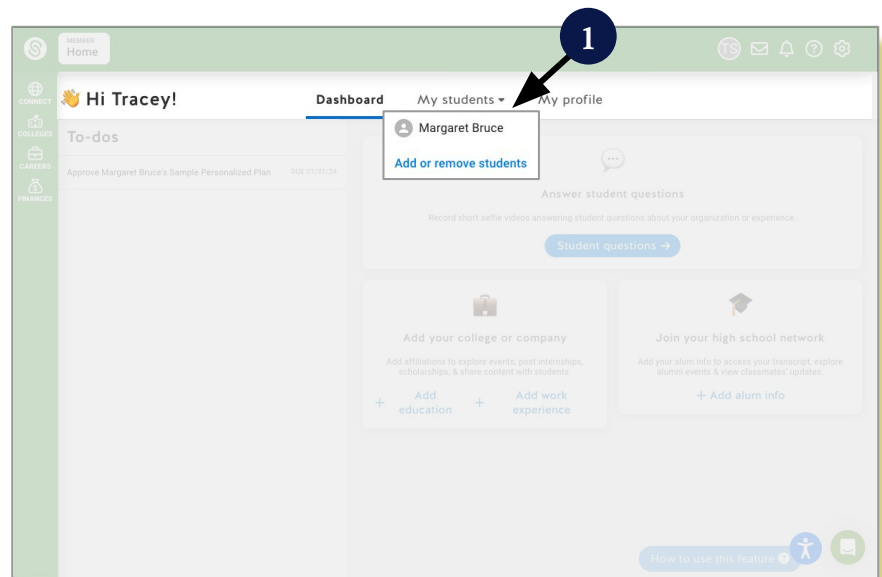


How to Review Student Course Plan [guardian guide]

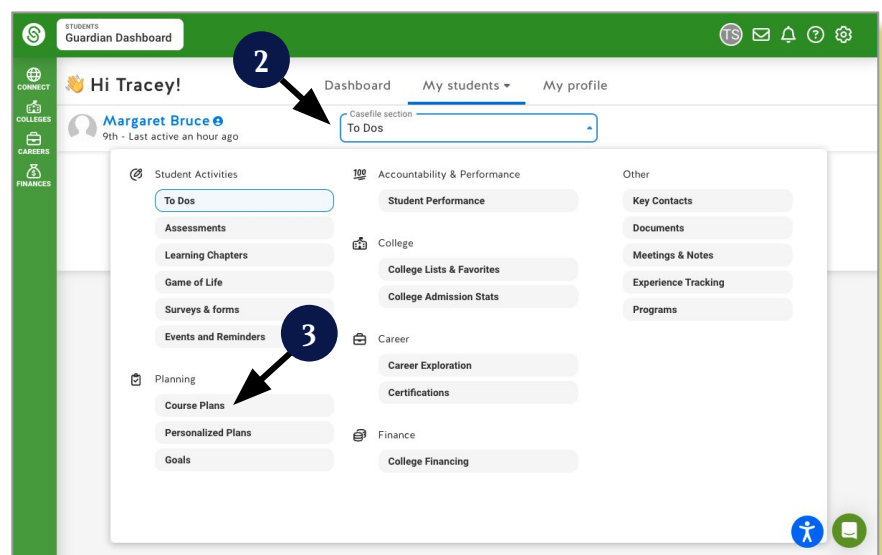
This step-by-step guide will walk guardians through the process of reviewing and commenting on their student's course plan.

To get started, log into your SchoolLinks guardian account

- 1 Click on the My Students tab at the top of the guardian dashboard and select your student from the list



- 2 Click to expand the Casefile section drop down menu
- 3 Select Course Plans



How to Review Student Course Plan

- 4 Click View Plan in the Current plan section

**Note: all previous year plans can be viewed from under the Previous plans section*

- 5 View student's planned courses for all of their graduation plan requirements

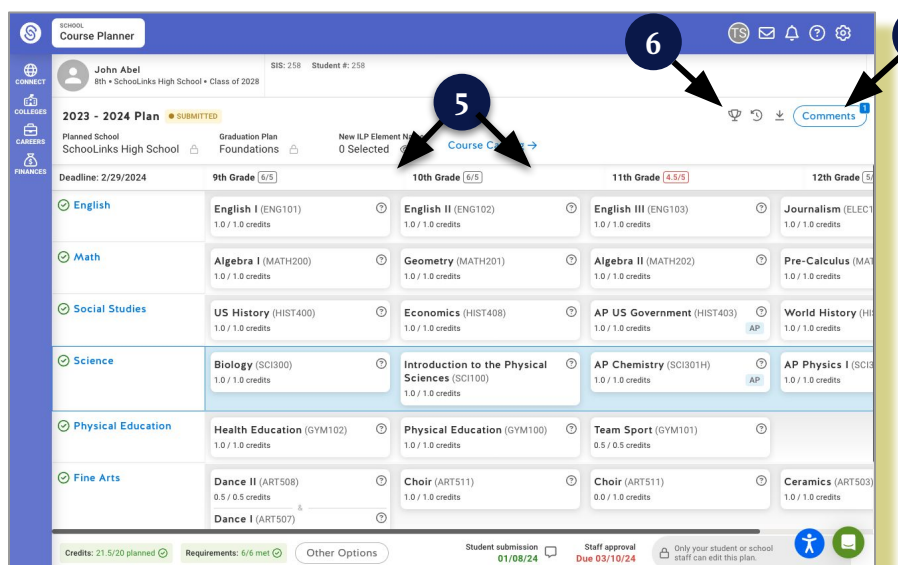
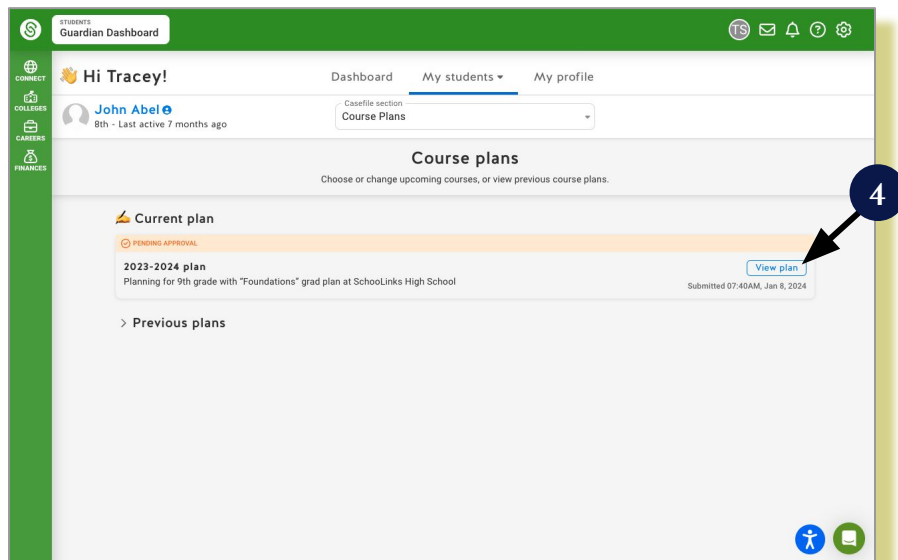
**Note: anything in red indicates a missing requirement in the plan*

- 6 Use the following to:

-  View student goals
-  View plan history
-  Export plan as PDF

- 7 Leave a comment if you wish to request a change to your student's course plan

**Note: comments are visible to both student and counselor*



If course plan guardian approval is required by the district, the course plan will then be added to the student's personalized plan where the approval process will occur. Learn more here: [How to Review & Approve Student Personalized Plan](#)