

**Southampton County School Board Response to
2025 Southampton County Board of Supervisors Report Concerning School Division**

Executive Summary

Sands Anderson, PC was engaged to investigate the allegations in the 2025 Southampton County Board of Supervisors' Report ("BOS Report") concerning the Southampton County Public Schools ("SCPS"). Sands Anderson attorneys Pamela O'Berry and Cullen Seltzer, counsel to the Southampton County School Board ("SCSB") investigated the allegations in the BOS Report. Following the Executive Summary, their findings are set out in the detailed narratives, below.

After obtaining records from, and interviews with, relevant SCSB staff, and after examining the BOS Report and its supporting documentation, Sands Anderson drew the following conclusions:

1. **No Evidence of Criminal Misconduct.** Consistent with the BOS Report, we did not identify any instance of criminal wrongdoing in the areas of SCSB activity evaluated by the BOS Report. The processes we examined were distinguished by layers of appropriate review and approval, not least of which are regular outside audits of grants and financial matters, and stewardship of SCSB's finances by the Southampton Board of Supervisors ("BOS") itself.
2. **No Evidence of Systemic Deficiencies.** Contrary to the BOS Report, we did not identify any instances of systemic neglect, misconduct, or malfeasance. In every category examined in the BOS Report, we concluded that the BOS Report either misstated factual and legal circumstances, or misapprehended established government processes, or drew inferences of misconduct unsupported by thin, attenuated, and/or unsubstantiated claims.
3. **Substantial Compliance with Virginia Freedom of Information Act with Opportunities for Improved Performance.** SCSB has in place an appropriate VFOIA officer and in review of the claims asserted by the BOS Report, takes seriously its obligations to comply with VFOIA. In one instance cited in the BOS Report, a court did find that SCSB violated the requirements of VFOIA. That instance, however, was noteworthy for its highly unusual context, the request at issue being timed to coincide with Division's diminished winter break staffing, and delivery of the request strangely accompanied by a forged certificate of receipt of mailing. Even in that instance, however, SCSB worked cooperatively with the requester, produced thousands of responsive records covering a broad range of topics, and SCSB's penalty in the case, when discounting the requester's payment for the production, amounted to less than \$116. SCSB should continue to develop systems to ensure timely collection and response to VFOIA requests. More robust VFOIA-related procedures, like electronic catalogues of requests and responses, and public availability of them, pose logistical and financial challenges even if they may be desirable.

4. **Secure and Accurate Financial Operations.** Contrary to the BOS Report, we did not identify significant gaps in SCSB's financial reporting. In fact, SCSB regularly reports financial matters to the BOS for Southampton County as well as to outside auditors and grant administrators. Like most entities, there have been instances when outside auditors have asked for additional information and improved processes, and in every such instance identified by the BOS Report, SCSB complied with those requests.
5. **Grant Management is Appropriate.** In every instance of concern identified by the BOS Report concerning grant management by SCSB, we were provided appropriate information and documentation reflecting SCSB's compliance with grant requirements. In one instance, the COVID-19 pandemic and the loss of a long-time case manager combined to result in the loss of a grant but that was not the result of apparent neglect or misconduct, but rather of the confluence of two significantly adverse circumstances.

One BOS Report allegation in particular stands out as an example of the BOS Report's misleading characterizations concerning this issue. The BOS Report attempts to lay blame on SCSB for the loss of a Virginia Department of Education School Construction Assistance Program ("SCAP") grant. The grant, worth up to \$5.5 million, was properly applied for by SCSB and diligently presented to the Board of Supervisors for its participation. Because the Board of Supervisors refused to act to acquire or provide necessary funding to qualify for the SCAP grant, SCSB was deprived of the benefit of the grant that was, and is, necessary for capital repairs and improvements to SCSB's aging physical plant. The evidence of the Board of Supervisors failure with regard to the SCAP grant is included in the BOS Report's exhibits but goes unmentioned in the BOS Report.

6. **SCSB Treats Employees Appropriately.** The BOS Report misleadingly suggests systemic misconduct stemming from vanishingly small issues. These include a small handful of delayed stipend payments that were all paid in full. Related thereto, a lawsuit brought by some employees was dismissed for failure of the employees to allege a breach of contract. SCSB appears to work as earnestly as financial and other resources permit to provide a fulfilling and appropriate work environment for its employees. In any school division, some dissatisfaction by some employees is inevitable. The BOS Report, relying on the accounts of an indeterminate number of former employees, misleadingly and without foundation, characterized the Division as broadly mistreating employees. SCSB should continue its efforts to ensure a positive work experience for its employees and to reach out to employees to solicit insight about their impressions and any concerns.
7. **SCSB Diligently Addresses School Facilities Consistent with Financial Limitations.** We determined that instances of physical plant concerns that implicate health and safety receive priority attention from SCSB. The Division's aging physical plant, coupled with financial limitations to maintain and renovate it,

and with the scarcity of available human resources to maintain facilities, make maintenance and repair chronically difficult. All school divisions must balance facility concerns with pedagogical and employee concerns. Every decision to make a financial commitment in one of those spheres will, inevitably, require a decision to forego some other commitment in a different sphere. The BOS Report did not identify circumstances where that balancing was done inappropriately, much less unlawfully. Nor did we.

8. **Cooperation Between Board of Supervisors, School Board, and School Stakeholders Essential for Success.** We conclude that the BOS Report is best understood as advocacy against the School Board. Untold sums of money have been spent preparing the BOS Report and litigating VFOIA requests related to the BOS Report. The resulting atmosphere has been one marked by suspicion and the impression that the School Board and Board of Supervisors are working at odds with one another rather than in collaboration for the benefit of students and families in Southampton County. The internecine fighting is a distraction to the professionals at SCSB. One imagines it is equally a distraction to leadership at the County. Indeed, the need for this response to the BOS Report might have been obviated if the BOS Report had been shared with SCSB before its public airing. In that event, perhaps dozens of errors and misstatements might have been corrected, and leaders' attention might have been put to better use for the benefit of both boards' constituents.

I. RESPONSE TO BOS REPORT SECTION IV
“Virginia Freedom of Information Act Responses”

1. Chronology of VFOIA Requests to SCSB on December 20, 2024.

The Southampton County Board of Supervisors’ Report (“BOS Report”) chronicles events relating to a Virginia Freedom of Information Act (“VFOIA”) request made by counsel for the BOS (“BOS Counsel”) on December 20, 2024. BOS Report p.9-10. The chronology in the BOS Report is inaccurate and incomplete. The following reflects the circumstances surrounding the BOS December 20, 2024 VFOIA request:

- December 5, 2024 – School Board and BOS Counsel discuss BOS forensic audit and BOS Counsel concedes lack of authority to compel an audit but states that BOS will issue a comprehensive FOIA request instead. Ex. 1.
- December 20, 2024 – School Board Counsel sent letter to BOS Counsel to confirm no FOIA request yet submitted. Ex. 2.
- December 20, 2024 - FOIA request at issue in this Petition sent to School Board office to the attention of FOIA officer. Ex. 3.
- December 21, 2024 – January 5, 2025 – School Board offices substantially closed for weekends and/or winter break with minimal staffing. Ex. 4.
- December 23, 2024 – certified mailing containing VFOIA request received at School Board post office box with receipt bearing purported signature of Russell Britt. Ex. 5.
 - Note: Available evidence indicates that Mr. Britt did not sign for receipt of this envelope. The signature does not appear to be his inasmuch as other exemplars of his signature are very different. Ex. 6. He has stated that the signature is not his, Ex. 7, and he was not working on December 23, 2024, Ex 8.
 - Note: We were not able to determine who retrieved this envelope from the School Board post office box or who signed Mr. Britt’s name on the certified mailing receipt without his permission.
- January 6, 2025 – School Board office fully reopens. Ex. 9.
 - Note: On or about this date, Dr. Tonia Taylor, the SCSB FOIA Officer, discovered the VFOIA request on her desk. Ex. 10. She had not seen it there before then. Ex. 11.
- January 8, 2025 – School Board wrote to Petitioner acknowledging FOIA request and invoking seven working day extension. Ex. 12.

- January 21, 2025 – School Board Counsel wrote to BOS Counsel advising that the production of the volume of the FOIA requests would interfere with the school division’s ability to meet its operational responsibilities and requesting to meet to narrow, clarify, or refine the requests and to advise that cost of FOIA request would be expensive. Ex. 13.
- January 28, 2025 – Extensive meeting between School Board and BOS’s Counsel. Ex. 14.
- February 3, 2025 – BOS Counsel wrote to School Board Counsel confirming revised FOIA request including withdrawal of one request on the grounds that it related to exempt personnel records and a confirmation of the understanding that the School Board did not have responsive records to two other requests. Ex. 15.
- February 19, 2025 – BOS Counsel wrote to School Board Counsel to check on status of revised FOIA requests. Ex. 16.
- February 19, 2025 – School Board Counsel responded explaining delays related to ongoing meetings and cancellations due to weather-related school closures. Ex. 17.
- March 7, 2025 – School Board Counsel emailed BOS Counsel to convene meeting to advise on available records. Ex. 18.
- March 7, 2025 – BOS replied to School Board email requesting FOIA response within 10 days. Ex. 19.
- March 10, 2025 – School Board Counsel advises of continued willingness to meet regarding requests. Ex. 20.
- March 13, 2025 – School Board meets with BOS Counsel to provide comprehensive detail of what documents are available and which BOS Counsel would like produced. Ex. 21.
- March 17, 2025 – School Board Counsel wrote to BOS Counsel confirming final specific FOIA requests and advising that it would provide cost estimate for remaining FOIA requests. Ex. 22.
- March 26, 2025 – School Board Counsel provides BOS Counsel itemized cost estimate for FOIA request. Ex. 23.
 - NOTE: Dr. Shannon explained that “The cost estimate reflected hiring someone to research and retrieve documents for the FOIA request due to the magnitude and voluminous size of the request. Otherwise, SCPS

would have had to divert staff from daily operational duties to compile years of records from multiple departments. Furthermore, the estimate was later reduced when one full-time employee was removed from the calculation and the requestor changed the scope of the request to remove questions 5, 6, 7, 10, 15, 7 16 from the request during counsel-to-counsel negotiations.”

- March 27, 2025 – BOS Counsel requests itemization of cost estimate by noon the following day.
- March 28, 2025 – Court Petition served on Superintendent.
- April 22, 2025 – Court rules that SCSB violated VFOIA by not making timely response to the request and by estimating too high the likely costs of responding to the VFOIA request. Ex. 24 (“SA Letter to School Board of April 23, 2025”).
- April – May, 2025 – BOS and SCSB Counsel negotiated an agreed fee estimate of \$9,884.39 for production of records for the VFOIA request. SCSB staff and SCSB Counsel collect, review, and prepare for production of voluminous records responsive to the VFOIA request. Ex. 25.
- May 22, 2025 – September 17, 2025 – By agreement with BOS Counsel, SCSB Counsel produced in approximately six tranches many thousands of pages of records responsive to the VFOIA Request which responses included responses to follow up inquiries by BOS Counsel. Ex. 26 (emails transmitting productions).
- May – October 2025 – BOS and SCSB Counsel negotiated VFOIA requester (Dascher Pasco) claim for attorney fees. The SCSB denied any liability to Ms. Pasco on the grounds that she did not incur attorney fees and the SCSB was not liable for the BOS’s fees. SCSB proposed a settlement of \$10,000 to resolve the matter. After an additional round of correspondence among Counsel, the BOS agreed to accept the \$10,000 proposal. Ex. 27. The difference between the BOS payment to SCSB for costs associated with the VFOIA production (\$9,884.39) and SCSB’s payment to the BOS for attorney fees is \$115.61.
- October-December 2025 – BOS and SCSB boards approve settlement of VFOIA dispute resulting in net payment of \$115.61 to BOS and agreement that document production is complete. Counsel have submitted to the Circuit Court an agreed order dismissing Ms. Pasco’s (as Counsel for the BOS) petition regarding the VFOIA request which the Court entered on December 11, 2025. Ex. 28.

As noted in our firm’s summary to the School Board regarding the BOS’s VFOIA request, SCSB’s response to the request was hampered by thin staffing of the central office during the winter break of 2024-25. It was also hampered by the strange, and as yet unexplained,

circumstances of how the VFOIA request was sent to, and received by, the SCSB. The SCSB's regular mail collector did not collect the request from the post office, yet his signature was forged on the certified mail receipt.

Nevertheless, in the wake of those irregularities, the SCSB worked diligently and carefully to fully respond to the VFOIA request at issue in the petition. Ultimately, the net financial exchange between the BOS and the SCSB was \$115.61, an amount grossly disproportionate to the efforts required as a result of the BOS litigation related to the request.

We recommended efforts at SCSB to regularize the process for responding to VFOIA requests. These should include formalizing preparation of cost estimates for production of VFOIA responses and for logging and tracking VFOIA requests as they arrive. We note that the recommendations we propose here are substantially consistent with the recommendations proposed in the BOS Report.

VFOIA compliance can be cumbersome, time-consuming, and expensive. Moreover, the mandate by the Commonwealth to comply with VFOIA is not separately funded by the Commonwealth. Compliance, therefore, operates as a financial cost to public bodies even if it also improves transparency and relationships with community members. The statutory penalties for non-compliance can be especially burdensome.

2. Allegations of other VFOIA Complaints.

The BOS Report contained references to two other persons who made complaints about SCSB VFOIA responses. In 2022, Ms. Amanda Hall made a VFOIA request to which SCSB made a timely response and requested a deposit of \$713.15 as an estimated cost for responding to the request. Ms. Hall amended her request to narrow its scope and SCSB provided information she requested. When Ms. Hall expressed concern that the response was not responsive to her request, SCSB provided additional explanation for which Ms. Hall thanked SCSB. BOS Report Ex. 21 and 22. The BOS Report did not allege the cost estimate was unreasonable in this case.

Ms. Hall also made a VFOIA request in 2024. BOS Ex. 23. Although the BOS report noted that the estimate was for \$1,088.60, the BOS Report did not note the following: 1) that the cost estimate provided was supported by a table identifying which SCSB employees would perform the work required for a response; and 2) that the response provided an estimate of each employee's required time commitment, and their hourly compensation rates. The BOS Report did not indicate that this estimate was unreasonable.

The BOS Report alleges, BOS Ex. 24, that a VFOIA request was sent by a person Dr. Shannon believes to be John Fowler was not timely addressed. Dr. Shannon explained that the VFOIA request was resolved. The SCSB VFOIA response, dated November 7, 2024, indicates that the request was made on September 19, 2024. It is customary for VFOIA requesters and public bodies to engage in discussion, informally, to clarify the scope of a public records request. Dr. Shannon's response explains, in that spirit, that no "formal FOIA requests from Mr. John Fowler were located." It bears emphasizing that VFOIA contains no requirement of formal invocation of the statute. Requests for records, in whatever form, are to be considered as requests under the Act.

Finally, the BOS Report indicates, without citation to any records, that Mike Johnson, the former County Administrator recounted a single instance of an untimely response to a VFOIA request. BOS Report at 11. Dr. Shannon explained that the delay stemmed from the request being ambiguous and coming from a BOS Board Member directly to the SCSB Superintendent in derogation of an agreed protocol that communications to SCSB and BOS professional staff should be between the professional staff and not with board members. Again, whatever protocols might be agreed upon for efficient management, VFOIA permits citizens to make VFOIA requests for public records to public bodies, regardless of their professional affiliations.

3. Conclusion.

Notwithstanding three instances over several years where VFOIA responses from SCSB encountered some friction or delay, inferring from those instances a systemic failure regarding VFOIA is unwarranted. In every instance described in the BOS Report, the requesters ultimately received the records they sought if they paid the required fee for production. In only one instance was there an allegation that the fee requested was unreasonable and in that instance the requester and the SCSB ultimately agreed on an appropriate fee.

II. SCPS AND SCSB FINANCIAL OPERATIONS “Overview”

The BOS Report purports to “evaluate SCPS’s handling of external grant funding, including its administration, compliance, and reporting practices.” BOS Report p. 12. However, the BOS Report fails to detail that SCPS’s and SCSB’s finances are managed, processed, and overseen by the Southampton County Finance Department, and the Southampton County Treasurer’s Office. The BOS Report does not provide input or expert review by the BOS’s own employees who were available to them and have direct and hands-on knowledge of the financial processes which the BOS Report reviews. For this reason, prior to addressing the BOS Report’s specific allegations related to SCPS financial processes, we provide this overview of the actual interworking financial processes of SCPS, SCSB, the Southampton County Finance Department, and the Southampton County Treasurer’s Office.

1. Overview Of SCPS And Southampton County Government’s Interworking Accounting and Other Financial Processes.

The SCPS Director of Finance is Ms. Joy Carr. Ms. Carr continuously has been an employee of SCPS for most of 44 years, joining SCPS part-time while completing her senior year in high school. Ms. Carr worked her way through various administrative roles in payroll and budget until she completed her college degree and became the Director of Finance in 2006. In 2017 Ms. Carr retired from SCPS, but following a 30-day separation required to qualify for retirement, Ms. Carr returned as the Director of Finance on a part-time basis in 2017. As of the date of this report Ms. Carr continues to serve in this role, where she oversees all SCPS finances and financial operations.

Ms. Carr works on a daily basis with the Southampton County Finance Department. Ms. Carr explains the SCPS financial process in the following way:

- Each year the Southampton County BOS determines the SCPS budget and makes a lump sum appropriation of the budgeted amount.
- The annual SCPS appropriation is deposited into financial accounts held, managed, and balanced by the Southampton County Treasurer, on behalf of SCPS.¹
- SCPS does not have division-level bank accounts and does not have division-level check books to draw on the accounts held by the Treasurer.
- For payment of division-level expenses, every check is requested through the Southampton County Finance Department and issued only upon application of three electronic countersignatures: the County Treasurer, the SCPS Superintendent, and the School Board Chair.
- When SCPS receives revenue from any source, those funds are remitted to the Treasurer to be applied and held in the appropriate account, on behalf of SCPS.
- In order to pay bills incurred by the Division the following process must be followed:
 - A purchase order is created;
 - An SCPS accounts payable clerk processes the request by reviewing the purchase order and supporting documentation, and keys in the request to generate an electronic check request that goes to Southampton County Finance Department;
 - The requested check is issued by Southampton County Finance Department's data processors;
 - Once the three electronic counter signatures are applied to each check, the check is issued to SCPS for payment of the expense.
- The SCPS Finance Department provides the School Board a list of expenditures paid out on a monthly basis.
- The County Treasurer balances the accounts of SCPS on a monthly basis based on expenditures authorized and funds held.
- Because Southampton County's BOS is the appropriating authority for SCPS, SCPS is a component unit of the County of Southampton, and as such, its finances are audited annually as a part of the Southampton County audit.²
- By exception, each SCPS school holds school-based financial accounts which are controlled by each school Principal pursuant to Virginia laws and regulations, and SCPS policy.
- School-based accounts exist to facilitate individual school-based operational expenses/office supplies, activities funds, petty cash, and day care funds.

¹ From the Southampton County Treasurer's website @ <https://www.southamptoncounty.org/departments/treas/index.php> : *The Treasurer's independent status as an elected official insures that local funds will be collected and invested by an officer who reports directly to the people. Virginia's County Treasurers are responsible for collecting taxes and local fees and making payments on behalf of the local government. The Treasurer is responsible for all forms of revenue that come to the locality. The Treasurer also manages the investments of local funds.*

² Southampton County Annual Comprehensive Financial Reports:
https://www.southamptoncounty.org/departments/finance/budgets_and_audits.php

- School Principals submit an overview of its accounts monthly to the SCPS Finance Department, and the Principal balances and closes the accounts.
- Pursuant to various Virginia laws, all SCPS school-based financial accounts are audited annually, and separately from other SCPS financial audits.
- To manage SCPS finances, Ms. Carr has worked continuously and on a daily basis with the Southampton County Finance Department staff, which is led by Ms. Lynette C. Lowe.³
- Ms. Lowe has held various roles in the County and currently serves as the County’s Chief Financial Officer and Deputy County Administrator.
- Ms. Lowe and Ms. Carr have enjoyed many years of working collaboratively to manage and provide oversight of SCPS’s finances.
- In the BOS Report, Ms. Lowe was not cited as a resource or witness to provide insight, explanation, or expert review of the financial information commented upon in the BOS Report.

III. RESPONSE TO BOS REPORT SECTION V “Grant Management”

The BOS Report section on grant management purports to evaluate SCPS’s “handling of external grant funding, including its administration, compliance, and reporting practices.” The below information provides a detailed response to the findings in the BOS Report.

1. Hampton Roads Workforce Council Grant.

The Hampton Roads Workforce Council (“HRWC”) is a special-purpose unit of local government established by the Hampton Roads Workforce Development Board (“HRWDB”) to oversee federally funded workforce development programs for localities in Hampton Roads, including Southampton County.⁴ The HRWC provides “strategic workforce development solutions designed to assist businesses in accessing qualified workers and job seekers in search of suitable job openings and training opportunities to bolster their earning potential.”⁵ The HRWC is governed by Board Members and includes at least one local elected official from each covered locality.

In July 2019, SCPS and HRWC contracted for SCPS to receive up to \$135,000 000 to support its Workforce Innovation and Opportunity Act In-School Youth Program. (“ISY”). As a result of lack of activity due to COVID-19 impacts on schools SCPS requested and was granted a performance extension from July 2020 to June 2021. BOS Ex. 25. As of the issuance of the extension on June 30, 2020, SCPS and the HRWC worked cooperatively and collaboratively to fulfill the mission of the HRWC’s grant contract.

³ From Southampton County Finance Department website @ <https://www.southamptoncounty.org/departments/finance/finance.php>: *Finance is made up of Budget, Finance, Accounting, Misc. Billing (AR) and Payroll. Finance provides quality financial planning and management of the County. It maintains effective control over the County's financial activities and provides accurate fiscal reporting to all County agencies and departments in a timely manner.*

⁴ The localities supported by the HRWDB and HRWC are Chesapeake, Franklin, Gloucester, Hampton, Isle of Wight, James City, Newport News, Norfolk, Poquoson, Portsmouth, Southampton, Suffolk, Virginia Beach, Williamsburg, and York.

⁵ <https://www.theworkforcecouncil.org/about-us/>

In June 2021, SCPS lost its ISY case manager, and did not fill the vacancy until November 2021. When the new case manager assumed the position she was not able to demonstrate sufficient enrollment of participants in the program. The lengthy case manager vacancy, and inability to enroll participants in the workforce program did contribute to termination of the HRWC grant. However, these conditions were consistent with the struggles other employers in the region faced at the time emerging from pandemic conditions. This difficulty was highlighted by an HRWC staff article posted on the HRWC website on October 15, 2021 titled: *Hampton Roads Businesses Try to Fill Open Positions, But Many Aren't Returning to Work*.⁶

On February 16, 2022, HRWC terminated the grant contract, observing that in their opinion it did not appear the grant performance expectations could be fulfilled in the performance period that ended on June 30, 2022. BOS Ex. 27. Sometime prior to the February 2022 termination, BOS member Mr. Christopher Cornwell had been appointed the Southampton elected official on the HRWC. SCPS staff report that funding was terminated after Mr. Cornwell joined the HRWC, and that they did not reapply for future funding due to their impression Mr. Cornwell could have influence over their grant contract, in light of Mr. Cornwell's and SCPS's on-going and publicly contentious relationship.⁷

There is no evidence that prior to the impacts of COVID-19, and the loss of the long-term case manager in June 2021, that this program was not successfully supported and managed by SCPS. More importantly, neither the BOS Report nor our review of supporting documentation reveal any mismanagement or impropriety related to these grant funds.

2. *Teachers for Tomorrow Program.*

The Virginia Teachers for Tomorrow (“VTT”) program at VCU is a state-recognized partnership between school divisions and VCU designed to foster student interest, understanding and appreciation of the teaching profession. As supported by VCU, the program facilitated secondary students’ exploration of careers in education and related pathways in order to impact the teacher shortage faced by many rural and urban school divisions in Virginia. SCPS offered a Career and Technical Education (“CTE”) course for students who expressed a potential interest in teaching. SCPS received a one-time \$50,000 VTT grant from VCU on October 12, 2022, to support these initiatives. BOS Ex. 28.

The BOS Report concludes, “it remains unclear whether the full \$50,000 was spent or how the funds were used”. BOS Report p. 14. In response to the BOS VFOIA request, SCPS provided BOS Counsel the receipts and documentation which verify the appropriate expenditure of \$1,092.27 of these funds to train a CTE teacher. BOS Ex. 29. SCPS Finance Director, Joy Carr advises, that as of December 2025, \$48,907.73 of the \$50,000 one-time granted funds remain encumbered and available for uses consistent with the grant. Pursuant to the terms of the grant, these funds may be carried forward until expended. Accordingly, these funds are properly designated as restricted funds for the VTT program and have not been repurposed for other uses.

⁶ <https://www.theworkforcecouncil.org/hampton-roads-businesses-try-to-fill-open-positions-but-many-arent-returning-to-work/>

⁷ See public media reports:

December 16, 2020 <https://www.thetidewaternews.com/news/supervisor-taking-superintendent-to-court-274265>

August 6, 2021 <https://www.thetidewaternews.com/news/county-school-leaders-work-to-improve-board-relationships-277904>

February 4, 2022 <https://www.thetidewaternews.com/news/board-requests-meeting-between-school-county-leaders-280508>

The remaining funds are in accounts held by the Southampton County Treasurer. At all times in preparation of its report, BOS Counsel had access to the County Treasurer. At all times in preparation of its report, BOS Counsel had access to Ms. Lynette Lowe, the Southampton County Chief Financial Officer/Deputy County Administrator. Either could have verified all of the county's financial information, such as the remaining balance of the VTT program grant. If it is unclear to BOS Counsel what balance remains related to the VTT program it is because they did not conduct due diligence with the county's financial officers who work at the direction of the BOS through the County Administrator, and who are the custodians of this financial information.

The BOS Report also concluded that the VTT program "faltered due to SCPS's inability to secure a qualified instructor." BOS Report p. 14. In response, SCPS staff provided that SCPS did have two candidates for the instructor position: one internal and one external, however neither met the position requirements. SCPS concedes that the VTT program has faced challenges consistent with those experienced statewide (e.g., difficulty securing a licensed or eligible instructor to teach the dual-enrollment course, and increased competition among school divisions for qualified candidates).

a. SCPS Response to Allegations of Former CTE Coordinator.

Dr. Harris-Muhammed, then SCPS's Coordinator of Pupil Personnel, worked with the SCPS CTE Supervisor to facilitate the VTT Program and the Jobs for Virginia Grant ("JVG") referenced in footnote 52 of the BOS Report. Dr. Harris-Muhammed provided the following information in response:

- In late September 2022, SCPS was officially notified by the VDOE that the Division had been awarded the JVG. At that time, the Division assigned a designated Program Supervisor (Dr. Harris-Muhammed) for the JVG.
- Between late September and early October 2022, the Program Supervisor met with the then CTE Supervisor to inform him of the grant award and discuss program expectations. Because the JVG initiative fell under the broader framework of CTE, it was important to ensure that the CTE Department was informed and aligned with implementation plans.
- Around the same period, the Program Supervisor met with the Director of Human Resources to discuss the posting and hiring process for the JVG position. The HR Director inquired whether the position required a licensed teacher. To assist, the Program Supervisor provided both the HR Director and the CTE Supervisor with a copy of the grant documentation and implementation guidelines. These materials clearly stated that a teaching license was not required for the position.
- The HR Director confirmed that the position would be posted and asked for confirmation of any additional qualifications. The Program Supervisor emphasized that timeliness was critical, as the grant contained defined reporting and staffing deadlines. The urgency of hiring was conveyed to ensure the program could begin on schedule.

- The Program Supervisor met with the building Principal to inform her that Southampton High School had received the JVG and to determine whether the Principal had a candidate in mind to lead the program.
- Also, during this time, the Program Supervisor inquired of the CTE Supervisor if he had someone in mind for the position and he advised he thought he could find a great person.
- Thereafter, the CTE Supervisor indicated that he had identified a potential candidate. Shortly thereafter, the building Principal advised that she also had an individual in mind—a substitute teacher currently assigned to the school.
- In deference to the building Principal’s leadership role, the decision regarding selection was left to her discretion, and the Program Supervisor advised that the CTE Supervisor should be informed of the decision.
- The Program Supervisor then shared with the CTE Supervisor that the decision had been made to defer to the building Principal’s personnel choice.
- In accordance with the VDOE JVG requirements, the position did not require a Virginia teaching license.
- SCPS currently employs a JVG specialist without a ten-year professional teaching license, consistent with grant eligibility criteria.
- SCPS did not rescind any employment offers related to this position. The candidate selected by the former Principal served approximately eight weeks before vacating the position.
- In January 2023, the Human Resources Department conducted interviews and selected a non-licensed candidate with a strong background in workforce development. The candidate met all qualifications outlined in the JVG and was subsequently offered the position.
- The hiring process for the JVG program complied fully with the VDOE grant requirements and SCPS hiring protocols.
- No employment offers were rescinded; the initial appointee left the position voluntarily.
- The subsequent hire met all program-specific qualifications and strengthened the Division’s workforce development initiatives.
- The process demonstrates SCPS’s adherence to grant guidelines, proper administrative procedure, and timely program implementation consistent with state and federal expectations.

3. *Camp Foundation Grant.*

The BOS Report accurately provides that “the Camp Foundation, a charitable arm of the Elms Foundation, provides grant funding to organizations within the Southampton County and Franklin City communities. Although it does not maintain a formal application process, Camp Foundation periodically sends letters to community organizations, including SCPS, informing them when grant funding is available. Interested organizations may submit a letter requesting funds and describing their purpose.” BOS Report p. 14.

Related to the Camp Foundation Grant (“CFG”) the BOS Report made one allegation: That “concerned citizens expressed concerns that SCPS lost the grant due to mismanagement or misuse of funds.” BOS Report p. 14. This allegation is unfounded.

SCPS did not lose this grant. CFG personnel reported that “[CFG] had no concerns about SCPS misusing previously awarded funds.” BOS Report at p. 15. Additionally, in response to the BOS FOIA request, SCPS produced purchase orders, invoices, and receipts verifying appropriate expenditures of these grant funds. Accordingly, the BOS Report appropriately conceded that “based on Counsel’s interviews and review of available documentation, no evidence of misuse of CFG funds was identified.” Id.

In addition, the BOS Report correctly cited that SCPS “received literacy program funding primarily because a dedicated staff member submitted yearly letters requesting funds.” Id. at 14. That SCPS ‘dedicated staff member’ is Lorraine Greene, SCPS Federal Programs/PreK Specialist. In response to the BOS Report, Ms. Greene affirms the following:

- We did not lose the grant. I did not continue to apply for it as SCPS had increased funding from the Virginia Preschool Initiative (“VPI”) that covered the identical expenditures that had been included in the grant... Camp Foundation even awarded us \$5,000 the next year when I didn’t apply for it because they know what we do in the community for our children in the most under-resourced neighborhoods. The last \$5,000 award was fully expended on early literacy functions.
- During the grant cycle, and even now, we consistently and regularly visited the Elms Administration to maintain a close relationship with the community supporters and continue to be aware of the needs and resources available to our children and families.

In light of the fact that the BOS Report disproved its own allegation of misuse or mismanagement of these grant funds, the inclusion of the allegation in the Report is misguided, at best.

4. 21st Century Community Learning Centers Grant.

The 21st Century Community Learning Centers Grant (“21st Century”) is a federally funded grant program administered by the VDOE. The grant was a three-year grant with annual continuation awards contingent upon a number of factors. BOS Ex. 32. The purpose of the program is to provide academic enrichment opportunities to help students “particularly who attend low-performing schools to meet the challenging State academic standards.” BOS Ex. 35 p. 3. To achieve this purpose, VDOE was to issue grants to fund projects “that will provide significantly expanded learning opportunities for children and youth, assist students to meet or exceed state and local standards in core academic subjects, and offer families of students served by community learning centers opportunities for literacy and related educational development.” Id.

The BOS Report recited several allegations suggesting mismanagement of the 21st Century grant by SCPS. The Report alleged the following: “Community members raised concern about underreporting and potential misuse of grant funds.” Despite dedicating several pages to detailing

the allegations, the Report concluded, “Upon comparing the 21st Century Grant awards with Southampton’s corresponding Annual Budgets, there do not appear to be any significant discrepancies.” BOS Report p. 17. Our review of available information confirms there are no discrepancies in the use of these grant funds.

a. Grant Administration.

SCPS applied for and was awarded the following 21st Century grants over three years:

Date of Award	Period of Grant Award	Amount
August 24, 2017	July 1, 2017 through September 30, 2018	\$195,303
August 8, 2018	July 1, 2018 through September 30, 2010	\$184,796
August 20, 2019	July 1, 2019 through September 30, 2020	\$184,796

These awards were all accessed through a cost-reimbursement model that required prior approval from the Virginia Department of Education (VDOE) for each expenditure. All program expenditures, reimbursements, and financial records were submitted and maintained online through the VDOE grant portal.

