



TUSTIN UNIFIED SCHOOL DISTRICT

**Bid No. 385
Purchase of Box Trucks**

BID OPENING: January 23, 2026, 2:00 p.m. PST

**TUSTIN UNIFIED SCHOOL DISTRICT
300 S. C Street
Tustin, CA 92780**

Figueroa, Alejandra
afigueroa@tustin.k12.ca.us

NOTICE CALLING FOR BIDS

TUSTIN UNIFIED SCHOOL DISTRICT

Bid No. 385

NOTICE IS HEREBY GIVEN that the Tustin Unified School District (“District”), acting by and through its Governing Board, will receive sealed bids for:

PURCHASE OF BOX TRUCKS

Bids must be received at the Purchasing Office, 300 S. C Street, Building E, Tustin, CA 92780, no later than **2:00 PM on January 23, 2026**, at which time they will be publicly opened and read aloud.

All bids must conform to and be responsive to the bid documents. Bid documents will be posted on the District’s website at:

<https://www.tustin.k12.ca.us/departments/business-services/purchasing/bids>

Each bid must be submitted on the District-provided Bid Form and must include all required documents identified in the bid package. No bidder may withdraw a bid for sixty (60) calendar days after the bid opening.

All questions regarding this bid must be submitted in writing to afigueroa@tustin.k12.ca.us and received by the District no later than 12:00 noon on January 20, 2026.

The District reserves the right to waive any irregularities and to accept or reject any or all bids, or any individual item(s) therein.

TUSTIN UNIFIED SCHOOL DISTRICT
Alejandra Figueroa
Director of Business Support Services

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January 13, 2026

TUSTIN UNIFIED SCHOOL DISTRICT

INSTRUCTIONS FOR BIDDERS

BID NO. 385

PURCHASE OF BOX TRUCKS

1. **PREPARATION OF BID FORM:** Bids shall be submitted on the prescribed Bid Form and Bid Form Pricing Sheet, and completed in full. All bid items and statements must be properly and legibly filled out. Numbers shall be stated both in words and in figures, where so indicated, and where there is a conflict in the words and figures, the words shall prevail over the numbers. The signatures of all persons shall be in longhand and in ink. Prices, wording, and notations must be in ink or typewritten.
2. **BID SUBMISSION:** Bids must be submitted in a sealed envelope bearing the bidder's name, bid number, and closing date, to the District's Purchasing Department, 300 S. C Street, Building E, Tustin, CA 92780, no later than **Friday, January 23, 2026, at 2:00 PM.**

It is the sole responsibility of the bidder to ensure timely delivery. Bids received after the deadline will not be accepted and will be returned unopened. Bidders who mail their bids should allow sufficient time for internal mail distribution within the District.

3. **BID OPENING READING:** All bids shall be publicly opened and read aloud at the location, time, and date indicated above.
4. **ERASURES, INCONSISTENT, OR ILLEGIBLE BIDS:** All prices and notations shall be typewritten or in ink. The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the persons signing the bid. In the event of inconsistency between words and figures in the bid price, words shall control figures. If the District determines that any bid is unintelligible, inconsistent, or ambiguous, the District may reject such bid as not being responsive to the invitation to bid. Bidders shall verify their bids before submission; bidders cannot withdraw or correct bids after the bid opening.
5. **MODIFICATIONS:** Changes in or additions to the bid form, alternate bids, or any other modifications of the bid form which are not specifically called for in the bid documents may result in the District's rejection of the bid as not being responsive to this invitation to bid. The District will not consider oral, telephone, telegraphic, or facsimile bids or modifications.
6. **SIGNATURE:** Bidders must sign the bid form, the agreement, and all documents included in the bid documents to be submitted with the bid, in permanent ink, in the name of the bidder, with the signature in longhand of the person or persons duly authorized to sign the bid. The

District will reject and deem non-responsive any bid submitted without a signature as required hereunder.

