



# Washingtonville High School

WASHINGTONVILLE CENTRAL SCHOOL DISTRICT

54 West Main Street, Washingtonville, New York 10992  
PHONE 845.497.4000m FAX 845.497.4004m www.wcsdk12.org

## ADMINISTRATION

Robyn Boardman, *Principal*  
Mayda Amabile, *Assistant Principal*  
Robert J. Leonard, *Assistant Principal*  
Robert Shust, *Assistant Principal*

## GUIDANCE DEPARTMENT

Eric Marburger, *Guidance Chairperson*  
Jill Exarchakis    Melissa Lynch  
Kristin Doucette    Cathlene Rivera-Cruz  
Kimberly Kelly

January 6, 2026

Dear Parents/Guardians/Seniors,

As we begin the new calendar year, our attention will be turning toward our graduation ceremony in June! Currently, we are working through several items to prepare, including how student names will appear on their **diplomas** as well as ordering **caps and gowns**:

**1. Ordering Cap and Gown:** These are ordered via our graduation vendor Jostens. You will order the package, which includes Cap, Gown, Tassel and Sash. The cost of the basic package is \$43. Caps and gowns will be shipped to the school and distributed prior to graduation. Jostens does offer other graduation items, which can be purchased separately and shipped to your home. The link to the Jostens website is posted on the Class of 2026 Google Classroom and on the [senior class information page](#) on the High School portion of the District website. We kindly ask you to please take the time to order your child's cap and gown, as soon as possible, to avoid delays. If you have any additional questions regarding this, please feel free to contact the principal's secretary, Mrs. Heins, at 497-4000 ext: 24501 or via email at [kheins@wcsdk12.org](mailto:kheins@wcsdk12.org).

**2. Diploma names:** We will be utilizing SchoolTool as the base for how the student's name will appear on their diplomas. With that in mind, should a student have a middle *name* listed on SchoolTool, it will be included. Further, should a student have a middle *initial* listed on SchoolTool, it will be included. Lastly, should a student NOT have a middle *name* or middle *initial* listed, it will NOT be included.

**\*\*Please note that this is ONLY for the diploma as the yearbook does not include middle names.\*\***

Seniors, please take a moment to look at your SchoolTool account to ensure that your name is how you would like it on your diploma. Additionally, please check that the spelling is as you would prefer, as well as any hyphens. Should you require a name or spelling correction on your diploma other than what is listed in SchoolTool, please notify your guidance counselor by February 13<sup>th</sup>.

Thank you,

Robert Shust  
Assistant Principal  
Washingtonville High School