,273.48	\$ 695,230.54	\$ 809,797.74	\$ 0.00	\$ 2,858,706.28
FOOD SERVICE FUND 02*	\$ 444,918.56	\$ 55,496.44	\$ 57,540.36	\$ 0.00	\$ 442,874.64
COMM. SERVICE FUND 04*	\$ 9,454.68	\$ 18,744.59	\$ 18,778.03	\$ 0.00	\$ 9,421.24
DEBT REDUCTION FUND 07*	\$ 1,986,469.83	\$ 310,417.36	\$ -	\$ 0.00	\$ 2,296,887.19
Agency 09*	\$ 6,894.29	\$ 1,167.00	\$ 3,416.52	\$ 0.00	\$ 4,644.77
FY 26 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 5,421,010.84	\$ 1,081,055.93	\$ 889,532.65	\$ 0.00	\$ 5,612,534.12
FY25 Comparisons	\$ 5,850,169.23	\$ 1,032,323.81	\$ 834,354.22	\$ 0.00	\$ 6,048,138.82
FY26 Difference	\$ (429,158.39)	\$ 48,732.12	\$ 55,178.43	\$ 0.00	\$ (435,604.70)
ACCOUNT BALANCES	BALANCE PER FY25 ACCOUNT BOOKS	FY26 - FY25 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY26 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 212,168.25	\$ 42,376.05	DISTRICT CHECKING ACCOUNTS		\$ 254,544.30
	\$ 563,342.65	\$ 73,876.98	INVESTMENTS/CD's		\$ 637,219.63
	\$ 4,625,749.54	\$ (241,865.13)	MN LIQUID ASSET FUND ACCOUNT		\$ 4,383,884.41
	\$ 646,878.38	\$ (309,992.60)	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 336,885.78
	\$ 6,048,138.82	\$ (435,604.70)	DISTRICT TOTALS:		\$ 5,612,534.12
BANK STATEMENT	FY25 ACCOUNT TOTALS:	FY26 BALANCE PER BANK STATEMENT	FY26 OUTSTANDING CHECKS PER ACCOUNT	FY26 RATE OF INTEREST AND INTEREST EARNED	FY26 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.25% \$ 212,168.25	\$ 278,892.80	\$ (24,406.61)	0.25% \$ 58.11	\$ 254,544.30
PMA Public Investment	4.45% \$ 552,926.59	\$ 624,865.96	\$ -	3.72% \$ 1,937.61	\$ 626,803.57
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	1.5% AND 1.71% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	4.55% \$ 343,547.80	\$ 166,861.99	\$ -	3.63% \$ 504.76	\$ 167,366.75
MN Liquid Asset Fund Maximum	4.52% \$ 4,282,201.74	\$ 4,203,550.48	\$ -	3.71% \$ 12,967.18	\$ 4,216,517.66
PMA Financial Network Construction Financing	4.40% \$ 646,878.38	\$ 335,844.38	\$ -	3.72% \$ 1,041.40	\$ 336,885.78
TOTALS	\$ 6,048,138.82	\$ 5,620,431.67	\$ (24,406.61)	\$ 16,509.06	\$ 5,612,534.12
				FY24 DIFFERENCE	\$ (435,604.70)