7. **WITHDRAWAL OF BID:** Any bidder may withdraw his bid personally or by written request to the Director of Business Support Services, at any time before the scheduled closing time for receipt of bids. Any request for withdrawal received after the hour set for the opening of the bids will not be honored.
8. **INTERPRETATION OF BID DOCUMENTS:** Bidders who find discrepancies in or omissions from the bid documents may submit to the Director of Business Support Services a written request for clarification or correction thereof. A copy of all requests for clarification and the response thereto will be posted on the District's website with the bid documents. Corrections will be made by addenda published on the District's website. The District shall not be responsible for any other explanation or interpretation of the bid document. Any addenda issued by the District during the time of bidding shall be made a part of the contract. It is the sole responsibility of the bidder to ensure all addenda are accounted for in its bid prior to submission.
9. **PRICING:** The District is seeking pricing for vehicles indicated on the attached Bid Form. Bidder **MUST** indicate which brand they are bidding on, even if bidding on items as specified. Prices provided on the Bid Form must reflect the unit of measure. Bid price must include all delivery charges and any other charges associated with the purchase of these vehicles. The District should not be liable for any delivery, storage, demurrage, or freight charges involved in the transportation of items bid. Prices quoted shall be net, including shipping/delivery costs and all trade discounts.
10. **ACCEPTANCE OF BIDS:** Each item must be bid separately, with prices stated in the specified units. The Board of Education will not be responsible for errors in extensions. The District reserves the right to reject any or all bids, waive any informality, and to accept or reject any item or combination of items. Bidders must submit only one piece of equipment/item per bid line item on the bid form. Any bid containing multiple pieces of equipment, pricing structures, or offers under a single line item will be deemed non-responsive. In the event of a discrepancy between the unit price and the extension, the unit price will govern. No bidder may withdraw their bid for sixty (60) days following the bid opening.
11. **BIDDERS INTERESTED IN MORE THAN ONE BID AND BIDDERS NOT QUALIFIED TO BID:** No person, firm, or corporation shall be allowed to make, or file, or be interested in more than one (1) bid for the same work unless the District specifically calls for alternate bids. A person, firm, or corporation that has submitted a sub-proposal to a bidder, or that has quoted prices of materials to a bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other bidders or submitting a bid. No person, firm, or corporation shall be allowed to bid who has participated in the preparation of contract specifications; a bid by such a person, firm, or corporation shall be determined to be non-responsive.

12. **TIE BIDS:** If the District receives two identical low bids from responsive and responsible bidders, the District will determine which bid it will accept pursuant to California Public Contract Code Section 20117.
13. **FAILURE TO PROVIDE REQUESTED INFORMATION:** Failure of a bidder to provide any required documentation or information requested in this package may result in the rejection of its bid.
14. **BID EVALUATION CLARIFICATION:** The District reserves the right to obtain clarification of any point in a bidder's submittal or to obtain additional information. The District reserves the right to conduct, on the District site, telephone or email conversations with bidders to clarify bid proposals and other documents, ask questions, or obtain additional information. A bidder's inability to respond to such a request may be cause for disqualification of its bid.
15. **PROTESTS AFTER AWARD:** The District must receive any protest against the award of a contract pursuant to this bid within five (5) calendar days after receipt of a written notice of the District's intent to award to another bidder. The District shall not be obligated to consider any protests received after the specified deadlines above. All protests must be in writing and submitted to the Director of Business Support Services, Tustin Unified School District.
16. **SUBSTITUTIONS:** The use of patent or proprietary names, or the names of specific manufacturers, in these specifications is intended solely for the purpose of description and shall be deemed to be followed by the words "or equal", unless the bid documents specifically state that no substitutions will be allowed. The bidder may offer materials or products they consider substantially equal to those specified. However, bidders must provide samples and/or complete descriptive information for any proposed substitution. All submissions must be properly labeled, indicating the item number and page number corresponding to the bid form or specifications. The District shall be the sole judge of equality and reserves the right to accept or reject any proposed substitution at its discretion.
17. **BRAND NAMES AND MODEL NUMBERS:** Brand names are included in these specifications solely to indicate the quality, design, and utility desired by the District; they are not intended to restrict competition. Brands of equal make or type to those specified will be considered unless the bid documents specifically state otherwise. Each bidder shall indicate the manufacturer's name and model number of the brand(s) being bid, even if the item is listed in the specifications. Items may be subject to testing in accordance with the INSPECTION AND ACCEPTANCE provision of this bid.