As a recipient of the 21st Century grant, the “VDOE is required to monitor grantees’ implementation of activities and compliance with program requirements.” BOS Ex. 37, p 1. Near the end of the first grant award period, on April 17, 2018, VDOE conducted its standard monitoring appointment at SCPS, and met with, among others, the SCPS’s Program Manager. The 41 areas reviewed by the VDOE monitoring process fell under the following six broad categories:

Category Reviewed	Requirement #s	# of Requirements Identified for “Improvement”
1. Effective Programming	1-14	3
2. Organizational and Fiscal Management	15-21	1
3. Program Staffing and Professional Development	22-27	0
4. Partnerships	28	1
5. Health/Safety/Nutrition	29-37	0
6. Program Evaluation	38-41	0

Of the 41 areas reviewed, the VDOE monitor articulated five “areas for improvement”. Significantly, VDOE did not cite “critical issues,” as they were characterized in the BOS Report. (see BOS report p. 15 *versus* BOS Ex. 38, 39). Identified for improvement were areas related to documentation that had not been submitted or needed to be improved. Notably, the one “organization and fiscal management” area identified for improvement was an organizational finding, not a fiscal one, as the VDOE found that SCPS did not provide notes of meetings with sustainability partners. There were no negative findings citing fiscal misuse or mismanagement

of the grant funds. Once given notice of the areas for improvement, SCPS addressed them timely through VDOE–approved corrective actions submitted to VDOE on September 4, 2018, more than five years ago. BOS Ex. 40, 41.

In the next year’s monitoring visit conducted on April 10, 2019, VDOE reviewed the same 41 areas, and found only one area in need of improvement which had been caused by a shortage of bus drivers to transport all the students SCPS had anticipated serving in the afterschool program. BOS Ex. 37. Once again, there were no negative findings citing fiscal misuse or mismanagement of the grant funds. SCPS submitted a VDOE-approved corrective action plan, and upon review of the plan VDOE advised that SCPS had “demonstrated successful implementation of their [corrective action] plan, and no further action is needed.” BOS Ex. 42.

SCPS concurs that it did not expend the remaining \$117,937 in 21st Century grant funds at the end of the 2019-2020 school year due to COVID-19 closures. However, during this time SCPS Director of Curriculum, Ms. Kelli Gillette, worked with VDOE to “determine how to proceed with future funding.” BOS Ex. 43. Further SCPS was not able to utilize the grant in the 2020-2021 school year because students were not attending school in person in the fall, and many students remained virtual into the spring of 2021. At the start of the 2021-2022 school year, Ms. Gillette reports, SCPS was restructuring maintenance of services in consideration of remaining COVID-19 restrictions.

Related to this time period the BOS Report alleged the following:

SCPS did not implement the program during the school year [2022] and instead used the federal funds for a summer session... Communications with the VDOE indicate that SCPS misunderstood the deadline and believed it had more time to spend the 21st Century Grant funds. VDOE denied SCPS’s request for an extension, as the federal funds were set to expire. Accordingly, \$62,904.92 were unused and were returned to VDOE.

This allegation is inaccurate, both as to the understanding of the denial of an extension and the return of funding.

First, the reimbursement documentation provided to BOS Counsel verifies that VDOE did allow the grant to be utilized into the summer of 2022. SCPS conducted a 21st Century Program Summer School in 2022. The documentation confirms, and SCPS staff report that VDOE provided reimbursement to SCPS for “personnel services and employee benefits” incurred for “payroll cycle range 7/1/22-7/28/22” in the amount of \$52,668.47. BOS Ex. 48, 49. This represents summer school staff payments for services that were extended into 2022 because they had not been able to be delivered in 2020, due to COVID-19.

Second, no unused funds were returned to VDOE. The 21st Century grant is a reimbursement grant, meaning that grant funds are only provided to a grantee after the expense has been incurred and submitted for reimbursement through the VDOE OMEGA system. BOS Ex. 34 p. 2. BOS Exhibits 48 and 49, which were provided to BOS Counsel in the FOIA production detail the reimbursements (not up front disbursements) made to SCPS over the three-

year life of the grant. What the BOS Report cites as \$62,904.92 being “unused and returned to VDOE” is actually the VDOE, OMEGA system showing grant funds that were initially available, but not able to be provided due to the expiration of the federal grant funds. BOS Ex. 49.

Further, SCPS staff confirm that at the conclusion of the three-year grant cycle that ended in 2022, it did not reapply for the 21st Century grant, despite being eligible to do so. In 2023, SCPS began participating in the VDOE “All In” initiative, which expanded access to after-school and weekend learning through the Virginia Learning Acceleration (“VLA”) and Saturday Academies. This transition provided expanded funding for opportunities that were previously funded by the 21st Century grant, eliminated the administrative burden of federal grant reimbursement cycles, and still allowed SCPS to support students with enrichment, tutoring, and academic support.

b. Former Staff Complaint.

The BOS Report cites the former 21st Century Program Manager as complaining that SCPS had a “lack of transparency and administrative support” for the program, which she says contributed to her decision to leave the program. SCPS staff advise that the former Program Manager’s current statements may reflect bias based upon SCPS leadership’s decision to reduce the number of hours she and other staff could work under the grant, based upon the reduction of in-person student support due to COVID-19. BOS Ex. 43. After this decision was communicated to the Program Manager, on June 18, 2022, the Program Manager was required to receive advance approval of work hours to ensure the grant purposes were being met. SCPS staff report that despite this requirement, the Program Manager worked unapproved hours for which she was not paid, and she also became disgruntled when not permitted to work remotely after other staff returned to in-person teaching following COVID-19 shutdowns.⁸

Again, in light of the fact that the BOS Report disproved its own allegation of misuse of funds, the inclusion of the allegation in the Report is misguided, at best.

c. Citizen’s Allegations.

This Response will not recite the citizen’s allegations recited in the BOS Report. Unfortunately, the BOS Report dedicated a full page to detailing these unproven allegations in both the Report’s “Introduction” and the “21st Century” grant sections. Despite repeatedly airing these false allegations the Report concluded “there do not appear to be any significant discrepancies” supporting the citizen’s allegation.

Again, in light of the fact that the BOS Report disproved the citizen’s allegation, inclusion of the allegation in the Report is misguided, at best.

⁸ Ms. Kelli Gillette

5. *American Rescue Plan Elementary and Secondary School Emergency Relief III Grant.*

The American Rescue Plan Elementary and Secondary School Emergency Relief III (“ESSER”) provided “local educational agencies (LEAs) that receive funds under Part A of Title I of the Elementary and Secondary Education Act of 1965 (“ESEA”)...with emergency relief funds to address the impact the COVID-19 pandemic has had, and continues to have, on elementary and secondary schools across the Nation.” BOS Ex. 59, p. 2. The BOS Report advises and SCPS staff confirm that SCPS received the following ESSER funds: \$1,102,485 in ESSER I funds, \$1,925,536 in ESSER II funds, and \$4,327,552 in ESSER III funds. BOS Report p. 19.

Related to these grant funds, the BOS Report accurately concedes in its footnote 108, “Upon review of the ESSER I and ESSER II documentation provided to Counsel pursuant to FOIA, Counsel did not locate any abnormalities.” BOS Report p. 19.

Problematically, related to ESSER III funds, the BOS Report amplifies allegations cloaked in anonymity. The Report alleged, “community members raised concerns that SCPS did not appear to spend ESSER III funds in the manner that it represented it would in its ARP ESSER III Plan.” BOS Report p. 20.

The SCPS ESSER III plan details more than 22 “strategies” for which it sought to utilize ESSER III funds. BOS Ex. 60. Of these 22 planned strategies, the BOS Report enumerates seven items that anonymous community members alleged were not implemented or were not fully implemented. In response SCPS staff advise that program adjustments were made which reflected evolving district and community needs during pandemic recovery.⁹ Some initial projects for which the funding was planned changed over the course of the grant period. Some items changed due to the scope of the project, once known, being too costly for ESSER III funding to cover (e.g., building for physical education activities at Capron Elementary School; repurposing/repairing structure to create a parent/family/community resource center). Others changed due to the program’s objectives changing (e.g., Walkway Cover). SCPS prioritized expenditures that supported academic recovery, health, and safety, consistent with federal intent. These included:

- Purchase of books, instructional materials, and classroom furnishings to replace items damaged by mold or age;
- Acquisition of musical instruments and athletic uniforms that foster student engagement, attendance, and social-emotional well-being; and
- Replacement of essential furniture and equipment to maintain safe learning environments.

These purchases aligned with the expanded ESSER III focus on “Recovery of Lost Learning” and the U.S. Department of Education’s directive to support students’ academic, physical, and emotional growth following pandemic disruptions.

Notably, the BOS Report concedes that such changes from the planned use of grant funding is normal. Specifically, the BOS Report stated, “Education specialists retained for this

⁹ Dr. Will Melbye, Ms. Lorraine Greene, Ms. Kelli Gillette, Ms. Joy Carr.

investigation suggest that it is common for school divisions not to spend their ESSER III funds exactly as outlined in their original plans.” BOS Report p. 21.

The BOS Report also alleges that “SCPS denied some teachers’ requests for air purifiers and cleaning supplies.” BOS Report p. 20. In response SCPS staff advised that to ensure staff and student safety, SCPS distributed PPE request surveys to all employees on February 23, 2021, March 1, 2021, and September 15, 2021, to determine needs for air purifiers, sanitization supplies, and protective equipment.¹⁰ Approved items were ordered and recorded in purchase orders and invoices maintained by the Finance Department. Ex. 50. Requests for PPE and cleaning supplies were fulfilled in compliance with procurement rules.

Accordingly, despite reciting the anonymous “community members” and anonymous staff allegations related to use of ESSER funding, the BOS Report fails to identify any misuse of these grant funds. Furthermore, SCPS documentation confirms appropriate use of ESSER III funding.

6. Federal Perkins V Grant.

The BOS Report asserts allegations from anonymous “community members” related to appropriate use of Federal Perkins V (“Perkins V”) grant funding. This grant is provided by the federal government to support academic learning and technical skills for secondary students who elect to enroll in CTE programs of study. BOS Report p. 21.

Related to this grant BOS Counsel stated it received documents from community member “Ms. Hall” showing that SCPS received \$22,646.18 in Perkins V grant funding in 2021. BOS Ex. 67. The same documentation further confirms that SCPS issued a purchase order on June 21, 2021, verified by an invoice from American Welding and Construction Supply, Inc. for equipment to be shipped to Southampton Tech. Career Center. Id. The BOS Report questioned whether the purchased equipment represented waste.

SCPS staff advised that at Southampton High School, welding instruction is integrated into the broader CTE Agriculture Program, where students learn basic welding safety, equipment operation, and fabrication techniques. These skills serve as introductory foundations for advanced training and certification through higher education or apprenticeships. While the high school does not issue welding certifications directly, students can pursue dual-enrollment welding coursework at Camp Community College to earn official credentials. The welding equipment purchased is actively in use as part of the high school’s CTE curriculum. The Perkins V program explicitly allows expenditures that expand hands-on training and exposure to technical skills, even if certification is earned through a partnering postsecondary institution.¹¹

The BOS Report concedes that there was no proof of waste, since SCPS does offer welding at the Southampton High School, consistent with the need for the equipment purchased in June 2021. The welding equipment purchased is actively in use as part of the high school’s CTE curriculum.

¹⁰ Dr. Will Melbye, Ms. Joy Carr.

¹¹ Ms. Joy Carr, Ms. Kelli Gilette, Ms. Lorraine Green.

Again, in light of the fact that the BOS Report disproved the citizen's allegation, inclusion of the allegation in the Report is misguided, at best.

7. School Construction Assistance Program ("SCAP") Grant.

The BOS Report properly advises that in April 2023, SCPS submitted an application to the VDOE for the School Construction Assistance Program ("SCAP") grant, proposing either the renovation of Capron Elementary School or the construction of a new elementary school due to the deteriorating condition of the existing facility. The total estimated project cost was \$18.5 million.

Despite being provided documentation from SCPS demonstrating otherwise, the BOS Report incorrectly states that "on June 21, 2023, the VDOE notified SCPS that it was awarded a SCAP grant." BOS Report p. 22. Though dated June 21, 2023, the VDOE award letter was not provided to SCPS until June 28, 2023. Ex. 51.

The BOS report also falsely states that "Mr. Brian Thrower, the County Administrator, only became aware of the SCAP grant because it was brought to his attention by the County's financial advisor in early 2023." Ibid, p. 22. As documented in the July 25, 2023, BOS Meeting Minutes Mr. Thrower stated the following: "We were just informed recently, within the last month of this, that the school system is getting this award. We met with the school administration." Ex. 52. Additionally, on July 18, 2023, in advance of the July 25, 2023, BOS meeting, Mr. Thrower emailed the entire BOS advising them: "Lynette and I just met with School System Administration. The School System has been awarded up to \$5.5 million (see attached) in grant funds for Capron Elementary School." BOS Ex. 78.

Contrary to the false narrative in the BOS report, within fourteen business days of SCPS being notified of the award, SCPS leadership had not only communicated the award to county leadership, but had provided the award letter, met with county staff, and discussed a plan to work with county leadership to move the plan forward so the grant could be acquired. Id.

During the July 25, 2023, BOS meeting Mr. Thrower also dictated required action items for the county administration which included working with their development consultant (Davenport) to "work on financing" in consideration of the county's debt structure since the grant award required the BOS appropriate \$18,500,000, for the project before the \$5,500,000 grant could be accessed as reimbursement funding." Ex. 52. Mr. Thrower concluded his comments on this issue by advising the BOS of the following:

[Davenport is] going to be putting some information together to say, hey County, if you do want to fund this...going forward, this is how much money you have to play with....So, what I would recommend to the Board is just kind of sit tight. The school system is putting some information together. Davenport is putting some information together. So, in the next few months we'll have some more information

for you and you'll have a better idea of what the next sequence of events and the impact financially would entail.

Id. at p. 20.

On August 15, 2023, Mr. Thrower informed SCPS via email of the following:

[Davenport] is attempting to get more information on timelines and requirements for the Board of Supervisors and School Board to authorize moving forward on a project, spending the grant funds awarded, applying for a literary loan to fund the additional costs, etc. [Davenport] is also looking at our debt capacity for various projects, including the cost of a new or renovated Capron Elementary School, whichever option may be chosen.

Ex. 53.

Though the BOS Report advises that the grant application was only received by the BOS on August 19, 2023, upon request of a BOS member, this directly contradicts the July 18, 2023, email cited above from Mr. Thrower to the BOS, wherein Mr. Thrower provided a copy of the award (which is the same document as the application) to the BOS, following his meeting with SCPS leadership. BOS Ex. 78. Indeed, if SCPS provided a copy to Mr. Thrower in response to a request on August 19, 2023, it would have been the second time SCPS provided the document to Mr. Thrower for submission to the BOS.

The BOS Report also advises that "SCPS did not provide any further communication to the BOS regarding the SCAP grant until April 2024." BOS Report p. 23. In the intervening months it was County leadership and its consultant Davenport which had advised the BOS that it was the BOS itself that was obliged to take next steps to authorize SCPS to move forward on the project. Because the grant was a partial reimbursement grant, SCPS could not plan, nor obligate any resources for the project until the BOS had approved the project and appropriated the project amount of \$18,500,000. To this end, on behalf of County administration, Davenport spoke with the VDOE regarding grant deadlines and how the money might be accepted and used. Mr. Thrower acknowledged the County's ownership of next steps, and advised the BOS "[Davenport] is helping us with the logistics of the program[and] is looking at our debt capacity for various capital projects, including the cost of a school construction project." Ex. 54 p. 10.

When the BOS met in September 2023, Davenport presented its Comprehensive Financial Review and Debt Capacity Analysis related to the County's overall debt capacity, not just related to the SCAP grant prospect. Ex. 55. Davenport advised the BOS of the following:

As I mentioned, the schools have a 30% grant possibility. That means...you would still need to borrow about \$12 million. That \$12 million could potentially be done strategically if, again, it's done in an overall plan, and I would recommend that you think about how to look at all that with other capital needs. So, it's not done in a vacuum. It's done as part of everything. We mentioned, ... a rate study to do that.

That typically takes several months, but it could be very helpful towards having and developing ... that capital improvement plan.

Id. at p. 11.

Davenport also advised the BOS of the availability of a literary fund loan to finance the project with a favorable 2% fixed rate payable over 30 years. Davenport suggested that “the two boards really talk about what the dollars, what the expectation, what the timing is, is critical. Then we can come in and look at what the real cash flows of that mean to both parties. That’s sort of what we do and have been doing.” Id. at p. 13. With that guidance BOS Chairman Edwards ended the discussion by stating that the \$5.5 million grant “would renovate that area pretty well so that is another option the County needs to look at.” Id.

Following the September 2023 BOS meeting and the interjection of the option to renovate, according to SCPS staff, SCPS and county staff had further communications with VDOE to understand the impact of renovation on the grant. According to staff, in a phone conference with SCPS staff, county staff and VDOE, Mr. Ramnarain of the VDOE informed the team that if the project were to transition to a renovation project, the school would have to be taken down to the studs. The team determined that the renovation option could end up costing more than a new construction project, given the age of the building and the extensiveness of complete renovation.¹²

Following the September Davenport recommendation that the County initiate a rate study, there is no indication that the county did so. Additionally, there is no indication that the County took any steps to apply for a literary fund loan to fund the project, which also had been recommended by Davenport. SCPS and its School Board could not have applied for loans, nor could it have appropriated or obligated funds. As the appropriating body for the Division, that power was and is solely wielded by the BOS.

In March, in preparation for the annual budget cycle, Mr. Thrower asked SCPS to update him on the SCAP grant, and according to staff, the parties had a meeting with Mr. Thrower and Ms. Lowe to discuss the project. Following the meeting, on March 22, 2024, Dr. Melbye shared with Mr. Thrower the information he had requested. Ex. 56.

On April 4, 2024, Davenport wrote to SCPS staff and VDOE staff the following: “As we have done with several of our other clients, we would like to schedule a call with you and the folks copied on this email to discuss the latest information/processes related to the School Construction Assistance grant program, as well as the Literary Loan program. Do you have any availability next week for a discussion?” Ex. 57. On April 9, 2024, Davenport, county bond counsel, SCPS leadership, VDOE staff, and County staff met. Ex. 58.

Following the meeting, in an email to the BOS dated April 16, 2024, Mr. Thrower advised that VDOE had informed the group that the grant funds, awarded in June 2023, should have been obligated within six months of the award, which meant the obligation window had passed. BOS Ex. 80. Mr. Thrower went on to advise, however, that VDOE said there was “wobble room” in that

¹² Dr. Will Melbye.

timeline and “the school system can move forward accordingly, should *the Board of Supervisors authorize such* via the required resolution to apply for literary loan funds.” Id. (*emphasis added*).

Notably, Mr. Thrower further advised the following:

The Board of Supervisors would need to set a special called meeting to discuss the project with the school system, i.e. school administration would be in attendance to explain and justify its request for this project to proceed...as of right now we are looking at the nights of May 7th and May 8th to hold this meeting pending the Board’s availability.

Id.

Mr. Thrower then scheduled the BOS special called meeting for May 7, 2024. In anticipation of BOS action, on April 26, 2024, county bond counsel circulated to Mr. Thrower, Davenport, and SCPS leadership draft resolutions authorizing both boards to apply for the Literary Fund loan. Ex. 59, 60. However, on May 6, 2024, the BOS Chairman cancelled the May 7, 2024, meeting. Mr. Thrower wrote to the BOS the following:

Please note I was informed this afternoon by Chairman Edwards that he, and other Board Members, have cancelled this [May 7] meeting. Attached is an email I sent you April 16th regarding the school construction grant/literary loan application. Also attached is the April 17th budget work session agenda that references the need for a meeting on May 7th or May 8th for you to receive information on this project and consider a literary loan application. At the conclusion of the April 17th budget work session this item was discussed with all of you and you agreed to hold this meeting tomorrow night (May 7th) at 6:00 PM. I have attached the video from that meeting as well. This item was discussed at the end of the meeting prior to adjournment.

Lynette and I have been coordinating with Davenport & Company, the School System and bond counsel to prepare for this meeting. Should you wish to submit a literary loan application for this project, both governing bodies (Board of Supervisors and School Board) are required to adopt resolutions. The literary loan application submittal deadline is May 23rd. **As such, should you not meet to consider adoption of the literary loan application resolution, you risk, and most likely will, miss out on utilizing the \$5.5 million grant the school system received to build a new elementary school.**

BOS Ex. 81. (*emphasis in original*).

Despite Mr. Thrower’s entreaties to the BOS to convene the scheduled meeting, the BOS refused. On May 7, 2024, Mr. Thrower wrote to SCPS leadership, BOS Counsel, and Davenport the following:

All, Please see below. With the meeting being cancelled by the Board Chairman and other board members, it appears this project will not be moving forward.”

Id.

In 2025 when SCAP funding again became available to SCPS, on March 21, 2025, SCPS wrote to Mr. Thrower and the BOS. The letters implored the BOS to “seize the opportunity in front of us to provide a promising future for the students, staff and communities served by Capron Elementary School.” Ex. 61. Following up on its March letter, on April 2, 2025, Dr. Melbye again wrote to Mr. Thrower and the BOS:

I implore you to see the opportunity we have in our hands today. Recently the Virginia Department of Education invited school divisions to apply for the Fiscal Year 2025 SCAP...Additionally, last week, the VDOE announced that the Literary Fund Loan application window has been opened. By combining the supports of these two programs, WE have the opportunity to make a meaningful change to the trajectory of Southampton County. Application deadlines are April 18, for the SCAP and May 22, for the Literary Fund.

Ex. 62.

To further express the urgency and priority of the project, when SCPS made its budget presentation to the BOS on April 9, 2025, both the Capron Elementary School Principal and Dr. Melbye made impassioned pleas to the BOS, asking that they take action on the SCAP grant and Literary Fund loan.¹³ Both SCPS letters and the budget presentation had been provided to the BOS prior to the SCAP and Literary Fund applications deadlines closing. Therefore, the BOS Report allegation was demonstrably false when it wrote, “when SCPS later requested approval from the Board of Supervisors to reapply in 2025, it again presented the Board of Supervisors with a similarly constrained timeline—just over a month—to make a decision.” That conclusion in the BOS Report is patently untrue.

Given its possession of the paper trail demonstrating otherwise, the BOS Report cannot credibly conclude that “SCPS’s failure to act in a timely manner ultimately led to the loss of the grant.” BOS Report p. 23. This conclusion is contradicted by email, meeting minutes, letters, and presentations captured on video: all of which the BOS Report disregarded in service to its false narrative assigning blame for loss of the SCAP grant to SCPS. The documentation cited above demonstrates that the SCAP funding was lost in 2023, 2024, and 2025 due to the BOS’s inaction; which to date, has not been explained publicly.

Accordingly, it was not SCPS’s inaction, but rather the BOS’s inaction, which deprived students, staff, and the broader Southampton County community of access to \$5.5 million in funding, and \$13 million more in favorable loans.

¹³ [Apr 09, 2025 Budget Workshop - Southampton County, VA](#) starting at 1:56:30.

8. *Positive Behavior Interventions and Supports.*

Positive Behavioral Interventions and Supports (“PBIS”) are systems of supports for students in Virginia schools. VDOE provides funding to schools to support these systems through the Virginia Tiered System of Supports (“VTSS”).

a. *Alleged Discrepancies in PBIS Reporting to the County.*

The BOS Report alleges that there are discrepancies “between the PBIS funding that SCPS reported receiving from the Commonwealth to the Board of Supervisors during its budget process and the amount it actually received.” This allegation reflects a misunderstanding or misreading of the financial documentation cited in its report.

In response to this allegation, SCPS staff advise that SCPS’s finance department does not include state/federal grant revenues in the local County budget lines.¹⁴ Grant activity is recorded in the division’s general ledger and audited annually. The alleged “omissions” in County budget summaries do not indicate missing revenue; they reflect standard practice separating grant funds from local appropriations. Further, staff explained that the BOS Report reflects a misunderstanding of the “carry-forward” and reappropriation process that governs this funding stream. SCPS staff informed of the following process:

Any funds not spent by June 30th are carried over as deferred revenue on our books and appropriated back to the same program for use in the next fiscal year. The discrepancies noted in these sections are simply funds remaining as of June 30 and reappropriated the next year to be used for the PBIS program. This process can be confirmed by the Southampton County Finance Department.¹⁵

The validity of this process could have been confirmed by the Southampton County CFO and Deputy Administrator who has overseen this financial process, in collaboration with the SCPS County Finance Director, for many years. By way of example, the process is confirmed by a close review of the grant monies received in 2021 and 2022, and how they are reflected in the corresponding revenue summaries.

Year of Grant	Grant Amount Received Per Remittance Detail (BOS Ex. 86)		
2021	\$38,316		
Revenue Summary (BOS Ex. 95)	Appropriated Amount per Revenue Summary	Current Amount Per Revenue Summary	YTD Amount Per Revenue Summary
11/3/21	\$38,316	\$4,381.90	\$33,934.79

¹⁴ Ms. Joy Carr, Dr. Tonia Taylor.

¹⁵ Ms. Joy Carr.

Year of Grant	Grant Amount Received Per Remittance Detail (BOS Ex. 86)		
2022	\$26,000		
Revenue Summary (BOS Ex. 97)	Appropriated Amount per Revenue Summary	Current Amount Per Revenue Summary	YTD Amount Per Revenue Summary
10/19/22	\$30,381.90*	\$2,285.79	\$23,714.21

*This amount represents the 2022 grant amount of \$26,000, plus the 2021 remaining funds of \$4,381.90.

Taken as a representative document audit, close review and analysis of the financial documents made available to BOS Counsel reveal that the County’s remittance detail documents, read in conjunction with the County’s 2021 and 2022 revenue summaries, accurately capture PBIS/VTSS grant funding and expenditures. BOS Ex. 86, 95, 97. This analysis also supports SCPS staff’s explanation of how these funds are documented between SCPS and Southampton County Finance Department. Accordingly, the BOS Report’s allegations evince an incomplete or inaccurate reading of the documents cited in its report.

b. Analysis of PBIS Reimbursement Requests.

Initially, it should be noted that the PBIS/VTSS grants are not reimbursement grants, as the BOS Report misstates them to be. These grants provide upfront funding awards that are made available to SCPS through appropriations remitted to Southampton County, and upon which SCPS can draw for expenditures consistent with grant purposes. The Grant Award letter dated September 10, 2021, makes this clear, stating the following: “Upon receipt of the budget and subsequent approval of your budget for the current award, the funds will be made available.” BOS Ex. 96, p.1. To the extent there were “reimbursements” related to this grant funding, it would have been payment from County Finance to staff or other entities for payments made up front for grant-related goods or services.

The BOS Report also states that SCPS “represented that it was unable to locate the [PBIS reimbursement and spending] documentation for [2016-2017] and that it may not exist.” BOS Report at p. 26. In addition, the BOS Report alleges that the 2017-2018, 2020-2021, and 2021-2022 school years are missing documentation of expenditures. SCPS produced 642 pages of receipts, purchase orders and other documentation of PBIS expenditures for these time periods in response to the BOS FOIA request. However, it is important to note that reimbursement records are not required to be maintained for more than three years after the end of the state fiscal year, according to the Library of Virginia Records Retention and Disposition Schedule-GS-02.¹⁶ Similarly, purchasing records are not required to be maintained for more than five years after the end of the state fiscal year.¹⁷ Accordingly, the unavailability of requested records older than three or five years, as indicated, is not violative of any law, nor indicative of any adverse finding.

¹⁶ https://old.lva.virginia.gov/agencies/records/sched_local/GS-02.pdf VA Retention General

¹⁷ Id.

Noted as an issue “of particular concern” in the BOS Report is the allegation that SCPS staff made “expenditures [which] appear inconsistent with the intended purpose of PBIS.” BOS Report p. 26. Consistent with the grant’s allowable uses, SCPS utilized some PBIS funds to purchase “workout equipment and massage chairs” for a “Wellness Room” for staff at Riverdale Elementary during the 2020-2021 school year. On November 16, 2020, VTSS grant award letters were issued and included a list of “Allowable uses of VTSS State Grant Funds.” VTSS explained that due to COVID-19 there were “additional items to consider during travel restrictions for the 2020-2021 academic year.” VTSS’s list of allowable expenditures specifically included “teacher self-care items.” Ex. 63.

Accordingly, this utilization of grant funds was entirely permissible based upon VTSS’s grant criteria.

c. PBIS Line Items in Student Activity Funds.

The SCPS Student Activity Funds Procedures Manual defines Student Activity Funds (“SAF”) as “funds received from extra-curricular school activities such as entertainment, athletic events, cafeteria, clubs dues, etc.” BOS Ex. 99. Principals of each school are responsible for “safeguarding, accounting for and managing the SAF.” Id. at p. 5. In addition, in June 2018, schools also received a local PBIS allocation to jump-start school-level recognitions and events. Accordingly, per SCPS staff, ledger lines labeled “PBIS” in SAF audits can therefore reflect the following different appropriate financial activities:

- Traditionally school-raised PBIS funds for incentives/recognitions;
- Local allocations for PBIS activities;
- Reimbursements to SAF from PBIS when allowable and used for PBIS purposes.

Although the BOS Report provides a list of line items with the designation of “PBIS” in them, there is no indication that any of these items were improper, nor is there any adverse finding related to these items in the annual SAF audits provided to BOS Counsel for the preparation of their Report. *See* 2018-2024 SAF Audits *at* BOS Ex. 100-106.

d. PBIS Reporting.

The BOS Report reviewed SCPS’s Tiered Fidelity Inventory (“TFI”) across all schools and the District Capacity Assessment (“DCA”). The Tiered Fidelity Inventory has as its purpose, “to provide a valid, reliable and efficient measure of the extent to which school personnel are applying the core features of school-wide positive behavioral interventions and support.” BOS Ex. 107. In short, the TFI measures a school’s implementation status. The DCA has as its purpose “to assist school districts to implement effective innovations that benefit students.” BOS Ex. 108. In short, the DCA measures a school division’s capacity to implement innovations.

School staff confirm the accuracy of the TFI and DCA data reported in the BOS Report. However, staff advises that “we were trending upward, until the pandemic, which threw all of the work off [its] course. When we returned in January 2021, we almost had to start over, and we did not gain the momentum back because the school’s focus changed to mitigation of pandemic-related

deficits.” Finally, SCPS staff advise that the pandemic-era scores “reflect the same real-world constraints seen across divisions and are improving as staff capacity rebuilds.”¹⁸

RESPONSE TO BOS Report Section VI “Treatment of Employees”

Dr. Shannon reports that the isolated instances of delayed payment of stipends to some employees “were the result of ordinary administrative oversight at the school level, promptly corrected once identified. The Division has since implemented additional review steps and electronic submission to prevent recurrence.” The BOS Report states that “teachers ... reported being denied stipends and extra pay for teaching additional classes [and that] SCPS continued to deny compensation [after teachers went through the grievance procedure and] teachers ultimately filed a lawsuit” regarding their claims. BOS Report at 32.

Although the BOS Report notes that the lawsuit was dismissed, the BOS Report nevertheless concludes that “the case ... highlights the inconsistent application of policies regarding planning periods and extra teaching responsibilities.” BOS Report at 32. The lawsuit does not stand for that proposition. In fact, the lawsuit was dismissed because the plaintiffs in the case failed to sufficiently allege that there was any breach of contract at all by SCSB. BOS Ex. 113.

The BOS Report’s sampling of teachers and staff for their assessments of morale in the Division is small and not representative of the Division’s employee population. The BOS Report only interviewed former teachers. The BOS Report did not identify any of them by name or recite how many teachers were interviewed or how they were selected for interviews or whether they were, before the end of their employment, evaluated as successful or proficient. Dr. Shannon reports that the Division works to regularly survey its employees to understand their satisfaction with employment at SCPS.

In the absence of hard data regarding employee satisfaction, it is impossible to assess whether SCSB’s employees are more, or less, fulfilled in their jobs compared to other similarly situated professionals. The phenomenon is well known, state-wide and nationally, that many teaching professionals experience high levels of burn-out, that many feel burdened with obligations outside of pedagogy, and that they feel that school systems are asked to attend to a variety of social and economic challenges that implicate, but may not be immediately redressed by, the curriculum of study offered at schools.

It is appropriate for SCSB to undertake efforts, as Dr. Shannon advises it has, to assess employees’ morale and satisfaction. The BOS Report, thin as it is on data, does not provide reliable evidence of systemic deficiencies in this regard, or that SCSB has failed to attend to profession-wide concerns in a diligent or thoughtful manner.

¹⁸ Dr. Tonia Taylor.