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902						Presented by	
December, 2025	Russell, Tyler, Ruthton, Minnesota						Alex Rott,	
TYPE OF FUND	FY26 YTD REVENUES	FY25 BUDGET REVENUES	%	FY26 YTD EXPENSES	FY26 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 3,576,144	\$ 9,172,722	38.99%	\$ 4,029,217	\$ 9,185,369	43.87%	\$ (453,072)	-4.88%
FY25 COMPARISON	\$ 3,889,604	\$ 9,129,656	42.60%	\$ 3,835,317	\$ 9,038,784	42.43%	\$ 54,288	0.17%
YEARS DIFFERENCE	\$ (313,460)	\$ 43,066	-3.62%	\$ 193,900	\$ 146,585	1.43%	\$ (507,360)	-5.05%
02* - FOOD SERVICE FUND	\$ 228,728	\$ 632,500	36.16%	\$ 285,323	\$ 588,462	48.49%	\$ (56,595)	-12.32%
FY25 COMPARISON	\$ 179,482	\$ 637,360	28.16%	\$ 231,482	\$ 532,516	43.47%	\$ (52,001)	-15.31%
YEARS DIFFERENCE	\$ 49,246	\$ (4,860)	8.00%	\$ 53,840	\$ 55,946	5.02%	\$ (4,594)	2.99%
04* - COMMUNITY SERVICE FUND	\$ 87,032	\$ 178,079	48.87%	\$ 100,381	\$ 318,755	31.49%	\$ (13,349)	17.38%
FY25 COMPARISON	\$ 86,074	\$ 164,280	52.39%	\$ 111,875	\$ 321,391	34.81%	\$ (25,802)	17.6%
YEARS DIFFERENCE	\$ 958	\$ 13,799	-3.5%	\$ (11,494)	\$ (2,636)	-3.32%	\$ 12,453	-0.2%
07* - DEBT REDEMPTION FUND	\$ 1,462,327	\$ 2,430,296	60.17%	\$ 509,483	\$ 2,435,115	20.92%	\$ 952,844	39.25%
FY25 COMPARISON	\$ 1,439,350	\$ 2,452,462	58.69%	\$ 541,818	\$ 2,439,785	22.21%	\$ 897,533	36.48%
YEARS DIFFERENCE	\$ 22,977	\$ (22,166)	0.00%	\$ (32,335)	\$ (4,670)	-1.29%	\$ 55,312	1.29%
2025 - 2026 TOTALS	\$ 5,354,231	\$ 12,413,597	43.13%	\$ 4,924,403	\$ 12,527,701	39.31%	\$ 429,828	3.82%
2024 - 2025 TOTALS	\$ 5,594,510	\$ 12,383,758	45.18%	\$ 4,720,492	\$ 12,332,476	38.28%	\$ 874,018	6.90%
FY26 DIFFERENCE	\$ (240,279)	\$ 29,839	-2.04%	\$ 203,911	\$ 195,225	1.03%	\$ (444,190)	-3.08%
FY26 YTD REVENUES								
FY26 YTD EXPENSES								

RTR Public Schools
Petty Cash – Check Book Reimbursement
January 7, 2026

CHECK #	VENDOR	DESCRIPTION	AMOUNT
		TOTAL	0.00

Activity	July 1st Balance	Revenue	Expense	Dec 31st Balance
FFA	17,547.21	15,173.30	15,749.56	16,970.95
Yearbook	3,231.84	3,870.00	3,252.84	3,849.00
Student Council	2,860.23	9,310.00	6,198.97	5,971.26
FCCLA	11,870.07	11,272.49	16,382.78	6,759.78
Drumline	1,940.07	0.00	0.00	1,940.07
Football	5,110.51	3,415.00	1,534.26	6,991.25
Volleyball	13,979.51	10,206.09	11,338.82	12,846.78
Cheer	5,247.24	1,537.98	1,959.40	4,825.82
Baseball	5,113.38	0.00	0.00	5,113.38
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	8,312.94	947.00	0.00	9,259.94
Golf	3,053.96	0.00	0.00	3,053.96