Bidders should note that some model numbers provided in the specifications may have been updated or replaced by the manufacturer. In such cases, bidders should designate "New Number" in the "Brand/Model" area of the bid form to confirm the updated model number, while ensuring the item offered is the same as specified in design, function, and quality.

18. **SPECIFICATIONS:** Certain specifications are set forth herein to establish standards and are not intended to preclude any vendor from bidding who can substantially meet these specifications. Bidders may propose products deemed equal to those specified in detail, and

the Board of Education or its designees shall be the sole judge(s) as to whether such deviations are, in fact, equal to those set forth herein. The District specifically reserves the right to evaluate, in its absolute discretion, the specifications and costs of product bids to select those which will best serve the needs of the District, thus ensuring that the best interest of the District and the taxpaying public will be served.

If a bidder offers alternative products, other than the suggested equipment list provided, the District will entertain proposed solutions from other manufacturers; however, it is the bidder's responsibility and obligation to provide documentation and other evidence that the products specified in the alternative equipment list are functionally equivalent or better. Without such documentation, the District cannot accept the argument that the alternate proposed solution is functionally equivalent or better based upon cost alone.

19. **DOMESTIC PREFERENCE:** To the greatest extent practicable, and as required by applicable federal law, the District shall provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. The bidder agrees to comply with all applicable Buy America/Build America requirements and shall provide certification or documentation of compliance if requested by the District.
20. **QUALITY:** All workmanship, materials, and articles incorporated in the items covered by this specification shall be of the best available grade of their respective kinds for the purpose for which the items are to be used.
21. **DEFECTS AND COMPLIANCE:** Bidders shall guarantee that all items purchased under this bid must comply with the bid specifications and be free of defects in material and workmanship. If the District determines that an item is defective or non-compliant, the bidder shall promptly replace it at no additional cost.
22. **WARRANTY:** Items delivered under this contract must have the manufacturer's standard warranty, *but no less than 36 months or 36,000 miles*, including full parts and labor to repair (if needed). Unless otherwise specified, "period" shall commence after receipt of the item/material by the District. The successful bidder will be solely responsible for handling all warranty claims to the District's reasonable satisfaction.
23. **PATENT INFRINGEMENTS:** The Successful Bidder shall indemnify, hold harmless, and defend the Tustin Unified School District, its officers' agents, servants, and employees, harmless from liability of any nature or kind on account of use of any copyrighted or uncopyrighted composition, secret process, patented invention, article, or appliance, furnished or used, under this bid.
24. **DELIVERY TIME:** Prompt delivery is of the essence. The successful bidder shall deliver the requested vehicles listed on the bid form to the District within the proposed delivery timeframe stated on their bid form. The successful bidder shall ensure that shipments are accompanied with the Sales Order Agreement referencing the purchase order number.
25. **DELIVERY POINT:** The successful bidder shall deliver all items prepaid and free of charge to the Tustin Unified School District, 1302 Service Road, Tustin, CA 92780. The bidder shall

be responsible for all delivery and unloading costs. The District shall have full power and authority to reject any and all items furnished which, in their opinion, are not in strict compliance and conformity with the requirements of the specifications.