RESPONSE TO BOS REPORT SECTION VII “Recordkeeping and Use of School Funds”

On the broad issue of financial recordkeeping, SCPS staff provide the following response:

Southampton County Public Schools maintains transparent and accountable financial operations consistent with Governmental Accounting Standards Board (GASB) principles and Virginia Department of Education (VDOE) Finance and Budget Manual requirements. The Division’s finances are independently audited each fiscal year by certified public accountants, as required by Va. Code § 15.2-2511, and findings are reported to both the School Board and Board of Supervisors.

1. Spend-Down Reports and Budget Transparency.

The BOS Report cites as problematic the process by which SCPS compiles and provides “spend-down” reports to the School Board. Spend-down reports are those reports prepared by SCPS staff that advise the School Board of its fiscal activities.

SCPS staff provide the following response:

Claims that SCPS fails to provide June “spend-down” reports misrepresent standard governmental accounting procedure. As a component unit of the County, the Division’s final fiscal-year close occurs only after all June 30 invoices, utility bills, and accrued salaries are processed—typically by late September. This process aligns with Va. Code § 15.2-2510 [which establishes a process and timeline for local fiscal closing].¹⁹ A preliminary expenditure report is provided monthly, including June; final figures are submitted once the County Treasurer closes the books. No finding of deficiency has ever been issued by the County’s external auditors regarding this process.²⁰

2. Student Activity Fund Management.

Pursuant to the SCPS 2023 Student Activity Funds Procedures Manual, SAFs are, “all funds received from extra-curricular school activities, such as entertainment, athletic events, cafeteria, club dues, etc., and from any and all activities of the school involving school personnel, students or property.” BOS Ex. 99. This manual goes on to advise that SAF, “must be used solely for the purpose for which such funds were collected.” Id.

a. Allegation that Line Items Potentially Related to Operational Expenditures.

The BOS Counsel wrote in its Report that it reviewed audits provided for the nine years from 2016-2024, and that the audits:

¹⁹ § 15.2-2510. [Comparative report of local government revenues and expenditures](#)

²⁰ Joy Carr

Contained various line items across the schools that appear related to office supplies and operational expenses. Each audit reviewed by Counsel contained various line items across the schools that appear related to office supplies and operational expenses, including “Office Supplies,” “Paper,” “Phone,” “Xerox,” “Printer Cartridges,” and “Postage.” These types of line items were consistently present across all schools and years reviewed, with the exception of Meherrin Elementary. It remains unclear whether these items were operational expenses or were legitimately tied to extracurricular activities...The specific purpose of these line items and their relation to extracurricular activities remains unclear. Several line items throughout the audits appear to reflect general operating expenses rather than expenditures related to extracurricular expenses.

BOS Report p. 36. The Report went on to cite the following in its footnote 191:

¹⁹¹ See the SCPS Activity Fund Audits, attached hereto as **Exhibit 118** (2016); **Exhibit 119** (2017); **Exhibit 100** (2018); **Exhibit 101** (2019); **Exhibit 102** (2020); **Exhibit 103** (2021); **Exhibit 104** (2022); **Exhibit 105** (2023); **Exhibit 106** (2024).

However, the audits cited to in footnote 191 above are not audits solely of SAF. As noted in audit reports, the audits are of SAF as well as audits of general “School accounts [established] in each of its...schools committed solely for the purchase of instructional materials and office supplies” pursuant to SCPS Policy DGD *Funds for Instructional Materials and Office Supplies.*” Like SAFs, such accounts are “subject to an annual audit as prescribed by Va. Code Section 15.2-2511.” See BOS Ex. 118,119 2016, 2017 audits. The general school fund accounts are where SCPS spending on school level instructional materials and office supplies are detailed.

Reported in one audit report, the line items show categories of “receipts and disbursements” within a fiscal year. The audits review several accounts, which include both general school accounts committed to the purchase of instructional materials, as well as SAF, committed to extracurricular activities.

BOS Counsel erroneously reviewed audits which report out on general school fund accounts, as well as SAF, and reported those findings as proof that the SAF was being inappropriately spent. This is misleading and incorrect.

Additionally, though these audits did report some findings and recommendations that required corrective action by SCPS, none of the negative findings relate to misappropriation, mismanagement, or improper use of funds. Some audit findings relate to needed retention of documentation, human error, and implementation of accounting best practices. (e.g. deposits posted to wrong ledger, and corrected)(BOS Ex. 119, 2017 audit); errors attributed to a new bookkeeper, and corrected (BOS Ex. 118, 2016 audit); error related to a bookkeeper’s signature being typed when it should be signed (BOS Ex. 102, 2020 audit)). Other negative audit findings resulted in corrective action by SCPS staff. For example, SCPS staff reported the following:

Any notations of “missing receipts” or “insufficient segregation of duties” have been immediately corrected through new procedures. For example: 1) Principals are now required to make deposits rather than bookkeepers; 2) Documentation and

digital receipt storage are standardized across schools’ 3) Monthly internal reviews are conducted by the Division’s Internal Control Analyst to verify compliance.²¹

3. *Daycare Fund Management.*

The BOS report appropriately identified that SCPS had two negative audit findings of its Daycare Fund in both the 2021, and the 2022 audits. Both years’ audit findings identified “material weaknesses” related to documentation of receipts and disbursements from the fund. Both years’ audit findings also provided that the non-compliance was not “material to financial statements” and that no “significant deficiencies” were identified. BOS Ex. 103, 104.

Following the two years of negative audit findings, according to SCPS staff the Daycare Fund underwent system modernization in 2023 with a new electronic accounting platform that automates receipts and parent payments.²², Accordingly, the two “material weaknesses” cited in prior audits have been fully resolved as reported in the 2023 audit. In 2023 the auditor wrote the following: “Current Status: Management has implemented procedures to avoid future discrepancies with receipts and disbursements.” BOS Ex. 105. No similar findings were noted in the 2023 audit.

RESPONSE TO BOS REPORT SECTION VIII “School Programs and Facilities”

Dr. Will Melbye, Chief Operating Officer for Southampton County Public Schools whose responsibilities include oversight of maintenance facilities, transportation services, emergency response, and emergency services, provided information and records in response to this portion of the BOS Report.

Dr. Melbye reported that his department became more attentive to concerns about bathroom cleanliness even before there were complaints about the matter. After students returned to in-person instruction after COVID, his department attempted hourly checks of bathrooms. He reports that there were many instances in restrooms associated with a “TikTok challenge” wherein students knocked out ceiling tiles, tore soap dispensers off walls, spread paper towels around, ripped off toilet paper dispenser and “bathrooms being just trashed.”

To address these concerns, his department installed cages around soap dispensers and removed manual soap dispensers in bathrooms and substituted them with automated dispensers. Dr. Melbye provided a summary of email correspondence regarding the department’s efforts to replace soap and paper towel dispensers to mitigate the risk of vandalism in middle and high school bathrooms.

Dr. Melbye also reported that there are significant maintenance challenges associated with older buildings in particular. The middle school is more than 70 years old. The plumbing in that building similarly aged and susceptible to failure when abused.

²¹ Ms. Joy Carr, Dr. Shannon

²² Ms. Joy Carr, School Principals

In addition to maintenance efforts to prevent vandalism in bathrooms, Dr. Melbye reported that the issue was reviewed with students at class meetings and assemblies.

Dr. Melbye reported that there are potentially millions of dollars in maintenance needs in the Division's schools. These include repairs to electrical and plumbing systems, windows and HVAC systems, and plaster work. Earlier in the Division's history, there had been 12-14 maintenance workers. When Dr. Melbye took over this responsibility, the Division was down to five maintenance workers, none of whom were master plumbers or carpenters.

Dr. Melbye reported that health and safety issues go to the top of the maintenance to do list. Other issues might be deferred. The division previously had an on-line system for tracking maintenance requirements, but it did not perform well and record keeping with tracking efforts would become less of a priority to workers than actually tending to more pressing maintenance needs.

Dr. Melbye described a particular situation where a kitchen sink would become clogged and back up water to a nearby water fountain. This problem required repeated attention to remedy.

Approximately one year ago, the Division had only one maintenance worker (as distinguished from custodians) working to support all six SCSB schools. In December of 2024, however, SCSB entered into a maintenance contract with a company to provide 8 maintenance staff to the Division including a licensed HVAC technician and licensed plumber. The maintenance contracting company also supplies custodial staff (day porters) to the schools.

To plan for maintenance and capital needs, Dr. Melbye and his staff have conducted surveys of stakeholders and maintain a capital improvement plan.

Dr. Melbye explained about leaking problems on the roof of the Vo Tech building. He did not recall complaints from Jayson Williams, a VoTech teacher, in 2020 about mold. That was because, in 2020, the schools were not occupied with in-person students and teaching on account of COVID. Dr. Melbye provided documentation from SCSB's engagement with Red Letter Roofing to repair the VoTech roof which took several attempts before the nature of the problem was discovered. Dr. Melbye explained that the mold in the VoTech center occurred because of an equipment failure over the summer that resulted in mold that was not noticed until near the time when students were set to return for the school year.

Dr. Melbye was unaware of any administrator telling anyone not to report incidents of mold. He reported that he worked hard to remediate mold problems when they were encountered and that doing so was expensive but important. The BOS Report identified Mr. Williams and an unnamed former administrator as people who claimed to have been told that they should not discuss mold problems or tell others about them. Mr. Williams was contacted for this report but did not reply to our firm's inquiry about discussing the BOS Report with him. Dr. Melbye stated that he never directed a subordinate and was never himself directed by any person senior to him to deny or conceal mold problems. To the contrary, he emphasized that knowing of those problems was essential to doing work to remediate them.

Dr. Melbye denied that the “wigwam” area in the Career Technical Education Center had to be “gutted” on account of mold. There were damaged working papers and books that had to be replaced because of mold but the facility was not gutted. Furniture and other items that had mold on them were not discarded if they could be cleaned.

Dr. Melbye reported that there had not been documented instances of mold-related illness at SCSB. He also provided contemporaneous reports 2021 that Rainbow Industries of Suffolk reported “no evidence of microbial growth” in the VoTech building, Stokes Environmental Associates found “no indicators of an indoor fungal reservoir,” and Environmental Health and Safety Solutions approved SCSB’s mold mitigation efforts. In that same report, Dr. Melbye described ongoing monitoring, filtering, and disinfecting measures “to provide for a safe, healthy and clean learning environment.” Ex. 64.

End

From: Slemp, Chuck <Chuck.Slemp@troutman.com>
Sent: Wednesday, December 4, 2024 4:41 PM
To: O'Berry, Pamela; Pasco, Dascher L.
Cc: Piepgrass, Stephen C.
Subject: RE: Southampton Board of Supervisors / Southampton School Division

Thank you for your prompt response.

Can we schedule our conversation for 11:00 a.m. tomorrow, please? I'll send a calendar invite with a teams link. Please let me know if you prefer to just do a call or if a video call would be preferred.

Best,
Chuck

Chuck Slemp
Counsel
troutman pepper
Direct: 804.697.1898
chuck.slemp@troutman.com

From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Wednesday, December 4, 2024 2:24 PM
To: Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Cc: Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slemp, Chuck <Chuck.Slemp@troutman.com>
Subject: RE: Southampton Board of Supervisors / Southampton School Division

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Good afternoon,

I am available to discuss tomorrow between 930 and 11 am, or after 3 pm. Please advise availability as soon as possible so that I can reserve the time on my calendar.

Thank you.



Pamela Y. O'Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

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From: Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Sent: Wednesday, December 4, 2024 2:21 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slempe, Chuck <Chuck.Slempe@troutman.com>
Subject: Southampton Board of Supervisors / Southampton School Division

CAUTION: External Message

Good afternoon, Ms. O'Berry,

Please see the attached correspondence from Chuck Slempe.

Thank you,
Dascher

Dascher L. Pasco

Associate

Direct: 804.697.1272 | Mobile: 540.968.2162 | Internal: 15-1272
dascher.pasco@troutman.com

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December 20, 2024

Via Email: chuck.slemp@troutman.com

Chuck Slemp
Troutman Pepper Hamilton Sanders LLP

Re: Follow-up to Our Meeting on December 5, 2024

Dear Mr. Slemp,

I appreciate the meeting we had on December 5, 2024, to discuss what you have asserted is an “investigation into the management and administration practices within the Southampton County School Division.” During our discussion I reiterated the position that has been previously advised to Mr. Thrower, the Southampton County Administrator, and to Mr. Eric Gregory, prior Board of Supervisors (“BOS”) Counsel: that the Southampton County School Board (“SCSB”) would only cooperate with a lawfully initiated audit or request for information. However, it must be emphasized, the SCSB and the division will not submit to any audit or request for information that is not authorized by law. Accordingly, I must advise that any request for information, or request for access to staff be made to me on my clients’ behalf and be accompanied by express legal authority for such.

By way of update, please be advised that the audit of financial accounts and records of the County of Southampton, and of the School Board and the School Division as component units of the County of Southampton, was completed in June of 2024. As is standard for such audits, the objective was “to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error.” *Annual Comprehensive Financial Report, Year Ended June 30, 2024, p.ii.* (“Report”). Additionally, the Report reminds the public of the following: “The School Board does not have separate taxing authority. The County also approves the School Board budget, [and] the School Board does not issue separate financial statements.” *Report p. 21.*

The findings of the 2024 audit were released by the State Auditor of Public Accounts on December 12, 2024, and sent to the attention of the Southampton County Board of Supervisors, the Southampton County Administrator, and the Southampton County Chief Financial Officer. The Report can be found on the County website at [13A 4 Comparative FS](#). In the Report, the State Auditor of Public Accounts made no negative or adverse findings related to the finances of the

School Board or the division. We highly recommend your review of that Report and demand that you cease any further requests for audit, or actions related thereto, in light of the Report's findings.

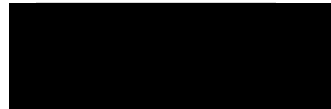
Additionally, as advised in the SCSB's September 13, 2024, letter to Mr. Thrower, "as stewards of public funds, the School Board welcomes the opportunity to discuss specific requests for information that the BOS may have." Following that letter to Mr. Thrower, the SCSB did not receive any requests for information from the BOS, nor from anyone acting on their behalf. The next communication received in this matter was from your firm on November 12, 2024, wherein your colleague, Mr. Piepgrass, advised that "we fully intend to conduct a comprehensive investigation regardless of your level of cooperation."

During our meeting on December 5, 2024, I asked if the BOS has received or was aware of any lawful authority to conduct the comprehensive investigation Mr. Piepgrass asserted will be done "regardless of SCSB's cooperation." You advised you did not have any such legal authority. Instead, you advised that your firm would issue a series of requests for records pursuant to the Virginia Freedom of Information Act ("FOIA"), beginning as soon as December 6, 2024. Additionally, you advised that you plan to schedule interviews with the SCSB staff. As of today, my clients are unaware of any FOIA or other requests from your firm.

I must reiterate, the SCSB and the division will not submit to any audit or request for information that is not authorized by law and we demand that you cease any further requests for audit, or actions related thereto, in light of the Report's findings. Regarding staff interviews, please be advised that as the SCSB and the division are represented by counsel, any requests for interviews must be made to and through its counsel and shall not proceed without the express permission of our clients.

Please contact me if you should have any questions in this regard.

Sincerely,



Pamela O'Berry
Sands Anderson PC, School Board Counsel

cc: Honorable Dr. Deborah Goodwyn, Southampton County School Board Chair
Dr. Gwendolyn P. Shannon, Southampton County Public Schools Superintendent

REQUEST FOR PUBLIC RECORDS

Name Dascher Pasco

Address 1001 Haxall Point, 15th Floor,

Richmond, VA 23219

E-mail address dascher.pasco@troutman.com

Phone 540-968-2162

I am a (check one):

- Citizen of the Commonwealth of Virginia
- Member of the Press referenced in Va. Code §2.2-3704
- News Organization _____

Identification must be presented prior to inspection of records or receipt of copies. A photocopy of identification is acceptable with a mailed/faxed request.

STAFF USE ONLY
Date Request Received: _____
Request was made (check one)
<input type="checkbox"/> by requester on this form
<input type="checkbox"/> by telephone
<input type="checkbox"/> in writing other than on form (attach original request)
Date Response Sent: _____
(attach copy)
<input type="checkbox"/> Identification Verified
Type: _____
Number: _____
<input type="checkbox"/> Itemized Cost Estimate Attached

I am requesting access to the following records (please be as specific as possible, and attach additional paper if necessary):

Please see attachment.

Reasonable costs may be assessed in connection with this request. A current schedule of costs appears in Regulation KBA-R. If the costs associated with this request are expected to exceed \$200, the requestor will be asked to pay the estimated costs before the request is processed.

In addition, the requestor may ask for an advance determination of the cost of the request. Please indicate here if you would like an advance determination of cost. Yes X No ____

If you are requesting copies, please specify the format in which you would like to receive them. Southampton County school division will provide the record(s) in the requested format if that medium is used by it in the regular course of its business.

- Specify format desired (if available):
- Photocopies
 - E-mail (give address): dascher.pasco@troutman.com
 - Website posting
 - Other (please specify): _____

Signature

December 20, 2024_
Date

RETURN COMPLETED FORM TO:
Southampton County Public Schools—P.O. Box 96, Courtland, VA 23837

**RECORD OF INSPECTION and/or
DELIVERY OF COPIES**

Inspection of Public Records

Date _____ Time In _____ Time Out _____

Person Inspecting Records

Name Signature

Staff Person in Attendance

Name Signature

Records Reviewed (describe)

Copies of Public Records

<u>Record</u>	<u>No. Pages</u>	<u>Delivery Method</u> (<u>mail, e-mail,</u> <u>etc.</u>)	<u>Date of Delivery</u>	<u>Cost (if any)</u>	<u>Date and</u> <u>Method of</u> <u>Payment</u>
---------------	------------------	---	-------------------------	----------------------	---

Staff Person Providing Copies _____
Name Signature

Attachment to Dascher Pasco's Request for Public Records

1. All documents related to the Positive Behavior Interventions and Supports Grant during the following school years: 2016–2017; 2017–2018; 2018–2019; 2020–2021; and 2021–2022. This includes, but is not limited to, applications, reports, management systems, financial records, grant monitoring records, budgeting, expenditures, receipts, and advertising related to the Positive Behavior Interventions and Supports Grant.
2. All protocols, policies, procedures, and guidelines related to the accounting and management of finances within Southampton Public Schools in place from 2016 through the present.
3. Any and all annual reports identifying reappropriations and spend down activities from 2020 through the present.
4. All documents related to the utilization of the following grants from 2020 through the present: Workforce Council Grant, Teachers for Tomorrow, and Camp Foundation Grant. This includes, but is not limited to, applications, reports, management systems, financial records, grant monitoring records, budgeting, expenditures, receipts, and advertising related to the Workforce Council Grant, Teachers for Tomorrow, and Camp Foundation Grant.
5. All records involving employee complaints regarding benefits and payroll practices.
6. All documents, including but not limited to, written letters, correspondence, e-mails, text messages, messages on other electronic platforms or messaging applications, and all other forms of communication, reflecting Surry Parks and Recreation's role in Southampton Public School's application for, or participation in, Title IV, Part B program from 2016 through the present.
7. All documents, including but not limited to, written letters, correspondence, e-mails, text messages, messages on other electronic platforms or messaging applications, and all other forms of communication reflecting Surry Parks and Recreation's role in Southampton Public School's application for, or participation in, the 21st Century Community Learning Program from 2016 through present.
8. All documents related to Southampton Public Schools' welding program from 2021 through the present.
9. All Southampton Public School audit reports from FY2018 through the present.
10. All approved budgets from FY2018 through the present.
11. All protocols, policies, procedures, and guidelines related to stipends provided Southampton Public School employees and contractors from 2020 through the present.
12. All documents, including but not limited to, written letters, correspondence, e-mails, text messages, messages on other electronic platforms or messaging applications, and all other forms of communication relating to mold remediation, including, but not limited to, any dispute with McKee Environmental regarding nonpayment for mold remediation.
13. All documents, including but not limited to, written letters, correspondence, e-mails, text messages, messages on other electronic platforms or messaging applications, and all other forms of communication, reflecting use of Elementary and Secondary School Emergency Relief funds from 2020 through the present.
14. All documents, including but not limited to, written letters, correspondence, e-mails, text messages, messages on other electronic platforms or messaging applications, and all other forms of communication, related to return of School Construction Assistance Grant.

15. Any and all procurement requests from the School Board to the Board of Supervisors from 2020 through the present.
16. All documents, including but not limited to, written letters, correspondence, e-mails, text messages, messages on other electronic platforms or messaging applications, and all other forms of communication, related to procurement requests from the School Board to the Board of Supervisors from 2020 through the present.



Central Office -12 Month Employees

Work Schedule - Hours 9:00 A.M. – 3:00 P.M.

The work schedule for the winter holidays is as follows:

Monday, December 23, 2024

J. Harrell, T. Dollarhide
T. Hunt, T. Rumley, A. Nichols

Thursday, December 26, 2024

S. Key
W. Melbye, Dr. Taylor

Friday, December 27, 2024

L. Hutcheson
T. Lowe, Lavern Artis

Monday, December 30, 2024

Joy Carr
C. Lawrence, E. Vincent
N. Jones, A. Hall-Leonard
R. Doyle

Tuesday, December 31, 2024

Y. Nichols
Dr. Harris-Muhammad
J. K. Grant, T. Sykes

Thursday, January 2, 2025

R. Bowman
B. Hatch, T. Fowler, M. Ramsey
R. Boag

Friday, January 3, 2025

K. Gray
Dr. Blunt, J. Boone



Remove X

Tracking Number:



Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item has been delivered and is available at a PO Box at 8:28 am on December 23, 2024 in COURTLAND, VA 23837.

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USPS Tracking Plus®

Feedback

Delivered

Delivered, PO Box

COURTLAND, VA 23837

December 23, 2024, 8:28 am

Arrived at Post Office

COURTLAND, VA 23837

December 23, 2024, 7:40 am

Hide Tracking History

[What Do USPS Tracking Statuses Mean? \(https://faq.usps.com/s/article/Where-is-my-package\)](https://faq.usps.com/s/article/Where-is-my-package)

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11 #4



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FAQs

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<ul style="list-style-type: none"> ■ Complete items 1, 2, and 3. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits. 	A. Signature <input type="checkbox"/> Agent <input type="checkbox"/> Addressee X <i>K. Brutt</i>	
1. Article Addressed to: <i>Southampton County Public Schools P.O. Box 46 Courtland, VA 23837</i>  9590 9402 9084 4122 3489 99	B. Received by (Printed Name) <i>K. GR. H</i>	C. Date of Delivery <i>12/23</i>
2. Article Number (Transfer from service label)	D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No *	
	3. Service Type <input type="checkbox"/> Priority Mail Express® <input type="checkbox"/> Registered Mail™ <input type="checkbox"/> Adult Signature <input type="checkbox"/> Registered Mail Restricted Delivery <input type="checkbox"/> Adult Signature Restricted Delivery <input type="checkbox"/> Signature Confirmation™ <input type="checkbox"/> Certified Mail® <input type="checkbox"/> Signature Confirmation Restricted Delivery <input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Collect on Delivery Restricted Delivery <input type="checkbox"/> Insured Mail (00) <input type="checkbox"/> Mail Restricted Delivery	

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Southampton County
Public Schools
P.O. Box 96
Courtland, VA 23837



9590 9402 9084 4122 3489 99

2. Article Number (Transfer from service label)

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent
 K. Brett Addressee

B. Received by (Printed Name) C. Date of Delivery
K. Brett *12/23*

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type
- Adult Signature
 - Adult Signature Restricted Delivery
 - Certified Mail®
 - Certified Mail Restricted Delivery
 - Collect on Delivery
 - Collect on Delivery Restricted Delivery
 - Insured Mail
 - Mail Restricted Delivery
 - Priority Mail Express®
 - Registered Mail™
 - Registered Mail Restricted Delivery
 - Signature Confirmation™
 - Signature Confirmation™ Restricted Delivery

Seltzer, Cullen D.

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Tuesday, May 6, 2025 2:22 PM
Subject: Call with Mr. Britt - CDS notes - 20250506

1. Russell Britt, [REDACTED]
2. Spoke with Dr. Shannon re: 12/23/24 mailing
3. Not at work that day – signature is signed R. Britt – never signs that way; always spelled Russell Britt
4. Picks up signed mail at PO all the time
5. Gets mail in PO Box 96
 - a. If there's something to be signed, there's a yellow card that there's something to be signed for or it's too big for the box
 - b. Take it to the counter
 - c. Sign
 - d. They give you the rest of it
 - e. When sign, believes he dates it – not 100% sure if he fills it in but thinks he normally fills it in
6. Certain that signature not his
7. We were not at work on December 23
8. In order to get into post office box – stays at office, attached to card to pick up
9. Not sure if anyone present on Monday, 12/23 – would've had to go there to pick up mail
10. On days when RB not working, who picks up mail? Could be someone from office to go – unknown who it would be – RB only person who's regular – pony mail – only one who takes mail from PO box to SB office and schools and vice versa. If he's not there, may be no one takes mail to schools but usually someone goes to pick it up and take it to office. Maybe not every day.
 - a. There's seven schools – folder for each one.
 - b. In post office box – pretty good handful, other times not so much – 10, 15, 20 pieces of mail
11. When pick up mail? Car driver for schools – goes to two schools, then mail starts at 9, finishes at 11. Get to post office around 11 or a little bit before – last place he stops. Never there first thing in the am
 - a. Has to go to office to get key before can even go to post office
12. This post office in Courtland –
 - a. Lobby in Ivor has access 24 hours, assumes the same for Courtland
13. No idea who would've picked up mail on 12/23; would like to know who signed his name.
14. Has no idea what's in certified mail. If it's someone trying to impersonate Britt to get it, how would they know what it is?

Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Courtland, VA 22028-1998

Phone: 804-781-2115 Fax: 804-648-1038

www.sandsanderson.com cseltzer@sandsanderson.com Bio vCard

Non-Exempt Employee Time Sheets

Pony

Employee Name
Pay Period (Month)

RUSSELL BRITT
DEC

Day	In	Out	In	Out	Total Hours	Day	In	Out	In	Out	Total Hours
1ST					0:00:00	17th	9:00	11:00			0:00:00
2nd	9:00	11:00			0:00:00	18th	10:00	11:58			0:00:00
3rd	9:00	11:03			0:00:00	19th	9:00	10:57			0:00:00
4th	9:00	11:00			0:00:00	20th	9:00	11:00			0:00:00
5th	9:00	10:59			0:00:00	21st					0:00:00
6th	9:00	10:58			0:00:00	22nd					0:00:00
7th					0:00:00	23rd					0:00:00
8th					0:00:00	24th					0:00:00
9th	9:00	11:02			0:00:00	25th					0:00:00
10th	9:00	10:55			0:00:00	26th					0:00:00
11th	9:00	11:01			0:00:00	27th					0:00:00
12th	9:01	11:08			0:00:00	28th					0:00:00
13th	9:00	11:00			0:00:00	29th					0:00:00
14th					0:00:00	30th					0:00:00
15th					0:00:00	31st					0:00:00
16th	9:00	10:59			0:00:00	Total Hours Worked					0:00:00

I certify that the above recorded times are correct.

[Redacted Signature]

12-20-24

Employee Signature

Date

Supervisor's Signature

Date

Non-Exempt Employee Time Sheets

PONY

Employee Name
Pay Period (Month)

RUSSELL BRITT
DEC

Day	In	Out	In	Out	Total Hours	Day	In	Out	In	Out	Total Hours
1ST					0:00:00	17th	9:00	11:00			0:00:00
2nd	9:00	11:00			0:00:00	18th	10:00	11:58			0:00:00
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4th	9:00	11:00			0:00:00	20th	9:00	11:00			0:00:00
5th	9:00	10:59			0:00:00	21st					0:00:00
6th	9:00	10:58			0:00:00	22nd					0:00:00
7th					0:00:00	23rd					0:00:00
8th					0:00:00	24th					0:00:00
9th	9:00	11:02			0:00:00	25th					0:00:00
10th	9:00	10:55			0:00:00	26th					0:00:00
11th	9:00	11:01			0:00:00	27th					0:00:00
12th	9:01	11:08			0:00:00	28th					0:00:00
13th	9:00	11:00			0:00:00	29th					0:00:00
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15th					0:00:00	31st					0:00:00
16th	9:00	10:59			0:00:00	Total Hours Worked					0:00:00

I certify that the above recorded times are correct.

[Redacted Signature]

12-20-24
Date

Supervisor's Signature

Date

Exhibit 9

Intentionally Omitted

Exhibit 10

Intentionally Omitted

Exhibit 11

Intentionally Omitted

SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 • Courtland, Virginia 23837
Phone (757) 653-2692 • Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chairman
Denise Bunn, Vice-Chairman

January 8, 2025

Via email: dascher.pasco@troutman.com

Dascher Pasco
1001 Haxall Point, 15th floor
Richmond Va, 23219
RE: FOIA Request

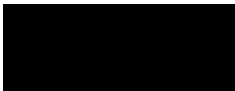
Mr. Pasco:

This correspondence is in response to your request for records pursuant to the Virginia Freedom of Information Act, § 2.2-3700 et seq. ("FOIA"). Your request seeks the following records:

16 requests (see attachment).

SCPS has begun an assessment to determine whether the records you have requested exist, and the volume and nature of the responsive records. Because of the volume of documents and the search time required, it is impossible for us to respond within the time required by the Act without preventing us from meeting our operational responsibilities. Therefore, it is not practically possible to respond to this request within five (5) working days. Pursuant to § 2.2-3704(B)(4) of the Act, SCPS requires seven (7) additional workdays to provide a response to your request.

Sincerely,



Dr. Tonia M. Taylor
FOIA Officer

office
 cellular

Board of Education

Northeast District
Brandon Rodgers

Southwest District
Deborah Goodwyn (Boykins)
Denise Bunn (Newsoms)

Northwest District
Cassandra Hobbs
Donna Rountree (Drewyville)

Southeast District
Jennifer Tindle

Central District
Christopher Smith, Sr.
(Jerusalem)

At Large
Gregory Scott
Orris Lane



Pamela Y. O'Berry
Attorney

Direct: (804) 783-7232
POberry@SandsAnderson.com

RICHMOND | CHRISTIANSBURG | FREDERICKSBURG
MCLEAN | DURHAM | WILLIAMSBURG

SANDSANDERSON.COM

919 East Main Street
Post Office Box 1998
Richmond, VA 23218-1998
Main: (804) 648-1636
Fax: (804) 783-7291

January 21, 2025

Via Email: dascher.pasco@troutman.com

Dascher Pasco
1001 Haxall Point, 15th floor
Richmond Va, 23219

Dear Ms. Pasco,

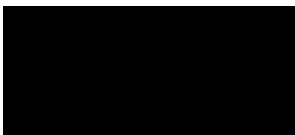
I write to follow-up to your FOIA request to Southampton County Public Schools ("SCPS").

SCPS has now had the opportunity to assess your records requests to approximate the volume and nature of potentially responsive documents. On behalf of SCPS I request an opportunity to meet with you to reach an agreement concerning the production of the records requested.

Response to your current requests without narrowing, clarifying, and/or refining will make it impossible for SCPS to meet its operational responsibilities. For example, many of the records you request likely fall outside of the Library of Virginia's Retention Schedules and may no longer exist. Additionally, the records you request may not exist in an electronic format, if they exist at all. In the case of records that are not maintained electronically, given the broad and sweeping scope of your request, search for and retrieval of responsive records will be timely and resource intensive. Accordingly, we expect that the cost of supplying records responsive to your unrevised request would be extremely expensive and would prohibit responsible and efficient school operations.

Please let me know if you are available for a meeting to discuss this FOIA request. I can be reached via phone or email.

Sincerely,



Pamela O'Berry

troutman.com

Chuck Slemp
D 804.697.1898
chuck.slemp@troutman.com

Dascher L. Pasco
D 804.697.1272
dascher.pasco@troutman.com

February 3, 2025

Via E-mail [POberry@SandsAnderson.com]

Pamela O'Berry
919 East Main Street
P.O. Box 1998
Richmond, VA 23218

Re: January 28, 2025 Meet & Confer Regarding FOIA Requests

Dear Ms. O'Berry,

We are writing to inform you that we received your January 21, 2025 letter, which raised concerns about the scope of our Freedom of Information Act ("FOIA") requests to Southampton County Public Schools ("SCPS"). We appreciate the opportunity to meet with you on January 28, 2025, and discuss your concerns in more detail. The following is a summary of what we discussed and agreed to regarding the FOIA requests.

