

**Francis T. Bresnahan Elementary School
2026-2027
Preschool Application**

Children must be 3 by August 31, 2026 to register

Child's DOB: _____

Your child's age as of 9/1/2026: _____

Please Print

Child's Name:

Last Name

First Name

Middle Name

Home Phone:

Cell Phone:

Parent(s)/Guardian Name(s):

Address:

E-Mail:

Office Use Only

Date Received: _____

Application #: _____

☐ Returning ☐ IEP ☐ Sibling ☐ Waitlist

Deposit Received: _____

Check #: _____

☐ Residency verified ☐ Birth certificate received

☐ Health records received ☐ Entered into Aspen

Processed by: _____ Date: _____

REGISTRATION AND LOTTERY PROCEDURES

The following documents are required at the time of registration:

- ✓ **A \$300.00 NON-REFUNDABLE** deposit made out to the Newburyport Public Schools. Only families who are not accepted into the Newburyport Preschool program for the 2026-2027 school year will be granted a refund. Refunds will not be granted to families voluntarily withdrawing from the program due to a move or other reasons. Deposits will be applied to the annual preschool tuition of the program.

Application Submission Timeline

Priority Registration – Returning students & siblings

- **Dates:** January 12–26, 2026 (school days only) **Time:** 10:00 AM – 2:00 PM
- **Where:** Bresnahan School Main Office or send back in your child's folder
- Note: Indicate here if your child will not be attending: Not attending (check box) ☐

New Student Registration

- **Dates:** February 1–28, 2026 (school days only)
- **Time:** 10:00 AM – 2:00 PM
- **Where:** Bresnahan School Main Office (Door #1)
 - Drop-off boxes available outside Door #1
 - Or submit via **email:** lmorasse@newburyport.k12.ma.us or pantczak@newburyport.k12.ma.us
 - Or **mail:** 333 High Street, Newburyport, MA 01950
 - Or **fax:** (978) 517-5883

Please Note: The office will be closed for school vacation from February 17–21, 2026.

Application Packet Checklist

Please ensure **all required forms** are completed and included before submitting your application packet.

Required Forms

- | | |
|--|---|
| ☐ Preschool/Pre-Kindergarten Application Form | ☐ Certification of Address Form |
| ☐ Home Language Survey | ☐ Parent Questionnaire & Preschool Visitation Form |
| ☐ Medicaid Consent Form (if applicable) | ☐ Newburyport Public Schools Enrollment Form |
| ☐ Student Records Release Form | ☐ Confidential Health Form |

Required Documentation (Copies Only)

Please make copies of each of the following before submitting your application:

- ☐ Child's birth certificate
- ☐ Child's most recent health record, including: Physical examination, Immunization record & Lead screening
- ☐ Proof of Newburyport residency: **You must bring one document from each column:**

Column A Evidence of Residency	Column B Evidence of Occupancy	Column C Evidence of Identification
Record of Recent mortgage payment and/or property tax bill	Recent bill dated within the past 60 days showing Newburyport Address	Valid driver's license
Copy of Lease <i>and</i> record of recent rental payment	Gas bill Oil bill Electric bill Home telephone bill (not cell phone) Cable bill Excise tax bill	Valid Massachusetts Photo ID card
Landlord Affidavit <i>and</i> recent rental payment		Valid Passport
Section 8 Agreement		

Note: If you are unable to produce documentation, please call your school office for guidance.

Registration Procedures for Returning Students and Families

Priority registration will take place **Monday, January 12 through Friday, January 26, 2026, from 10:00 AM to 2:00 PM** on school days only.

Priority registration is limited to the following students:

- Returning students who are currently enrolled in a Bresnahan School preschool program and will be entering their **second year of preschool**
- Siblings of current or former students who have attended the **Newburyport Public Schools Integrated Preschool Program** (at either the Brown School or Bresnahan School)

Returning students will be given priority over new sibling applicants.

Registration and Lottery Procedures for New Students

Applications for **new students** will be accepted from **February 1 through February 28, 2026**.

If the number of applications exceeds the number of available spaces, a **preschool lottery** will be held on **Thursday, March 5, 2026**. A waiting list will be established if necessary.

- New applicants will receive a **lottery number via email** at the time of registration
- Lottery results will be posted online on **Friday, March 6, 2026**
- Families will also be notified by email regarding acceptance status

Families whose children are offered placement must sign and return a **Promissory Note** by **late March** to secure their child's spot in the program.

Student Status & Registration Information

Is your child currently enrolled at Francis T. Bresnahan Elementary School this school year?

☐ Yes ☐ No

If yes, you may register your child during **Priority Registration: January 12–26, 2026**, and your child will not be required to participate in the lottery.

Has your child had a sibling who previously attended the Newburyport Integrated Preschool Program?

☐ Yes ☐ No

If yes, you may register your child during **Priority Registration: January 12–26, 2026**, and your child will not be required to participate in the lottery.

Is your child new to the Newburyport Integrated Preschool Program?

☐ Yes ☐ No

If yes, you may register your child for a lottery number between **February 1–28, 2026**. Your child will be entered into the lottery for any remaining available spaces.

Has your child previously attended preschool or daycare?

☐ Yes ☐ No

Preschool Name	Telephone Number	Length of time at this location
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TUITION AND PROGRAM INFORMATION (Tuition set by School Committee, subject to change):

Tuition per year/month: • 5 Day: \$5500/\$550 - All tuitions are subject to change.

____ 5 Day Learning Monday-Friday (3 year olds) 8:15 AM – 1:00 PM

____ 5 Day Learning - 4 Year Old - **Waitlist ONLY available**

Signature: _____ Date: _____