26. **FEDERAL EXCISE TAX:** The Tustin Unified School District is exempt from payment of Federal Excise Taxes. Do not include Federal Excise Tax or Use Tax in bid.
27. **REBATE/DISCOUNT:** Cash discount when stated on the bid shall be allowed on all payments that are processed by the District with reasonable promptness after acceptance of material and receipt of the vendor's invoice. The district will not consider cash discounts for less than thirty (30) days in determining the low bidder.
28. **BID NEGOTIATIONS:** A bid response to any specific item of this bid with terms such as "negotiable", "will negotiate", or similar, will be considered non-responsive to that specific term. The District will reject any alternate bids.
29. **LEGAL REQUIREMENTS:** All bidders are required to comply with and be bound by all applicable provisions of law, whether or not referred to herein.
30. **LAWS:** All codes, laws, ordinances, rules, regulations, orders, and other legal requirements of the city, county, state, federal, and other public authorities that bear on items provided in this bid shall be adhered to, as applicable. Latest editions shall be applicable unless specified otherwise. This bid is governed by and constructed in accordance with the laws of the State of California.

Each and every provision of law and clause required by law to be inserted in this bid shall be deemed to be inserted herein and the bid shall be read and enforced as though it was included herein and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party, the bid shall forthwith be physically amended to make such insertion or correction.

31. **DEBARMENT, SUSPENSION & EXCLUSION:** The successful bidder shall certify that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any Federal department or agency. If further agrees by submitting this proposal that it will include this clause without modification in all lower-tier transactions, solicitations, proposals, contracts, and subcontracts. If the bidder or any lower-tier participant is unable to certify to this statement, it shall attach an explanation to this proposal. See attached Certification Regulation Debarment, Suspension, Ineligibility, and Voluntary Exclusion.
32. **FORFEITURE FOR FAILURE TO EXECUTE CONTRACT:** In the event the bidder to whom an award is made fails or refuses to execute the contract within five (5) calendar days from the date of receiving notification of award, the District may award the contract to the next lowest bidder or may reject all bids and issue a new call for new bids.
33. **PRODUCT AVAILABILITY:** By submitting a bid, the vendor indicates that it has the ability to provide the requested product to the District by the time indicated in the bid response.

34. **W9 FORM:** The successful bidder must complete and submit the attached W-9 Form to the District prior to award of the bid.
35. **EVALUATION CRITERIA:** The District will evaluate this bid on the following factors to determine responsiveness and responsibility of the bidder: price, competency, credibility, and compliance with all aspects of the specifications, exceptions that may be noted, and any other factors that may arise during the review process after bid opening. The District will reject bids that the District deems to be nonresponsive or bidders that the District finds to be non-responsible in accordance with Public Contract Code.
36. **AWARD OF BID:** The District will award the contract to the responsible bidder that submits the lowest response bid.
37. **SAFETY REGULATIONS:** Each vehicle delivered shall comply with all applicable Federal Motor Vehicle Safety Standards (FMVSS) and California Vehicle Code (CVC) requirements in effect as of the date of manufacture. All vehicles shall further meet or exceed applicable Occupational Safety and Health Administration (OSHA) regulations, California Air Resources Board (CARB) emission standards, and any other federal, state, or local safety and environmental regulations in effect at the time of manufacture and delivery.

The engine shall be CARB-certified for on-highway operation in the State of California at the time of manufacture. Any motor vehicle rated at 8,500 pounds GVWR or less with a curb weight of 6,000 pounds or less shall also comply with California's Ultra-Low Emission Vehicle II (ULEV II) exhaust emission standards (13 CCR 1961).

The successful bidder shall be responsible for ensuring that all vehicles furnished are equipped with required safety devices, labeling, and emissions certifications, and shall provide documentation verifying compliance to the District upon delivery.