- **FOIA requests 1, 4, 14, 15, & 16** – Ms. O'Berry agreed that she would speak with SCPS to obtain insight into its processes and procedures related to grants and accounting, including the types of documents created during these processes and procedures. Once this information is received, we will consider narrowing these FOIA requests.
- **FOIA requests 2 & 11** – Ms. O'Berry agreed that SCPS would be able to produce current protocols, policies, procedures, and guidelines, and that the response would indicate whether such documents have been updated during the time period requested. We agreed that, once we receive this information, we will consider narrowing these FOIA requests.
- **FOIA request 5** – Ms. O'Berry asserted that this request seeks personnel records which fall under a FOIA exemption and that SCPS will not produce them.
- **FOIA requests 3, 9, & 10** – Ms. O'Berry agreed that SCPS should be able to locate these records and, if they are publicly available records, that she would indicate where we can access such records.
- **FOIA requests 6 & 7** – Ms. O'Berry agreed that she would speak with her client and confirm whether Surry Parks and Recreation was involved with the specified grants. We agreed that, once we receive this information, we will consider narrowing these FOIA requests.
- **FOIA request 8** – Ms. O'Berry agreed that she would speak with her client and confirm whether SCPS ever had a welding program, and if so, when it was implemented. We

Chuck Slemp
D 804.697.1898
chuck.slemp@troutman.com

Dascher L. Pasco
D 804.697.1272
dascher.pasco@troutman.com

February 3, 2025

Via E-mail [POberry@SandsAnderson.com]

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P.O. Box 1998
Richmond, VA 23218

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- **FOIA request 8** – Ms. O'Berry agreed that she would speak with her client and confirm whether SCPS ever had a welding program, and if so, when it was implemented. We

agreed that, once we receive this information, we will consider narrowing this FOIA request.

- **FOIA request 12** – Ms. O’Berry agreed to consult with SCPS regarding the existence of additional mold remediation disputes beyond the ongoing dispute with McKee Environmental. We agreed to limit our request to the ongoing dispute with McKee Environmental, and reserve the right to send follow up requests in the event SCPA identifies other relevant disputes.
- **FOIA request 13** – Ms. O’Berry agreed that SCPS could provide financial information related to SCPS’ use of the Elementary and Secondary School Emergency Relief funds. We agreed that, once we receive this information, we will consider narrowing this FOIA request.

If any of the above representations of our conversation are inaccurate or reflect a misunderstanding of what we discussed, please let us know. We look forward to hearing from you.

Best regards,


Chuck Slemo

From: Slemp, Chuck <Chuck.Slemp@troutman.com>
Sent: Wednesday, February 19, 2025 2:09 PM
To: poberry@sandsanderson.com
Cc: DeFazio, Leah J.; Pasco, Dascher L.
Subject: RE: FOIA Response
Attachments: southampon02032025_162739.pdf

CAUTION: External Message

Pamela,

I am writing to follow up on my email sent February 3, 2025 related to the outstanding FOIA requests for the Southampton County School System. During our last call, you indicated that you would be speaking with your client to identify public documents that may be available to assist us in narrowing the scope of our FOIA. I am just making sure I did not inadvertently miss your reply because I have been traveling over the past couple weeks on unrelated matters. Because of the time that has elapsed since our original request, I wanted to close the loop on this as quickly as possible.

Can you please provide us with an update on where the request stands so that we can assess next steps on our end?

Very truly yours,
Chuck

Chuck Slemp
Counsel
troutman pepper locke
Direct: 804.697.1898
chuck.slemp@troutman.com

From: Slemp, Chuck
Sent: Monday, February 3, 2025 5:14 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Subject: FOIA Response

Pamela,

Following up on our conversation last week. Please see attached. Look forward to hearing back from you soon.

Best,
Chuck

Chuck Slemp
Counsel
Direct: 804.697.1898
chuck.slemp@troutman.com

troutman pepper locke

1001 Haxall Point, Suite 1500
Richmond, VA 23219
troutman.com

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From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Wednesday, February 19, 2025 2:40 PM
To: Slemp, Chuck
Cc: DeFazio, Leah J.; Pasco, Dascher L.
Subject: RE: FOIA Response

Hi Chuck,

I apologize for the delay. I have had several productive sessions with my clients to better understand the documents that may exist which are responsive to your request. We were to have the final session today so that I could advise you of what responsive documents are available and you could say "yea or nay", as we discussed. Unfortunately, today's meeting was wiped out due to snow-related school closure, as were a few of my meetings two weeks ago, for the same reason. I am anxious to finalize my end of things to close the loop with your team, as we agreed. As soon as the schools reopen, I will finalize my sessions and contact you to finalize your requests.

I will update you on expected timing once I know when the schools will reopen. I appreciate your patience with this process.



Pamela Y. O'Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7232 | Main: (804) 648-1636

www.sandsanderson.com | poberry@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Slemp, Chuck <Chuck.Slemp@troutman.com>
Sent: Wednesday, February 19, 2025 2:09 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Subject: RE: FOIA Response

CAUTION: External Message

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Very truly yours,
Chuck

Chuck Slemp
Counsel
troutman pepper locke
Direct: 804.697.1898
chuck.slemp@troutman.com

From: Slemp, Chuck
Sent: Monday, February 3, 2025 5:14 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Subject: FOIA Response

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Best,
Chuck

Chuck Slemp
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chuck.slemp@troutman.com

troutman pepper locke
1001 Haxall Point, Suite 1500
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From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Friday, March 7, 2025 10:14 AM
To: Slemp, Chuck
Cc: DeFazio, Leah J.; Pasco, Dascher L.
Subject: RE: FOIA Response

Good morning Chuck,

Thank you for your patience and forbearance as I worked through understanding my client's documents and processes. Could we have a call next week so that I can discuss with you what documents do exist that may be responsive, and so you can identify which documents you want.

I have availability on the following dates/times:

Monday 3/10 with the exception of 9-10 and 1:30-2.

Tuesday 3/11 with the exception of 11-3

Wednesday 3/12 available before 10 or after 1230

Thursday 3/13 available after 1130

Friday 3/14 available up to 1130 or after 130

Please let me know what works and I can send a Teams link.

Thank you.



Pamela Y. O'Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7232 | Main: (804) 648-1636

www.sandsanderson.com | poberry@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Slemp, Chuck <Chuck.Slemp@troutman.com>
Sent: Wednesday, February 19, 2025 3:53 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Subject: RE: FOIA Response

Thank you for your prompt response. Please keep us posted with your progress.

Chuck Slemp

Counsel

troutman pepper locke

Direct: 804.697.1898

chuck.slemp@troutman.com

From: O'Berry, Pamela <poberry@sandsanderson.com>

Sent: Wednesday, February 19, 2025 2:40 PM

To: Slemp, Chuck <Chuck.Slemp@troutman.com>

Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>

Subject: RE: FOIA Response

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Hi Chuck,

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I will update you on expected timing once I know when the schools will reopen. I appreciate your patience with this process.



Pamela Y. O'Berry

Attorney

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Direct: (804) 783-7232 | Main: (804) 648-1636

www.sandsanderson.com | poberry@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Slemp, Chuck <Chuck.Slemp@troutman.com>

Sent: Wednesday, February 19, 2025 2:09 PM

To: O'Berry, Pamela <poberry@sandsanderson.com>

Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>

Subject: RE: FOIA Response

CAUTION: External Message

Pamela,

I am writing to follow up on my email sent February 3, 2025 related to the outstanding FOIA requests for the Southampton County School System. During our last call, you indicated that you would be speaking with your client to identify public documents that may be available to assist us in narrowing the scope of our FOIA. I am just making sure I did not inadvertently miss your reply because I have been traveling over the past couple weeks on unrelated matters. Because of the time that has elapsed since our original request, I wanted to close the loop on this as quickly as possible.

Can you please provide us with an update on where the request stands so that we can assess next steps on our end?

Very truly yours,
Chuck

Chuck Slemp
Counsel
troutman pepper locke
Direct: 804.697.1898
chuck.slemp@troutman.com

From: Slemp, Chuck
Sent: Monday, February 3, 2025 5:14 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Subject: FOIA Response

Pamela,

Following up on our conversation last week. Please see attached. Look forward to hearing back from you soon.

Best,
Chuck

Chuck Slemp
Counsel
Direct: 804.697.1898
chuck.slemp@troutman.com

troutman pepper locke
1001 Haxall Point, Suite 1500
Richmond, VA 23219
troutman.com

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Chuck Slemp
D 804.697.1898
chuck.slemp@troutman.com

Dascher L. Pasco
D 804.697.1272
dascher.pasco@troutman.com

March 7, 2025

Via E-mail [POberry@SandsAnderson.com]

Pamela O'Berry
919 East Main Street
P.O. Box 1998
Richmond, VA 23218

Re: Request for Prompt Response to FOIA Requests

Dear Ms. O'Berry,

We are writing to request a response to our Freedom of Information Act ("FOIA") requests submitted to Southampton County Public Schools ("SCPS") on December 20, 2024.

Although SCPS' responses were due on December 31, 2024, we did not receive an initial response until January 8, 2025. In that response, SCPS indicated that it required an additional seven workdays to respond to our requests.

On January 21, 2025, SCPS informed us in writing that fulfilling their obligations under FOIA would "make it impossible for SCPS to meet its operational responsibilities" and proposed a meeting to discuss potential compromises as to reduced scope of the FOIA requests. We met with you on January 28, 2025, and explored various options. You agreed to speak with SCPS to determine what documents they would be willing and able to provide in response to our FOIA requests.

It has been over a month since our meeting and SCPS has neither agreed to provide any documents nor has it responded to our FOIA requests as mandated by Virginia Code § 2.2-3704. We appreciate your effort today to schedule a meeting to discuss the documents that SCPS is willing and able to provide. We are happy to meet and discuss, however, we do not want such a discussion to stand in the way of or further delay the expected responses from SCPS.

In light of the above, we request that SCPS respond to our FOIA requests in accordance with Virginia Code § 2.2-3704 within ten (10) days from the date of this letter, and we will make a determination about the adequacy of the response. If SCPS fails to meet its obligations under FOIA, we intend to exercise all available options to achieve compliance, including litigation. We look forward to SCPS' prompt response.

Best regards,



Chuck Slemp

From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Monday, March 10, 2025 11:54 AM
To: DeFazio, Leah J.; Slemp, Chuck
Cc: Pasco, Dascher L.
Subject: RE: FOIA Response

Hi Leah,

I have reviewed the letter. I would still like to set up the call. Please let me know if any of the dates, other than today work for you. Thanks!



Pamela Y. O'Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7232 | Main: (804) 648-1636

www.sandsanderson.com | poberry@sandsanderson.com | [Bio](#) | [vCard](#)

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Friday, March 7, 2025 5:11 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>; Slemp, Chuck <Chuck.Slemp@troutman.com>
Cc: Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Subject: RE: FOIA Response

Hi Pamela,

Please see the attached letter sent on behalf of Chuck. Let us know if you'd still like to set up a call and we'd be happy to do so.

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke
Direct: 804.697.1214
leah.defazio@troutman.com

From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Friday, March 7, 2025 10:14 AM
To: Slemp, Chuck <Chuck.Slemp@troutman.com>

Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>

Subject: RE: FOIA Response

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Good morning Chuck,

Thank you for your patience and forbearance as I worked through understanding my client's documents and processes. Could we have a call next week so that I can discuss with you what documents do exist that may be responsive, and so you can identify which documents you want.

I have availability on the following dates/times:

Monday 3/10 with the exception of 9-10 and 1:30-2.

Tuesday 3/11 with the exception of 11-3

Wednesday 3/12 available before 10 or after 1230

Thursday 3/13 available after 1130

Friday 3/14 available up to 1130 or after 130

Please let me know what works and I can send a Teams link.

Thank you.



Pamela Y. O'Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7232 | Main: (804) 648-1636

www.sandsanderson.com | poberry@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Slemp, Chuck <Chuck.Slemp@troutman.com>

Sent: Wednesday, February 19, 2025 3:53 PM

To: O'Berry, Pamela <poberry@sandsanderson.com>

Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>

Subject: RE: FOIA Response

Thank you for your prompt response. Please keep us posted with your progress.

Chuck Slemp
Counsel
troutman pepper locke
Direct: 804.697.1898
chuck.slemp@troutman.com

From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Wednesday, February 19, 2025 2:40 PM
To: Slemp, Chuck <Chuck.Slemp@troutman.com>
Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Subject: RE: FOIA Response

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Hi Chuck,

I apologize for the delay. I have had several productive sessions with my clients to better understand the documents that may exist which are responsive to your request. We were to have the final session today so that I could advise you of what responsive documents are available and you could say “yea or nay”, as we discussed. Unfortunately, today’s meeting was wiped out due to snow-related school closure, as were a few of my meetings two weeks ago, for the same reason. I am anxious to finalize my end of things to close the loop with your team, as we agreed. As soon as the schools reopen, I will finalize my sessions and contact you to finalize your requests.

I will update you on expected timing once I know when the schools will reopen. I appreciate your patience with this process.



Pamela Y. O’Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7232 | Main: (804) 648-1636

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From: Slemp, Chuck <Chuck.Slemp@troutman.com>
Sent: Wednesday, February 19, 2025 2:09 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Cc: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Pasco, Dascher L. <Dascher.Pasco@troutman.com>
Subject: RE: FOIA Response

Pamela,

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Can you please provide us with an update on where the request stands so that we can assess next steps on our end?

Very truly yours,
Chuck

Chuck Slemp
Counsel
troutman pepper locke
Direct: 804.697.1898
chuck.slemp@troutman.com

From: Slemp, Chuck
Sent: Monday, February 3, 2025 5:14 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>
Subject: FOIA Response

Pamela,

Following up on our conversation last week. Please see attached. Look forward to hearing back from you soon.

Best,
Chuck

Chuck Slemp
Counsel
Direct: 804.697.1898
chuck.slemp@troutman.com

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Subject: Meeting Re: SCPS FOIA Requests
Location: Microsoft Teams Meeting
Start: Thu 3/13/2025 1:15 PM
End: Thu 3/13/2025 2:00 PM
Show Time As: Tentative
Recurrence: (none)
Meeting Status: Not yet responded
Organizer: DeFazio, Leah J.

CAUTION: External Message

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: [REDACTED]

Passcode: [REDACTED]

Dial in by phone

[REDACTED] United States, Dallas

[Find a local number](#)

Phone conference ID: [REDACTED]

Join on a video conferencing device

Tenant key: [REDACTED]

Video ID: [REDACTED]

[More info](#)

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

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Pamela Y. O’Berry
Attorney
Direct: (804) 783-7232
POberry@SandsAnderson.com

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919 East Main Street
Post Office Box 1998
Richmond, VA 23218-1998
Main: (804) 648-1636
Fax: (804) 783-7291

March 17, 2025

Via Email: chuck.slemp@troutman.com
Chuck Slemp
Troutman Pepper Hamilton Sanders LLP

Re: FOIA Requests Clarification Meeting

Dear Mr. Slemp,

Thanks for meeting with me on March 13, 2025, as a continuation of our on-going discussions related to your FOIA request. As we have previously discussed, due to the size, scope, and complexity of your initial requests it took some time for my clients and me to assess the specific requests and what responsive records may exist. I write to document my understanding of the specific requests that remain, as detailed in our comprehensive discussion on the 13th.

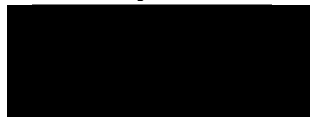
Below is a detailing of the specific FOIA requests which remain, and for which Southampton County Public Schools will conduct a search, and for which they will provide an estimate for production:

Original FOIA Request	Documents to Be Searched For
#1 RE: Positive Behavioral Interventions and Support Grant from 2016 to Present	Grant applications/Grant award letters/Grant reporting documents/Financial documents showing receipt of grant funds/Financial documents showing grant spending (purchase orders, invoices, and related documents)/ Financial documents showing stipends paid from grant
#2 RE: Policy Manuals etc. for Accounting/Finance Management	Current SCPS Policy Manual/Procedure manual for school accounts
#3 RE: Annual Reports Related to Reappropriations/Spend-downs 2020 to Present	Monthly expenditure reports/Summary reports related to revenues and expenditures/Reappropriation adjustments
#4 RE: Workforce Council Grant 2020 to present	Grant applications/Grant award letters/Grant reporting documents/Financial documents showing receipt of grant funds/Financial documents showing grant spending (purchase

	orders, invoices, and related documents)/ Financial documents showing stipends paid from grant
#4 RE: Teachers for Tomorrow Grant 2020 to present	Grant applications/Grant award letters/Grant reporting documents/Financial documents showing receipt of grant funds/Financial documents showing grant spending (purchase orders, invoices, and related documents)/ Financial documents showing stipends paid from grant
#4 RE: Camp Foundation Grant 2020 to Present	Grant applications/Grant award letters/Grant reporting documents/Financial documents showing receipt of grant funds/Financial documents showing grant spending (purchase orders, invoices, and related documents)/ Financial documents showing stipends paid from grant
#8 RE: SCPS Welding Program 2021 to Present	Financial documents (invoices and payments) for enrollments in welding program at Camp Community College
#9 RE: Audit Reports 2018 to Present	Daycare program audit reports/Individual school audit reports
#11 RE: Protocols, Policies Related to Stipends 2020 to Present	Documentation of SB approval of stipend payments
#12 Re: McKee Environmental Mold Remediation Payment Dispute	Contracts/ Financial documents showing payments and invoices/Communications related to mold remediation contract and dispute.
#13 Re: ESSER Funds from 2020 to Present	Applications/Award letters/Reporting documents/Financial documents showing receipt of funds/Financial documents showing program spending (purchase orders, invoices, and related documents)/ Financial documents showing stipends paid from program
#14 Re: School Construction Assistance Grant	Communications or other documents with BOS and/or County/Applications/Award letters/Communications with any other parties regarding grant

I will contact you to provide the estimate as soon as it has been completed. In the meantime, please contact me if you should have any questions in this regard.

Sincerely,



Pamela O'Berry
Sands Anderson PC, School Board Counsel

cc: Honorable Dr. Deborah Goodwyn, Southampton County School Board Chair
Dr. Gwendolyn P. Shannon, Southampton County Public Schools Superintendent



SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chairman
Denise Bunn., Vice-Chairman

March 26, 2025

Dascher Pasco
1001 Haxall Point, 15th floor
Richmond Va, 23219

Emailed: dascher.pasco@troutman.com

RE: FOIA Request

Mr. Pasco:

This correspondence is in response to your request for records pursuant to the Virginia Freedom of Information Act, § 2.2-3700 et seq. (“FOIA”). Your request seeks the following records:

Requests (see attached).

Response:

FOIA permits Southampton County Public Schools to charge its actual cost for searching, accessing, duplicating, and redacting the requested documentation. As the estimated cost is over \$200, Southampton County Public Schools will require the full amount of \$30,000 before continuing to process the request, pursuant to Virginia Code Section 2.2-3704(H). This amount should be made payable to “Southampton County Public Schools,” and will be credited toward the final cost of searching, accessing, duplicating, and/or supplying the records. In the event that the actual cost is less than the deposit, the school division will return the overage. If the deposit is less than the actual cost, you will be required to pay the difference before the records are released to you. As provided under Virginia Code Section § 2.2-3704(H), the time to respond to this request is tolled until the school division receives the deposit.

Sincerely,



Dr. Tonia M. Taylor
FOIA Officer

office
 cellular

Board of Education

Northeast District
Brandon Rodgers

Southwest District
Deborah Goodwyn (Boykins)
Denise Bunn (Newsoms)

Northwest District
Cassandra Hobbs
Donna Rountree (Drewyville)

Southeast District
Jennifer Tindle

Central District
Christopher Smith, Sr.
(Jerusalem)

At Large
Gregory Scott
Orris Lane



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Original FOIA Request	Documents to Be Searched For
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Board of Education

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Donna Rountree (Drewyville)

Southeast District
Jennifer Tindle

Central District
Christopher Smith, Sr.
(Jerusalem)

At Large
Gregory Scott
Orris Lane



Cullen D. Seltzer
Attorney

Direct: (804) 783-7235
CSeltzer@SandsAnderson.com

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DURHAM | WILLIAMSBURG

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Richmond, VA 23218-1998
Main: (804) 648-1636
Fax: (804) 783-7291

April 23, 2025

Dr. Gwendolyn P. Shannon, Superintendent
Southampton County Schools
P.O. Box 96
Courtland, VA 23837

Joy B. Carr
Southampton County Schools
P. O. Box 96
Courtland, VA 23837

Dr. Tonia Taylor
Southampton County Schools
P.O. Box 96
Courtland, VA 23837

**Re: Update regarding *Pasco v. Southampton School Board*
FOIA Petition for Mandamus**

Dear Dr. Shannon, Dr. Taylor, and Ms. Carr:

REDACTED

REDACTED

Court's Rulings

The Court made several important rulings including:

1. The School Board violated FOIA's records production requirements.
2. Ms. Pasco "substantially prevailed" in her Petition for Mandamus.
3. The Court refused to issue a monetary penalty by way of a fine because no individual person was before the Court accused of violating FOIA and those fines cannot be awarded against the public body.
4. The School Board must prepare, within 10 days (by May 2, 2025) a new cost estimate for the record production.
 - a. The new cost estimate must charge only the regular rate of pay for the employees doing the work – not the overtime rate of pay. The Court explained that FOIA responses are part of a public body's ordinary responsibility and compliance should not be considered an overtime cost that requesters must bear.
 - b. The new cost estimate should ensure that the audit report request (#9 on the FOIA request list) is appropriate to the audit reports that are still being requested. Ms. Pasco is not requesting the School Board to produce the audit reports that are available on-line. Rather, the audit reports for each of the schools and each of the day care centers are being requested.

5. The Court agreed that Ms. Pasco was entitled to recover "reasonable attorney fees" related to the Petition for Mandamus. If the parties cannot agree on what the fee request should be, the Court will decide what the award should be.

REDACTED

REDACTED

REDACTED

From: O'Berry, Pamela <poberry@sandsanderson.com>
Sent: Thursday, May 1, 2025 2:56 PM
To: Seltzer, Cullen D.
Subject: FW: Revised FOIA Estimate 4/23/25
Attachments: FOIA ESTIMATE COUNTY MARCH 2025 without OT REVISED 4 23 2025.xlsx



Pamela Y. O'Berry

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7232 | Main: (804) 648-1636

www.sandsanderson.com | poberry@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Gwendolyn Shannon [REDACTED]
Sent: Wednesday, April 23, 2025 4:27 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>; Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Subject: Fwd: Revised FOIA Estimate 4/23/25

CAUTION: External Message

Good afternoon,

Please see the attached document reflecting the revised FOIA estimate.

Thank you,

Dr. Shannon

Begin forwarded message:

From: Joy Carr [REDACTED]
Date: April 23, 2025 at 3:16:36 PM EDT
To: Gwendolyn Shannon [REDACTED], Tonia Taylor
[REDACTED]
Subject: Revised FOIA Estimate 4/23/25

Good afternoon,

I have attached the revised FOIA estimate as requested by our law firm. I removed overtime rates and reduced the amount of estimated time on the audit reports to reflect a more accurate estimate that does not include the division level audit.

Joy

--

Joy B. Carr
Southampton County Schools
P. O. Box 96
Courtland, VA 23837
[REDACTED]

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Thursday, May 22, 2025 2:59 PM
To: O'Berry, Pamela; DeFazio, Leah J.
Cc: Paulsrud, Kimberly A.; Eric Gregory; Piepgrass, Stephen C.; Slep, Chuck
Subject: Southampton School Board to DPasco VFOIA Production 1 - 20250522
Attachments: Mimecast Large File Send Instructions (29.8 KB)

I'm using Mimecast to share large files with you. Please see the attached instructions.

All –

I'm attaching Southampton School Board's first production of responsive records to Ms. Pasco's VFOIA request. The records are in the .pdf file. The spreadsheet provides an index identifying which records relate to which request number. I anticipate the next production on Tuesday or Wednesday of next week. Please let me know if you have any difficulties retrieving the linked files.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Tuesday, May 20, 2025 2:22 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Slep, Chuck <cslep@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Eric Gregory <Eric@heftywiley.com>
Subject: RE: Southampton

Cullen,

I know that Dascher listed her email address on the FOIA request she submitted. Since she is currently out on maternity leave, can you please ask the School Board to transmit the records to my email instead, copying Chuck and Stephen? Thanks!

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke
Direct: 804.697.1214
leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Tuesday, May 20, 2025 1:47 PM
To: Eric Gregory <Eric@heftywiley.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Slemp, Chuck <cslemp@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Subject: RE: Southampton

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Thanks, Eric. The check can be made out to Southampton County School Board, attention Finance, and mailed to its PO Box 96, Courtland, VA 23837.

Thanks,
Cullen



Cullen D. Seltzer
Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Eric Gregory <Eric@heftywiley.com>
Sent: Monday, May 19, 2025 4:46 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Slemp, Chuck <cslemp@cozen.com>; Stephen C. Piepgrass <stephen.piepgrass@troutman.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Subject: Southampton

CAUTION: External Message

Cullen and Pamela,

The Southampton County Board of Supervisors has authorized payment for the records requested, per the estimate provided in your attached spreadsheet of \$9,884.39. To whom and to where should they send payment? Please begin transmitting records to Stephen and Chuck (both copied, along with Leah DeFazio) and payment will be forthcoming. Thank you.

Kind regards,

Eric

Eric A. Gregory

Hefty Wiley & Gore, P.C.

100 West Franklin Street, Suite 300

Richmond, VA 23220

Office: (804) 780-3143

Mobile: (804) 306-2072

E-mail: eric@heftywiley.com

Web: www.heftywiley.com

HEFTY WILEY & GORE, P.C.
ATTORNEYS AT LAW

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Tuesday, June 3, 2025 1:00 PM
To: Seltzer, Cullen D.; O'Berry, Pamela
Cc: Paulsrud, Kimberly A.; Eric Gregory; Piepgrass, Stephen C.; Slempe, Chuck
Subject: RE: Southampton School Board to DPasco VFOIA Production 2 - 20250522

Cullen,

I apologize for the delayed response. We were able to retrieve the documents without any issue. Thanks.

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke
Direct: 804.697.1214
leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Friday, May 30, 2025 4:25 PM
To: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slempe, Chuck <cslempe@cozen.com>
Subject: Southampton School Board to DPasco VFOIA Production 2 - 20250522

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All –

I'm attaching Southampton School Board's second production of responsive records to Ms. Pasco's VFOIA request. The records are in the .pdf file at the sharefile link, below. The spreadsheet provides an index identifying which records relate to which request number. Please let me know if you have any difficulties retrieving the linked records.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Thursday, May 22, 2025 8:26 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slemper, Chuck <cslemper@cozen.com>
Subject: RE: Southampton School Board to DPasco VFOIA Production 1 - 20250522

Cullen,

Thank you very much. We were able to download the files without any issue.

Best,
Leah

Leah J. DeFazio

Associate

troutman pepper locke

Direct: 804.697.1214

leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Thursday, May 22, 2025 2:59 PM
To: O'Berry, Pamela <poberry@sandsanderson.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slemper, Chuck <cslemper@cozen.com>
Subject: Southampton School Board to DPasco VFOIA Production 1 - 20250522

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I'm using Mimecast to share large files with you. Please see the attached instructions.

All –

I'm attaching Southampton School Board's first production of responsive records to Ms. Pasco's VFOIA request. The records are in the .pdf file. The spreadsheet provides an index identifying which records relate to which request number. I anticipate the next production on Tuesday or Wednesday of next week. Please let me know if you have any difficulties retrieving the linked files.

Thanks,
Cullen



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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>

Sent: Tuesday, May 20, 2025 2:22 PM

To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Slemp, Chuck <cslemp@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Eric Gregory <Eric@heftywiley.com>

Subject: RE: Southampton

Cullen,

I know that Dascher listed her email address on the FOIA request she submitted. Since she is currently out on maternity leave, can you please ask the School Board to transmit the records to my email instead, copying Chuck and Stephen? Thanks!

Best,
Leah

Leah J. DeFazio

Associate

troutman pepper locke

Direct: 804.697.1214

leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>

Sent: Tuesday, May 20, 2025 1:47 PM

To: Eric Gregory <Eric@heftywiley.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Slemp, Chuck <cslemp@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>

Subject: RE: Southampton

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Thanks, Eric. The check can be made out to Southampton County School Board, attention Finance, and mailed to its PO Box 96, Courtland, VA 23837.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

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From: Eric Gregory <Eric@heftywiley.com>

Sent: Monday, May 19, 2025 4:46 PM

To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Slemp, Chuck <cslemp@cozen.com>; Stephen C. Piepgrass <stephen.piepgrass@troutman.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>

Subject: Southampton

CAUTION: External Message

Cullen and Pamela,

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Eric

Eric A. Gregory

Hefty Wiley & Gore, P.C.

100 West Franklin Street, Suite 300

Richmond, VA 23220

Office: (804) 780-3143

Mobile: (804) 306-2072

E-mail: eric@heftywiley.com

Web: www.heftywiley.com

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From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Tuesday, June 24, 2025 5:21 PM
To: O'Berry, Pamela; DeFazio, Leah J.
Cc: Eric Gregory; Slem, Chuck; Piegrass, Stephen C.; Paulsrud, Kimberly A.
Subject: Southampton School Board to DPasco VFOIA Production 3
Attachments: Mimecast Large File Send Instructions (29.6 KB)

I'm using Mimecast to share large files with you. Please see the attached instructions.

All –

I attempted to send this third production on behalf of the Southampton School Board yesterday but got a note today that it didn't send. It's a large file send using mimecast to create a link to the document so it's possible that failed. I am trying again. Would you please confirm receipt when you get it?

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Tuesday, June 3, 2025 1:00 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piegrass, Stephen C. <Stephen.Piegrass@troutman.com>; Slem, Chuck <cslem@cozen.com>
Subject: RE: Southampton School Board to DPasco VFOIA Production 2 - 20250522

Cullen,

I apologize for the delayed response. We were able to retrieve the documents without any issue. Thanks.

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke
Direct: 804.697.1214
leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Friday, May 30, 2025 4:25 PM
To: DeFazio, Leah J. <Leah.DeFazio@troutman.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slempe, Chuck <cslempe@cozen.com>
Subject: Southampton School Board to DPasco VFOIA Production 2 - 20250522

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All –

I'm attaching Southampton School Board's second production of responsive records to Ms. Pasco's VFOIA request. The records are in the .pdf file at the sharefile link, below. The spreadsheet provides an index identifying which records relate to which request number. Please let me know if you have any difficulties retrieving the linked records.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Thursday, May 22, 2025 8:26 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slempe, Chuck <cslempe@cozen.com>
Subject: RE: Southampton School Board to DPasco VFOIA Production 1 - 20250522

Cullen,

Thank you very much. We were able to download the files without any issue.

Best,
Leah

Leah J. DeFazio
Associate

troutman pepper locke

Direct: 804.697.1214

leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>

Sent: Thursday, May 22, 2025 2:59 PM

To: O'Berry, Pamela <poberry@sandsanderson.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>

Cc: Paulsrud, Kimberly A. <KPaulsrud@sandsanderson.com>; Eric Gregory <Eric@heftywiley.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Slemp, Chuck <cslemp@cozen.com>

Subject: Southampton School Board to DPasco VFOIA Production 1 - 20250522

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I'm using Mimecast to share large files with you. Please see the attached instructions.

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Thanks,
Cullen



Cullen D. Seltzer

Attorney

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>

Sent: Tuesday, May 20, 2025 2:22 PM

To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Slemp, Chuck <cslemp@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; Eric Gregory <Eric@heftywiley.com>

Subject: RE: Southampton

Cullen,

I know that Dascher listed her email address on the FOIA request she submitted. Since she is currently out on maternity leave, can you please ask the School Board to transmit the records to my email instead, copying Chuck and Stephen? Thanks!

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke
Direct: 804.697.1214
leah.defazio@troutman.com

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Sent: Tuesday, May 20, 2025 1:47 PM
To: Eric Gregory <Eric@heftywiley.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Slemp, Chuck <cslemp@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Subject: RE: Southampton

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Thanks, Eric. The check can be made out to Southampton County School Board, attention Finance, and mailed to its PO Box 96, Courtland, VA 23837.

Thanks,
Cullen



Cullen D. Seltzer
Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

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From: Eric Gregory <Eric@heftywiley.com>
Sent: Monday, May 19, 2025 4:46 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: Slemp, Chuck <cslemp@cozen.com>; Stephen C. Piepgrass <stephen.piepgrass@troutman.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Subject: Southampton

CAUTION: External Message

Cullen and Pamela,

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Kind regards,

Eric

Eric A. Gregory

Hefty Wiley & Gore, P.C.

100 West Franklin Street, Suite 300

Richmond, VA 23220

Office: (804) 780-3143

Mobile: (804) 306-2072

E-mail: eric@heftywiley.com

Web: www.heftywiley.com

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ATTORNEYS AT LAW

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From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Friday, July 11, 2025 12:59 PM
To: DeFazio, Leah J.; 'Slemp, Chuck'; O'Berry, Pamela; Paulsrud, Kimberly A.
Cc: 'Clark, Marie'; Piepgrass, Stephen C.
Subject: Southampton FOIA - School Board's 4th Production
Attachments: Vol 4.csv

All –

Linked below is the School Board's fourth production of records. Attached is a spreadsheet providing an index to the production.



