



**Poland Local Schools
Board of Education Meeting - January 7, 2026
Organizational Board of Education Meeting
DOBBINS BOARD ROOM - 3030 Dobbins Rd.**

Mission Statement

Educate, empower and inspire every student at every opportunity.

The Organizational Board of Education meeting of the Poland Local Board of Education will be held on Wednesday, January 7, 2026 at 6:00 p.m.

1. CALL TO ORDER by Mr. Jeff Sabrin as temporary chairperson per OSBA guidelines

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE

Erin Memo - Oath of Office Administered by Jeanette Medina

Troy Polis - Oath of Office Administered by Attorney Matthew Giannini

4. ROLL CALL

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

PUBLIC PARTICIPATION

The President is the presiding officer and shall be guided by the following rules:

- Participants must sign in.
- Participants must announce their name, address, and group affiliation if applicable.
- Individuals may not register others or give time to others to speak during public participation.
- Each statement made by a participant shall be limited to three (3) minutes duration; fifteen (15) minutes per topic. The Treasurer is responsible for timekeeping.
- During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.

On behalf of the Board, we welcome all students, staff, parents and interested community members to tonight's Board of Education meeting. Please be reminded that this is a meeting of the Board of Education held in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. Board members generally do not provide a response to questions during public participation.

For those wishing to make public comments, participants will be recognized at this time by the president of the Board of Education in the order in which participants signed in.

You have before you a copy of the items considered for tonight's agenda, would any Board member wish to remove any item to be considered separately?

1. Election of Officers for the Board of Education for Calendar Year 2026

A. Nominations for the Office of the President and Motion to Approve Appointment

The President pro tempore, asks for nominations for the office of President. After a motion has been accepted and seconded for closing nominations, the President pro tempore asks the Treasurer to call the roll for the vote for the office of President. The member receiving the majority vote shall be elected. The newly elected President for 2026 shall preside over the election for the office of Vice President. The Oath of Office is administered by the Treasurer to newly elected School Board President. (#2026 – 01)

Moved by _____, seconded by _____, Resolved that the Poland Local Board of Education approves _____ to serve as President of the Board for calendar year 2026.

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

B. Administration of the Oath of Office to Newly Elected President

The Oath of Office is administered by the Treasurer to the newly elected School Board President. Term of Office: January 1, 2026 - December 31, 2026.

Do you, _____, solemnly swear that you will support the Constitution of the United States, and the Constitution of the state of Ohio, and that you will faithfully perform the duties of your office as President of the Board of Education of the Poland Local School District?

Please respond, "I do."

C. Nominations for the Office of Vice President and Motion to Approve Appointment

The President shall ask for nominations for the Office of Vice President. After a motion has been accepted and seconded to close nominations, the President shall ask the Treasurer to call the roll for the vote for the office of Vice President. The member receiving the majority vote shall be elected.

Moved by _____, seconded by _____, Resolved that the Poland Local Board of Education approves _____ to serve as Vice President of the Board for calendar year 2026. (#2026 – 02)

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

D. Administration of the Oath of Office to Newly Elected Vice President

The Oath of Office is administered by the Treasurer to the newly elected School Board Vice President.

Term of Office: January 1, 2026 - December 31, 2026.

Do you, _____, solemnly swear that you will support the Constitution of the United States, and the Constitution of the state of Ohio, and that you will faithfully perform the duties of your office as Vice President of the Board of Education of the Poland Local School District?

Please respond, "I do."

2. **ADDITIONAL MOTIONS:**

A. Motion to Re-adopt Existing Bylaws and Policies for the Poland Local School District

Adopt existing bylaws and policies for the organization and operation of this Board and this School District and shall be bound to follow such bylaws and policies. (R.C. 3313.20)
(#2026 – 03)

Moved by _____, seconded by _____,

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

B. Motion to Approve Board of Education Meeting Dates for Calendar Year 2026

Resolved that the Poland Local Board of Education work sessions and Regular business meeting dates for calendar year 2026 will begin at 6:00 p.m., in the Dobbins Elementary Building with the understanding that these dates and times are subject to change. Meeting dates are attached, and are also available on the district's website. (**#2026 – 04**)

 **DRAFT - POLAND BOARD OF EDUCATION MEETINGS 2026.pdf**

Moved by _____, seconded by _____,

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

3. **CONSENT AGENDA ITEMS**

A. Motion to approve Consent Agenda Items:

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. (**#2026 – 05**)

Recommend the Board approve the consent agenda as presented:

Moved by: _____, seconded by _____.

- a. **AUTHORIZE** the Poland Board of Education to remain a member of the Ohio School Boards Association for 2026. This is the 71st consecutive year of membership in OSBA for Poland. The

Poland School Board was a charter member of OSBA in 1955. Annual Membership Dues for 2026 are \$6042.