38. **VEHICLE REGISTRATION:** The Department of Motor Vehicles (DMV) registration and "E" license plates shall be handled by the successful dealer. The District is exempt from the payment of California vehicle registration fees. If there is a documentation fee, the bidder must include that fee in the unit price.
39. **CONTRACT DOCUMENTS:** The complete contract will include the Notice Calling for Bids, Instructions to Bidders, Specifications, the bid of the bidder, its acceptance by the District, and the Purchase Order issued by the District, any of which shall be interpreted to include all provisions of the other documents as though fully set forth therein.
40. **EXECUTION OF CONTRACT:** Issuance of a Purchase Order shall be evidence of the contractual agreement between the Successful bidder and the District and the bidder's acceptance of the terms and conditions set forth within this solicitation. Failure or refusal of the successful bidder to execute a contract upon award by the District may result in a claim for damages by the District and shall be grounds for immediate removal from the District's bidders list and bidding on future bid solicitations.

41. **PAYMENT TERMS:** The District will issue payment within thirty (30) business days after actual delivery of goods to the required destination.
42. **PRODUCT QUALITY CONTROL:** All items furnished under the contract shall meet or exceed the bid specifications and shall comply with all Federal and California State laws governing their production, handling, processing, and labeling. Inspection and acceptance of all items shall occur at the point of destination. Any items found to be defective, non-compliant, or not in accordance with the bid specifications shall be replaced by the successful bidder at no additional cost to the District. Failure to promptly replace such items shall constitute sufficient cause for default action under the FAILURE TO FULFILL CONTRACT provision of this bid. All vehicles delivered must be completely serviced, state inspected (including emissions), and certified as ready for operation upon delivery.
43. **FAILURE TO FULFILL CONTRACT:** When any awarded bidder shall fail to deliver any item or service or shall deliver an item or service that does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said awarded bidder, whether in whole or in part, and make and enter into a new contract for the same items in such manner the District deems to be to the best advantage for the District. Any failure to furnish such items or services by the awarded bidder, as stated above, shall be a liability against such awarded bidder. The District reserves the right to cancel any items or services that the awarded bidder may be unable to furnish because of economic conditions, governmental regulations, or other similar causes beyond the control of the awarded bidder, provided the awarded bidder provides satisfactory proof to the District if requested.
44. **CANCELLATION FOR INSUFFICIENT OR NON-APPROPRIATED FUNDS:** The bidder hereby agrees and acknowledges that monies utilized by the District to fulfill bid requirements are public money appropriated by the State of California or acquired by the District from similar public sources and are subject to variation. The District fully reserves the right to cancel this bid at any time and/or limit quantities of items due to non-availability or non-appropriation of sufficient funds. Items listed on the bid form are subject to change without notice depending on budgetary allocation.
45. **EQUAL OPPORTUNITY:** The bidders shall be an Equal Opportunity Employer and agree to meet federal and state guidelines. The successful bidder shall not discriminate in the employment of persons providing services under this contract because of sex, race, color, national origin or ancestry, religion, or handicap of such personnel.
46. **VENDOR NOT OFFICER, EMPLOYEE, OR AGENT OF DISTRICT:** While engaged in carrying out the terms and conditions of the contract, the successful bidder is an independent contractor and not an officer, employee, or agent of the District.
47. **ANTI-DISCRIMINATION:** It is the policy of the Tustin Unified Board of Education that in connection with all services performed for the District, bidder shall not unlawfully discriminate against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, marital status, physical disability, mental disability, or medical condition. The successful bidder agrees to comply with applicable Federal and California State laws, including, but not limited to, the California Fair

Employment and Housing Act, beginning with Government Code Section 12900 and Labor Code Section 1735.

