

FWC PTF Board Meeting Minutes

Date December 4th, 2025

In Attendance

Traci Rosencrans [President], Cassie Wagenknecht [Secretary], Amy Bernal [Treasurer], Jaclyn Herrera [LS Rep], Tiffany McClain [LS Rep], Christie Long [LS Rep], Kristin Tilley [MS Rep] Jaclynn Delaune [MS Rep], Angela Miller [US Rep], Esther White [US Rep], Elizabeth Miller [Parent Partner], Wendy Reedy [General]

Guests: Kasie Roberts, Chip McClain, Alexis Brunet, Ashley New, Haley Sedino, Joel Priest, Alexis Brunet

Online: Victoria Smargiasso [Hospitality], Kristin Rivers

Meeting called to order by Traci Rosencrans at 8:52 am

Prayer by Traci Rosencrans

Approval of Minutes (Cassie Wagenknecht)

November meeting minutes presented for approval. Motion made for approval by Esther White, seconded by Kristin Tilley; All in favor

Treasurer Report (Amy Bernal)

Reminder from Amy, if you have any questions about reimbursements , please ask.

Spending Reports:

-General Expense : Cards in Canton (-\$262.97)

Carts (-\$136)

Shed (-\$893)

- MS: Bonfire – Special Occasions (-\$39.60)

- LS: LS Family Picnic (-\$498.98)

Holiday Decor (-\$214.73)

- Hospitality : Wrapped with Love (-\$204.59)

Parent Partner (Elizabeth Miller)

New Student Applications have been rolling in steadily.

Re-enrollment – Emails will be sent out in December for January Re-enrollment information. Re-enrollment will start Jan 15th – Those early re-enrollments are strongly encouraged to help prepare staff and classrooms for next year and to ensure current families can secure their place in class. If you are in need of financial aid, please speak to somebody. New student enrollment opens February 9th.

Open House – Dec 9th

Parent Ambassador Concrete Program – Expected to launch in January.

Vouchers - There will be an email coming soon regarding vouchers. These will not change enrollment and application process. This will not change government regulations.

New Event! (Alexis Brunet)

Cardinal Crown Tea – February 19th – This social event will be focused on raising community and building friendships over tea. Open to alumni and current families, this event will allow attendees to buy and decorate their tables (and themselves) to the theme of their choosing. Tickets will go on sale early January, watch your email for info and tickets!

Marketing (Traci for Krystal Pugh)

Please continue liking and sharing posts from the PTF social pages!

Current Business

Grandparents Day – To discuss in January – should PTF continue to be in charge of decor?

Thoughts from the room – Grandparents have traveled far and wide to spend time with their grandchildren and are not as excited to come sit down for breakfast and listen to presentations. Perhaps we can incorporate performances in campus center the way we used to in prior years to break up the talks? More thoughts – Find a way to help organize pictures in the library better. Have more signage and communication?

PTF Shed (Traci Rosencrans) – Goal to create a lookbook with photos of all shed supplies – and supplies being stored elsewhere with location. This book would come in handy also for High School banquets etc as well as PTF events.

Group Me (Traci Rosencrans) – Board members, if you have GroupMe muted, please unmute it and allow notifications to stay up to date.

Wrapped With Love (Dec 12)- Already have 13 sign-ups. It's going to be a party, so come dressed up in your festive outfits. Signup Genius has gone well – feel free to bring a friend even if they haven't signed up! Rallying for Dr Rogers will make an appearance for Terry Talk.

Special Guest (Joel Priest)

Joel and his wife, Morgen, first visited FWC when they were pregnant with their eldest son, Daniel, 18 years ago. Daniel attended from 3yr preschool through last year's graduation. Though Joel ran a hardware store, he actively volunteered at the school. When Frank was hired eight years ago, Joel volunteered more. After being taken out to lunch, he was offered a job, and accepted it three years ago. Though it was hard to walk away from his business, God helped him know it was the right choice on his first day. Joel is the way he is because he believes that it matters – that people matter. With a background in martial arts, he is not scared to get physical when the need arises. He is very protective of the students, and makes several rounds through every building per day – no matter how busy he is. He wouldn't hesitate to step between any child and a bullet. We are very thankful for Joel, and all the love and light he brings to our school! Thank you!

Cardinal Arts (Jaclynn Delaune)

Cardinal Christmas – (tonight) – Originally planned as an outdoor event, but now being moved indoors due to cold weather. There will be Pizza and Churros, live performances, Santa pictures, HteaO, Hot Chocolate, Keepsake ornaments for purchase, crafts and more. Will have a procession from campus center to PAC for performances and Live Nativity followed by the Christmas Tree Lighting.

Texas Thespians – 13 students competed. A FWC Dance Duet made nationals!

Booster Club (Traci Rosencrans)

Parking Spots – Winter sports have begun – there are winter sport parking spots available.

Sports Cards – Winter Sports trading cards are in the works! Will see if Seniors can come and hand them out at the Lower School again.

Lower School (Jaclyn Herrera, Christie Long, Tiffany McClain)

December Events – Class parties and Teacher gifts are keeping everyone busy!

Woot Woot Wagon – Last month the wagon was filled with pies for the LS Staff. Next Woot Woot wagon plans are under-weigh. (For those who do not know, Coach Nate requested the wagon as a way to encourage and support the teachers)

Room Moms – meeting will be in January. Hoping it will be an encouraging time for those who have been dedicating so much to their classrooms.

Movie Nights – Will not be able to host a Christmas movie night but are now aware of the planning that goes behind hosting an event at school, and plans are beginning for a movie night coming soon! Hopes to make it a repeating community builder. Perhaps next football season Lower School will be able to host away game viewing parties by the Card Yard. Lower School is requesting to have lights installed to eliminate safety hazards.

Ornament Decorating – Students have been filling the new **RED** tree with their decorated ornaments.

Middle School (Kristin Tilley, Jaclynn Delaune)

Teachers Luncheon – 7th grade (Christmas Feast) luncheon will be December 4th. Planning a hot chocolate bar and Teachers gifts. (No spoilers)

Upper School (Kristin Rivers, Angela Miller, Esther White)

Teachers Luncheon – Sophomore Class (Christmas Breakfast) Luncheon will be December 9th. Planning Teachers gifts (no spoilers)

Cookies & Coco – Scheduled for Dec 12th (Same day as Wrapped with Love)

Student Snacks – snacks for finals are signed up for and brought by parents.

Upcoming Events

Dec 04 – Cardinal Christmas

Dec 09 – Admissions Open House

Dec 09 – US Staff Breakfast

Dec 10 – MS Staff Lunch

Dec 12 – Wrapped With Love

Dec 12 – Cocoa and Cookies Study Day

Jan 15 – PTF Meeting

Feb 19 – Cardinal Crown Tea

Called meeting to close (Traci Rosencrans) at 10:00 am