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2025

Sequence: Fd, Org, Pro

										26BUD				% YTD	Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202606	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	005	Districtwide														
		810	Operations & Maint.													
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	17,500.00	1,241.45	13,223.57	76%	0.00	76%	4,276.43
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	0.00	2,900.00	21%	0.00	21%	11,100.00
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,664.00	0.00	0.00	0%	0.00	0%	5,664.00
E	01	005	810	000	000	251	422	00	Custodial Health Reimb Arra	0.00	0.00	208.30	0%	41.66	0%	(249.96)
E	01	005	810	000	000	230	422	00	Custodial Life Ins	144.00	0.00	58.14	40%	12.70	49%	73.16
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	10,000.00	0.00	0.00	0%	0.00	0%	10,000.00
E	01	005	810	000	000	440	422	00	Natural Gas	65,000.00	704.00	1,049.82	2%	0.00	2%	63,950.18
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	72,000.00	6,153.93	30,371.31	42%	0.00	42%	41,628.69
E	01	005	810	186	000	330	422	00	Garbage Services	18,000.00	1,102.09	4,409.98	24%	0.00	24%	13,590.02
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	15,650.00	80,326.00	61%	0.00	61%	51,624.00
E	01	005	810	183	000	330	422	00	Water/Sewer	12,000.00	1,707.15	3,652.88	30%	0.00	30%	8,347.12
E	01	005	810	000	733	365	422	00	Custodial Chargeback	124.00	0.00	0.00	0%	0.00	0%	124.00
E	01	005	810	191	000	440	422	00	Fuels-Custodial	2,000.00	0.00	541.23	27%	0.00	27%	1,458.77
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	49,797.00	0.00	20,758.37	42%	4,533.75	51%	24,504.88
E	01	005	810	000	000	214	422	00	Custodial PERA	20,962.00	0.00	9,246.93	44%	1,916.96	53%	9,798.11
E	01	005	810	000	000	210	422	00	Custodial FICA	23,550.00	0.00	9,549.43	41%	1,872.28	48%	12,128.29
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	904.00	0.00	471.16	52%	94.26	63%	338.58
E	01	005	810	000	000	170	422	00	Custodial Salary	298,049.00	0.00	129,181.07	43%	25,769.26	52%	143,098.67
		810	Operations & Maint.							741,644.00	26,558.62	305,948.19	41%	34,240.87	46%	401,454.94
		850	Capital Facilities													
E	01	005	850	000	389	335	422	00	Short-Term Lease/Rentals	21,000.00	0.00	6,983.00	33%	0.00	33%	14,017.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	42,600.00	0.00	21,300.00	50%	0.00	50%	21,300.00
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	125,000.00	0.00	0.00	0%	0.00	0%	125,000.00
		850	Capital Facilities							189,060.00	0.00	28,283.00	15%	0.00	15%	160,777.00
		865	Long Term Facility Maint													
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	2,000.00	0.00	1,868.57	93%	0.00	93%	131.43
E	01	005	865	000	368	350	467	00	LTFM Bldg Env-Repair & Ma	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00
E	01	005	865	000	363	401	467	00	Fire Safety General Supplies	0.00	0.00	846.00	0%	0.00	0%	(846.00)
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	1,000.00	0.00	270.00	27%	0.00	27%	730.00
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	5,000.00	612.00	7,854.25	157%	0.00	157%	(2,854.25)
E	01	005	865	000	382	170	467	00	Non-Instructional Support	12,740.00	0.00	4,951.56	39%	1,050.00	47%	6,738.44
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Me	10,000.00	0.00	5,878.50	59%	0.00	59%	4,121.50

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2025

Sequence: Fd, Org, Pro

										26BUD				% YTD		Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202606	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
01	General																
	005 Districtwide																
	865 Long Term Facility Maint																
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	5,000.00	0.00	455.84	9%	0.00	9%	4,544.16	
E	01	005	865	000	382	230	467	00	Life Ins	0.00	0.00	2.24	0%	0.51	0%	(2.75)	
E	01	005	865	000	382	220	467	00	Employee Insurances	0.00	0.00	779.15	0%	174.08	0%	(953.23)	
E	01	005	865	000	382	214	467	00	PERA	0.00	0.00	371.36	0%	78.75	0%	(450.11)	
E	01	005	865	000	382	210	467	00	FICA	0.00	0.00	367.55	0%	77.81	0%	(445.36)	
E	01	005	865	000	384	350	467	00	Site Proj Repair & Maint Sen	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00	
E	01	005	865	000	352	401	467	00	H/S Supplies	500.00	0.00	693.19	139%	0.00	139%	(193.19)	
E	01	005	865	000	352	305	467	00	H/S Contract	9,500.00	0.00	3,146.00	33%	0.00	33%	6,354.00	
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	0.00	0%	0.00	0%	700.00	
E	01	005	865	000	347	305	467	00	FS Inspection	350.00	1,894.32	1,894.32	541%	0.00	541%	(1,544.32)	
									865 Long Term Facility Maint	50,790.00	2,506.32	29,378.53	58%	1,381.15	61%	20,030.32	
									005 Districtwide	981,494.00	29,064.94	363,609.72	37%	35,622.02	41%	582,262.26	
	100 Elementary																
	850 Capital Facilities																
E	01	100	850	000	302	530	424	00	Fac Equipment	0.00	0.00	166.65	0%	0.00	0%	(166.65)	
									850 Capital Facilities	0.00	0.00	166.65	0%	0.00	0%	(166.65)	
	865 Long Term Facility Maint																
E	01	100	865	000	347	530	467	00	Physical Hazards Equipment	0.00	0.00	5,212.02	0%	0.00	0%	(5,212.02)	
									865 Long Term Facility Maint	0.00	0.00	5,212.02	0%	0.00	0%	(5,212.02)	
									100 Elementary	0.00	0.00	5,378.67	0%	0.00	0%	(5,378.67)	
01	General									981,494.00	29,064.94	368,988.39	38%	35,622.02	41%	576,883.59	
									Report Totals:	981,494.00	29,064.94	368,988.39	38%	35,622.02	41%	576,883.59	