48. **NON-COLLUSION DECLARATION (Must be submitted with bid):** Bidders must return the Non-Collusion Declaration with the Bid Form. The District will not consider bids received without a signed declaration.
49. **HOLD HARMLESS/INDEMNIFICATION:** The Bidder agrees to defend, indemnify, save, and hold harmless the District, its Governing Board, officers, agents, employees, representatives, and volunteers from and against any and all claims, demands, liabilities, damages, losses, costs, and expenses (including, without limitation, attorneys' fees and related legal costs) arising out of or in any way connected with any injury, damage, or loss sustained or claimed to have been sustained as a result of the Bidder's performance or failure to perform under this Bid, or from any acts, errors, or omissions of the Bidder, its officers, employees, agents, subcontractors, or suppliers.
50. **DRUG AND ALCOHOL-FREE WORKPLACE:** The successful bidder hereby certifies, under penalty of perjury, under the laws of the State of California, that under the contract he will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. seq.) and the Tustin Unified Board of Education's Policy. Therefore, the work site shall be kept drug and alcohol free at all times.
51. **TOBACCO-FREE WORKPLACE:** The successful bidder hereby agrees, under the contract, that he will comply with the Tustin Unified Board of Education's Policy, which states: "The Governing Board recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with district goals to provide a healthy environment for students and staff." Therefore, the work site shall be kept tobacco-free and smoke-free at all times.
52. **PIGGYBACKING BY OTHER PUBLIC AGENCIES:** Pursuant to Public Contract Code sections 20118 and 20652, and subject to District Board authorization, other California public agencies, including but not limited to school districts, community college districts, cities, counties, and special districts, may purchase the equipment and supplies specified in this contract on the same terms and conditions. Such purchases shall be made directly with the successful bidder, and payment shall be made directly by the purchasing agency. The District shall have no responsibility, financial or otherwise, for any transactions between the successful bidder and other public agencies.

Please indicate below whether you agree to extend piggybacking rights under this contract:

YES – The undersigned bidder agrees to allow other California public agencies to purchase the equipment and supplies under the same terms and conditions as this contract.

NO – The undersigned bidder does not agree to extend piggybacking rights under this contract.

Bidder Name: _____

Authorized Representative (print): _____

Signature: _____

Date: _____

53. **GOVERNING LAW AND VENUE:** In the event of litigation, the bid documents, specifications, and related matters shall be governed by and construed in accordance with the laws of the State of California. The venue shall be located in Orange County.

54. **ATTORNEYS' FEES:** If suit is brought by either party to this Contract to enforce any of its terms (including all parts of the contract documents), and the District prevails in such suit, the Contractor shall pay all litigation expenses incurred by the District, including attorneys' fees, court costs, expert witness fees, and investigation expenses.

55. **DISTRICT CONTACT:** Bidders are hereby notified that any contact with a member of the Board of Education, Superintendent, Assistant Superintendent, or employee of the District, other than Alejandra Figueroa, Director of Business Support Services, regarding this bid could result in the rejection of their bid.

56. **BID DOCUMENTS:** The complete bid includes the following documents:

- Notice Calling For Bids
- Instructions For Bidders
- **Bid Form**
- **Non-collusion Affidavit**

Any of these shall be interpreted to include all the provisions of the other documents as though fully set out therein. The bidder should fully acquaint him/herself with the terms and conditions affecting the performance of the contract. Submission of a bid shall be taken as prima facie evidence of compliance with this provision.

TUSTIN UNIFIED SCHOOL DISTRICT

TECHNICAL SPECIFICATIONS

BID NO. 385

PURCHASE OF BOX TRUCKS

**(Like or equal proposals will be accepted, vendor is responsible for providing all necessary backup documentation at the time of bid submissions to prove submitted replacements meet like or requirement) **

General Vehicle Requirements

Unless otherwise specified in the individual vehicle specifications, all vehicles furnished under this bid shall include the following minimum equipment and features:

- Factory-installed air conditioning
- Power windows
- Power door locks
- Factory-installed backup alarm (as applicable by vehicle type)
- Front license plate bracket
- Minimum of three (3) keys per vehicle
- White Exterior Color
- Gray/Black Interior Color
- Cloth or vinyl seating, as specified for each vehicle type

All vehicles shall be delivered fully serviced, inspected, and certified as ready for operation upon delivery.

