

**STILLWATER TOWNSHIP BOARD OF EDUCATION**

Reorganization Meeting- 7:00 P.M.-Library

Agenda-January 5, 2026

**A. CALL TO ORDER**

**Mrs. Metzgar**

In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on December 16, 2025. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

**B. FLAG SALUTE**

**Mrs. Metzgar**

**C. REPORT OF ELECTION RESULTS:**

**Mrs. Metzgar**

Jeffery Parrott, Sussex County Clerk, certified the following election results for the Stillwater Township Board of Education:

Three-year full term for membership on the Board of Education:

Jennifer Kraft	1,120 votes
Joao Paulo "J.P." Domiciano	634 votes
Christine Voris	1,198 votes
Karen Thibault	1,057 votes
Write-In	49 votes

**D. OATHS FOR NEW & RETURNING BOARD MEMBERS  
(N.J.S.A:18A:17.11)**

**Mrs. Metzgar**

For the 3-Three-year full term for membership on the Board of Education:

- Jennifer Kraft
- Christine Voris
- Karen Thibault

**E. ROLL CALL**

**Mrs. Metzgar**

<b>BOARD MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Dennis DeGroat		
Darrick Franek		
Margaret Frey		
Krista Galante		
Jennifer Kraft		
Karen Thibault		
Amy Valeich		
Christine Voris		
Cheryl Williver		

**F. NOMINATIONS & ELECTION OF BOARD PRESIDENT Mrs. Metzgar**

1. The President shall be elected by a roll call vote of a majority of Board members in attendance.
  - a. Mrs. Metzgar opens for nominations for President of the Stillwater Board of Education.

Nominations:

- b. Mrs. Metzgar closes nominations and presents the vote for the office of the President of the Board.
- c. Vote:
- d. \_\_\_\_\_ is elected Board President.

**G. THE MEETING IS TURNED OVER TO THE BOARD PRESIDENT**

**H. NOMINATIONS & ELECTION OF VICE PRESIDENT Board President**

1. The Vice President shall be elected by a roll call vote of a majority of Board members in attendance.
  - a. President opens for nominations for Vice President of the Stillwater Board of Education.

Nominations:

- b. President closes nominations and presents the vote for the office of Vice President of the Board.
- c. Vote:
- d. \_\_\_\_\_ is elected Vice President.

**I. ANNUAL MOTIONS Board President**

**That the following Annual resolutions be approved:**

1. Motion to adopt the present Stillwater Township Board of Education policy manual.
2. Motion to designate the New Jersey Herald as the official newspaper for the 2026 calendar year and the Star Ledger/NJ.com or The Township Journal as an alternate newspaper and for select advertising.

3. Motion to approve the following locations for posting all legal notices for the 2026 calendar year:

Stillwater Post Office  
 Stillwater Town Hall  
 Swartswood Post Office  
 Stillwater Board of Education Office  
 Stillwater Elementary School

4. Motion to hold Committee of the Whole meetings on the 2<sup>nd</sup> Monday of the month & regular meetings of the Board of Education on the 4<sup>th</sup> Monday of each month, unless otherwise noted, at 7:00 p.m. in the Stillwater School Library according to the attached schedule:

**Committee of the Whole Meeting**

February 10, 2026\* (Tuesday)  
 March 16, 2026\*  
 No Committee Meeting in April  
 No Committee Meeting in May  
 June 1, 2026\*  
 No Committee Meeting in July  
 No Committee Meeting in August  
 September 14, 2026  
 No Committee Meeting in October  
 November 2, 2026\*  
 No Committee Meeting in December

**Regular Meeting**

January 26, 2026  
 February 23, 2026  
 March 30, 2026\*  
 April 27, 2026  
 May 11, 2026\*  
 June 22, 2026  
 July 20, 2026\*  
 August 17, 2026\*  
 September 28, 2026  
 October 13, 2026\* (Tuesday)  
 November 16, 2026\*  
 December 14, 2026\*

\*Change from 2<sup>nd</sup> & 4<sup>th</sup> Monday

5. Motion to approve the following resolution regarding public relations and professional services maximum costs for the 2026-2027 school year.

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and

Whereas, the Stillwater Board of Education has established the following maximum dollar limits as required:

Public Relations	\$ 5,500
Architects	\$500,000
Attorneys	\$40,000
Auditors	\$17,000
School Physician	\$ 2,500

Whereas, if these professional services exceed the maximum amount listed, the Stillwater Board of Education will consider another motion to increase amounts listed.

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

**Roll Call Vote:**

6. Reading of Board Member Code of Ethics.
7. Motion to acknowledge receipt and review of the State of New Jersey Code of Ethics as required by N.J.S.A. 18A.

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

**Roll Call Vote:**

8. Review of board member contact information. If any changes/additions are needed, please notify Mrs. Metzgar. (attachment)

**J. ANNUAL BOARD APPOINTMENTS & COMMITTEES**

1. Delegate and Alternate to the Sussex County School Boards Association
2. Delegate and Alternate to the New Jersey School Boards Association
3. Committees/Chairpersons-Forms handed out, please return to Board President.

**K. BOARD MEMBER TRAINING**

Training required for BOE Members: Registration is completed through Mrs. Metzgar.

Dennis DeGroat- None  
Darrick Franek- None  
Margaret Frey- None  
Krista Galante – None  
Jennifer Kraft- Governance IV  
Karen Thibault- Governance IV  
Amy Valeich- None  
Christine Voris- Governance IV  
Cheryl Williver- None

**L. PUBLIC PARTICIPATION**

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

**M. ADJOURN**