

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
Lampeter, Pennsylvania 17537  
December 4, 2025

President Melissa S. Herr called the Board reorganization meeting to order at 7:32 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Michele B. Westphal; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Amanda M. Allison; Administrators, Mr. Nathan D. Byler, Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mr. Zachariah J. Mussmon, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Mrs. Christi L. Henry, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Athletic Director, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

ELECTION OF TEMPORARY CHAIRMAN

Mrs. Herr requested a report from the Nominating Committee Chairperson to appoint a temporary chairman to conduct the reorganization of the Board.

Mr. Welk reported that the Nominating Committee is placing in nomination Mr. Matthew Parido to serve as temporary chairman of the Board. Mr. Welk moved and Mr. Knarr seconded the motion to appoint Mr. Matthew Parido as temporary chairman of the Board.

A voice vote was 8:0:1 in favor of the motion. Mr. Parido abstained from the vote.

RECOGNITION OF REELECTED MEMBERS

Mr. Parido recognized those who were reelected to seats on the Board, Mr. Dustin Knarr, Mrs. Suzanne Knowles, Ms. Kelly Osborne, and Mr. Andrew Welk, and stated that they have all received their Certificates of Election stating they have been duly elected to the Office of School Director for Lampeter-Strasburg School District for a four year term and have sworn and subscribed to the Oath of Office.

REPORT OF THE NOMINATING COMMITTEE – ELECTION OF PRESIDENT AND VICE PRESIDENT

Mr. Parido requested the report from the Nominating Committee for the office of President of the Board. Mr. Knarr placed in nomination the name of Mrs. Melissa Herr for the office of President of the Board.

Mr. Parido requested additional nominations from the floor. There were none.

Mr. Knarr moved and Mrs. Knowles seconded the motion that nominations for the office of President of the Board be closed and that Mrs. Melissa Herr be approved as President of the Board.

A voice vote was 8:0:1 in favor of the motion. Mrs. Herr abstained from the vote.

Mrs. Herr requested the report from the Nominating Committee for the office of Vice President of the Board. Mr. Welk placed in nomination the name of Mr. Matthew Parido for the office of Vice President of the Board.

Mrs. Herr requested additional nominations from the floor. There were none.

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion that nominations for the office of Vice President of the Board be closed and that Mr. Matthew Parido be approved as Vice President of the Board.

A voice vote was 7:1:1 in favor of the motion. Mr. Welk opposed the motion. Mr. Parido abstained from the vote.

APPOINTMENT OF BOARD COMMITTEES AND REPRESENTATIVES FOR 2026

Mr. Welk moved and Mr. McComsey seconded the motion to approve Board Committees and Representatives for 2026, as attached to these Minutes.

A voice vote was in favor of the motion.

APPROVAL OF TIMES AND DATES FOR REGULARLY SCHEDULED BOARD MEETINGS FOR 2026

Mr. Welk moved and Mrs. Staley seconded the motion to approve times and dates for regularly scheduled Board meetings for 2026, as attached to these Minutes.

A voice vote was in favor of the motion.

APPROVAL OF NEWSPAPER OF GENERAL CIRCULATION FOR 2026

Mr. McComsey moved and Mrs. Knowles seconded the motion to approve Lancaster Newspapers, Inc., as the newspaper of general circulation for 2026.

A voice vote was in favor of the motion.

ADJOURNMENT

The Board Reorganization meeting was adjourned at 7:39 p.m.

Mary E. Williams  
Secretary