RTR SCHOOL DISTRICT #2902

Russell – Tyler – Ruthton

PO Box 659 ♦ 111 County Road 8 ♦ Tyler, MN 56178-0659
Phone: 507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: RTR Public Schools

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 2902-01

Superintendent or Exec. Director Name: David Marlette

Will act as the IOwA? Yes No

If no, identify below the individual who will act as the IOwA for your organization. _____

The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: _____

Title: _____

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us

CONTINUING CONTRACT TEACHER SENIORITY LIST FOR ISD #2902 - RTR PUBLIC SCHOOLS AS OF 01/01/26

1. This list is intended to reflect the first day of most recent continuous service in the district and major and minor licenses filed of record with the school district office as of January 1, 2026.
2. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.
3. Expires refers to licensure expiration. **A license expires July 1 in the year indicated, unless otherwise indicated.**

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2025-26 SCHOOL YEAR
1.	Theresa Petersen	Aug. 31, 1988	Elementary Education Reading	M 1-6 M K-12	2030 2030	RTR ES: Title I
2.	Neil Witte	Aug. 28, 1991	Life Sciences Science 5-9 Coaching	M 7-12 M 5-9 M 7-12	2026 2026 2026	RTR Secondary: Science 7 & 8, STEM 7 HS Drama, Coaching, MS Speech Coach
3.	Mary Wabeke	Sept. 1, 1993	Elementary Education	M 1-6	2026	RTR ES: Grade 3
4-6.	Jason Borman	Aug. 31, 1994	Physical Education Coaching Developmental/Adaptive PE Health Education	M K-12 M 7-12 M Pre K-12 M 5-12	2028 2028 2028 2028	RTR Secondary: PE & Health 9 & 10 Advanced PE, Personal Fitness
4-6.	Tamara Borman	Aug. 31, 1994	Home Economics Home Economics Family & Consumer Sciences	M 7-12 M MS School M 5-12	2028 2028 2028	RTR Secondary: FACS 6, 7 & 9, Foods Lifespan Dev. I & II, FACS Outdoors FCCLA Advisor, MS Student Council Advisor
4-6.	Ted Kern	Aug. 31, 1994	Mathematics	M 7-12	2027	RTR Secondary: Int. Math 1 & 3, College Pre-Calc., College Alg., Coaching
7.	Erick Harper	Aug. 29, 2005	Communication Arts/Literature Social Studies	M 5-12 M 5-12	2026 2026	RTR Secondary: World History, US History College US History I & II, College Prep Writing World Mythology HS Drama, HS Speech Coach
8.	Kari Kidman	Aug. 29, 2006	Elementary Education Pre-Primary	M K-6 M Age 3-K	2030 2030	RTR ES: Grade 2
9.	Tamara Brust	Sept. 7, 2007	Pre-Primary Elementary Education	M Pre K M K-6	2028 2028	RTR ES: 4/5 Year Old Preschool