Please let me know if you have any questions or are unable to access the production.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Friday, June 27, 2025 4:35 PM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; 'Slemp, Chuck' <CSlemp@cozen.com>; O'Berry, Pamela <poberry@sandsanderson.com>; Paulsrud, Kimberly A. <KPPaulsrud@sandsanderson.com>
Cc: 'Clark, Marie' <MEClark@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>
Subject: RE: Southampton FOIA

Cullen,

Thank you for your response. We received the spreadsheet for the third production from Kimberly. I hope you have a nice weekend!

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke

Direct: 804.697.1214
leah.defazio@troutman.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Thursday, June 26, 2025 1:36 PM
To: 'Slemp, Chuck' <CSlemp@cozen.com>; O'Berry, Pamela <poberry@sandsanderson.com>; Paulsrud, Kimberly A. <KPPaulsrud@sandsanderson.com>
Cc: 'Clark, Marie' <MEClark@cozen.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>
Subject: RE: Southampton FOIA

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All –

I see now that Kimberly sent the spreadsheet index for the third production this morning. Please let us know if you have any questions.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

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PO Box 1998, Richmond, VA 23218-1998

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From: Seltzer, Cullen D.
Sent: Thursday, June 26, 2025 1:21 PM
To: Slemp, Chuck <CSlemp@cozen.com>; O'Berry, Pamela <poberry@sandsanderson.com>; Paulsrud, Kimberly A. <KPPaulsrud@sandsanderson.com>
Cc: Clark, Marie <MEClark@cozen.com>; DeFazio, Leah J. <leah.defazio@troutman.com>; Piepgrass, Stephen C. <stephen.piepgrass@troutman.com>
Subject: RE: Southampton FOIA

All –

I am advised that the School Board's production in response to the pending VFOIA request will be complete by July 15. As you all know, the Board has produced almost 7,000 pages of records to date. I anticipate another production in the coming days.

We've typically provided a spreadsheet that identifies which documents are responsive to which numbered request. The production earlier this week did not have that spreadsheet, but we will get that to you as soon as we can.

When we send the last planned production, we will advise that that is the last one we are making and that we do not have additional responsive records to produce. As I say, we anticipate that on or before July 15.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Slep, Chuck <CSlep@cozen.com>

Sent: Friday, June 20, 2025 1:42 PM

To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Clark, Marie <MEClark@cozen.com>; DeFazio, Leah J. <leah.defazio@troutman.com>; Piepgrass, Stephen C. <stephen.piepgrass@troutman.com>

Subject: RE: Southampton FOIA

Thanks so much Cullen. Have a great day.



Chuck Slep

Member | Cozen O'Connor

1021 East Cary Street, Suite 1420 | Richmond, VA 23219

P: 804-762-6926

[Email](#) | [Map](#) | cozen.com

From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>

Sent: Wednesday, June 18, 2025 5:09 PM

To: Slep, Chuck <CSlep@cozen.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Clark, Marie <MEClark@cozen.com>; DeFazio, Leah J. <leah.defazio@troutman.com>; Piepgrass, Stephen C. <stephen.piepgrass@troutman.com>

Subject: RE: Southampton FOIA

****EXTERNAL SENDER****

Thanks, Chuck –

We've received your letter of today's date. I anticipate another production this week. We will work to get an update on which requests are complete and which are still being collected. As you know, tomorrow is Juneteenth. I understand the district office is closed tomorrow and that key personnel involved in responding to the VFOIA request are part-time employees who do not work on Fridays. So we will work to get responses to your questions as soon as practicable but I don't want to promise 6/25 since that's only three working days from now.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: Slep, Chuck <CSlep@cozen.com>

Sent: Wednesday, June 18, 2025 12:38 PM

To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; O'Berry, Pamela <poberry@sandsanderson.com>

Cc: Clark, Marie <MEClark@cozen.com>; DeFazio, Leah J. <leah.defazio@troutman.com>; Piepgrass, Stephen C. <stephen.piepgrass@troutman.com>

Subject: Southampton FOIA

CAUTION: External Message

Cullen and Pamela,

Please see attached.

Regards,
Chuck



Chuck Slep

Member | Cozen O'Connor

1021 East Cary Street, Suite 1420 | Richmond, VA 23219

P: 804-762-6926

[Email](#) | [Map](#) | cozen.com

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From: Seltzer, Cullen D. <cseltzer@sandsanderson.com>
Sent: Thursday, July 17, 2025 4:45 PM
To: DeFazio, Leah J.; 'Slemp, Chuck'; O'Berry, Pamela; Paulsrud, Kimberly A.
Cc: 'Clark, Marie'; Piepgrass, Stephen C.
Subject: Southampton FOIA - School Board's 5th Production
Attachments: Vol 5 CSV.xlsx

All ---

Linked below is the School Board's fifth, and final, production of records. Attached is a spreadsheet providing an index to the production.



Please let me know if you have any questions or are unable to access the production.

Thanks,
Cullen



Cullen D. Seltzer

Attorney

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7235 | Main: (804) 648-1636

www.sandsanderson.com | cseltzer@sandsanderson.com | [Bio](#) | [vCard](#)

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From: DeFazio, Leah J. <Leah.DeFazio@troutman.com>
Sent: Tuesday, September 9, 2025 10:18 AM
To: Paulsrud, Kimberly A.; Seltzer, Cullen D.; 'Slemp, Chuck'; O'Berry, Pamela
Cc: 'Clark, Marie'; Piepgrass, Stephen C.
Subject: RE: Southampton FOIA - School Board's 6th Production

CAUTION: External Message

Kimberly,

Thank you for your email. We have successfully downloaded the volume 6 production.

Best,
Leah

Leah J. DeFazio
Associate
troutman pepper locke
Direct: 804.697.1214
leah.defazio@troutman.com

From: Paulsrud, Kimberly A. <KPPaulsrud@sandsanderson.com>
Sent: Monday, September 8, 2025 11:03 AM
To: Seltzer, Cullen D. <cseltzer@sandsanderson.com>; DeFazio, Leah J. <Leah.DeFazio@troutman.com>; 'Slemp, Chuck' <CSlemp@cozen.com>; O'Berry, Pamela <poberry@sandsanderson.com>
Cc: 'Clark, Marie' <MEClark@cozen.com>; Piepgrass, Stephen C. <Stephen.Piepgrass@troutman.com>
Subject: Southampton FOIA - School Board's 6th Production

CAUTION: This message came from outside the firm. DO NOT click links or open attachments unless you recognize this sender (look at the actual email address) and confirm the content is safe.

Good morning,

Below, please find a share-file link to volume 6, supplemental bates production. Attached you will find the csv.

[REDACTED]

Thank you.



Kimberly A. Paulsrud

Paralegal

Sands Anderson PC

PO Box 1998, Richmond, VA 23218-1998

Direct: (804) 783-7249 | Main: (804) 648-1636
www.sandsanderson.com | KPaulsrud@sandsanderson.com | [vCard](#)

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SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (this "Agreement") is entered into as of October 30, 2025, by and between Southampton County School Board ("SCSB"), Southampton County Board of Supervisors (the "Board"), and Dascher L. Pasco ("Ms. Pasco"). Each SCSB, the Board, and Ms. Pasco may be referred to individually in this Agreement as a "Party" and collectively as the "Parties."

PARTIES

WHEREAS Ms. Pasco, on behalf of her law firm's client, the Board, submitted a Virginia Freedom of Information Act ("FOIA") request (the "FOIA Request") to SCSB;

WHEREAS Ms. Pasco filed a Petition for Mandamus or Injunctive Relief for alleged Violations of Virginia Freedom of Information Act (the "FOIA Petition") relating to the FOIA Request;

WHEREAS following an April 22 hearing, on April 25, 2025, the Court issued a ruling granting certain relief requested in the FOIA Petition and directing the Board to provide an estimate for attorneys' fees related to the FOIA Petition;

WHEREAS, following the Court's directive, the Board submitted an estimate to SCSB, to which SCSB objected; and

WHEREAS, in an effort to avoid further litigation and minimize costs to taxpayers, the Parties have agreed to resolve the matter through this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, and in consideration for the mutual covenants and promises set forth in this Agreement, the Parties agree as follows:

AGREEMENT

1. SCSB agrees to pay the Board the amount of ten thousand dollars (\$10,000.00) for attorneys' fees, which constitutes the "Settlement Amount" referenced throughout.
2. SCSB will pay the Settlement Amount to the Board via a check made payable to Southampton County within fourteen (14) days of delivery, as provided in Paragraph 8 of this Agreement, of resolutions by the Board and SCSB confirming approval of this Agreement.
3. SCSB agrees not to appeal or otherwise contest the Court's order regarding the FOIA Petition.
4. The Board agrees not to pursue any further relief as related to the FOIA Petition.

5. The Board agrees that the nine thousand eight hundred eighty-four dollars and thirty-nine cents (\$9,884.39), paid by the Board on May 20, 2025, fully covered the costs associated with SCSB's response to the FOIA Request, and the Board agrees to waive any additional claims or objections relating to such costs, including any right to appeal such costs.

6. Upon execution of this agreement, the Parties will submit the Proposed Order, attached hereto as Exhibit A, informing the Court that the Parties have resolved any outstanding issues related to the FOIA Request and the FOIA Petition and the case may be closed.

7. Mutual Release

a. The Board and Ms. Pasco, by accepting the terms of this Agreement, agree that the Settlement Amount constitutes full accord and satisfaction for all sums due pursuant to the Court's April 25, 2025 Order. In consideration for payment of the Settlement Amount, the Board and Ms. Pasco on behalf of themselves and their past, present and future attorneys, representatives, directors, officers, employees, agents, affiliates, successors and assigns (the "the Board Releasors"), hereby completely waive, release, settle, and discharge SCSB from and against any and all claims, demands, actions, causes of action, suits, appeals, obligations, rights, debts, dues, damages, costs, attorneys' fees, expenses, losses, judgments, obligations, and liabilities of any kind, nature, character or description whatsoever, that the Board Releasors have against or may have against SCSB based upon or in any way related to the FOIA Request or the FOIA Petition or the claim for costs associated with the FOIA Request.

b. SCSB on behalf of themselves and their past, present and future attorneys, representatives, directors, officers, employees, agents, affiliates, successors and assigns (the "SCSB Releasors"), hereby completely waive, release, settle, and discharge the Board from and against any and all claims, demands, actions, causes of action, suits, appeals, obligations, rights, debts, dues, damages, costs, attorneys' fees, expenses, losses, judgments, obligations, and liabilities of any kind, nature, character or description whatsoever, that the SCSB Releasors have against or may have against the Board based upon or in any way related to the FOIA Request or the FOIA Petition or the claim for costs associated with the FOIA Request.

8. Reliance on Own Counsel; Authority. The Parties represent that they have had full opportunity to consult their own attorney in connection with the review of this Agreement, that they understand the meaning and effect of this Agreement, that they have carefully read and understand the scope and effect of each provision contained in this Agreement. Each Party further warrants to the others that the person executing this Agreement on such Party's behalf has the authority to do so, that such Party specifically authorized the execution of this Agreement, that no other person or entity has or has had any interest in the payments, claims and demands referred to in this Agreement and that such Party has the sole right and exclusive authority to execute this

Agreement. The Board and SCSB, after each approves this Agreement in an appropriate resolution, shall each tender to the other party a copy of such completed resolution. This Agreement shall not be construed as having been drafted by any particular Party but rather was the result of joint negotiations.

9. Entire Agreement. This Agreement constitutes the entire agreement and understanding of the Parties and supersedes all prior negotiations and agreements, proposed or otherwise, written or oral concerning the subject matter of this Agreement. No course of prior dealing between the Parties, no usage of the trade, and no parole or extrinsic evidence of any nature shall be used or be relevant to supplement, explain or modify any term used herein. This Agreement is a product of negotiation and preparation by and among each Party. The Parties, and each of them, represent and warrant that they have not been offered or provided, and that they have not accepted, any inducement or promise of any kind or nature whatsoever for entering into this Agreement other than the consideration stated in this Agreement.

10. Amendments. This Agreement may only be amended, modified, or supplemented by a written agreement signed by an authorized representative of each Party.

11. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the Commonwealth of Virginia without giving effect to any choice or conflict of law provision or rule.

12. Binding Effect; Third Party Beneficiaries. This Agreement will inure to the benefit of and be binding upon each of the Parties and their respective successors and assigns. The persons and entities referred to in section 5, but not a Party, are third-party beneficiaries of this Agreement.

13. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be deemed null and void, and the remaining provisions of this Agreement will remain in effect.

14. Counterparts. This Agreement may be executed in one or more counterparts, all of which taken together will constitute one single agreement of the Parties. Transmission of an executed counterpart by fax or email shall be same as delivery of an original. Electronic or digital signatures will be accepted as valid and legally binding.

[Signature page follows]

In witness whereof, and intending to be legally bound, each of the Parties has caused this Agreement to be executed as of the date set forth below.

Southampton County School Board

By: 

Name: Brenda Shannon

Title: Division Superintendent

Date: 10/13/2025

Southampton County Board of Supervisors

By: _____

Name: _____

Title: _____

Date: _____

Dascher L. Pasco

By: _____

Name: _____

Date: _____

In witness whereof, and intending to be legally bound, each of the Parties has caused this Agreement to be executed as of the date set forth below.

Southampton County School Board

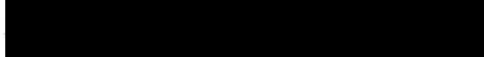
By: _____

Name: _____

Title: _____

Date: _____

Southampton County Board of Supervisors

By: 

Name: Brian S. Thrower

Title: County Administrator

Date: 10/30/2025

Dascher L. Pasco
By: 

Name: Dascher Pasco

Date: 10/14/2025

**Resolution of the Southampton County Board of Supervisors
Approving the Settlement Agreement with the
Southampton County School Board**

WHEREAS, Dascher L. Pasco (Ms. Pasco), on behalf of the Southampton County Board of Supervisors (the Board), submitted a Virginia Freedom of Information Act (FOIA) request to the Southampton County School Board (SCSB); and,

WHEREAS, Ms. Pasco filed a Petition for Mandamus or Injunctive Relief for alleged violations of the Virginia Freedom of Information Act (the FOIA Petition) relating to the FOIA request; and,

WHEREAS, following an April 22 hearing, on April 25, 2025, the Court issued a ruling granting certain relief requested in the FOIA petition and directing the Board to provide an estimate for attorneys' fees related to the FOIA Petition; and,


WHEREAS, following the Court's directive, the Board submitted an estimate to SCSB, to which the SCSB objected; and,

WHEREAS, in an effort to avoid further litigation and minimize cost to taxpayers, the Parties have agreed to resolve the matter through a Settlement Agreement;

NOW, THEREFORE, be it resolved that the Southampton County Board of Supervisors approves all terms and conditions of the Settlement Agreement and Release with the Southampton County School Board and authorizes the County Administrator to execute said Settlement Agreement and Release.

Adopted on this 18th day of November 2025.

A COPY TESTE:


Brian S. Thrower
County Administrator

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (this "Agreement") is entered into as of October 30, 2025, by and between Southampton County School Board ("SCSB"), Southampton County Board of Supervisors (the "Board"), and Dascher L. Pasco ("Ms. Pasco"). Each SCSB, the Board, and Ms. Pasco may be referred to individually in this Agreement as a "Party" and collectively as the "Parties."

PARTIES

WHEREAS Ms. Pasco, on behalf of her law firm's client, the Board, submitted a Virginia Freedom of Information Act ("FOIA") request (the "FOIA Request") to SCSB:

WHEREAS Ms. Pasco filed a Petition for Mandamus or Injunctive Relief for alleged Violations of Virginia Freedom of Information Act (the "FOIA Petition") relating to the FOIA Request:

WHEREAS following an April 22 hearing, on April 25, 2025, the Court issued a ruling granting certain relief requested in the FOIA Petition and directing the Board to provide an estimate for attorneys' fees related to the FOIA Petition;

WHEREAS, following the Court's directive, the Board submitted an estimate to SCSB, to which SCSB objected; and

WHEREAS, in an effort to avoid further litigation and minimize costs to taxpayers, the Parties have agreed to resolve the matter through this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, and in consideration for the mutual covenants and promises set forth in this Agreement, the Parties agree as follows:

AGREEMENT

1. SCSB agrees to pay the Board the amount of ten thousand dollars (\$10,000.00) for attorneys' fees, which constitutes the "Settlement Amount" referenced throughout.
2. SCSB will pay the Settlement Amount to the Board via a check made payable to Southampton County within fourteen (14) days of delivery, as provided in Paragraph 8 of this Agreement, of resolutions by the Board and SCSB confirming approval of this Agreement.
3. SCSB agrees not to appeal or otherwise contest the Court's order regarding the FOIA Petition.
4. The Board agrees not to pursue any further relief as related to the FOIA Petition.

5. The Board agrees that the nine thousand eight hundred eighty-four dollars and thirty-nine cents (\$9,884.39), paid by the Board on May 20, 2025, fully covered the costs associated with SCSB's response to the FOIA Request, and the Board agrees to waive any additional claims or objections relating to such costs, including any right to appeal such costs.

6. Upon execution of this agreement, the Parties will submit the Proposed Order, attached hereto as Exhibit A, informing the Court that the Parties have resolved any outstanding issues related to the FOIA Request and the FOIA Petition and the case may be closed.

7. Mutual Release

a. The Board and Ms. Pasco, by accepting the terms of this Agreement, agree that the Settlement Amount constitutes full accord and satisfaction for all sums due pursuant to the Court's April 25, 2025 Order. In consideration for payment of the Settlement Amount, the Board and Ms. Pasco on behalf of themselves and their past, present and future attorneys, representatives, directors, officers, employees, agents, affiliates, successors and assigns (the "the Board Releasors"), hereby completely waive, release, settle, and discharge SCSB from and against any and all claims, demands, actions, causes of action, suits, appeals, obligations, rights, debts, dues, damages, costs, attorneys' fees, expenses, losses, judgments, obligations, and liabilities of any kind, nature, character or description whatsoever, that the Board Releasors have against or may have against SCSB based upon or in any way related to the FOIA Request or the FOIA Petition or the claim for costs associated with the FOIA Request.

b. SCSB on behalf of themselves and their past, present and future attorneys, representatives, directors, officers, employees, agents, affiliates, successors and assigns (the "SCSB Releasors"), hereby completely waive, release, settle, and discharge the Board from and against any and all claims, demands, actions, causes of action, suits, appeals, obligations, rights, debts, dues, damages, costs, attorneys' fees, expenses, losses, judgments, obligations, and liabilities of any kind, nature, character or description whatsoever, that the SCSB Releasors have against or may have against the Board based upon or in any way related to the FOIA Request or the FOIA Petition or the claim for costs associated with the FOIA Request.

8. Reliance on Own Counsel; Authority. The Parties represent that they have had full opportunity to consult their own attorney in connection with the review of this Agreement, that they understand the meaning and effect of this Agreement, that they have carefully read and understand the scope and effect of each provision contained in this Agreement. Each Party further warrants to the others that the person executing this Agreement on such Party's behalf has the authority to do so, that such Party specifically authorized the execution of this Agreement, that no other person or entity has or has had any interest in the payments, claims and demands referred to in this Agreement and that such Party has the sole right and exclusive authority to execute this

Agreement. The Board and SCSB, after each approves this Agreement in an appropriate resolution, shall each tender to the other party a copy of such completed resolution. This Agreement shall not be construed as having been drafted by any particular Party but rather was the result of joint negotiations.

9. Entire Agreement. This Agreement constitutes the entire agreement and understanding of the Parties and supersedes all prior negotiations and agreements, proposed or otherwise, written or oral concerning the subject matter of this Agreement. No course of prior dealing between the Parties, no usage of the trade, and no parole or extrinsic evidence of any nature shall be used or be relevant to supplement, explain or modify any term used herein. This Agreement is a product of negotiation and preparation by and among each Party. The Parties, and each of them, represent and warrant that they have not been offered or provided, and that they have not accepted, any inducement or promise of any kind or nature whatsoever for entering into this Agreement other than the consideration stated in this Agreement.

10. Amendments. This Agreement may only be amended, modified, or supplemented by a written agreement signed by an authorized representative of each Party.

11. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the Commonwealth of Virginia without giving effect to any choice or conflict of law provision or rule.

12. Binding Effect; Third Party Beneficiaries. This Agreement will inure to the benefit of and be binding upon each of the Parties and their respective successors and assigns. The persons and entities referred to in section 5, but not a Party, are third-party beneficiaries of this Agreement.

13. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be deemed null and void, and the remaining provisions of this Agreement will remain in effect.

14. Counterparts. This Agreement may be executed in one or more counterparts, all of which taken together will constitute one single agreement of the Parties. Transmission of an executed counterpart by fax or email shall be same as delivery of an original. Electronic or digital signatures will be accepted as valid and legally binding.

[Signature page follows]

In witness whereof, and intending to be legally bound, each of the Parties has caused this Agreement to be executed as of the date set forth below.

Southampton County School Board

By: 

Name: Gwendolyn Shannon

Title: Division Superintendent

Date: 10/13/2025

Southampton County Board of Supervisors

By: _____

Name: _____

Title: _____

Date: _____

Dascher L. Pasco

By: _____

Name: _____

Date: _____

In witness whereof, and intending to be legally bound, each of the Parties has caused this Agreement to be executed as of the date set forth below.

Southampton County School Board

By: _____

Name: _____

Title: _____

Date: _____

Southampton County Board of Supervisors

By: _____

Name: Brian S. Thrower

Title: County Administrator

Date: 10/30/2025

Dascher L. Pasco

By: _____

Name: Dascher Pasco

Date: 10/14/2025

Exhibit 29

Intentionally Omitted

Exhibit 30

Intentionally Omitted

Exhibit 31

Intentionally Omitted

Exhibit 32

Intentionally Omitted

Exhibit 33

Intentionally Omitted

Exhibit 34

Intentionally Omitted

Exhibit 35

Intentionally Omitted

Exhibit 36

Intentionally Omitted

Exhibit 37

Intentionally Omitted

Exhibit 38

Intentionally Omitted

Exhibit 39

Intentionally Omitted

Exhibit 40

Intentionally Omitted

Exhibit 41

Intentionally Omitted

Exhibit 42

Intentionally Omitted

Exhibit 43

Intentionally Omitted

Exhibit 44

Intentionally Omitted

Exhibit 45

Intentionally Omitted

Exhibit 46

Intentionally Omitted

Exhibit 47

Intentionally Omitted

Exhibit 48

Intentionally Omitted

Exhibit 49

Intentionally Omitted

INVOICE



American Health Filtration

2900 Justin Drive Suite L
Urbandale, IA 50322
515-218-1292
877-624-2311 (Service and Warranty)

BILL TO

SOUTHAMPTON COUNTY PUBLIC SCHOOLS
ATTN: CENTRAL OFFICE
21308 PLANK ROAD
COURTLAND, VA, 23837

INVOICE

1007

INVOICE DATE

12/02/2021

DESCRIPTION	AMOUNT
165- CHARCOAL WRAPS (\$24.95/EA.)	4,116.75
TOTAL	\$4,116.75

Thank you

TERMS & CONDITIONS

Thank you for supporting our small business!!
UNPAID

INVOICE



American Health Filtration

2900 Justin Dr Suite L
Urbandale, IA 50322
515-218-1292 (Office)
608-799-5435 (Gregg)

BILL TO

Southampton County Public Schools
Attn: Will Melbye
21308 Plank Rd
Courtland, VA 23837

INVOICE

1009

INVOICE DATE

10/18/2021

DESCRIPTION	AMOUNT
165 - Defender Room Air Cleaners (\$475/EA.)	78,375.00
100- Charcoal Wraps (\$29.95/ea.)	2,995.00
TOTAL	\$81,370.00

Thank you

TERMS & CONDITIONS

Thank you for supporting our small business!!
UNPAID

INVOICE



American Health Filtration

2900 Justin Drive Suite L
Urbandale, IA 50322
515-218-1292
877-624-2311 (Service and Warranty)

BILL TO

SOUTHAMPTON COUNTY PUBLIC SCHOOLS
ATTN: WILL MELBYE
21308 PLANK ROAD
COURTLAND, VA, 23837

INVOICE

1010

INVOICE DATE

02/01/2022

DESCRIPTION	AMOUNT
100- MEDI CARTRIDGES (\$89.95/EA.)	8,995.00
TOTAL	\$8,995.00

Thank you

TERMS & CONDITIONS

Thank you for supporting our small business!!
UNPAID

INVOICE



American Health Filtration

2900 Justin Drive Suite L
Urbandale, IA, 50322
515-218-1292

BILL TO

SOUTHAMPTON COUNTY PUBLIC SCHOOLS
ATTN: CENTRAL OFFICE
21308 PLANK ROAD
COURTLAND, VA, 23837

INVOICE #

102

INVOICE DATE

03/15/2021

DESCRIPTION	AMOUNT
60- DEFENDER AIR PURIFIERS, REGISTERED CLASS II MEDICAL DEVICE. (\$500/PER UNIT)	30,000.00
TOTAL	\$30,000.00

Thank you

TERMS & CONDITIONS

Thank you for supporting our small business!!

Account XXXXXXXXXX
 Order # 19779178
 PO #: MELBYE10082021

Dear WILL MELBYE,

Thank you for placing your order with Global Industrial. Your order details are below. We will send a Shipment confirmation once your item(s) ship.

Please note, orders containing multiple items may generate additional notifications as items may ship separately.

For most up to date information on your order, please [click here](#).

Shipping Address:

SPECIAL EDUCATION DEPARTMENT
 WILL MELBYE
 SOUTHAMPTON COUNTY SCHOOLS
 22015 AURORA ST
 COURTLAND, VIRGINIA 23837
 UNITED STATES

Billing Address:

WILL MELBYE
 SOUTHAMPTON COUNTY SCHOOLS
 PO BOX 96
 COURTLAND, VIRGINIA 23837 UNITED STATES

Remit To:

GLOBAL EQUIPMENT COMPANY INC.
 29833 NETWORK PLACE
 CHICAGO, IL 60673-1298
 7575448109

Payment Information:

Terms: Net30
Order Total: \$6600.99

Order Date: 10/08/2021 12:04 PM EST

Product Description	Item #	Qty	Price	Total
Disposable Face Mask With Ear Loops, Blue, 3-Ply, 50/Box Country Of Origin: CHINA	708507	480	\$ 7.95	\$ 3,816.00

Shipping Method: UPS - GROUND
Estimated Delivery On or Before: Mon, Oct 18

***Please note:** This item is not returnable.
***Please note:** This item is not cancellable.



LYSOL® Disinfecting Wipes Flat Packs, Lemon & Lime Blossom, 80 Wipes/Flat Pack, 6 Packs/Case Country Of Origin: UNITED STATES	B2384365	200	\$ 13.00	\$ 2,600.00
--	----------	-----	----------	-------------

Shipping Method: TRUCK
Estimated Delivery On or Before: Mon, Oct 18

***Please note:** This item is not returnable.

Subtotal:	\$ 6,416.00
Shipping and Handling:	\$ 184.99
Tax:	\$ 0.00
Total:	\$ 6,600.99

This order is subject to [Global Industrial's Terms & Conditions of Sale](#). Global Industrial objects to any other additional or different terms in your purchase order or acceptance.



11 Harbor Park Drive, Port Washington, N.Y. 11050
 Copyright © by Global Equipment Company Inc. All Rights Reserved.

Help | Contact Us

This order is subject to [Global Industrial's Terms & Conditions of Sale](#). Global Industrial objects to any other additional or different terms in your purchase order or acceptance.



Invoice

Defense Soap LLC
3390 Liberty Ave
Vermilion, OH 44089

Date	Invoice #
2/1/2022	26529

Bill To
Southampton County Schools Will Melbye Attn: Central Office PO Box 96 Courtland, VA 23837

Ship To
Southampton County Public Schools 21308 Plank Rd Courtland, VA 23837

P.O. Number	Terms	Due Date	Ship Date	Shipping	Tracking No.
22-484	Net 30	3/3/2022	2/1/2022	UPS	

Description	Quantity	Price	Amount
Small Disinfectant Tablets	24	40.00	960.00
Large Disinfectant Tablets	8	120.00	960.00
Shipping		69.00	69.00
Tracking: 1Z891F240394180607, 1Z891F240392795028, 1Z891F240393186014			

Defend what you have built.	Total	\$1,989.00
-----------------------------	--------------	------------

INVOICE



The Maclean Group
2233 Watt Ave., Suite 296
Sacramento, CA 95825
www.macleanhealth.com

Tony Campos, COO
DUNS: 081304611 / CAGE: 857V9
[REDACTED]

December 9, 2021

INVOICE-SCSD-6928331171

Will Melby
Southampton County Public Schools
21308 Plank Road
Courtland, VA 23837
[REDACTED]

Subject: Child Size Masks

Dear Will,

The Maclean Group is submitting this Invoice for Child Size Masks per Purchase Order #22-387:

<u>QUANTITY</u>	<u>PRODUCT DESCRIPTION</u>	<u>PRICE (each)</u>	<u>TOTAL PRICE</u>
8,000 units	Child Size Masks, Patterned	\$0.21	\$1,680.00
4,000 units	Child Size Masks, Pink	\$0.19	\$760.00
	Shipping / Delivery		Included
	Taxes		N/A
		TOTAL	\$2,440.00

Terms:

- Delivered on 12/6/21 & 12/9/21 to:
Southampton County Public Schools
21308 Plank Road
Courtland, VA 23837
- Payment Terms: Net 30

Wire Instructions:

Central Valley Community Bank
Account No: [REDACTED]
Routing No: [REDACTED]

Recipient:
The Maclean Group, LLC
2233 Watt Avenue Suite 296
Sacramento, CA 95825

Please Reference INVOICE-SCSD-6928331171 in wire memo line.

INVOICE



The Maclean Group
2233 Watt Ave., Suite 296
Sacramento, CA 95825
www.macleanhealth.com

Tony Campos, COO
DUNS: 081304611 / CAGE: 857V9

September 27, 2021

INVOICE:Southampton-6239953332

WillMelbye
Southampton County Public Schools

Subject: Child Size Masks

Dear Will,

The Maclean Group is submitting this Invoice for 4,000 of the Child Size Masks per Purchase Order #22-193:

<u>QUANTITY</u>	<u>PRODUCT DESCRIPTION</u>	<u>PRICE (each)</u>	<u>SUBTOTAL</u>
4000	Child Size Masks Patterned	\$0.21	\$840.00

SUBTOTAL **\$840.00**

TAX **\$0.00**

SHIPPING/DELIVERY **\$0.00**

TOTAL \$840.00

Terms:

- Delivered on 9/27/21 to:
Southampton County Public Schools
21308 Plank Road
Courtland, VA 23837
- Payment Terms: Net 30.

Wire Instructions:

Central Valley Community Bank
Account No: [REDACTED]
Routing No: [REDACTED]

Recipient:
The Maclean Group, LLC
2233 Watt Avenue Suite 296
Sacramento, CA 95825

Please Reference INVOICE-Southampton-6239953332 in wire memo line.

PURCHASE REQUISITION AND ORDER
SOUTHAMPTON COUNTY PUBLIC SCHOOLS
P. O. BOX 96
COURTLAND, VA 23837
(757) 653-2692

PURCHASE ORDER NO. 21-363

Date: March 10, 2021

NAME OF COMPANY American Health Filtration
2900 Justin Drive Suite L
Urbandale, IA 50322

DELIVER TO Southampton County Public Schools
21308 Plank Rd
Courtland, VA 23837

BILL TO: Southampton County Schools
ATTN: Central Office
P. O. BOX 96
Courtland, VA 23837

QUANTITY	ITEM NUMBER	ARTICLE AND DESCRIPTION	UNIT PRICE	TOTAL COST
60		The Defender Air Purifier Registered Class II Medical Device	\$500.00	\$30,000.00
TOTAL FOR MERCHANDISE				\$30,000.00
Delivery Charge				\$0.00
TOTAL ORDER				\$30,000.00

REQUESTED BY:

APPROVED BY

Date: _____
Check No. _____
Date: _____
Code: _____

PURCHASE REQUISITION AND ORDER
SOUTHAMPTON COUNTY PUBLIC SCHOOLS
P. O. BOX 96
COURTLAND, VA 23837
(757) 653-2692

PURCHASE ORDER NO.

