VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

January 5, 2026

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Neely called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Neely asked the members to pause for a moment of silence.

Mrs. Neely asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry (Zoom), Lynn Cressman (Zoom), Monica Chatham (Zoom), Cindy Swendsen (Zoom), Shari Neely

Also Present: Mr. Bob Moore and Dr. Lynda Weller

Mrs. Neely stated the Joint Committee members had received copies of the Minutes of the December 4, 2025 meeting.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the Minutes of the December 4, 2025 meeting as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 1/5/26 was submitted for information.

Mr. Carbaugh, seconded by Mr. Marterella, moved to accept the Treasurer and Secretary's Report as of 1/5/26.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

A list of bills from 12/5/25 – 1/5/26 in the amount of $602,033.26 was presented for approval.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

Justin McFall joined the meeting at 7:02 p.m.

Under Communications, Mr. Moore discussed the Professional Advisory Committee. The Enrollment Report as of 1/5/26 was submitted.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve action Item 8. a) i. – v. in one motion, as follows:

i. Approve changes to OAC members.
ii. Approve 2026-2027 Budget.
iii. Approve Adult Evening School schedule for Spring 2026.
iv. Approve Dawn Guiffre as the successful candidate for the Practical Nursing Warren Administrative Assistant position at a salary of $27,000 annually, prorated for the remainder of the 2025-2026 school year and pending receipt of clearances. Start date to be determined.
v. Approve Bill Weaver as full-time school nurse for the 2026-2027 school year at a salary of $44,700.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely, Justin McFall

Nayes: None, motion carried.

Mrs. Neely asked if there was any old business.

None was noted.

Mrs. Neely asked if there was any new business.

Ms. Sharp stated that she would be sending out notice for the annual Statement of Financial Interests form.

Upon motion by Mr. Carbaugh, seconded by Mr. Marterella, the meeting adjourned at six minutes past seven (7:06) p.m.

Recorded by

Melissa Sharp

Melissa Sharp
Secretary, Joint Committee