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2025-26 SCHOOL YEAR
10-11.	Amanda Jensen	Aug. 26, 2008	Elementary Education Social Studies	M K-6 M 5-8	2026 2026	RTR Public School: Literacy Lead
10-11.	Danielle Gylling	Aug. 26, 2008	ECSE Early Childhood Education	M B-Age 6 M B-Grade 3	2030 2030	RTR ES: Kindergarten
12.	Juliane Pagel	Aug. 17, 2010	Physical Education Health Education Emotional Behavior Disorders Learning Disabilities	M K-12 M 5-12 M K-12 M K-12	2027 2027 2027 2027	RTR ES: Special Education
13.	Jennifer Boersma	July 1, 2013	Agricultural Education Teacher/Coord. Wk. Based Learning	M 5-12 M 9-12	2029 2029	RTR Secondary: Ag 7, 8 & 9, Metal Fab. I & II, Livestock Production, Fish & Wildlife Greenhouse Management, FFA Advisor
14-17.	Jina Baartman	Aug. 13, 2014	Emotional Behavior Disorders Learning Disabilities Social Studies	M K-12 M K-12 M 7-12	2029 2029 2029	RTR Secondary: HS Special Education
14-17.	Lillian Samuel	Aug. 13, 2014	Elementary Education Pre-Primary	M K-6 M Age 3-PreK	2026 2026	RTR ES: Grade 5 RTR ES: Yearbook
14-17.	Ashlei Hoffmann	Aug. 13, 2014	Mathematics Elementary Education	M 5-8 M K-6	2029 2029	RTR Secondary: Math 7, Algebra 8 Math Enrichment 7 & 8, Coaching
14-17.	Granger Maranell	Aug. 13, 2014	Physical Education Health	M K-12 M 5-12	2028 2028	RTR Secondary: Phy. Ed. 6 - 8
18.	Chelsey Steinwand	Aug. 12, 2015	Elementary Education	M K-6	2026	RTR ES: Grade 4
19.	Darren Baartman	Aug. 1, 2016	Physical Education Emotional Behavior Disorders Learning Disabilities	M K-12 M K-12 M K-12	2030 2030 2030	RTR Secondary: Dean of Students Athletic Director, Community Ed Director Coaching
20.	Lorilee Malecha	Aug. 17, 2016	Classroom Music Vocal Music Instrumental & Classroom Music	M K-12 M K-12 M K-12	2026 2026 2026	RTR Secondary: Band/Choir 6 - 12 Beginning Guitar
21.	Jeanna Possail	Sept. 28, 2016	Elementary Education	M K-6	2029	RTR ES: Title I

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2025-26 SCHOOL YEAR
22-25.	Jacqueline Hess	Aug. 16, 2017	Social Studies Social Studies Coaching	M 7-12 M MS Sch. M 7-12	2028 2028 2028	RTR Secondary: History 7, Geography 8 Everything Local 8
22-25.	Kelsey Brust	Aug. 16, 2017	Elementary Education Reading Early Childhood Education	M K-6 M K-12 M B-Grade 3	2028 2028 2028	RTR ES: Grade 4
22-25.	Cerrisa Gile	Aug. 16, 2017	Visual Arts	M K-12	2028	RTR Secondary: Art 7 & 8, Ceramics, Art I & II, Adv. Art, Digital Photography, Junior Class Advisor
22-25.	Kayla Thooft	Aug. 16, 2017	Elementary Education Early Childhood Education Pre-Primary	M K-6 M B-Grade 3 M Age 3-K	2026 2026 2026	RTR ES: Grade 5
26-28.	Sandy Carpenter	Aug. 28, 2019	Elementary Education Social Studies	M K-6 M 5-8	2029 2029	RTR Secondary: Science 6, Literature 6 Social Studies 6, Honor Society, Coaching
26-28.	Jared Buysse	Aug. 28, 2019	Social Studies	M 5-12	2029	RTR Secondary: Geography/Civics, Govt./Economics, Psychology, Current Events
26-28.	Amber Meulebroeck	Aug. 28, 2019	Communication Arts/Literature	M 5-12	2028	RTR Secondary: English 9 & 10, Speech Yearbook Asst.
29-31.	Amanda Drake	Aug. 24, 2020	Early Childhood Education	B-Grade 3	2027	RTR ES: Grade 1
29-31.	Miranda Alberts	Aug. 24, 2020	Spanish Spanish Spanish	M 7-12 M MS Sch. M K-8	2030 2030 2030	RTR Secondary: Spanish I, II, III Spanish 8
29-31.	Angela Witte	Aug. 24, 2020	Pre-Kindergarten Elementary Education	M Pre K M K-6	2026 2026	RTR ES: Grade 1
32.	Rachael Neal	Jan. 19, 2021	Vocal and Classroom Music	M K-12	2028	RTR ES: K - 5 Music
33-34.	Justin Buysse	Aug. 31, 2021	Agricultural Education	M 5-12	2027	RTR Secondary: Industrial Tech 9, Small Engines Ag Woods I & II, Ag Construction, Industrial Arts 7 FFA Asst.