Date: September 3, 2021

NAME OF COMPANY Professional Plastics
145 Mid County Dr.
Orchard Park, NY 14127

DELIVER TO Southampton County Public Schools
22015 Aurora St
Courtland, VA 23837

BILL TO: Southampton County Schools
ATTN: Central Office
P. O. BOX 96
Courtland, VA 23837

QUANTITY	ITEM NUMBER	ARTICLE AND DESCRIPTION	UNIT PRICE	TOTAL COST
800		Student desk shields	\$21.00	\$16,800.00
120		50 pack disposable face masks	\$5.00	\$600.00
			TOTAL FOR MERCHANDISE	\$17,400.00
			Delivery Charge	
			TOTAL ORDER	\$17,400.00

REQUESTED BY: _____ APPROVED BY _____

Date: _____
Check No. _____
Date: _____
Code: _____

PURCHASE REQUISITION AND ORDER
 SOUTHAMPTON COUNTY PUBLIC SCHOOLS
 P. O. BOX 96
 COURTLAND, VA 23837
 (757) 653-2692

PURCHASE ORDER NO. 21-299

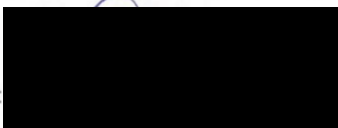
Date: February 1, 2020

NAME OF COMPANY Rutherford Supply
 Richmond, VA

DELIVER TO Southampton County Public Schools
 21308 Plank Rd
 Courtland, VA 23837

BILL TO: Southampton County Schools
 ATTN: Central Office
 P. O. BOX 96
 Courtland, VA 23837

QUANTITY	ITEM NUMBER	ARTICLE AND DESCRIPTION	UNIT PRICE	TOTAL COST
20		Case of Lysol Disinfectant Wipes	\$50.00	\$1,000.00
20		Disinfectant Wipe Kit	\$67.00	\$1,340.00
2		QT Plus Case	\$83.44	\$166.88
				\$0.00
				\$0.00
				\$0.00
TOTAL FOR MERCHANDISE				\$2,506.88
Delivery Charge				Free
TOTAL ORDER				\$2,506.88

REQUESTED BY: 

APPROVED BY: 

Date: _____
 Check No. _____
 Date: _____
 Code: _____

PURCHASE REQUISITION AND ORDER
SOUTHAMPTON COUNTY PUBLIC SCHOOLS
P. O. BOX 96
COURTLAND, VA 23837
(757) 653-2692

PURCHASE ORDER NO. *22-387*

Date: November 30, 2021

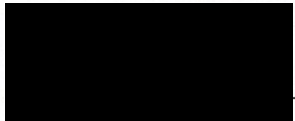
NAME OF COMPANY The Maclean Group
2233 Watt Ave, Suite 296
Sacramento, CA 95825

DELIVER TO Southampton County Public Schools
21308 Plank Rd
Courtland, VA 23837

BILL TO: Southampton County Schools
ATTN: Central Office
P. O. BOX 96
Courtland, VA 23837

QUANTITY	ITEM NUMBER	ARTICLE AND DESCRIPTION	UNIT PRICE	TOTAL COST
8000	Patterned	Child sized masks	\$0.21	\$1,680.00
4000	Pink	Child sized masks	\$0.19	\$760.00
			TOTAL FOR MERCHANDISE	\$2,440.00
			Delivery Charge	\$0.00
			TOTAL ORDER	\$2,440.00

REQUESTED BY:



APPROVED BY



Date: _____
Check No. _____
Date: _____
Code: *64200-6000 726*

OK
[Signature]

ESSER II

**PURCHASE REQUISITION AND ORDER
SOUTHAMPTON COUNTY PUBLIC SCHOOLS
P. O. BOX 96
COURTLAND, VA 23837
(757) 653-2692**

PURCHASE ORDER NO. 21-458


Date: April 26, 2021


NAME OF COMPANY Professional Plastics
145 Mid County Drive
Orchard Park, NY 14127

DELIVER TO Southampton County Public Schools
21308 Plank Rd
Courtland, VA 23837

BILL TO: Southampton County Schools
ATTN: Central Office
P. O. BOX 96
Courtland, VA 23837

QUANTITY	ITEM NUMBER	ARTICLE AND DESCRIPTION	UNIT PRICE	TOTAL COST
400		Student Desk Shields	\$21.00	\$8,400.00
400		Disposable Facemasks	\$5.00	\$2,000.00
				\$0.00
				\$0.00
				\$0.00
TOTAL FOR MERCHANDISE				\$10,400.00
Delivery Charge				
TOTAL ORDER				\$10,400.00

REQUESTED BY: 

APPROVED BY: 

Date: _____
 Check No. _____
 Date: _____
 Code: _____

PURCHASE REQUISITION AND ORDER
SOUTHAMPTON COUNTY PUBLIC SCHOOLS
P. O. BOX 96
COURTLAND, VA 23837
(757) 653-2692

PURCHASE ORDER NO. 22-482

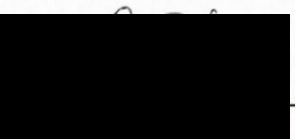

Date: January 19, 2022

NAME OF COMPANY Rutherford Supply

DELIVER TO Southampton County Public Schools
21308 Plank Rd
Courtland, VA 23837

BILL TO: Southampton County Schools
ATTN: Central Office
P. O. BOX 96
Courtland, VA 23837

QUANTITY	ITEM NUMBER	ARTICLE AND DESCRIPTION	UNIT PRICE	TOTAL COST
200		Lysol Wipes/case	\$25.00	\$5,000.00
				\$0.00
TOTAL FOR MERCHANDISE				\$5,000.00
Delivery Charge				
TOTAL ORDER				\$5,000.00

REQUESTED BY:  APPROVED BY: 

Date: _____
Check No. _____
Date: _____
Code: ESSR 64200-6000-724





**RUTHERFORD
SUPPLY**

1101 E. Laburnum Avenue
Richmond VA 23222
Phone: 800-966-0445
Fax: 804-321-1363

Q U O T E

QUOTE NO.	DATE
64051	09/23/22
EXPIRATION DATE	
10/23/22	

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SOUTHAMPTON COUNTY PUBLIC
P.O. BOX 96
SCHOOLS
COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
22015 AURORA ST
SCHOOLS
COURTLAND, VA 23837

ATTENTION		CUSTOMER REFERENCE		SHIP VIA	SALESPERSON	TAX CODE	QUOTE BY	
WILL MELBYE		BOTTLES		OUR TRUCK	29	2	RICK B	
LN. NO.	ITEM	DESCRIPTION			QUANTITY	U/M	UNIT PRICE	AMOUNT
1	EN8-550	117 GREEN SPRAY BOTTLE COMP BOTTLE & TRIGGER-			50	EA	1.50	75.00
2	EN8-552	117 RED SPRAY BOTTLE COMP BOTTLE & TRIGGER			50	EA	1.50	75.00
SUBTOTAL		TAX	SHIPPING CHARGES		MISC	Quote Valid Through	TOTAL	
150.00		0.00	0.00		0.00	10/23/22	150.00	



Thank you. We value your business



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Phone: 804-353-0445
 Fax: 804-321-1363

Page	Statement Date	Account No.
1	05/03/21	██████████

**RUTHERFORD
 SUPPLY**

STATEMENT

SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND VA 23837

DATE	TYPE	REF. #	CUST P.O. NUM	ORIG.AMT.	OPEN AMT.	BALANCE					
03/29/21	INV	1200336	R DAVIS 3/26	1300.00	1300.00	1300.00					
04/16/21	INV	1202740	WILL MELBYE	990.00	990.00	2290.00					
04/16/21	INV	1202832	3/18	5980.00	5980.00	8270.00					
04/30/21	INV	1204932	3/18	198.00	198.00	8468.00					
04/30/21	INV	1204944	21.426	3500.00	3500.00	11968.00					
<p>MAKE YOUR JOB EASY - SIGN UP FOR ON LINE PAY. WWW.RUTHERFORDSUPPLY.COM, CLICK C.CARD, ENROLL WITH YOUR STATEMENT ACCT #.</p>											
CURRENT		OVER 30		OVER 60		OVER 90		OVER 120		TOTAL DUE	
10668.00		1300.00		0.00		0.00		0.00		11,968.00	



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Phone: 804-353-0445
 Fax: 804-321-1363

Page	Statement Date	Account No.
1	06/01/21	██████████

**RUTHERFORD
 SUPPLY**

STATEMENT

SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND VA 23837

DATE	TYPE	REF. #	CUST P.O. NUM	ORIG.AMT.	OPEN AMT.	BALANCE					
03/29/21	INV	1200336	R DAVIS 3/26	1300.00	1300.00	1300.00					
04/16/21	INV	1202740	WILL MELBYE	990.00	990.00	2290.00					
04/16/21	INV	1202832	3/18	5980.00	5980.00	8270.00					
04/30/21	INV	1204932	3/18	198.00	198.00	8468.00					
04/30/21	INV	1204944	21.426	3500.00	3500.00	11968.00					
05/21/21	INV	1207910	3/18	330.00	330.00	12298.00					
<p>PAYING CAN BE EASY, GO TO WWW.RUTHERFORDSUPPLY.COM CLICK ON THE CREDIT CARD ON THE RIGHT. ENROLL WITH YOUR ACCOUNT NUMBER ON YOUR STATEMENT.</p>											
CURRENT		OVER 30		OVER 60		OVER 90		OVER 120		TOTAL DUE	
330.00		10668.00		1300.00		0.00		0.00		12,298.00	



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



HISTORICAL

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1189287	12/28/20	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
784770	12/21/20	12/22/20	1
SALES REP		ENTERED BY	
RICK B		RICK B	

12/29/2020 13:50:04

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 SCHOOLS
 COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	WILL MELBYE	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	99	99		HIL41003	CS	HLYD AFFINITY FOAM HAND SANIT 4/CS 4X1000ML WITH ALCOHOL MSD # 41003 MATERIAL SAFETY DATA SHEET FOR ABOVE	75.00	7425.00
2	12	12		RSWWS	EA	WHITE METAL STAND ** WEIGHTED* ***NOT IN BOX!!!! STAND MADE	210.00	2520.00
3	100	100		HIL22303	EA	HLYD EXPRESSIONS WHITE DISPNSR 1.25L SOAP DISP,AFFINITY,LOGO	0.00	0.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	9945.00
FREIGHT	
MISC	
TAX	

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X

Customer Signature

Date Received

INVOICE TOTAL	9945.00
----------------------	----------------

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1200336	03/29/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
796140	03/26/21	03/29/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

03/30/2021 09:02:49

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	26	0	R DAVIS 3/26	OWN TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	20	20		HIL105654	CS	HLYD SUPER HIL-AIR DISINF #081 12/CS 12X OZ CITRUS SPRAY MSD # 10565 MATERIAL SAFETY DATA SHEET FOR ABOVE	65.00	1300.00
<p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

X

Customer Signature

Date Received

Print Name

SUBTOTAL	1300.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	1300.00



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



HISTORICAL

06/09/2021 16:36:30

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1202740	04/16/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
796587	03/30/21	04/16/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

				ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
				7	0	WILL MELBYE	OUR TRUCK	NET 30
LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	18	18		GJ4342-04	CS	PURELL SURFACE DISINFECTANT 4/1 GAL REFILLS	55.00	990.00
2	6	6		GJ5350-12	EA	MSD # 3342 MATERIAL SAFETY DATA SHEET FOR ABOVE PURELL BATTERY POWERD SPRAYER FOR SURFACE SANI AND DISINF	0.00	0.00



FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

X _____
 Customer Signature

 Print Name

 Date Received

SUBTOTAL	990.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	990.00



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



****HISTORICAL****

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1202740	04/16/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
796587	03/30/21	04/16/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 COURTLAND, VA 23837

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 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

				ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
				7	0	WILL MELBYE	OUR TRUCK	NET 30
LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	18	18		GJ4342-04	CS	PURELL SURFACE DISINFECTANT 4/1 GAL REFILLS	55.00	990.00
2	6	6		GJ5350-12	EA	PURELL BATTERY POWERD SPRAYER FOR SURFACE SANI AND DISINF	0.00	0.00



**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

X

Customer Signature

Date Received

Print Name

SUBTOTAL	990.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	990.00



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1202832	04/16/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
798541	04/15/21	04/16/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

04/19/2021 09:07:54

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	3/18	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2	0	2	BD900	CS	BIG D CERISE URINAL BLOCK 12/BX	99.00	0.00
2	2	0	2	RDPUMICE	CS	PUMICE STICK 72/CS	165.00	0.00
3	1	1		BD621	MS	BIG D PEARL URINAL SCREEN 10/BX MELON MIST	102.00	102.00
4	20	20		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000/2PLY	31.00	620.00
5	50	50		NP6800WC	CS	NITTANY WHITE ROLL TOWEL 6/CS 8"X 700' PROP	35.00	1750.00
6	20	20		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	35.00	700.00
7	20	20		CL008	CS	RS HOSPITAL DEODORANT SPRAY 12X15.5OZ/CS DISINFECTANT Q	65.00	1300.00
8	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	18.00	180.00
9	5	5		PS75000597	CS	P/S BASICS LATEX GLOVE PF MD WHITE MEDIUM 3MIL 1000/CS	125.00	625.00
10	5	5		PS75000599	CS	P/S BASICS LATEX GLOVE PF XL WHITE X-LARGE 3MIL 1000/CS	125.00	625.00
11	2	2		SF410010	CS	HEAVENLY SOFT TOILET TISSUE 96/CS DOUBLE LAYER 500 SHEET	39.00	78.00

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X

Customer Signature

Date Received

SUBTOTAL	5980.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	5980.00

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1204932	04/30/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
798541	04/15/21	04/30/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

05/03/2021 08:57:18

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
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 COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	3/18	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2	2		BD900	CS	BIG D CERISE URINAL BLOCK 12/BX	99.00	198.00
2	2	0	2	RDPUMICE	CS	PUMICE STICK 72/CS	165.00	0.00

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

X

Customer Signature

Date Received

SUBTOTAL	198.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	198.00

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1211648	06/18/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
806463	06/14/21	06/18/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

06/21/2021 09:09:00

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 COURTLAND, VA 23837

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 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	21-578	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	5	5		BD621	MS	BIG D PEARL URINAL SCREEN 10/BX MELON MIST	102.00	510.00
2	5	3	2	HIL101804	CS	HLYD SPRAY CLEAN HD 12/CS 12X32OZ	35.00	105.00
3	25	25		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000'/2PLY	31.00	775.00
4	50	50		NP6800WC	CS	NITTANY WHITE ROLL TOWEL 6/CS 8"X 700' PROP	35.00	1750.00

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL FREIGHT MISC TAX	3140.00
INVOICE TOTAL	3140.00

 X
 Customer Signature

 Date Received

 Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1211649	06/18/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
806464	06/14/21	06/18/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

06/21/2021 09:09:01

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 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	21-8138	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	1	1		MO3014	CS	#16 COTTON MOP HEAD 12/CS NARROW BAND	28.00	28.00
3	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	18.00	180.00
4	2	2		OD20CNB	CS	ODELL #20 COTTON MOP HEAD 12/CS NARROW BAND	35.00	70.00

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	278.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	278.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X _____
 Customer Signature

 Date Received

 Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1212651	06/25/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
806463	06/14/21	06/25/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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CALL RICHARD 30 MIN BEFORE		ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
		7	0	21-578	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	5	2		HIL101804	CS	HLYD SPRAY CLEAN HD 12/CS 12X32OZ	35.00	70.00
<p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	70.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	70.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X _____
 Customer Signature Date Received

 Print Name



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 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1212666	06/25/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
807701	06/22/21	06/25/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	R DAVIS	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2	2		BD451	CS	BIG D LEMON METER SPRAY 12/CS 12X7OZ MSD # 128 MATERIAL SAFETY DATA SHEET FOR ABOVE	55.00	110.00
2	1	1		BD452	CS	BIG D MELON MIST METER SPRAY 12/CS 12X7OZ	55.00	55.00
3	1	1		BD462	CS	BIG D POTPOURRI METER SPRAY 12/CS 12X7OZ MSD # 128 MATERIAL SAFETY DATA SHEET FOR ABOVE	55.00	55.00
4	1	1		BD467	CS	BIG D APPLE METER SPRAY 12/CS 12X7OZ MSD # 128 MATERIAL SAFETY DATA SHEET FOR ABOVE	55.00	55.00

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	275.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	275.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X _____
 Customer Signature Date Received

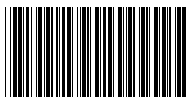
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 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



HISTORICAL

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1217348	07/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
811458	07/21/21	07/26/21	1
SALES REP		ENTERED BY	
RICK B		NATALYA	

07/29/2021 09:15:21

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 COURTLAND, VA 23837
 (757)653-2692

ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
7	0	21-578	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	50	50		DELIVER	CS	DELIVER TO CORRECT MISTAKE INVD RIGHT DELIVERED WRONG **** DELIVER 50 CS NP6800WC ****	0.00	0.00
2	40	40		PICKUP	CS	PICKUP TO CORRECT DELIVERY **** PICK UP 50 CS NP6800EN ****	0.00	0.00

**ON 806463 WE SENT 50 CS OF NP6800EN
 INSTEAD OF WC. NEED TO SWAP
 CLOSED ON FRIDAY**



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL FREIGHT MISC TAX	0.00
INVOICE TOTAL	0.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X _____
 Customer Signature Date Received

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



HISTORICAL

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1217349	07/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
812574	07/29/21	07/30/21	1
SALES REP		ENTERED BY	
RICK B		NATALYA	

07/29/2021 09:15:30

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 COURTLAND, VA 23837

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 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757) 653-2692

ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
7	0	21-578	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10	10		NP6800EN	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 800'	19.56	195.60
RETURNED 40 CS OUT OF 50 CS. KEPT 10 CASES ON 806463								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

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Customer Signature

Date Received

SUBTOTAL	195.60
FREIGHT	
MISC TAX	
INVOICE TOTAL	195.60

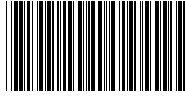
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1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1221601	08/27/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
815691	08/19/21	08/27/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 COURTLAND, VA 23837

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 COURTLAND, VA 23837
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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-062	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	8	8		GJ4341-04	CS	PURELL FOOD SERV SURFACE SANIT 4/1 GAL REFILLS	55.00	440.00
4	30	9	21	GJ3659-12	CS	PURELL HAND SANITIZER 12 oz. PUMP BOTTLE 12/CS MSD # 9656 MATERIAL SAFETY DATA SHEET FOR ABOVE	57.00	513.00
<p>LYSOL COSTS INTERNAL</p> <p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



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FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X

Customer Signature

Date Received

Print Name

SUBTOTAL	953.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	953.00



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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1221688	08/27/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
832387	08/19/21	08/27/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

ORIGINAL ORDER # 815691 08/30/2021 08:36:14

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 COURTLAND, VA 23837
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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-062	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	50	50		NP12350EN	CS	NITTANY BROWN ROLL TOWEL 12/CS 8"X350'	19.00	950.00
<p>LYSOL COSTS INTERNAL</p> <p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X

Customer Signature

Date Received

SUBTOTAL	950.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	950.00

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1221689	08/27/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
832395	08/19/21	08/27/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

ORIGINAL ORDER # 815691 08/30/2021 08:36:14

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 COURTLAND, VA 23837
 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-062	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	120	120		RD99716	CS	LYSOL DISINFECTING WIPE CITRUS 6/CS 6X80 POUCH FLAT PKG	25.00	3000.00
<p>LYSOL COSTS INTERNAL</p> <p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	3000.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	3000.00

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X

Customer Signature

Date Received

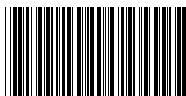
Print Name



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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1223438	09/10/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
815691	08/19/21	09/10/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 COURTLAND, VA 23837
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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-062	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
4	30	21		GJ3659-12	CS	PURELL HAND SANITIZER 12 oz. PUMP BOTTLE 12/CS	57.00	1197.00
<p>LYSOL COSTS INTERNAL</p> <p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	1197.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	1197.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X _____
 Customer Signature Date Received

 Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1225621	09/24/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
819922	09/20/21	09/24/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

09/27/2021 09:01:10

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-189	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10	10		CL050	CS	RS GLASS UTILITY CLEANER SPRAY 12/CS 12X19OZ CAN	39.00	390.00
2	50	50		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000'/2PLY	31.00	1550.00
3	10	10		NP6800WC	CS	NITTANY WHITE ROLL TOWEL 6/CS 8"X 700' PROP	35.00	350.00
4	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	18.00	180.00
5	20	20		RSC24338	CS	24 X 33 H/D CLEAR LINERS 8MIC 1000/CS (20RL/50/CS)	29.00	580.00
6	20	20		IM205	EA	IMP TOILET BOWL MOP WHITE/BLUE 100/CS	1.00	20.00
7	7	7		SZGVP9-LG1BL	CS	V2223 BLUE PF VINYL GLOVE LG POWDER FREE 10BOX/CS 100/BX	80.00	560.00
8	7	7		SZGVP9-XL1BL	CS	V2224 BLUE PF VINYL GLOVE XL POWDER FREE 10BOX/CS 100/BX	80.00	560.00
9	5	4		SZGVP9-M1BL	CS	V2222 BLUE PF VINYL GLOVE MD POWDER FREE 10BOX/CS 100/BX	80.00	320.00
10	5	5		BD621	MS	BIG D PEARL URINAL SCREEN 10/BX MELON MIST	102.00	510.00
11	5	1	4	BD900	CS	BIG D CERISE URINAL BLOCK 12/BX	99.00	99.00
12	10	5		CL008	CS	RS HOSPITAL DEODORANT SPRAY 12X15.5OZ/CS DISINFECTANT Q	65.00	325.00
13	6	6		HIL101804	CS	HLVD SPRAY CLEAN HD 12/CS 12X32OZ	35.00	210.00
14	30	30		IM5032HG	EA	IMP 32OZ HANDI HOLD BOTTLE 96/CS GRADUATED	0.90	27.00



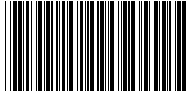
FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1225621	09/24/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
819922	09/20/21	09/24/21	2
SALES REP		ENTERED BY	
RICK B		RICK B	

09/27/2021 09:01:10

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 SCHOOLS
 COURTLAND, VA 23837

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 COURTLAND, VA 23837
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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-189	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
15	30	30		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	35.00	1050.00
16	30	30		IM136762	EA	RETAIL TRIGGER ASSORTED COLOR 450/CASE 8.5IN DIP TUBE	0.65	19.50
17	10	9		CS36719700	EA	16" BOWL BRUSH W/CADDY CARLISLE	4.50	40.50
<p align="center">WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL FREIGHT MISC TAX	6791.00
INVOICE TOTAL	6791.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X

Customer Signature

Date Received

Print Name



1101 E. LABURNUM AVENUE
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 Telephone: 804-353-0445
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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1226338	09/29/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
820555	09/23/21	09/29/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

09/30/2021 08:52:24

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 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-194	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	200	10	190	RD99716	CS	LYSOL DISINFECTING WIPE CITRUS 6/CS 6X80 POUCH FLAT PKG	25.00	250.00
<p>COST INTERNAL</p> <p>WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	250.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	250.00

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 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X _____
 Customer Signature Date Received

 Print Name



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1226477	09/29/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
832557	09/20/21	09/29/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

ORIGINAL ORDER # 819922 09/30/2021 08:54:48

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 COURTLAND, VA 23837

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 COURTLAND, VA 23837
 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-189	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
9	1	0	1	SZGVP9-M1BL	CS	V2222 BLUE PF VINYL GLOVE MD POWDER FREE 10BOX/CS 100/BX	80.00	0.00
12	5	5		CL008	CS	RS HOSPITAL DEODORANT SPRAY 12X15.5OZ/CS DISINFECTANT Q	65.00	325.00
17	1	1		CS36719700	EA	16" BOWL BRUSH W/CADDY CARLISLE	4.50	4.50

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



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**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X

Customer Signature

Date Received

SUBTOTAL	329.50
FREIGHT	
MISC	
TAX	
INVOICE TOTAL	329.50

Print Name



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 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
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INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1230850	10/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
821599	10/01/21	10/26/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

10/29/2021 09:01:52

SOLD TO

SOUTHAMPTON COUNTY PUBLIC
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SHIP TO

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 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-241	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	30	24		GJ7318DS	EA	PURELL ES8 FLOOR STAND GRAPHIT WITH ES8 TOUCH FREE DISPENSER	149.00	3576.00
2	120	120		GJ7753-02	CS	PURELL HC ADVANCED SANIT ES8 2-1200ML HAND SANITIZER FOAM MSD # 77532 MATERIAL SAFETY DATA SHEET FOR ABOVE	68.00	8160.00
3	100	100		GJ7720-01	EA	ES8 PURELL TOUCH FREE DISP WHITE SANITZER DISPENSER	0.00	0.00
4	75	75		GJ4341-04	CS	PURELL FOOD SERV SURFACE SANIT 4/1 GAL REFILLS	55.00	4125.00
<p>COST INTERNAL</p> <p>WE WILL BE CLOSED NOVEMBER 8TH FOR EMPLOYEE APPRECIATION DA</p>								



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	15861.00
FREIGHT	
MISC	
TAX	
INVOICE TOTAL	15861.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

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Customer Signature

Date Received

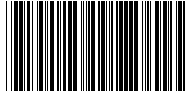
Print Name



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 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1230880	10/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
823973	10/19/21	10/26/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

10/29/2021 09:02:39

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 COURTLAND, VA 23837

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 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	10-19	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	100	10	90	NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	340.00
2	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	21.00	210.00
WE WILL BE CLOSED NOVEMBER 8TH FOR EMPLOYEE APPRECIATION DA								



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 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
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Customer Signature

Date Received

SUBTOTAL	550.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	550.00

Print Name



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 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1231017	10/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
832557	09/20/21	10/26/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

ORIGINAL ORDER # 819922 10/29/2021 09:05:05

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-189	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1	1		PS23630090	CS	VINYL/NITRILE BLENDED GLOVE MD FOODHANDLER MEDIUM POWDER FREE	80.00	80.00
WE WILL BE CLOSED NOVEMBER 8TH FOR EMPLOYEE APPRECIATION DA								



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SUBTOTAL	80.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	80.00

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 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
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 Customer Signature Date Received

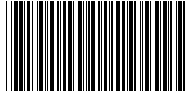
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**RUTHERFORD
SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1231200	10/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
825201	10/28/21	10/29/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

11/01/2021 08:50:27

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SOUTHAMPTON COUNTY PUBLIC
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SCHOOLS
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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	10-19	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10	6		RD04675	CS	74828 LYSOL DISINF SPRAY FRESH 12/CS 12X19oz 79329 CRISPLINEN	125.00	750.00
WE WILL BE CLOSED NOVEMBER 8TH FOR EMPLOYEE APPRECIATION DA								



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SUBTOTAL FREIGHT MISC TAX	750.00
INVOICE TOTAL	750.00

**FOR CHEMICAL EMERGENCIES
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Customer Signature

Date Received

Print Name



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1231244	10/28/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
832840	10/01/21	10/29/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

ORIGINAL ORDER # 821599 11/01/2021 08:51:12

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-241	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	6	6		GJ7318DS	EA	PURELL ES8 FLOOR STAND GRAPHIT WITH ES8 TOUCH FREE DISPENSER	149.00	894.00
						COST INTERNAL		
						WE WILL BE CLOSED NOVEMBER 8TH FOR EMPLOYEE APPRECIATION DA		



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Customer Signature

Date Received

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SUBTOTAL	894.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	894.00



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**RUTHERFORD
 SUPPLY**

INVOICE



****HISTORICAL** ORIGINAL ORDER # 825201 01/04/2022 13:26:29**

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1232219	11/05/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
832956	10/28/21	11/05/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
7	0	10-19	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	4	4		RD04675	CS	74828 LYSOL DISINF SPRAY FRESH 12/CS 12X19oz 79329 CRISPLINEN	125.00	500.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	500.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	500.00

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X _____
 Customer Signature Date Received

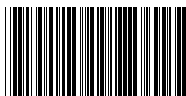
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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1232886	11/12/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
823973	10/19/21	11/12/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

11/15/2021 09:32:04

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	10-19	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	100	90		NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	3060.00
2	25	25		RSC404816	CS	40 X 48 H/D CLEAR LINERS 16MIC 250/CS (10RL/25/CS)	32.00	800.00

WE WILL BE CLOSED NOVEMBER 8TH FOR EMPLOYEE APPRECIATION DA



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SUBTOTAL	3860.00
FREIGHT	
MISC	
TAX	

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
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INVOICE TOTAL	3860.00
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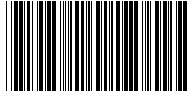
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**RUTHERFORD
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INVOICE



****HISTORICAL****

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1236937	12/14/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
830443	12/10/21	12/14/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

01/04/2022 13:26:37

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 COURTLAND, VA 23837

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 COURTLAND, VA 23837
 (757) 653-2692

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
				ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
				7	0	22-415	OUR TRUCK	NET 30
2	50	25	25	NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000'2PLY	33.00	825.00
3	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	23.00	230.00
4	30	30		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	38.00	1140.00
5	10	10		PS23630090	CS	VINYL/NITRILE BLENDED GLOVE MD FOODHANDLER MEDIUM POWDER FREE	80.00	800.00
6	10	10		PS23630087	CS	VINYL/NITRILE BLENDED GLOVE XL FOODHANDLER XLARGE POWDER FREE	80.00	800.00
7	10	8		PS23630089	CS	VINYL/NITRILE BLENDED GLOVE LG FOODHANDLER LARGE POWDER FREE	80.00	640.00
8	100	100		NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	3400.00



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 Outside of Regular Business Hours**

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	7835.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	7835.00

X

Customer Signature

Date Received

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



HISTORICAL

INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1236937	12/14/21	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
830443	12/10/21	12/14/21	1
SALES REP		ENTERED BY	
RICK B		RICK B	

01/04/2022 13:26:37

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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SOUTHAMPTON COUNTY PUBLIC
 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

				ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
				7	0	22-415	OUR TRUCK	NET 30
LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	50	25	25	NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000/2PLY	33.00	825.00
3	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	23.00	230.00
4	30	30		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	38.00	1140.00
5	10	10		PS23630090	CS	VINYL/NITRILE BLENDED GLOVE MD FOODHANDLER MEDIUM POWDER FREE	80.00	800.00
6	10	10		PS23630087	CS	VINYL/NITRILE BLENDED GLOVE XL FOODHANDLER XLARGE POWDER FREE	80.00	800.00
7	10	8		PS23630089	CS	VINYL/NITRILE BLENDED GLOVE LG FOODHANDLER LARGE POWDER FREE	80.00	640.00
8	100	100		NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	3400.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL FREIGHT MISC TAX	7835.00
INVOICE TOTAL	7835.00

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
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X

Customer Signature

Date Received

Print Name



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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1239620	01/11/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
833168	12/10/21	01/11/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

ORIGINAL ORDER # 830443 01/12/2022 09:05:41

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 COURTLAND, VA 23837

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 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-415	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
7	2	2		PS23630089	CS	VINYL/NITRILE BLENDED GLOVE LG FOODHANDLER LARGE POWDER FREE	80.00	160.00



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Customer Signature

Date Received

SUBTOTAL	160.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	160.00

Print Name



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1243757	02/11/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
202584	02/02/22	02/11/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

02/14/2022 09:49:25

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	02/02/22	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	50	50		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000'/2PLY	33.00	1650.00
2	50	50		NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	1700.00
3	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	23.00	230.00



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SUBTOTAL	3580.00
FREIGHT	
MISC TAX	

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X

Customer Signature

Date Received

INVOICE TOTAL	3580.00
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Print Name



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 RICHMOND, VA 23222
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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1244573	02/18/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
202299	01/31/22	02/18/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-482	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	200	75	125	202299-002	CS	LYSOL DISINFECTING WIPE CITRUS POUCH	25.00	1875.00
		COST INTERNAL						



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SUBTOTAL	1875.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	1875.00

Print Name



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1247938	03/16/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
207420	03/11/22	03/16/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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CALL RICHARD 30 MIN BERFORE		ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
		X	0	R DAVIS-3/7	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10	10		HIL101804	CS	HLYD SPRAY CLEAN HD 12/CS 12X32OZ	40.00	400.00
2	40	40		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	37.00	1480.00
3	50	50		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000/2PLY	34.00	1700.00
4	75	75		NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	36.00	2700.00
5	5	5		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	25.00	125.00



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SUBTOTAL FREIGHT MISC TAX	6405.00
INVOICE TOTAL	6405.00

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 Customer Signature Date Received

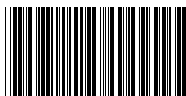
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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1251640	04/13/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
210369	04/05/22	04/13/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	X	0	22-677	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	25	25		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000/2PLY	33.00	825.00
2	100	100		NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	3400.00
3	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	25.00	250.00
4	6	6		BD621	MS	BIG D PEARL URINAL SCREEN 10/BX MELON MIST	110.00	660.00
5	10	3	7	BD166	CS	BIG D LEMON D'VOUR POWDER 6/CS 6X1LB.	65.00	195.00



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SUBTOTAL	5330.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	5330.00

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Customer Signature

Date Received

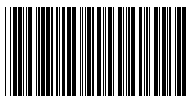
Print Name



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1254416	05/02/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
213556	04/29/22	05/03/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

