

BOARD OF TRUSTEES

BALTIMORE CITY COMMUNITY COLLEGE

Open Session Minutes | 4:00pm November 19, 2025 (Virtual Zoom Meeting)

Board Members Present: Vice Chair Roger Ward; Ms. McKenzie Garvin; Ms. Billie Malcolm; Ms. Tanya Terrell; Mr. John C. Weiss; Ms. Onahlea Shimunek and Mr. Tyrese McBayne.

Also Present: President Debra L. McCurdy, PhD.

- I. **Call to Order.** Vice Chair Ward called the meeting to order at 4:07. The revised consent agenda (items a-g below) was unanimously approved upon a motion by Trustee Weiss, seconded by Trustee Garvin.

- a. October 15, 2025 Open Session Meeting Minutes
- b. October 15, 2025 Closed Session Meeting Summary
- c. November 13, 2025 Finance/Audit Committee Meeting Minutes
- d. Student Government Association Report
- e. AFSCME Local 1870 at BCCC Report
- f. American Federation of Teachers Report/UAMD-BCCC Report
- g. Faculty Senate Report

- II. **Statement by former Board of Trustee Chair.** Kurt Schmoke made the following statement:

Good evening, everyone. I want to share that, effective the first week of November, I resigned as Chairman and member of the Board of Trustees. I believe this is the right decision for the Board and the College at this time. Let me extend my appreciation to the Board members for their work and commitment and acknowledge President McCurdy for her leadership with BCCC. The College is in good hands. It has been a pleasure and I have enjoyed my service on the BCCC Board. I look forward to working with the College as a partner in furthering the goals of post-secondary education in Baltimore.

Vice Chair Ward thanked Mr. Schmoke for his commitment to the College and the City. Mr. Schmoke then exited the meeting.

Vice Chair Ward stated that the open session meeting was scheduled for 90 minutes and the closed session would then meet for an additional 30 minutes.

- III. **Speakers.** Vice Chair Ward introduced the following two speakers:

Nena Kutniewski representing AFSCME Local 1870: Following an exchange in which Vice Chair Ward asked Ms. Kutniewski to come on camara and she stated that the College had to allow it, some technical changes were made and Ms. Kutniewski did appear on camara. She then stated that talk of a potential merger between UBalt and BCCC raised some “understandable” concerns among the staff. She asked that AFSCME be given the same consideration as AFT with respect to “a seat at the table” when a merger or combination is being discussed. Ms. Kutniewski also said that she feels “excluded” because she has not been allowed to appear on camara. Trustee Weiss pointed out that she had previously been on camera, and she said that was only “today.”

Professor Laura Pope, Chapter Chair, BCCC-UAMD Faculty Union: Dr. Pope also appeared on camera and noted that she has been a professor of English at BCCC since 2023. She stated that Kurt Schmoke had agreed to speak to AFT regarding the proposed combination with UBalt but that when she tried to schedule an appointment with his office, he replied that he had been advised not to meet with AFT during negotiations. She stated that faculty should be included in any discussions pertaining to a combination and said she planned to reach out to the new chair of the Board regarding communications with faculty.

Vice Chair Ward noted that he is presiding over the BOT only until a new chair is appointed. There was brief discussion

about ensuring that the technology is adequate as several BOT members and administrators experienced difficulty with the Link.

Vice Chair Ward also pointed out that a written Report (sent separately and not in the Board Book) was received from the Faculty Senate.

IV. Procurements.

Purchases that are outside the Board's approval requirements (i.e., those under \$100,000) were presented to the Board for informational purposes:

1. Nutanix Hyperconverged server and software support (Applied Technology Service) - \$77,967.00
2. Anti-Plagiarism Software Renewal (Turnitin, LLC) - \$63,721.42 (3-Year Term)
3. Strategic Planning Online Platform (Cordance Operations, Inc.) - \$27,734.00 (Year 2)
4. Transportation for Refugee Youth (Mr. Tim's Bus Rides, LLC) - \$98,000.00

The following procurement was presented to the Board for pre-approval:

Management Services (International Rescue Committee) - \$627,224.00

Anna Lansaw explained that this award would have to be approved by the Board of Public Works and that the contract is grant funding, which is for services that the College is unable to provide. The Trustees approved the contract unanimously, with Trustee Malcolm abstaining.

Procurements exceeding \$100,000 were presented:

1. Facilities Master Plan (Noelker and Hull Associates) - \$154,563.00
2. WDCE Books (Barnes & Noble) - \$100,423.76 & \$136,123.00 - Ms. Lansaw explained that all but \$9,985 of this contract is grant-funded and that the contract is retroactive because the books are needed now.
3. Banner Annual Renewal Maintenance Software (Ellucian LLC) - \$770,680.00 - CIO Rose explained that the Ellucian Renewal is for a decreased amount because the Argos Licenses will no longer be provided by Ellucian but must be purchased separately as per the next item.
4. Argos Licenses (Evisions, LLC) - \$102,985.00 (3-Year Term) *See above.*

All contracts were unanimously approved. Dr. McCurdy explained her procurement authority (up to \$99,999) and explained when BPW needs to approve a procurement.

- V. **Financial Report.** Brandon Cohen, Director of Budgets, presented a monthly financial performance report. He explained that compared to the same time one year ago, the College is experiencing an increase in credit tuition and a decrease in non-credit tuition, which offset one another when combined. He explained that total revenues are up due to restricted capital funds. When looking at non-restricted funds only, total revenues are up only about \$30,000. He also explained that at this point in time, the College has collected most of the revenue it will see this year but has incurred only about 2% of its anticipated costs.