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2025-26 SCHOOL YEAR
33-34.	Jodi Dubbeldee	Aug. 31, 2021	Communication Arts/Literature	M 5-12	2027	RTR Secondary: College Speech, College English, English 11 & 12, Yearbook
35.	Rick Gossen	July 1, 2022	Principal K-12 District Superintendent Elementary Education Coaching	Prof. Admin. Prof. Admin. M 1-6 M 7-12	2027 2027 2027 2027	RTR Secondary: Principal 6 - 12
36-41.	Jennifer Christensen	Aug. 30, 2022	Visual Arts	M K-12	2030	RTR ES: Art PreK - 5 RTR Secondary: Art 6
36-41.	Amanda Inouye	Aug. 30, 2022	Chemistry Science 5-8 Physics	M 9-12 M 5-8 M 9-12	2030 2030 2030	RTR Secondary: Chemistry, Earth Science 9 Physics, Speech
36-41.	Kristi Wiese	Aug. 30, 2022	Elementary Education Reading English as a Second Language	M K-6 M K-12 M K-12	2027 2027 2027	RTR ES: Grade 3 RTR Public School: ELL Instruction
36-41.	Daniel DeSmith	Aug. 30, 2022	Acad. & Behavioral Strategist	M K-12	2030	RTR Public School: Special Education
36-41.	Kirstin Henningsen	Aug. 30, 2022	Early Childhood Education Elementary Education	M B-Age 6 M K-6	2030 2030	RTR ES: 4/5 Year Old Preschool
36-41.	Tori Teske	Aug. 30, 2022	School Counselor	M K-12	2027	RTR ES: Counselor RTR HS: Student Council Advisor, Coaching
42.	Natalie Jerzak	Aug. 29, 2023	Family & Consumer Sciences	M 5-12	2026	RTR Secondary: Personal Finance, FACS 8 Intro Business 9, Business Mgmt. Career Exploration, Marketing & Design Adulting 101, Interior Design, FCCLA Asst.

RTR NON-TENURED LIST AS OF JANUARY 1, 2026

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2025-26 SCHOOL YEAR
1-4.	Carter Hansen	Aug. 29, 2023	Elementary Education Mathematics	M K-6 M 5-8	2026 2026	RTR Secondary: Language Arts 6, Math 6 Lexicon Language 6, Coaching
1-4.	Sawyer Hansen	Aug. 29, 2023	Physical Education	M K-12	2026	RTR Elementary: Elementary PE RTR Secondary: Coaching
1-4.	Madison Johnson	Aug. 29, 2023	Academic & Behavioral Strategist	M K-12	2027	RTR Secondary: Special Education HS Student Council Advisor
1-4.	Miranda Van Ruler	Aug. 29, 2023	Mathematics Social Studies	M 5-12 M 5-8	2027 2027	RTR Secondary: Integrated Math I & II, Applied Integrated Math III, Coaching
5-7.	Jessica Hamann	Aug. 27, 2024	Elementary Education	M K-6	2026	RTR ES: Kindergarten
5-7.	Tricia Osbakken	Aug. 27, 2024	Early Childhood Education	M B-Grade 3	2027	RTR ES: 3 & 4/5 Year Old Preschool RTR Secondary: Coaching
5-7.	Alivia Strack	Aug. 27, 2024	Elementary Education	M K-6	2027	RTR ES: Grade 2
8-15.	Amy Blom	Aug. 26, 2025	Life Science Earth and Space Science Science 5-8 Agricultural Education Teacher/Coord. Wk. Based Learning	M 9-12 M 9-12 M 5-8 M 5-12 M 9-12	2028 2028 2028 2028 2028	RTR Secondary: Biology, Anatomy, Zoology College Biology, Forensics 101 & 103
8-15.	Angela Fritz	Aug. 26, 2025	Early Childhood Education	M B-Grade 3	2028	RTR Secondary: Language Arts 7 & 8, Theater 8
8-15.	Makenna Greenfield	Aug. 26, 2025	Early Childhood Special Ed.	M B-Age 7	PENDING	RTR ES: ECSE & 3 year old Preschool
8-15.	Isabelle Haas	Aug. 26, 2025	School Counselor	M K-12	2027	RTR Public School: School Counselor
8-15.	Kari Mathiowetz	Aug. 26, 2025	Academic & Behavioral Strategist	M K-12	2028	RTR Secondary: Special Education 6, 7, 8
8-15.	Barb Paulson	Aug. 26, 2025	Principal K-12	Provisional	2027	RTR ES: Principal
8-15.	Illana Peter	Aug. 26, 2025	Instrumental and Classroom Music Vocal and Classroom Music	M K-12 M K-12	2028 2028	RTR Secondary: Band 6 - 12 RTR Elementary: Band 5
8-15.	Leah Sip	Aug. 26, 2025	Elementary Education	M K-6	2026	RTR ES: Grade 3 RTR Secondary: Coaching