05/05/2022 09:11:14

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	R DAVIS 4/28	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	6	6		BD621	MS	BIG D PEARL URINAL SCREEN 10/BX MELON MIST	110.00	660.00
2	10	10		HIL101804	CS	HLYD SPRAY CLEAN HD 12/CS 12X32OZ	40.00	400.00
3	40	40		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	40.00	1600.00
4	25	25		NP521233C	CS	NITTANY 5218 9"JRT TOIL PAPER 12/CS PROP 1000/2PLY	35.00	875.00
5	75	0	75	NP6800NC	CS	NITTANY NATURAL ROLL TOWEL 6/CS 8"X 700'PROP	34.00	0.00
6	10	10		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	25.00	250.00
7	30	30		RSC404816	CS	40 X 48 H/D CLEAR LINERS 16MIC 250/CS (10RL/25/CS)	32.00	960.00



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SUBTOTAL FREIGHT MISC TAX	4745.00
INVOICE TOTAL	4745.00



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1256710	05/20/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
216129	05/18/22	05/20/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	R DAVIS	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	5	5		RD400	CS	PURE BRIGHT GERMICIDAL BLEACH 6/CS 6X1GAL	25.00	125.00
2	30	30		HIL39403	CS	MANDARIN CRANBERRY FOAM SOAP 4/CS 4X1250ML AFFINITY HLYD	40.00	1200.00
3	1	1		BD473	EA	BIG D MANGO BAY METER SPRAY 12/CS 12X7OZ MSD # 128 MATERIAL SAFETY DATA SHEET FOR ABOVE	0.00	0.00



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 CALL CHEM-TEL INCORPORATED
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X

Customer Signature

Date Received

SUBTOTAL	1325.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	1325.00

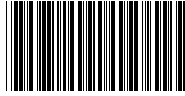
Print Name



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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1260352	06/17/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
216563	05/23/22	06/17/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	22-736	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10.00	3.50	6.50	BD473	CS	BIG D MANGO BAY METER SPRAY 12/CS 12X7OZ MSD # 128 MATERIAL SAFETY DATA SHEET FOR ABOVE	55.00	192.50
2	25	25		HIL22304	EA	HLYD EXPRESSIONS BLACK DISPNSR 1.25L SOAP DISP,AFFINITY,LOGO	0.00	0.00
3	10	10		NPC0552CR	EA	NITTANY 8"ROLL TOWEL LOGO DISP MECHANICAL BLACK PROP	6.50	65.00
						DELIVERY CHARGE		8.00



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**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
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X

Customer Signature

Date Received

Print Name

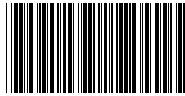
SUBTOTAL	257.50
FREIGHT	
MISC TAX	8.00
INVOICE TOTAL	265.50



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 RICHMOND, VA 23222
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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1263235	07/12/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
221172	06/29/22	07/12/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

07/13/2022 08:53:30

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	R DAVIS	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	15	15		GJ3659-12	CS	PURELL HAND SANITIZER 12 oz. PUMP BOTTLE 12/CS	57.00	855.00
3	118	59	59	221172-003	CS	LYSOL DISINFECTING WIPE CITRUS POUCH	25.00	1475.00
						COST INTERNAL		
						DELIVERY CHARGE		8.00



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SUBTOTAL	2330.00
FREIGHT	
MISC TAX	8.00

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
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Customer Signature

Date Received

INVOICE TOTAL	2338.00
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Print Name



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**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1273815	09/27/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
226226	08/08/22	08/09/22	1
SALES REP		ENTERED BY	
RICK B		KAYLA B	

09/28/2022 09:51:48

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CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	23-086	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2	2		VIPVA00001	EA	VIPER VA00001A 24" FRONT MOUNT SQ ASSY SHOVELNOSE STANDARD	86.14	172.28
ESTIMATES EXPIRE AFTER 30 DAYS EFFECTIVE MARCH 1, 2022 OUR LABOR RATE WILL BE 85.00 PER HOUR UNLESS YOU HAVE A PREVIOUS CONTRACT IN PLACE								
						DELIVERY CHARGE		8.00



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SUBTOTAL	172.28
FREIGHT	
MISC TAX	8.00
INVOICE TOTAL	180.28

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Customer Signature

Date Received

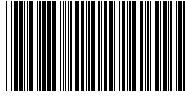
Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1273908	09/28/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
230286	09/08/22	09/23/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

09/29/2022 09:12:27

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SOUTHAMPTON COUNTY PUBLIC
 P.O. BOX 96
 SCHOOLS
 COURTLAND, VA 23837

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CHESAPEAKE WHSE-SPS
 1025 EXECUTIVE BLVD
 CHESAPEAKE, VA 23837

(757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	32	0	23-135	OWN TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	30	30		EN117-04B	CS	117 H2O2 CONCENT CLEANER 4/CS 4X1GAL	150.00	4500.00
2	30	30		EN8-252-117	EA	MSD # 647 MATERIAL SAFETY DATA SHEET FOR ABOVE H2O2 BLEND BUDDY II KIT FOR 117 RED & GREEN DILUTION	0.00	0.00
3	50	50		EN8-550	EA	117 GREEN SPRAY BOTTLE COMP BOTTLE & TRIGGER-	1.50	75.00
4	50	50		EN8-552	EA	117 RED SPRAY BOTTLE COMP BOTTLE & TRIGGER	1.50	75.00
						DELIVERY CHARGE		8.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	4650.00
FREIGHT	
MISC TAX	8.00

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X

Customer Signature

Date Received

INVOICE TOTAL	4658.00
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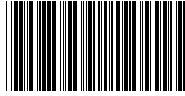
Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1279436	11/09/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
233142	10/02/22	10/26/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 1025 EXECUTIVE BLVD
 CHESAPEAKE, VA 23837

(757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	32	0	23-270	OWN TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	200	200		GJ7772-02	CS	PURELL HEALTHY SOAP ES8 2-1200ML GENTLE FREE	45.00	9000.00
2	400	100		GJ7734-01	EA	ES8 PURELL TOUCH FREE DISP GRAPHITE SOAP DISPENSER	0.00	0.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	9000.00
FREIGHT	
MISC TAX	

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X _____
 Customer Signature

 Date Received

INVOICE TOTAL	9000.00
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 Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1279819	11/11/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
237883	11/07/22	11/11/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

11/14/2022 09:15:27

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 22015 AURORA ST
 SCHOOLS
 COURTLAND, VA 23837
 (757)653-2692

CALL RICHARD 30 MIN BERFORE		ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS		
[REDACTED]		7	0	23-394	OUR TRUCK	NET 30		
LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1000	180	820	BC1400P	BX	POP UP WHITE SCIM WIPER 900/CS 9X17 4PLY DELIVERY CHARGE	12.00	2160.00 8.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	2160.00
FREIGHT	
MISC TAX	8.00

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X

Customer Signature

Date Received

INVOICE TOTAL	2168.00
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Print Name



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RICHMOND, VA 23222
Telephone: 804-353-0445
Fax: 804-321-1363

**RUTHERFORD
SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1279820	11/11/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
237884	11/07/22	11/11/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

11/14/2022 09:15:28

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SCHOOLS
COURTLAND, VA 23837
(757)653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	23-393	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	167	30	137	GJ9342-06	CS	PURELL SURFACE DISINFECT WIPE 6/CS 7X8 110CT/CANISTER	56.00	1680.00
						MSD # 9113 MATERIAL SAFETY DATA SHEET FOR ABOVE		
2	20	20		RDT100VAP	CS	SILKY SOFT FACIAL TISSUE FLAT 30/CS 30/100	27.00	540.00
3	1	1		ABM901B	BX	SMARTPAD 18" MICROFIBER PAD 30/BOX DISPENSER BOX BLUE/WHIT	14.00	14.00
4	1	1		MITELEHAN	EA	TELESCOPIC FLAT MOP HANDLE ALUMINUM,FITS MICROFIBER FRAME	10.00	10.00
5	1	1		MIVFRAME16	EA	VELCRO BACK FRAME FOR FLAT MOP MICROFIBER 18"	8.00	8.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	2252.00
FREIGHT	
MISC TAX	

**FOR CHEMICAL EMERGENCIES
CALL CHEM-TEL INCORPORATED
(813) 248-0573
Outside of Regular Business Hours**

X

Customer Signature

Date Received

INVOICE TOTAL	2252.00
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Print Name



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 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1280969	11/18/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
237884	11/07/22	11/18/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 COURTLAND, VA 23837
 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	23-393	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	167	137		GJ9342-06	CS	PURELL SURFACE DISINFECT WIPE 6/CS 7X8 110CT/CANISTER MSD # 9113 MATERIAL SAFETY DATA SHEET FOR ABOVE	56.00	7672.00



FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

X

Customer Signature

Date Received

Print Name

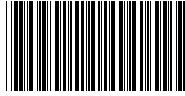
SUBTOTAL	7672.00
FREIGHT	
MISC TAX	
INVOICE TOTAL	7672.00



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Telephone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1282640	12/06/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
240266	11/29/22	12/02/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 SCHOOLS
 COURTLAND, VA 23837
 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	23-463	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10	10		GJ7772-02	CS	PURELL HEALTHY SOAP ES8 2-1200ML GENTLE FREE	45.00	450.00
2	10	10		EN117-04B	CS	117 H202 CONCENT CLEANER 4/CS 4X1GAL	150.00	1500.00
						DELIVERY CHARGE		8.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	1950.00
FREIGHT	
MISC TAX	8.00
INVOICE TOTAL	1958.00

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X

Customer Signature

Date Received

Print Name



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 RICHMOND, VA 23222
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 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

INVOICE



INVOICE NO.	INVOICE DATE	CUST NO.	ORDER TYPE
1283247	12/08/22	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE
241107	12/05/22	12/08/22	1
SALES REP		ENTERED BY	
RICK B		RICK B	

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 COURTLAND, VA 23837
 (757) 653-2692

CALL RICHARD 30 MIN BERFORE	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	26	0	23-480	OWN TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	40	40		GJ7772-02	CS	PURELL HEALTHY SOAP ES8 2-1200ML GENTLE FREE	45.00	1800.00
2	10	10		EN117-04B	CS	117 H202 CONCENT CLEANER 4/CS 4X1GAL	150.00	1500.00
						DELIVERY CHARGE		8.00



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	3300.00
FREIGHT	
MISC TAX	8.00
INVOICE TOTAL	3308.00

FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours

X

Customer Signature

Date Received

Print Name



1101 E. LABURNUM AVENUE
 RICHMOND, VA 23222
 Phone: 804-353-0445
 Fax: 804-321-1363

**RUTHERFORD
 SUPPLY**

ORDER CONFIRMATION

ABC	WH#	DIV	CUST NO.	ORDER TYPE
0.00	1	1	113308	WAREHOUSE
ORDER NO.	ORDER DATE	SHIP DATE	PAGE	
789206	01/31/21	02/02/21	1	
SALES REP			ENTERED BY	
29 RICK B			29 RICK B	

02/01/2021 09:38:17

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 COURTLAND, VA 23837

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 SCHOOLS
 COURTLAND, VA 23837

	ZONE	STOP	CUSTOMER P.O. NO.	SHIP VIA	TERMS
	7	0	WILL MELBYE	OUR TRUCK	NET 30

LINE	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	PRODUCT CODE ALT. ITEM CODE	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	20	20	0	RD99716 (20 CS)	CS	LYSOL DISINFECTING WIPE CITRUS 6/CS 15950 MATERIAL SAFETY DATA SHEET FOR ABOVE	50.00	1000.00
2	20	20	0	BCMW60CPC1B (20 CS)	CS	BERK MAKE UR SANI WIPE KIT 1/CS	67.00	1340.00
3	2	2	0	HIL82425 (2 CS)	CS	HLYD ARSENAL 1 Q.T.PLUS 4/CS DISINFECTANT,CORROSIVE LIQUID,N.O.S.	83.44	166.88
4	2	2	0	HIL99705 (2 EA)	EA	8 III UN1903 HLYD ARSENAL 1 PORTABLE DISP 1 DISPENSER	0.00	0.00

WE ENCOURAGE YOU TO PURCHASE THE PRODUCTS YOU NEED DURING THIS DECLARED EMERGENCY. AS ALWAYS, WE WILL BACK ANY DEFECTIVE PRODUCT. WE WILL NOT RETURN PRODUCTS PURCHASED AFTER 3-1-20 FOR ANY OTHER REASON.



Please check merchandise carefully before signing. Signature of buyer or buyer's representative acknowledges receipt and total liability for payment of all merchandise on this order.

SUBTOTAL	2506.88
FREIGHT	0.00
MISC	0.00
TAX	0.00
TOTAL	2506.88

**FOR CHEMICAL EMERGENCIES
 CALL CHEM-TEL INCORPORATED
 (813) 248-0573
 Outside of Regular Business Hours**

X

Customer Signature

Date Received

Print Name



Re: Inquiry

1 message

Will Melbye
To: Business Solutions

Thu, Mar 4, 2021 at 11:19 AM

Hey good morning,

We sent out a survey asking and we did not have any staff members that responded that they would utilize the suit. If anything changes, I will let you know!

Thank you!

Will

On 3/4/2021 10:41 AM, Business Solutions wrote:

Hello Will,

I wanted to circle back and see if you had any other questions?

Looking forward to hearing from you.

Erin S



ERIN S.
Support Lead
Business Solutions | VYZR™ Tech.
#PPE4ALL

[Redacted]
 [Redacted]
 www.vyxrtech.com
 Toronto, Canada



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On Fri, 26 Feb 2021 at 16:39, Business Solutions <[Redacted]> wrote:

Hello Will,

Thanks for your patience- I just received the W-9 BEN from my colleague and I've attached it below. And yes- we are happy to accept the purchase order however all orders are only processed when full payment has been received.

Please let me know if you have any other questions.

Warm regards,
Erin S



ERIN S.
 Support Lead
 Business Solutions | VYZR™ Tech.
 #PPE4ALL

 [Redacted]
 [Redacted]
 www.vyxrtech.com
 Toronto, Canada



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On Thu, 25 Feb 2021 at 15:06, Will Melbye <[Redacted]> wrote:

Hey Erin,

I am sorry, I totally missed that y'all are in Ontario. So that brings me to two new questions; do you accept purchase orders and do you have a W-9 for your company so that we are able to conduct business?

Thank you!!!

Will

On 2/24/2021 12:15 PM, Business Solutions wrote:

Hello Will,

I hope this email finds you well.

The BioVYZR is a super popular solution amongst educators returning to in-class teaching- so we're happy to hear from you!

I was able to get you a 20% educators discount for 10-20 units.
 Our lead-time is 3-4 days, and it will be shipping from our Allentown, PA warehouse.

If that works for you- I'll proceed with sending you a custom invoice that reflects the discount.

Please let me know if you have any other questions.

Warm regards,
 Erin S.



ERIN S.
 Support Lead
 Business Solutions | VYZR™
 Tech.
 #PPE4ALL

 [Redacted]
 [Redacted]
 www.vyxrtech.com
 Toronto, Canada



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On Tue, 23 Feb 2021 at 16:18, Will Melbye <[REDACTED]> wrote:

Good afternoon,

My name is Will Melbye from Southampton County Public Schools in Virginia.

I am looking to see what would the price point be on 10 or 20 BioVYZR units. I would also like to know lead time, shipping costs and expected delivery times. Thank you so much and I look forward to hearing back from you!!

Regards,

Will Melbye



Will Melbye [REDACTED]

Staff Supply Survey

1 message

Will Melbye [REDACTED]

Mon, Mar 1, 2021 at 10:28 AM

To: [REDACTED]

Good morning!!

Please follow the link below to complete a survey about your supply needs. We want to be sure that you are comfortable with the supplies within your classrooms. The survey will ask what you have received (regardless if you have used them or not), any additional supplies you need at this time and then some supplemental items. **Please complete this survey by noon tomorrow (March 2, 2021)**, for current needs. We will be sending this survey out regularly to help assess your needs.

Thank you all for what you continue to do for ALL of the students in Southampton County Public Schools!!

<https://forms.gle/DkoJJaGyFDZ6Mi478>



Will Melbye



Your Global Industrial Order # 19709203 Was Delivered

1 message

Thu, Sep 30, 2021 at 1:31 PM

To: [Redacted]
Cc: [Redacted]



Delivery Confirmation

Order Date: 09/23/2021 16:23 PM EST

Account #:	[Redacted]	Order #:	19709203	PO #:	PO# 22-200
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Dear **WILL MELBYE**,

Your order has been delivered. Orders with multiple items may arrive in separate packages.

Order Details

<p>Billing Address</p> <p>PO# 22-200 WILL MELBYE SOUTHAMPTON COUNTY SCHOOLS PO BOX 96 COURTLAND, Virginia 23837 UNITED STATES</p> <p>Remit To</p> <p>GLOBAL EQUIPMENT COMPANY INC. 29833 NETWORK PLACE CHICAGO, IL 60673-1298 7708225600</p> <p>Payment Information</p> <p>Terms: Net30</p> <hr/> <p>Subtotal: \$6,425.40 Shipping: \$217.99 Tax: \$0.00 Total: \$6,643.39</p>	<p>Shipping Address</p> <p>PO# 22-200 WILL MELBYE SOUTHAMPTON COUNTY SCHOOLS 21308 PLANK RD COURTLAND, Virginia 23837 UNITED STATES</p>
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Items Delivered



Product Description	QTY	Price Total
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Premium Industrial Powder-Free Nitrile Disposable Gloves, 4 MIL, Medium, 100/Box	40	\$518.00
--	----	----------

Item #: 708560M

Shipping Method: WARD-TRUCKING

Date of Delivery: 09/30/2021

Tracking #: [0155014746](#)

***Please Note:** This item is not cancellable.

***Please Note:** This item is not returnable.



Product Description	QTY	Price Total
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Premium Industrial Powder-Free Nitrile Disposable Gloves, 4 MIL, Large, 100/Box	40	\$518.00
---	----	----------

Item #: 708560L

Shipping Method: WARD-TRUCKING

Date of Delivery: 09/30/2021

Tracking #: [0155014746](#)

***Please Note:** This item is not cancellable.

***Please Note:** This item is not returnable.



Product Description	QTY	Price Total
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Frost Double Sanitary Napkin, Tampon Vendor - White, Free - 608-1	12	\$2,639.40
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Item #: B709962

Shipping Method: WARD-TRUCKING

Date of Delivery: 09/30/2021

Tracking #: [0155014746](#)

✓ PLAN
✓ PROCURE
✓ & EXECUTE

WE'VE MADE IT OUR BUSINESS
TO HELP YOU GET BACK TO BUSINESS.

[Learn More](#)





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Help | Contact Us

This order is subject to [Global Industrial's Terms & Conditions of Sale](#). Global Industrial objects to any other additional or different terms in your purchase order or acceptance.

Southampton County Public Schools

COVID-19 Safety Protocol Measures

Preventative Measures put in place in our schools for the 2021-2022 School Year

We continue to monitor the community and school transmission conditions for any alterations or increase in attention to any one of our preventative measures.

Schools have been outfitted with

- PPE for all staff and students that need them
- Medical grade PPE for COVID care rooms
- Disinfectant fogging machines
- Temperature checking stations (including passive thermos scanning stations, COVID screening tablets with temperature checks, and handheld infrared thermometers) for checking student and staff temperatures on arrival
- Disinfectant wipes, hand sanitizer, paper towels and disinfectant spray for every classroom
- Staff and student desk shields—more are on order
- Air purification units in classrooms where they have been requested—more on order
- Medical grade air purification units have been placed in nurses' stations and front offices
- Hand sanitizer available throughout buildings
- Water bottle filling stations—we are going to continue to convert more stations
- Signage has been posted to remind students and staff about masking, preventative measures (including physical distancing), handwashing and respiratory etiquette.

Each school has established practices for responding to students and staff that fall ill during the school day. Each school has an area where students or staff that exhibit symptoms of COVID-19 are able to stay comfortably while awaiting a ride home.

A firm and consistent relationship between Southampton County Public Schools and the Western Tidewater Health Department has been established and maintained over the past 18 months.

Effective, thorough and consistent contact tracing practices that have been put into practice in a collaborative effort between Southampton County Public Schools nurses and the Southampton/Franklin Health Department and the Western Tidewater Health Department.

Schools and classrooms are utilizing as much space as possible between students during all classes.

Sports teams have been given direct instruction on mask wearing during practices and games.

On buses, students are encouraged to maintain their distance as much as possible. Students and drivers continue to wear masks for the duration of their time on the bus, and windows are opened to allow for increased air flow on the bus.

We take advantage of opportunities to send out information to parents and community members reminding them about our prevention strategies in school. We utilize Remind and Facebook primarily, along with the use of infographics to help illustrate our messages.

Timestamp	Email Address	Name	Where do you teach? (PreK)	Where do you teach? (Kindergarten)	Where do you teach? (1st Grade)	Where do you teach? (2nd Grade)	Where do you teach? (3rd Grade)	Where do you teach? (4th Grade)	Where do you teach? (5th Grade)	Where do you teach? (Elementary)	Where do you teach? (Middle/High School)	Where do you teach? (Elementary Specialist)	Where do you teach? (PE/ML/Library/Music/Computers)	Where do you teach? (Guidance)	Where do you teach? (Other)	Where do you teach? (History)	Where do you teach? (English)	Where do you teach? (Science)	Where do you teach? (Math)	Where do you teach? (Foreign Language)	Where do you teach? (Career Tech)	Where do you teach? (Physical Education/Health)	Where do you teach? (Guidance)	Where do you teach? (Other)	Where do you currently have or have been provided to date. Regardless of whether you choose to utilize them or not.	Please mark the additional supplies that you need.	Boxes of gloves	Would you benefit and utilize a personal air purification unit? These kits are very costly and I purchased the expectation would be that you would utilize them daily.	Would you benefit and utilize a personal air purification unit? These kits are very costly and I purchased the expectation would be that you would utilize them daily.	Would you or your students benefit from and use Humanly Shields? These kits are very costly and if purchased, the expectation would be that you would utilize them daily.	Do you service students that have alternate masking or suclov needs? Other supplies requested:		
3/1/2021 10:33:05																										Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Disinfectant Wipes	No	No	No thank you	No		
3/1/2021 10:36:01																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		-		Myself-Adult Sized	No	I have received disinfecting wipes but could use some more. My students frequently ask for wipes to clean their desks and the desk shields so we go through the jar quickly.	
3/1/2021 10:38:18																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Air Purifier, Disinfectant Wipes	No	No	No thank you	No		
3/1/2021 10:39:10																										Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield						none thanks	
3/1/2021 10:41:18																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield						No	
3/1/2021 10:51:14																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Hand Sanitizer	Medium	No	No	No thank you	No	
3/1/2021 10:52:23																										Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	X-Large	No	No	No thank you	No		
3/1/2021 10:52:26																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Disinfectant Wipes	No	No	Myself-Adult Sized	No		
3/1/2021 10:53:56																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		No	No	No thank you	No		
3/1/2021 10:57:00																										Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves		No	No	No thank you	No		
3/1/2021 10:57:28																										Air Purifier		No	No	No thank you	No		

3/1/2021 10:57:28		Nottoway				3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves	Disinfectant Spray & Paper Towels	Medium	No	No	Students-Student Sized	No	
3/1/2021 11:01:41				SMS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield			No	No	No thank you	No	*The last question is hard to answer because I don't know if any of my students have alternate masking or supply needs. If they do, I haven't been notified.
3/1/2021 11:02:45				SMS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels	Air Purifier, Disinfectant Spray & Paper Towels, Teacher Desk Shield		No	No	No thank you	No	
3/1/2021 11:02:54				SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels	Disinfectant Spray & Paper Towels	X-Large	No	No	No thank you	No	
3/1/2021 11:12:54		Meherin				3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield		Medium	No	No	No thank you	No	The air purifier would be for the stage at my schools since we are singing and I do not have any windows to assist in ventilation.
3/1/2021 11:13:32		Meherin, Nottoway				3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves	Air Purifier		No	No	No thank you	No	Thank you!
3/1/2021 11:13:50				SMS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves		Large	No	No	No thank you	No	A clear mask for both myself and students on my caseload with articulation issues would be helpful in improving communication and would allow students to stay masked when they receive speech therapy.
3/1/2021 11:19:09					Nottoway	3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves			No	No	Students-Student Sized	Yes	
3/1/2021 11:19:23				SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield	Air Purifier, Disinfectant Wipes	Large	No	No	No thank you	No	
3/1/2021 11:19:52		Riverdale				3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield	Hand Sanitizer		No	No	No thank you	No	
3/1/2021 11:27:12				SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield			No	No	No thank you	No	
3/1/2021 11:30:01	Riverdale					3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield	Disinfectant Wipes		No	No	No thank you	No	Klennex
3/1/2021 11:32:04		Riverdale				3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Gloves, Gowns, Disinfectant Spray & Paper Towels, Teacher Desk Shield			No	No	No thank you	No	I have problems with my glasses fogging often when wearing my mask and cannot find an issue that resolves it.

3/1/2021 11:33:59						SHS	Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		No	No	No thank you	No	
3/1/2021 11:34:00						SHS	Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Air Purifier, Disinfectant Wipes		No	No	No thank you	No	My para and I would like to see the option of getting a mask with a clear section. At times, our students have a difficult time understanding us. Also, I have a student with a hearing impairment. The student is currently virtually learning, but it may be needed in the future.
3/1/2021 11:34:39						Riverdale	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Gloves, Disinfectant Spray & Paper Towels, Teacher Desk Shield, 3 ply masks (disposable), Gowns, Disinfectant Wipes, Gloves, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Spray & Paper Towels	Medium	No	No	No thank you	No	
3/1/2021 11:41:29						SMS	3 ply masks (disposable), Face Shields, Disinfectant Wipes, Gloves, 3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Spray & Paper Towels, Teacher Desk Shield	Large	No	No	No thank you	No	70%- 90% alcohol
3/1/2021 11:44:21	Notloway						3 ply masks (disposable), Face Shields, Disinfectant Wipes, Gloves, 3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Spray & Paper Towels, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	X-Large			Myself-Adult Sized	No	
3/1/2021 11:45:50		Riverdale	Riverdale	Riverdale		Riverdale	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		No	No	No thank you	No	
3/1/2021 11:48:35	Meherin						3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Air Purifier, Disinfectant Wipes		No	No	No thank you	No	The spray provided is not for killing corona virus. It is a 1975 green cleaner. I am having to use my own money to buy alcohol to spray to keep my room sanitized. You cannot use wipes on everything as they smear the shields and surfaces terribly.
3/1/2021 11:48:52						SMS	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Gloves, Disinfectant Spray & Paper Towels, Teacher Desk Shield	Medium	No	No	No thank you	No	
3/1/2021 11:52:53						Riverdale	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Gloves, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes		No	No	No thank you	No	windex and more wipes please.
3/1/2021 11:53:15						Capron	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Gloves, Disinfectant Spray & Paper Towels, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Teacher Desk Shield		No	No	Myself-Adult Sized	No	We are rolling through our wipes and the only spray I have is what I have personally purchased. We would also love some type of air purifying system as our school is much older and we cannot open windows and do not have ventilation. As teachers, we have also requested the option to wear scrubs. It may not look as professional, but they are MUCH easier to utilize and clean.
3/1/2021 12:02:36						Riverdale	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Disinfectant Wipes		No	No	No thank you	No	

3/1/2021 12:09:39	Rivdale						3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Air Purifier, Hand Sanitizer, Disinfectant Wipes, Disinfectant Spray & Paper Towels	Large	No	No	No thank you	No	
3/1/2021 12:11:11		Meherin		SHS			3 ply masks (disposable), Face Shields, Gowns, Gloves, 3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield			No	No	No thank you	No	No I am fine
3/1/2021 12:14:12				SHS			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield					Myself-Adult Sized	No	
3/1/2021 12:17:56				SMS			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves	Air Purifier	Medium	No	No	No thank you	No	The desk shield would be necessary if students return to the library for classes, but not until then
3/1/2021 12:26:24			Capron				3 ply masks (disposable), Face Shields, Gowns, Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves	Teacher Desk Shield						
3/1/2021 12:31:19					SHS		3 ply masks (disposable), Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves			No	No	Myself-Adult Sized	No	nothing at this time
3/1/2021 12:31:46	Rivdale						3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Student desk shields	Teacher Desk Shield	Large	No	No	No thank you	No	None
3/1/2021 12:32:26		Rivdale					3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield			No	No	No thank you	No	I have windows in my room but may benefit from an air purifier in my room possibly having asthma.
3/1/2021 12:40:26					Meherin		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield			No	No	Myself-Adult Sized	No	
3/1/2021 12:43:14			Capron				3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves		Medium	No	No	No thank you	No	If current supplies are replenished as needed for the remainder of the year, I will be satisfied.
3/1/2021 12:43:32			Capron				3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves	Disinfectant Spray & Paper Towels	Medium	No	No	No thank you	No	
3/1/2021 12:48:31					SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves	3 ply masks (disposable), Air Purifier						
3/1/2021 12:48:44		Capron, Rivdale	Capron, Meherin, Nottway, Rivdale	Capron, Meherin, Nottway, Rivdale	Capron, Meherin, Nottway, Rivdale	Capron, Meherin, Nottway, Rivdale	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves		Small			No thank you	No	
3/1/2021 12:54:10					Rivdale		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Teacher Desk Shield	3 ply masks (disposable)	Medium	No	No	No thank you	No	

3/1/2021 12:56:55		Meherin			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes	Disinfectant Wipes, Disinfectant Spray & Paper Towels, Teacher Desk Shield	Medium	No		No thank you	No
3/1/2021 13:12:46			SMS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	Disinfectant Spray & Paper Towels		No	No	No thank you	No
3/1/2021 13:15:07			SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	Air Purifier, Disinfectant Wipes		No	No	Myself--Adult Sized	
3/1/2021 13:28:54			SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	3 ply masks (disposable), Air Purifier		No	No	No thank you	Disinfectant Spray for the air would be lovely.
3/1/2021 13:31:12				SHS, VoTech	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	Hand Sanitizer, Disinfectant Wipes					
3/1/2021 13:35:44			SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield		Large, X-Large	No	No	No thank you	No
3/1/2021 13:38:14	Nottoway				3 ply masks (disposable), Hand Sanitizer, Face Shields, Air Purifier, Disinfectant Wipes, Teacher Desk Shield		Medium	No	No	No thank you	NES has done a great job of supplying anything we need. Mrs. Melyne has a Google form that she regularly reminds us to fill out for supplies that we need. She gets us cleaning supplies in a timely manner. I am grateful for the supplies for students 5 years and younger, baby wipes (not disinfecting) for students to use to help clean their personal table area, refillable liquid soap (my students are not able to reach the soap dispensers on the walls so I have been providing liquid refillable soap containers for them to use), masking tape (red, orange, or blue) to mark off social distancing areas on the floor. Our suite with bathroom needs an air purifier. We have one bathroom that is used over 40 times a day and NO exhaust at all. These fumes as I will call them linger through the workroom and my office.
3/1/2021 13:42:02	Meherin				3 ply masks (disposable), Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	3 ply masks (disposable), Hand Sanitizer, Air Purifier, Disinfectant Wipes, Teacher Desk Shield	Large	No	No	No thank you	
3/1/2021 13:48:50		Capron			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	Air Purifier, Disinfectant Wipes	Large	No	No	No thank you	Yes
3/1/2021 13:58:55				VoTech	3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	Disinfectant Wipes		No	No	No thank you	No
3/1/2021 13:59:20			SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Teacher Desk Shield	Air Purifier	X-Large	No	No	Students--Adult Sized	No

3/1/2021 14:26:07		Capron																3 ply masks (disposable), Face Shields, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	No	No	No thank you	No				
3/1/2021 14:43:02																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Air Purifier, Disinfectant Spray & Paper Towels, Teacher Desk Shield								
3/1/2021 15:05:27																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Teacher Desk Shield				Yes				
3/1/2021 15:05:52																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves	SHS	Laroe	No	No	No thank you	No	None at this time.	
3/1/2021 15:08:13																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves					No			
3/1/2021 15:09:59		Capron	Capron	Capron	Capron	Capron												3 ply masks (disposable), Air Purifier, Teacher Desk Shield			No	No	No thank you	No		
3/1/2021 15:11:26		Capron	Capron	Capron	Capron													3 ply masks (disposable), Air Purifier, Gloves			Large	No	Yes	Myself-Adult Sized	No	
3/1/2021 15:12:10																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	SHS	X-Laroe	No		No thank you	No		
3/1/2021 15:13:24																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield					No	No	Myself-Adult Sized	No
3/1/2021 15:23:47																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	SHS		Medium	No	No	No thank you	Yes	lysol spray
3/1/2021 15:47:37																		3 ply masks (disposable), Hand Sanitizer, Face Shields, Air Purifier, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves				No	No	No thank you	No	Lysol would be great in my PK classroom to help sanitize centers daily. Thank you!

