



Mayor Robert Jakubowski
Director of Public Safety and Affairs

Commissioner Andrea Wendell
Director of Public Works, Parks, and Buildings

Commissioner David F. Alemi
Director of Revenue and Finance

Agenda

Caucus Meeting

January 6, 2026

5:00 p.m.

****Public Notice****

Topic: Borough of Audubon Caucus Meeting
January 6, 2026 05:00 PM Eastern Time (US and Canada)
Join Zoom Meeting

Meeting ID: 349 802 0449

Passcode: Audubon

MEETING CALLED TO ORDER

I. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."

II. **FLAG SALUTE /EXIT DESIGNATIONS**

III. **ROLL CALL**

IV. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioner Meeting Minutes – December 16, 2025

Motion by:

Second by:

All in Favor

V. **ORDINANCES FOR ACTION: N/A**

VI. **RESOLUTIONS FOR ACTION:**

- **2026-01** Reappointment of Danielle Ingves to the Position of Municipal Clerk

Motion:

Second:

Roll Call Vote

- **2026-02** Appointment of Danielle Ingves to the Position of Borough Administrator
- **2026-03** Authorizing the Cash Management Plan for 2026
- **2026-04** Authorizing the Appointment Danielle Ingves as Municipal Improvement Search Officer

- **2026-05** Authorizing the Appointment of Danielle Ingves as Registrar of Vital Statistics
- **2026-06** Authorizing the Appointment of Bonnie Taft and Janet LaBar as Deputy Registrars of Vital Statistics
- **2026-07** Authorizing the Appointment of Stephanie Jenetta, Deputy Borough Clerk
- **2026-08** Authorizing the Appointment of Megan Giordano as Tax Collector
- **2026-09** Authorizing the Appointment of Linda Smith as Deputy Tax Collector and Tax Search Officer
- **2026-10** Authorizing the Appointment of John Bruno as Treasurer
- **2026-11** Authorizing the Appointment of Danielle Ingves as Deputy Treasurer

Motion:

Second:

Roll Call Vote

- **2026-12** Authorizing the Appointment of Candice Gorman as Fund Commissioner for the Camden County Joint Insurance Fund
- **2026-13** Authorizing the Appointment of Robert Jakubowski as Alternate Fund Commissioner for the Camden County Joint Insurance Fund
- **2026-14** Authorizing the Appointment of Commissioner Andrea Wendell as Camden County CDBG Representative
- **2026-15** Authorizing the Appointment of Randolph Callaway as Alternate CDBG Representative
- **2026-16** Authorizing the Appointment of Jim Rossell and John Karolinski as Zoning Enforcement Officers
- **2026-17** Authorizing the Appointment of David F. Alemi as a Class III Member of the Joint Land Use Board Member for 2026
- **2026-18** Authorizing the Appointment of Hardenbergh Insurance Group Agency, Risk Manager Consultant for 2026
- **2026-19** Authorizing the Appointment of Paul Price, Jr. Deputy Emergency Management Coordinator for the Borough of Audubon
- **2026-20** Authorizing the Appointment of Danielle Ingves as Public Agency Compliance Officer

Motion:

Second:

Roll Call Vote

- **2026-21** Authorizing the Borough Administrator to Execute State Contract Purchases for 2026
- **2026-22** Authorizing the Utilization of State Contract Vendors
- **2026-23** Certifying the Borough of Audubon's Board of Commissioners' Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- **2026-24** Authorizing the Retrospect and Courier Post as Legal Newspapers
- **2026-25** Authorizing Tax Assessor to Execute Stipulations of Settlement/Administer to Tax Appeals
- **2026-26** Authorizing Establishment of Grace Period for Tax Payments, Fixing Interest Rates and Year End Penalties
- **2026-27** Authorizing the Borough of Audubon to extend the Tax Grace Period for third quarter tax bills
- **2026-28** Authorizing the Use of Credit Cards and electronic transfer for the payments involving the Municipal Court Costs
- **2026-29** Authorizing the Appointments of 2026 Sustainable Audubon Members

Motion:

Second:

Roll Call Vote

VIII COMMISSIONERS REPORTS:

- COMMISSIONER WENDELL REPORT:
- COMMISSIONER ALEMI REPORT:
- MAYOR JAKUBOWSKI REPORT:

OPEN SESSION: *Motion To Open*

Motion by: *Second by:* *All in Favor*

Motion To Close

Motion by: *Second by:* *All in Favor*

VIII. CLOSED SESSION :

- **Resolution 2026-40** for matters of contracts

IX. ADJOURNMENT: *Motion by:* *Second by:* *All in Favor:*