Bid Item No. 1 – Box Truck with Refrigeration Unit

Specification	Details
Quantity	2 Units
Model Year	2025–2026
Make	Chevrolet
Model	LCF 5500 XG
Fuel Type	Gasoline
GVWR	19,500 lbs.
Wheelbase	176"
Tire Size	225/70R19.5

- **Body Specifications:**
 - 20' insulated box with refrigeration unit
 - Liftgate: 72" x 94", 3,300 lb capacity, with cart stops
 - Interior of box equipped with E-track on side and front walls (minimum 3 rows)
 - Roll-up rear door with a cool curtain

Bid Item No. 2 – Box Truck

Specification	Details
Quantity	1 Unit
Model Year	2025–2026
Make	Chevrolet
Model	LCF 5500 XG
Fuel Type	Gasoline
GVWR	19,500 lbs.
Wheelbase	176"
Tire Size	225/70R19.5

- Body Specifications:
 - 20' box with side rails
 - Liftgate: 72" x 94" (or larger), 3,300 lb capacity, with cart stops
 - Interior of box equipped with E-track on side and front walls (minimum 3 rows)
 - Roll-up rear door

BID FORM

Name of Bidder: _____

To: **Tustin Unified School District** acting by and through its Governing Board, herein called the "District."

- The undersigned bidder, having become familiarized with all the following documents including but not limited to the Notice Calling For Bids, Instructions for Bidders, Vehicle Specifications, Bid Form including Price Sheet, Information Required of Bidder, Non-Collusion Declaration, all insurance requirements, and all modifications, addenda and amendments, if any (hereinafter Bid Documents), hereby propose and agree to be bound by all the terms and conditions of the Bid Documents and agree to provide equipment, within the time stipulated and according to the Bid Terms and Conditions and complete in a good workmanlike manner all requirements in accordance with laws, codes, regulations, ordinances and any other legal requirements governing the services in connection with the following:

Purchase of Box Trucks, Bid No. 385

BID FORM PRICE SHEET

VEHICLE	AMOUNT	MAKE	MODEL	VEHICLE UNIT PRICE	TIRE FEES	CA SALES TAX	TOTAL COST
Bid Item No. 1 Box Truck with Refrigeration Unit	2						
Bid Item No. 2 Box Truck	1						

WARRANTIES (please provide warranty information. Attach separate page(s) as needed):

DELIVERY TIME: _____

EXCEPTIONS TO SPECIFICATIONS: _____

Authorized Signature: _____

Printed Name of Authorized Signature: _____

Date: _____

Company Name: _____

Note: If a bidder is corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents; if a bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if a bidder is an individual, his full signature shall be placed above.

THIS DOCUMENT MUST BE INCLUDED WITH BID

NON-COLLUSION DECLARATION

Project Owner: Tustin Unified School District

Project: Purchase of Box Trucks

Bid No.: 385

Contractor Name: _____

The undersigned hereby declares:

I am the (insert position) _____ of or for the Contractor identified above (herein, the "Bidder"), the party submitting the bid with which this declaration has been submitted.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true.

The Bidder has not, directly or indirectly, submitted its bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

A person executing this declaration, on behalf of the Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership or any other entity, hereby represents that they have full power and authority to execute, and does execute, this declaration on behalf of the Bidder.

I declare subject to penalty for perjury pursuant to California law that all of the foregoing is true and correct, and that this declaration was executed on (insert date) _____, at (insert city) _____, (insert state) _____.

Representative Name: _____

Representative Signature: _____

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p>		
	<p>2 Business name/disregarded entity name, if different from above.</p>		
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)</p> <p>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) _____</p>		<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p>		
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p>	<p>Requester's name and address (optional)</p>	
	<p>6 City, state, and ZIP code</p>		
	<p>7 List account number(s) here (optional)</p>		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

	Social security number <div style="border: 1px solid black; display: flex; justify-content: space-between; width: 100%; height: 20px;"> </div>
	or
	Employer identification number <div style="border: 1px solid black; display: flex; justify-content: space-between; width: 100%; height: 20px;"> </div>

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they