- VI. **Enrollment Report.** Donna Thomas, Vice President of Student Affairs, gave a report in which she discussed the institutional advising model being developed in a collaboration between Student Affairs and the Academy. Some features being considered are:

- mandatory first year advisement;
- early faculty connection and transition to a faculty advisor after 15 credits;
- milestone-based meetings with faculty advisors (e.g., every 30, 45 and 60 credits)

In response to questions from Trustees Malcolm and Garvin, VP Thomas noted that advising is currently optional. The new model would make it mandatory at enrollment and at certain threshold benchmarks.

Trustee McBayne asked what the plan was for dealing with the long waits currently experienced by students seeking advising. VP Thomas acknowledged that the long waits were a problem that had to be addressed and said that advising might move to an appointment system, but had to retain a drop-in option as well. She said faculty members might have to function as first-time advisers but said the long waits definitely needed to be addressed.

- VII. **Information Technology Report.** Wayne Rose, the College's CIO, provided an update regarding IT. He began by

apologizing for the current issues impacting cameras, which he said were global problems related to cloud flair.

He noted that IT performed the following related to improving BCCC's technology infrastructure:

- Improved computer operating environments-removed all outdated OS
- Improved mobile security platform for Iphone email connectivity
- Conducted multiple campus-wide telecommunications trainings
- Identified campus-wide printer challenges and are building a remediation plan
- Completed vendor assessment for on-campus Wi-Fi environment
- Ensured technical systems operation to facilitate LSB reopening

CIO Rose also discussed continuing Disaster Recovery progress (DR build out and testing, configuration review and consultations with external experts, research into cost-savings, identification of data-congestion, continuing discussions re bandwidth configuration and connectivity).

Finally, CIO Rose provided an update regarding Banner Advisory Services, which is now focused on implementing a new Gross Pay system required by the state; updating and linking the campus directory to HR data; and configuring the Banner Finance module to bring about improvements in procurement and budgeting.

VIII. President's Report. Dr. McCurdy shared the preliminary framework for Strategic Planning. This was a preview, and BOT approval of the strategic Plan will be asked for during the December or January meeting after conversations and questions are addressed with the BOT. Dr. McCurdy noted that all the information she was presenting was in the BOT packet and that half of the BOT had already seen this information. Her presentation will enlighten new members and serve as a refresher for other standing members. She said she would set up a time to talk with the BOT members, so they have a better understanding of the Strategic Plan before voting for approval. Trustee Ward reinforced the need for transparency so people can see how the institution is performing. They will plan a deep dive into the plan for Board members.

Trustee Garvin asked how many members of the campus were able to participate in the development of the Plan. Becky Burrell, Vice President of Institutional Effectiveness, Research and Planning, stated that she would bring the exact numbers to the BOT but that the goal was to ensure everyone had the opportunity to participate. There were over 1600 ideas generated. From those ideas the 3 goals and 12 subgoals that are now part of the Strategic Plan were developed.

Trustee Garvin asked how these goals will be measured. Ms. Burrell guided the Trustees to their packets with the KPI benchmark measures. All the goals and subgoals have aligning Key Performance Indicators (KPIs) which will be reviewed by the appropriate offices. Departments will develop their own KPIs that support the institutional goals. The College will develop and add additional student performance KPIs aligned to the Realignment tasks. The metrics will be transparent through the Strategic Planning Online Platform (SPOL), which will serve as the central repository for all planning data.

Ms. Burrell explained how the SPOL tool was selected, which started with an analysis of peer institutions and what they used to create a rubric, with thought given to what BCCC needed from the tool and a focus on sustainability. SPOL will house all strategic plan-related information and allow for tracking institutional indicators. It will allow for dashboards and will require a build-out. It will house the strategic plan and connect everything to it. Departmental budgets and goals will all be tied back to mandates found in the strategic plan.

Trustee Garvin asked about transparency for the faculty of the strategic plan. She also asked about how the public would be able to see dashboards and whether they would be public facing. Ms. Burrell said the College wants to be as transparent as possible and provide high level visibility.

The conversation moved to the Vice Chair and a motion for training

IX. Approval for Vice Chair Ward to Receive Training re Open Meetings Act. Pursuant to state law, the BOT needs to approve one of its members to take Open Meetings Act training. Vice Chair Ward asked that the BOT approve training for him. Upon a motion by Trustee Weiss, seconded by Trustee Garvin, the BOT unanimously approved the motion.

X. Closing statement and Motion for Adjournment. Vice Chair Ward read the following closing statement:

The open session meeting of the Board of Trustees has concluded. Pursuant to the General Provisions Article, Sections 3-305(b) (1), (7), (8), and (9), the meeting will move into closed session so that the Board can:

Discuss the employment, onboarding, separation, compensation and discipline of specific College employees;
Consult with counsel to obtain legal advice;
Discuss strategy, merits, and legal advice regarding pending litigation and administrative complaints involving the College; and discuss matters related to collective bargaining.

May I have a motion to adjourn and close?

Trustee Weiss moved to close the meeting. Trustee Garvin seconded the motion and it was unanimously approved. The meeting was adjourned at 5:44 and immediately moved to closed session.