

THE W. L. GILBERT SCHOOL CORPORATION
REGULAR MEETING
Wednesday, December 17, 2025
THE GILBERT SCHOOL
Immediately Following 6:30 PM Organizational Meeting
Library
MINUTES

1. OPENING OF MEETING

Meeting is called to order at 6:36PM by Holly Cassaday (Chair). In attendance is Scott Beecher, Shane Centrella, Ellen Marino, Jonathan Morhardt, Frank Oliveri, Theresa Padin, Tara Sundie, Kurt Werner, Michael P. Susi (Head of School), Shelby Salius (HS Rep), Makayla DeSanti (MS Rep), Mackenzie Hale (HS Rep), Ashlynn Glinsman (MS Rep)

- A. Pledge of Allegiance - Shane Centrella
- B. Vision and Mission Statement - Shane Centrella

2. PUBLIC FORUM

A. General Public

B. Student Representatives Report:

Shelby: NHS pep rally, Christmas themed. Midterms following break.

Mackenzie: Christmas themed halftime show for basketball via cheerleaders. Music concert on Friday for WPS. School drama show will be Adams Family

Ashlynn: Toy drive, Winter clothing drive

Makayla : Festive themes each day before break. Middle school sports are underway.Elle MS dance hosted by MS student council.

3. CALL FOR AGENDA ITEMS

None

4. EMPLOYEE RECOGNITION

A. Commendations

- 1. Genevieve Ackerly (Additional Support)
- 2. Linda Bishop (Additional Support)
- 3. Donald Crossman (NEASC Report)
- 4. Sarah Frechette (CT State Latin & Greek Day Appointment)
- 5. Charley Harbach (Basketball Officials Merit Award)
- 6. Maura Hurley (NEASC Report)
- 7. Craig Levesque (Drone Team/Competition)
- 8. Sandy Lovallo (Working Outside Normal Hours)
- 9. Shakara Mims (Food Service Support/Short Notice)
- 10. Jessica Nardine (Veteran's Day)
- 11. Danilda Ortiz (Working Outside Normal Hours)

5. APPROVAL OF MINUTES

Motion to approve Minutes of Regular Meeting - November 12, 2025 by Ellen Marino, seconded by Theresa Padin and unanimously approved.

6. COMMITTEE REPORTS

A. Finance Per Ellen Marino, no surprises; "On par".

1. Monthly Finance Report
2. Next Meeting - January 21, 2026

B. Policy Per Ellen Marino covered code of ethics, and policies / by-laws to be approved by board. Minor changes. Very productive group.

1. Report on Meeting - December 4, 2025
2. Next Meeting - January 8, 2026

C. Building & Grounds Per Scott Beecher, bus loop project in the hands of State Senator, waiting for guidance. HVAC issues continue. Small gym and auditorium updates down the road.

1. Report on Meeting - December 17, 2025
2. Next Meeting - January 21, 2026

D. Personnel No meeting

1. Next Meeting - TBD

E. Nominating Committee

1. Report on Meeting - December 3, 2025
2. Next Meeting - TBD

F. AD HOC Negotiating Committee Have not met.

1. Next Meeting - TBD

7. CORRESPONDENCE

A. Tara Hanrahau-Oxford (Homecoming Donation)

B. Sarah Goldie (Condolences)

C. Tim Cronin (NEASC Report)

D. Jared Fritch (Donation)

E. Thanksgiving Letter From HOS

F. Wyatt Rodriguez (Nutmeg Committee Appointment)

G. Tim Cronin (\$2,000 Trust Donations) for the following two items

1. \$850 Fleece Blanket Project
2. \$1,150 Backpack Program

H. James Czaja (Donation)

8. FIRST READING OF POLICIES

A. Policy #9020 - Public Statements

B. Policy #9030 - Commitment to Democratic Principles in Relation to Community, Staff, Students

C. Policy #9040 - Board-Related Responsibilities

D. Policy #9110 - Classes of Directors/Terms of Office

E. Policy #9132 - Standing Committees

F. Policy #9133 - Ad Hoc Committees

G. Policy #9140 - Board Representatives

H. Policy #9222 - Resignation/Removal from Office/Censure

9. SECOND READING OF POLICY

A. Policy #7551 - Naming of Facilities

10. 2026 W.L. GILBERT SCHOOL CORP. MEETING SCHEDULE

Motion to approve the 2026 meeting schedule by Theresa Padin, seconded by Shane Centrella and unanimously carried.

11. 2026-2027 SCHOOL YEAR CALENDAR

Motion to approve the 2026-2027 school year calendar by Ellen Marino, seconded by Jonathan Morhardt and unanimously approved.

12. HEAD OF SCHOOL REPORT

A. Michael Susi, Head of School

1. Collaboration with Winchester Superintendent: Meeting 1x weekly
2. Contract Negotiations Meeting: Going well. Slow moving but making progress.
3. Mid-Year Update: areas listed below where we are concentrating efforts at large. Items a-d identified in the beginning of school year. "Bucket" list items -
 - a. Facilities: the small gym is the next project followed by the auditorium. Working on donors (gathering the funds) and consultant's guidance.
 - b. Academics
 - c. Engagement : Goal to ensure the Gilbert name is out there and visible in the community to show community members that we are a great partner; Help us! Connect with us!
 - d. Collaboration
4. Long Range Planning Update : Feedback from parents / teachers / staff / students / community members; data to be analyzed for guidance on how to plan and move forward.
5. Insurance update: Costs VERY HIGH, increases are massive. Not just for Gilbert, but also for WPS and town employees.
6. ASO Update: Armed security guard is now armed

13. BOARD OF EDUCATION REPORT

A. Winchester : Committee added in lieu of AdHoc to ensure collaboration and open line of communication between WPS and Gilbert.

14. SCHOOL CORPORATION CHAIRMAN'S REPORT

A. Holly Cassaday : Open discussion with WPS, meeting 1x monthly. Music concert coming up at Gilbert auditorium.

15. ADJOURNMENT

Motion to adjourn at 7:26PM by Scott Beecher, seconded by Jonathan Morhardt and unanimously approved.

Respectfully submitted,
Lauren Jones Dombrowski