- b. **APPROVE** resolution to Participate in OSBA Legal Assistance Fund Consultant Services for 2026.
- **Whereas**, the Poland Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions; and
 - **Whereas**, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose; and
 - **Therefore**, the Board hereby resolved to participate in the OSBA LAF for calendar year 2026 and authorizes the Treasurer to pay the LAF \$250.
- c. **CONFIRM** Board Member's compensation continues at \$125. Not to exceed 12 meetings per year plus annual county board meetings for all Board members.
- d. **AUTHORIZE** that the Poland Local Board of Education authorizes the Treasurer to establish the Service Fund of the Board of Education of Poland School District at \$5000 as provided in ORC 3315.15.
- e. **APPROVE** a continuance of a faithful performance bond for CY2026 per ORC requirements for the Board President, Vice President and Superintendent in the amount of \$50,000 and for the Treasurer in the amount of \$100,000.
- f. **AUTHORIZE** the Board members in accordance with R.C.3313.202 to participate in the Board's major medical, prescription, dental and vision plans. Board members must pay 100% of the premium cost for selected coverage.
- g. **APPROVE** the Vindicator as the Official District Newspaper for CY2026.
- h. **APPROVE** YSN as the Sports Broadcasting Network for Poland Athletics for CY2026.
- i. **AUTHORIZE** the Treasurer to convene a meeting of the District's Record Commission (Board President, Superintendent and Treasurer) when deemed necessary to review district records in accordance with ORC 149.41 procedures during CY2026.
- j. **AUTHORIZE** the Treasurer and President to sign all notes/documents for the benefit of the district as needed and to have access to the Board's bank safety deposit box. The Vice President to be authorized to act accordingly in the absence of the President for CY2026.
- k. **AUTHORIZE** Farmers National Bank to accept the President and Vice President on all checks for CY2026 in the absence of the Treasurer.
- l. **AUTHORIZE** the Treasurer to pay bills when due, within the limits of the appropriations.
- m. **AUTHORIZE** the Treasurer to make necessary appropriation modifications, as the need arises throughout CY2026 in order to keep all of the budgetary accounts in balance.

- n. **RESOLVE** that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Poland School District for the purpose of purchasing certificates of deposit.
- o. **AUTHORIZE** the Treasurer to request tax advances from the Mahoning County Auditor Officer in accordance with Section 321.34 of the Revised Code.
- p. **AUTHORIZE** the Treasurer to obtain amended certificates of estimated resources when the treasurer determines that it is necessary according to ORC 5705.36.
- q. **AUTHORIZE** the Treasurer to establish rates of reimbursement for expenses incurred by a district employee while traveling on prior-approved school business as follows and/or according to board policy. Mileage: IRS Rate per mile/personal automobile use \$.725 per mile effective 1/1/2026
- r. **AUTHORIZE** the Treasurer to establish the following Petty Cash/Change funds if needed:
- Imprest (revolving type) Petty Cash Fund for the following amount:
Petty Cash:
• Athletics - \$3500.00
- s. **ADOPT** a resolution appointing Jeanette Medina, Treasurer, as custodian of public records and as the designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law. The public office shall require that employee, Treasurer, to acknowledge receipt of the copy of the public records policy.
- t. **AUTHORIZE** the Treasurer in CY2026 to invest excess funds known as interim monies, with a financial institution that is eligible for deposit of public funds. Said investments shall be reported in writing monthly to the Board.
- u. **AUTHORIZE** the Superintendent of Poland School District to sign documents for the district as needed and as appropriate for CY2026.
- v. **AUTHORIZE** the Superintendent of Poland School District to act as purchasing agent for the Board of Education per Board Policy 6320.
- w. **AUTHORIZE** the Superintendent, on behalf of the Poland School Board, to accept resignations that have been submitted by employees during the times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- x. **AUTHORIZE** the Superintendent, during periods when the Poland School Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Poland School Board, subject to the subsequent vote or ratification by the board; provide however, that upon ratification by the board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

- y. **AUTHORIZE** the Superintendent, or designee, to apply for appropriate state and federal funds for Title I-TA & Neglected, Title II-A, Title III LEP, IDEA-B, ECSE, and other funds as needed or as they become available.
- z. **APPROVE** the following as District Attorney's for CY2026.
 - Ennis Britton Co., LPA - General Counsel
 - Gingo & Bair Law, LLC - Special Education & General Counsel
 - Squire Patton Boggs (US), LLP - Bond and Construction Counsel
 - Weston Hurd, LLP - General Counsel
 - Roetzel & Andress, LPA - Special Education & General Counsel
- aa. **APPROVE** the Superintendent to make In Lieu of Decisions to make determinations that student transportation is impractical.
- bb. **AUTHORIZE** that the Poland Board of Education remains a member of the Ohio Education Policy Institute for 2026. Annual Membership Dues for 2026 are \$1000.

Resolved, that the Poland Local Board of Education approves the Consent Agenda Items a-bb as presented.

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

Board Committee Appointments for 2026

Presidential committee appointments for CY2026 are:

- _____, as Legislative Liaison with OSBA
- _____, as Impartial Hearing Officer
- _____, as Board's representative to the Foundation
- _____, as Student Achievement Liaison with OSBA
- _____, as Liaison to Evaluation Review Committee (ERC)

RECOMMEND ENTERING INTO EXECUTIVE SESSION to discuss the employment and compensation of a public employee. (#2026 – 06)

Moved by _____ seconded by _____.

Roll Call: ___ Mr. Sabrin ___ Dr. Dinopoulos ___ Mrs. Elia ___ Mr. Riddle ___ Mr. Warren

RECONVENE TO REGULAR SESSION -
(#2026 – 07)

Moved by _____ seconded by _____.

Roll Call: ___ Mr. Sabrin ___ Dr. Dinopoulos ___ Mrs. Elia ___ Mr. Riddle ___ Mr. Warren

ADJOURN
(#2026 – 08)

Moved by _____ seconded by _____.

Roll Call: ___ Mr. Sabrin ___ Dr. Dinopoulos ___ Mrs. Elia ___ Mr. Riddle ___ Mr. Warren

ANNOUNCEMENT

The next Board of Education meeting will be held tentatively on January 21, 2026, at 6:00 p.m.at Dobbins Board of Education.