

**CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION**

Title of Position/Location:

**Special Education Assistant – Essentials Skills Classroom, Full-time 35 Hours per week**

Effective Date of Posting:

**1/5/2026**

Application Instructions:

**Complete online non-certified staff application at <https://www.cville.k12.in.us/human-resources/employment/non-teaching-application> and email to: [mgalinowski@cville.k12.in.us](mailto:mgalinowski@cville.k12.in.us)**

Application Deadline:

**Until Filled**

Job Description:

**Assist Special Education Essential Skills Teacher with instruction and supervision of students.**

Job Requirements:

**Special Education aides are an integral part of the special education program at Hoover. In order to fulfill our goal of preparing students for the future, it is essential that aides are able to do all of the following:**

- **Assist Special education teachers with one-on-one and small group instruction**
- **Assist with the preparation of any classroom materials**
- **Supervise students at all times they are present in the building (classroom, restrooms, cafeteria, playground, busses, etc...)**
- **Assist with implementing individual education plan goals in regards to instructional and behavior plans**
- **Maintain confidentiality**
- **Lift 50 lbs**
- **Assisting with toileting, including diapering, and basic self-care tasks**
- **Standing/walking for an extended amount of time**
- **Any other assigned duties**

Certification Requirements or Job Qualifications:

**60 college credit hours or Qualifying score on the Praxis ParaPro exam**

Position Start Date:

**ASAP**

Contact Information: (Name, Address, Phone, Fax, Email)

**Marci Galinowski, p. 765-362-2691, [mgalinowski@cville.k12.in.us](mailto:mgalinowski@cville.k12.in.us)**

Posting Requested by:

**Marci Galinowski**

Date:

**12/30/25**

Central Office Approval:

**Dr. Brent Bokhart, Assistant Superintendent**

Date:

**1/5/2026**