3/2/2021 11:22:49			VoTech		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		No	No	No thank you	No		
3/2/2021 11:57:47			SHS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	3 ply masks (disposable), Air Purifier	X-Laroe	No	No	No thank you	No	
3/2/2021 12:14:47		Meherin			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield, Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	3 ply masks (disposable), Disinfectant Wipes, Disinfectant Spray & Paper Towels		No	No	No thank you	No	
3/2/2021 13:20:44		Rivendale			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield			No	Yes	No thank you	No	Mr Melbye, if you decide to get air purifiers for central office staff, I would like to have one, please. I know our school staff needs to come first. Thanks!
3/2/2021 14:01:19		Capron	SMS		3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Air Purifier		No	No	No thank you	No	
3/2/2021 14:12:49		Meherin			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		Medium	No	No	No thank you	No	It would be nice to have wipes that are safe for kindergarten students to use to disinfect their own work space, especially since we eat in the classroom and are wiping everything constantly.
3/2/2021 14:22:38		Rivendale			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Hand Sanitizer, Air Purifier	Laroe	No	No	No thank you	No	
3/2/2021 14:55:45		Rivendale			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Hand Sanitizer, Disinfectant Wipes		No	No	Myself-Adult Sized	No	Wipes students could use to clean and disinfect their own area after breakfast, lunch, and snacks as well as work time.
3/2/2021 15:07:39		Rivendale			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Air Purifier		No	No	No thank you	No	
3/2/2021 15:20:49		Meherin			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		X-Laroe	No	No	No thank you	No	
3/2/2021 16:02:06		Meherin			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield		Laroe					
3/2/2021 16:53:00		Nottoway			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield			No	No	No thank you	No	
3/3/2021 8:12:26		Meherin			3 ply masks (disposable), Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes, Disinfectant Spray & Paper Towels, Gloves, Teacher Desk Shield	Air Purifier, Teacher Desk Shield		No	No	No thank you	No	

3/3/2021 9:48:11



SMS	Hand Sanitizer, Face Shields, Gowns, Disinfectant Wipes	Disinfectant Spray & Paper Towels, Teacher Desk Shield	No	No	No thank you	No	Mostly need disinfectant spray for the library bathrooms which get used about 50 or more times a week.
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	Surface Cleaner	Paper Towels	Tissues	Hand Sanitizer	Adult Masks	Student Masks	Gloves	Gowns	sprayer tablets	lysol wipes
NES	10 bottles/4 gallons	50 rolls	1 case	56 individual bottles	50 boxes	50 boxes	case of each size	25		8 cases
SHS	20 bottles/6 gallons	60 rolls	75 boxes		75	500	case of each size	-	3	10 cases
MES	2 gallons	-	-		50	-	50 boxes	case of each size	-	10 cases
CES	2 gallons		2 cases		20	One box				
RES	5 gallons	80 rolls	3 cases		75	Case	case of each size	-		20 cases
SMS										
	8 cases	300 rolls		350 24oz			10 cases each			60 cases tubs 120 Lysol pop ups



Will Melbye [REDACTED]

School Construction Assistance Program Grant Award

1 message

Estep, Cathy (DOE) [REDACTED]

Wed, Jun 28, 2023 at 3:48 PM

To: [REDACTED]

Cc: [REDACTED]

[REDACTED], "Dickey, Kent (DOE)" [REDACTED]

Good afternoon. In addition to a copy you will receive by U.S. Mail, attached is an electronic copy of your School Construction Assistance Program grant award(s) signed by Dr. Coons.

Cathy Estep
Department of Education
Budget Office
[REDACTED]

2 attachments



Southampton SCAP Letter.pdf

110K



attachments scap letters.pdf

68K

At the regular meeting of the Southampton County Board of Supervisors via in-person meeting and live-streamed video in the Board Room at Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia, on Tuesday, July 25, 2023, at 6:00 p.m. Meeting agenda and livestream video archived on the Southampton County website.

SUPERVISORS PRESENT

Dr. Alan W. Edwards, Chairman (Central District)
William Hart Gillette, Vice Chairman (Northeast District)
Christopher D. Cornwell, Sr. (Northeast District)
David B. Everett (Northwest District)
Carl J. Faison (Southwest District)
Lynda T. Updike (Southwest District)
Robert T. White (Southeast District)

OTHERS PRESENT

Brian S. Thrower, County Administrator (Clerk)
Lynette Lowe, Deputy County Administrator/Chief Financial Officer
Susan Wright, Director of Information Technology
Beth Lewis, Director of Community Development
Josh Wyche, Southampton County Sheriff
Deputy Matthew Kline, Southampton County
Edward Railey, Attorney
Karl Heck, President of Franklin Southampton Economic Development, Incorporated
Tina Bradshaw, County Administrative Assistant

At 6:00 p.m., Chairman Alan Edwards calls the meeting to order.

The Pledge of Allegiance was recited.

The Invocation was offered by a volunteer in the audience.

(1.) Citizens Comment Period

Chairman Edwards says, I will say that this is 1A for Citizens Comment Period as I've added section B as the Board discusses on the citizens comment period. This started on November 25, 2013 so you can get up and talk pro or con on anything concerning the County. All that you have to do is come up to the podium and give your name and address for the record. The Planning Commission has the same condition. We don't usually have a time period. With that I will open the citizens comment period.

Mr. Kashif Carter comes forward and says, good evening. My name is Kashif Carter. I am at 27334 Courthouse Road in Boykins, Virginia 23827. I am here simply to let everybody know who I am. I have been active in the community as far as with the youth and the adults. My primary focus is

youth. At the end of the day those youth are the future of our County. I am here to present myself to let you all know who I am. I am the owner of the non-profit Courtland Hornets; Inc. and I am also the owner of Speak Life Foundation which is a Christian foundation. It is basically about spreading the Word of God when it's all said and done. Anytime you need our kids, I am your go-to guy. I stand and speak for all of them. I don't care if they are black, white or anything in between, I support the kids. Again, my name is Kashif Carter, and I am here to present myself to you all putting a name with a face.

[Overlapping] thank you.

Chairman Edwards says, okay. Who's next?

Mr. Jamie Lee comes forward and says, hello. My name is Jamie Lee. I live at 29206 Flaggy Run Road in Courtland. Mr. Chairman and fellow Supervisors, Dr. Edwards is my Supervisor. I would like to take a few moments to make a few points about an issue that is very important to me and that is farmland...more specifically our farmland being sold to foreign investors and in this case, China. I am very passionate about preserving our farmland, because once lost it will be gone forever. Not only is it a matter of national security, but in our County, it affords us a rural place to live. I am not sure that what I am talking about is factual because what I have heard is rumors. However, if what I have heard is true, it is alarming in my opinion...and un-American. What I was told is that Deer Path Farms which was once own by Mr. Cliff Cutchins, has been sold to some kind of Chinese company that plans to put some kind of storage facility there. I heard there would be from 50 trucks to 1,000 trucks a day. That tells you just how wild the rumors are. If this has any truth to it and I hope it is not too late to put a stop to it. I have so many reasons why I feel it is the wrong place to put such a facility. One...this parcel has housing on both sides along 58 in both directions from the site. Two...there is a new multi-million-dollar church directly across the road. Three...it has the County's newest elementary school on the west side of the property. Four...there is a Confederate cemetery located within the property. Five...if you leave this property heading back to 58 turning east, you will have to sit at the stop sign for several minutes before you get clear traffic to cross over to head east. Multiply that by how many tractor trailers a day that facility will see. What that really means is that you will be asking the taxpayers of the County to come up with another (I don't know exactly what that number will be) \$15,000,000 to build an overpass to handle the traffic. This would also lead to a reduction in funding for many of our other road improvements that are so desperately needed in the County for the citizens who have lived here all of our lives. Six...a business of this nature would be much better located at the Pretlow Industrial Park, business park on 58 at Hardee's, or the [route] 671 corridor on the edge of Franklin which seems to be where a lot of the new businesses are being built. Seven...this property is within 60 miles of the world's largest naval base and no foreign entity should be allowed to operate near there. Why in the world would we even consider letting someone put up an industrial site in this area when other options are already there?

Mr. Lee continues, wherever they end up at, if it is in Southampton County, I hope we don't offer them any reduction on machinery and tools or other taxes to attract them here. Our citizens that live here pay ours in full every year and anyone else who comes here should have to do the same. In closing, if you feel any tremors here in the room tonight, do not be alarmed. It is probably Mr. Cutchins turning over in his grave if he has found out that the farm he loved so much and was so proud of is being sold to the Chinese. I would feel the same way if it were mine. Thank you.

Mrs. Jane Riddick Fries comes forward and says, my name is Jane Riddick Fries. I live at 30319 Camp Parkway, Courtland, Virginia 23837. I was not going to speak tonight because anything that I would say would probably not be appropriate, but I live a quarter of a mile down the road from where the new supposed industrial park will be located. I investigated the deed, and it was signed on June 27th and recorded in the Courthouse on June 29th. We have not gotten any information on that yet from any public source. That is water under the bridge, and I don't think there is anything at this point that we can do. But I will say this...it is my understanding that the Planning Commission is currently going through a comprehensive plan update and part of that means that they will go to different parts of the County and get input from the citizens then they will put it all together. In 2014, 2015, and 2016 when we were going through the process of hearing citizens input on the rezoning of Deer Path Farms (which was residential at the time) it was in the comprehensive plan to be residential. The Planning Commission (at the time) recommended to the Board of Supervisors to keep it as the comprehensive plan stated and to keep it residential. We went to a three- or four-hour meeting (I don't know who was there...was anyone at that meeting?) and we listened to a lot of people come up that night to give their information as to why we should have it or why we should not have it. After everybody spoke, there was a call for a vote and no discussion and the Board of Supervisors at the time voted to overturn the Planning Commission at the time which I believe each of you gets to appoint somebody on that Planning Commission and overturn what the comprehensive plan wanted...what the citizens wanted...what the Planning Commission wanted. They spent a lot of time going through that process so I ask of you, Board of Supervisors to make a proclamation as to whether you will continue this in the next five years...15 years...50 years...to support what the comprehensive plan states and what the Planning Commission recommends. The proffers that went with that land when the land sold, well when it was rezoned, it is my understanding that the people now will have to abide by the proffers that stand so my question is who is the police of the proffers? Who is accountable for making sure that the people who purchased the land are going to do what went with the proffers. I don't know who that is. I believe it is the County, but I am not sure who specifically that is. I implore you to ensure that the buffers and all of the things that went with are done as they said they were going to do. I am saddened. Thank you very much.

Mr. Ash Cutchin comes forward and says, thank you Mr. Chairman. My name is Ash Cutchin, and I am a resident of Darden Point Road and Dr. Edwards is my Supervisor. Like the previous speaker, I decided not to come up here tonight and put my foot in my mouth but since I couldn't sit back there and keep silent. The previous speaker mentioned that this property had been zoned residential and if you remember Mr. Fiscella proposed something like 935 or 985 home sites on that property with lots being smaller than a quarter of an acre for some multi-story, multi-family units. At the time, the Board felt like Southampton County didn't need that many residential units. It is a historical fact that on a national average, the average single family home costs 130% of the taxes that they generate. So, any residential properties built on that would cost the citizens of Southampton County to pay the 30% difference. The previous Board of Supervisors disapproved of that residential project. Then it came along and was rezoned to industrial. I was pleased because I am Chairman of the Industrial Development Authority, and I am opposed to using agricultural land for anything other than agricultural, so it seemed like a pretty good deal even though not the best location. Industrial and commercial properties usually pay their full tax rather than 7% like residential. Then I am also concerned as to who is going to enforce the proffers. I know that we have a history of writing off prior proffers in the past and letting residential developers get away with not finishing the streets

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that they proposed to pay for. I learned that when I was on this transportation committee. I heard of sink holes big enough to sink a school bus in because the developer never finished paving the street. So, we have a history of not enforcing proffers. With that, I would like to say that I am not as opposed to this industrial development as some people who live near it, but I feel like putting it right next to a school and across the street from a \$5,000,000 church is not the best use of the property. But I feel it is a better use than residential. Thank you.

Chairman Edwards says, okay. Anybody else? Ms. Lewis, do you have anything that you would like to present tonight?

Mr. Thrower says, we have the information that I sent the Board about what the previous Board and Planning Commission discussed back in 2016. We have some of that information that we can bring up on the screen for you, but long story short just to re-summarize ...this is a private transaction conducted between two parties just like any other private transaction. The County has no jurisdiction over it. Zoning was put in place years ago. We haven't done any site plans. This transaction just went through so this is like any other land transfer that occurs in any other jurisdiction. When the County (correct me if I am wrong, Beth) rezoned that, there were proffers put in place for a transportation study to be done paid for by the developer, transportation improvements to be done and paid for by the developer, water and sewer studies done need to be paid for by the developer so there are a lot of conditions designed for that (landscaping wise) when our Community Development department gets a site plan, they go through that and make sure everything is included and the proffers are included in the site plan and enforced so there are some protections built in. With that being said, we have not done any zoning permits for this new landowner, so we know as much as you do.

Chairman Edwards says, there were three of us present so I think we will probably add something when we get done with citizens comment period. Anybody else? We've got plenty of time. Last call. All right. We will close the citizens comment period. We've set aside this next little period for discussion from the Board. I was on both the Planning Commission and the Board at that time. I took some notes here and Mr. Lee spoke about the Chinese company. I am 100% against the Chinese company. If you are a Chinese company, you are a part of the Chinese communist party (CCP). No doubt about it. That's the way it is. I am against selling land or anything for them in the state of Virginia or U.S.A. That is one thing that bothers me, and it is very close to our largest naval base in the world, and you think they are not going to be listening to that. A word about the comprehensive plan that Mrs. Fries brought up. I've been on the Planning Commission for 34 years and Ms. Lewis can correct me. In 34 years, there were only two recommendations from the Planning Commission that the Board did not go along with. This was one of them. The Planning Commission voted no.

Chairman Edwards continues, the Board overturned that. This is one of two in 34 years. I have always thought what I thought, and I am going to say it tonight anyway. Because the Board of Supervisors agreed in this back room 10-feet behind me in closed session, number one...to accept this project with only about 20% of the project in front of them, number two...to ignore what the Planning Commission said, overturning the Planning Commission says no, and number three...to ignore any public comment about this. There were seven of us back there and I said no, and this was the first time that I heard Glenn Updike say something. He said, "hell no". That is what happened back there. What upsets me about this whole thing is the Board decided this was going to happen no

matter hell or high water. That is my comment on this thing, and I am not going to support it. These Chinese companies coming here or whatever. I will do everything I can, public [inaudible] whatever against it. We've got to stand up somewhere in this country. The Chinese own 400,000 acres of farmland in our country right now. They own 16% of the farmland in California. It's got to stop somewhere. So, that is what happened here with that Board. I've lived all these years with that not going public, but tonight I am going public with it. That's all I am going to say about that.

Supervisor Faison says, well I, like Dr. Edwards, was on the Board at that particular time. There were arguments for and against it. Mr. [Ash] Cutchins pointed out that the majority of the Board chose to go because of the statements that you made about it being residential property would be a burden on the taxpayers. At that particular time, I for one (and I cannot speak for anyone else) I didn't anticipate the land being sold to someone outside of the country. That's a concern of mine, especially with the closeness of the military base as told before. At that time, that never entered my mind. Maybe it was narrow sighted some on my part, but that was the case. So those were the choices that we had. Based on those choices, we felt the good of the County (and the taxpayers in the County) it would be better to not have that as a residential area so that is the way we went at that particular time. Hindsight is 20-20, isn't it?

Chairman Edwards says, the vote was six to one and I voted against it. In 2016, I voted against it forever.

Supervisor Gillette says, I was at the meeting and my recollection was I didn't walk out of there until after one o'clock so obviously it was a very difficult procedure in front of the Board. I can't even recall how many people spoke; it was an untold number of people. Mr. Faison is exactly right. Hindsight is 20-20, but I am more concerned about the future of this country. I am very concerned about this County. There's a lot to be done about this country and we've got an election coming up. I wish the room were packed tonight just to encourage them to think long and hard before that election in November or before you drop your early vote. Think long and hard for the future of this country. We are probably going to see some days worse than this one. Again, I don't know what can be done about it. Hindsight. I am concerned about where we are headed, not only as a County but as a country. If you haven't seen that movie *Sound of Freedom*, go see it.

Chairman Edwards says, Ms. Lewis at the time of this, what did the comprehensive plan say about that piece of land? What was that designated in the comprehensive plan?

Ms. Beth Lewis comes forward and says, by the time this zoning process started, the comprehensive plan had been amended to say that area had an employment center designation. So, this process at which this zoning map improvement was approved was in line with the adopted comprehensive plan at the time. That comprehensive plan had been amended the year before. I believe that is when a whole new plan was adopted, but at that time, it was designated as an employment center, so this map improvement was congruent with the comprehensive plan.

Chairman Edwards says, thank you. Does anybody have questions for Ms. Lewis?

Ms. Lewis says, can I say a couple of words about proffers?

Chairman Edwards says, you certainly can.

Ms. Lewis says, if you think of the zoning ordinance as a book. We don't have a paper book; it's all online, but if you think of all those couple of hundred, several hundred pages printed out as a book. It has chapters through 18. Zoning is always last, but proffers are another chapter. If you print them out, you would staple them to the zoning ordinance and they are another chapter just like the rest of the zoning ordinance. It is not a choice for them to be enforced. When an application comes in for a site plan, our department (and I've been your zoning administrator for over 14 years) would go through the zoning ordinance and the subdivision ordinance and the proffers because they are a law for this piece of property and make sure the site plan and the construction plans meet the letter of the law. Both the letter of the law...both the zoning ordinance and the subdivision ordinance, and the zoning ordinance includes those proffers. So, there are other places in the County where proffers have been adopted and if you think of the zoning ordinance as being a book, they would be printed out and stapled to the back of the zoning ordinance. They are just like any other law for that piece of property and that is why they go with the property and not the property owner. The property owner at the time agreed to do those things, they were adopted by the Board of Supervisors, and they are the law for that piece of property. I have copies of the proffers and the design guide if you are interested, but this is what was approved in July of 2016 and these proffers and design guide are the law for that property.

Chairman Edwards says, I think most of us received those emails right here.

Ms. Lewis says, okay.

Supervisor Gillette says, and that falls on who?

Ms. Lewis says, that would be me.

Supervisor Gillette says, no, who bears the expense?

Ms. Lewis says, who bears the expense of all the improvements?

Supervisor Gillette says, yes ma'am.

Ms. Lewis says, the developer would bear the expense of any VDOT improvements that are required, any water and sewer improvements, any electricity improvements, any storm water improvements, sidewalks, all of that...is done by the developer and that is the law in the state of Virginia.

Chairman Edwards says, I have one more question. It was rezoned as conditional M-1.

Ms. Lewis says, yes.

Chairman Edwards says, that means that they cannot do anything else except what that plan shows at that time. Is that right?

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Ms. Lewis says, that is correct and the conditions for this property left out some of the permitted uses in the M-1 zoning district. There are 40-50-60 uses permitted in M-1 zoning. Part of those conditions shortened that to about half. Took out quite a few of them. If someone wanted to develop one of those uses that were not left in even though its M-1...if it's not left in the list of things to do there, they would have to go back through the zoning process to change the zoning to add that as a use again.

Chairman Edwards says, does anybody have any idea how much it is going to cost to meet the road standards?

Supervisor Updike says, [inaudible] says, \$150,000,000.

Chairman Edwards says, how much?

Supervisor Updike says, \$150,000,000.

Chairman Edwards says, see, that points out another thing for me. This property I think was valued at \$4,000,000. They paid \$11,400,000...two and a half times what it is valued at so who is behind them. Communist Chinese Party has a lot of money. The money is not a question. Everybody needs to know that.

Ms. Lewis says, the proffers do include timing for all the improvements. They have a trigger for when an application comes in for a building...let's say...150,000 square feet. Depending on the use of that building, that is going to generate so many vehicle trips per day for VDOT. When they reach a certain level, whether it is for that building or the second or the third building...those improvements need to be completed and operational before they get certificate of occupancy for those buildings. Those are the conditions in the proffers and are Virginia law as well.

Chairman Edwards says, any more questions for Ms. Lewis?

Ms. Lewis says, thank you.

Chairman Edwards says, thank you very much. Does anybody have any further comments?

Supervisor Everett says, according to the young lady [Jane Fries in audience], she said and some other said, some of the proffers were not carried out on past properties ...

Mr. Ash Cutchin says, [off microphone] I was told that the developer had declared bankruptcy after the Board of Supervisors had agreed to help finish paving the street. [inaudible.]

Supervisor Everett says, but as far as you know, Ms. Lewis, all the proffers have been completed?

Ms. Lewis says, if there were proffers in the 14 years that I've been with Southampton County that needed to be done, they've been done. I can't tell you ...

Supervisor Everett says, someone from your office has seen that they were done.

Supervisor White says, when they start developing this, they have to do all the proffers put in the plan.

Supervisor Everett says, I just want to make sure because somebody up here said they weren't done and a big hole you can drive a bus in.

[Overlapping, inaudible.]

Supervisor Everett says, you cannot do selective enforcement and that is what I am telling you, when you go to court and you are not consistent in your applications of the law, if you have a good lawyer, they are going to lose. We would be in trouble. I don't know if we have that problem so...

Mr. Thrower says, I think what was referenced before was not actually a proffer, it was a bond or letter for a road to be completed and all the subdivisions are in the process (I think last month being completed). There is one outstanding road being referenced, but that was a bond that was issued not a proffer.

Supervisor White says, I rode through there and VDOT patched those big holes in the road. I believe they are getting ready to be up to VDOT standards.

Chairman Edwards says, anything else before we move on?

Supervisor Updike says, I'd just like to know who knew what, when?

Chairman Edwards says, I'm going back to the knowledge of this thing. That is the question that I have, and we didn't find out about it until recently, but I understand that VDOT looked at this in January of this year.

Supervisor White says, what did they look at...the signalization of the intersection?

Chairman Edwards says, it is my understanding that VDOT found out about this in January.

Supervisor Updike says, there's a paper trail.

Chairman Edwards says, so it's been quiet since January. The whole thing stinks. Anybody else?

Mrs. Lowe says, I think there's been an overpass in the works for a number of years. That, as far as I know, doesn't have anything to do with who's buying it now or anything like that.

Mr. Thrower says, what you may be referencing is there is something in the works for a smart scale project not associated with this project.

Ms. Lewis says, I don't know if it was earlier this year (I don't know if it was in January), but Mr. Fiscella's engineering firm submitted a site plan to our department for roadway improvements. The same engineer that Mr. Fiscella has used all these years. We submitted it to VDOT for review. It had no indication that it was for anybody other than Mr. Fiscella whose name was on the submittal.

It was just a site plan submittal for roadway improvement that meets the proffers that were adopted in 2016. No indication of any ownership change or anything else.

Chairman Edwards says, thank you. Anything else before we move on? It sounds like everyone is in agreement and it's a shame there is nothing that we can do about it. I'd like to tell everybody that we've contacted our representatives, both locally and in Washington [D.C.]. We have not heard back from them yet, but some of us here on the Board have personally asked them for help in this situation. If we hear anything back from them, we have contacted Kiggins office, Ms. Brewer's office...

Supervisor Updike says, Otto Wachsmann.

Chairman Edwards says, Otto Wachsmann. We've contacted everybody that represents us so we will see what they have to say about it. All right. Anybody else have anything before we move on?

(2.) Approval of Minutes

[Motion required: A motion is required to approve the minutes from the June 27, 2023 regular meeting.]

Chairman Edwards says, number two, approval of the minutes from regular meeting, June 27, 2023.

[overlapping, inaudible.]

Chairman Edwards says, we didn't have a public hearing. We just had a comment period. We closed that. I asked if there was anybody at last call. Approval of minutes regular meeting, June 27, 2023. Any changes?

Supervisor White says, motion to approve.

Supervisor Gillette says, second.

Chairman Edwards says, all those in favor, say aye. Opposed? No. Okay, those are approved.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(3.) Highway Matters

Chairman Edwards says, does anybody have anything in their district or anywhere?

Supervisor Updike says, I do... on Signpost Road. There's a fishing hole that comes right up to the road and sooner or later somebody's going to drive in it and it's deep. I hope it's not me.

Chairman Edwards says, anybody have anything else?

Supervisor White says, I would like to comment that they are paving on that road that the fellow came in here about. It's been almost two years ago now and he had a respiratory problem. They're paving it right now over there close to Black Creek.

[Audience] Bowers Road.

Supervisor White says, Bowers Road. I couldn't remember the name of it. I was going to try to look it up right quickly, but I didn't have enough time, but anyway they're getting that paved so hopefully that's ease their mind. It had a lot of dust; it was a dirt road. That's the one we put off Darden Scout Road for.

Chairman Edwards says, okay. Anybody have anything else before we move on? [No response.] All right, we'll go to number four, the monthly reports.

(4.) Monthly Reports

Chairman Edwards says, I'm going through this. Just stop me if I get to something you want to get up and talk about. Financial Report [No response.] Treasurer's Report [Cynthia Edwards.]

Ms. Cynthia Edwards comes forward and says, I just want to give you an update as far as our collections. For real estate...last month we were 99.74% and we remain in that 99.74% so we have an outstanding balance of \$509,909.04. Personal property remained the same as well at 96.35% and outstanding balance of \$1,964,416.84. The solid waste fee last month was at 78.15%. It dropped to 77.79%. We have an outstanding balance of \$848,158.50. The reason for the drop is, as you know, we can only collect the fee for three years, so we do have to drop off after three years. We can't collect it.

Chairman Edwards says, all right, thank you.

Ms. Edwards says, you're welcome.

Chairman Edwards says, so we got about \$2,300,000 sitting out there we can't get. Animal Control. [No response.] I understand, wasn't animal control...weren't they cited? What had they found out or cited for some violations?

Mr. Thrower says, yes. There was a notice sent to our office. There were five relatively minor violations, and we're in the process of trying to respond to those and come up with a plan of action.

Chairman Edwards says, Cooperative Extension. [No response.] Community Development. [No response.] Blackwater Regional Library. [No response.] Solid Waste Quantities. [No response.] Personnel. [Brian Thrower.]

Mr. Thrower says, we did have three employees hired in the last month in the Sheriff's Office...Curtis Smith, Katie McCann, and Dexter Joyner and two compensation board adjustments, Vincent Starkley and Samantha Howell in the Sheriff's Office as well. That's it.

Chairman Edwards says, all right, sir. Thank you. We move on to number five financial matters.

(5A.) Financial Matters: Bill List

[Motion required: A motion is required to authorize payment of the monthly bills.]

Chairman Edwards says, first one is the bill list. Are there any questions concerning the bill list?

Supervisor Updike says, I've got several. On page five under planning, we paid our Sheriff to cut grass at the Country Club for \$400. Why are we cutting grass at the Country Club?

[Overlapping, inaudible.]

Ms. Lewis says, it doesn't have an address. We cut it every year for several years.

[Overlapping, inaudible.]

Ms. Lewis says, the property owners are sent the bill.

Supervisor Everett says, do they pay the bill?

Mr. Thrower says, if they don't pay the bill, it becomes a lien on the property, and you got through the regular channels to try to get that money back. So, there are ways you can collect it, hopefully.

Supervisor Updike says, and on the new money, I think new money is when they have overspent their budgeted amount. We have attorney fees that were an extra \$36,000. The Sheriff's Office was \$185,000 in areas and I just wondered why we are paying...

Mrs. Lowe says, so you are looking at the appropriation.

Supervisor Updike says, I am looking at the new money.

Mrs. Lowe says, are we finished with the bills list?

Supervisor Updike says, yes, we are finished with the bills list.

Chairman Edwards says, so the new money came from the general fund?

Mrs. Lowe says, so let's see here.

Chairman Edwards says, I'm looking at that and it's \$185,000. I don't know if anybody on this Board knew about it.

Mrs. Lowe says, hang on. Hang on one second.

Chairman Edwards says, were we informed about that?

Mrs. Lowe says, hang on one second. So, on the appropriations, there was new money required to finish out the year. There was additional work requested of the County Attorney during the year and that totaled \$35,204.50. Then we had annual leave and sick pay out. We had to pay for the outgoing County Administrator. The two of those items totaled \$28,000. There was a change in health insurance that had to be covered. Registrar...there was additional cost to the redistricting and additional election. The \$185,000 was for inmates that had to be housed somewhere other than Southampton County for various reasons. There was an increased cost of streetlights. Increased fuel cost. There were additional costs for green waste disposal and for recycling. There were more pulls on the recycling than was budgeted. So those are the items we had.

Chairman Edwards says, the point is, you know, \$185,000. This is the first time I knew about it and why isn't this coming to the Board's attention?

Mrs. Lowe says, well just...

Chairman Edwards says, the \$330,000 there and I don't think the Board knew anything about any of that.

Mrs. Lowe says, so the financial report is put in the monthly reports on the Board agenda. They are a couple of months behind based on when the County gets bank statements and when items are reconciled and completed.

Chairman Edwards says, all right. Anybody have any further comments about the bills list? I would say, you know, we've got to spend \$185,000 somewhere that needs to be gone over with the Board. That's \$330,000 worth of new money there. Okay. We need a motion to pay the bills.

Supervisor Faison says, so moved.

Chairman Edwards says, is there a second?

Supervisor White says, second.

Chairman Edwards says, all those in favor of paying the bills, say aye.

The Board of Supervisors approved the motion to pay the bills in the amount of \$4,634,547.48 to be paid by check numbers 218369 through 218829.

Alan Edwards	AYE
William Hart Gillette	AYE

Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(5B.) Financial Matters: Year End FY23 Appropriation Resolution

[Motion required: A motion is required to approve the appropriation resolution.]

Chairman Edwards says, B is the year end appropriation resolution. Lynette, would you like to go through that for us?

Mrs. Lowe says, sure. Attached is the year end FY23 appropriation resolution which provides a total appropriation of \$3,332,208.65. The appropriation is largely a housekeeping measure, reallocating funds among various line items within department budgets, with little overall budgetary impact. Revenues have been received from the sources indicated in the resolution. The appropriation includes \$459,478.56 for the General Fund, \$61,944.83 for the School Fund, \$67,177 for the Enterprise Fund, \$54,000 for the Federal Forfeiture Fund, \$39,000 for the Special Welfare Fund, \$2,487,128 for the Blackwater Regional Library Fund, \$77,400 for the Canteen Account, \$53,980.26 for the Inmate Enterprise Fund, and \$32,100 for the OPEB Fund. The Public Assistance Fund, which is the DSS fund, only includes reallocations.

Chairman Edwards says, thank you. Anybody have any questions or further comments? If not, we need a motion to approve the appropriation resolution.

Supervisor White says, so moved.

Chairman Edwards says, is there a second to that motion?

Supervisor Gillette says, second.

Chairman Edwards says, all right. All those in favor, say aye. Opposed? No. Okay. That's approved.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(6.) Appointments: Children's Services Act – Community Policy and Management Team (CPMT)

[Motion required: A motion is required to appoint Christie Ek to the Community Policy and Management Team (CPMT).]

Chairman Edwards says, number six, appointments, and it looks like we only have one. The Children's Service Act Community Policy and Management Team. We have a letter from Stacey Barham, who the Children's Service Act Coordinator is requesting that we appoint Christie Ek, Supervisor of the Isle of Wight, Franklin Southampton Fifth District Court Services Unit to the Community Policy and Management Team. Does anybody have any discussions?

Supervisor Updike says, I move we reappoint her.

Chairman Edwards says, okay. Is there a second to that motion?

Supervisor Faison says, second.

Chairman Edwards says, all those in favor, say aye. It's unanimous.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(7.) Virginia Risk Sharing Association – Request to Adopt Resolution

[Motion required: A motion is required to adopt the resolution.]

Chairman Edwards says, all right. Number seven is Virginia's Shared Risk Association. This is insurance and Mr. Thrower, could you go through that just briefly for us?

Mr. Thrower says, yes, just briefly, this is a very brief ratification resolution just affirming ratifying the decision to switch (I hate to say) our insurance carrier from VACORP to Virginia Risk Sharing Association [VRSA] and out of an abundance of caution from our County Attorney, he recommended you all pass that so that's what we're asking you to do.

Chairman Edwards says, all right. Any questions? Motion to accept the resolution.

Supervisor White says, so moved.

Chairman Edwards says, is there a second?

Supervisor Updike says, second.

Chairman Edwards says, all in favor, say aye. Okay. It is passed.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(8.) Personal Property Tax Relief Rate – Request to Conduct Public Hearing

[Motion required: A motion is required to authorize conducting a public hearing on the ordinance at your August 22, 2023 meeting.]

Chairman Edwards says, this is a request to conduct a public hearing. It looks like basically the tax relief for granted at the rate of 29% for the first \$20,000 a personal use vehicle and 100% if the vehicle is less than \$1,000 so we're voting tonight on authorizing a public hearing next month.

Supervisor Faison says, so moved.

Supervisor White says, second.

Chairman Edwards says, all those in favor, say aye. Okay. That'll be a public hearing next month.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(9.) PRTI, Incorporated Option Agreement – Request to Approve

[Motion required: A motion is required to approve the agreement.]

Chairman Edwards says, number nine. This is a new option agreement with PRTI, Inc. for 31.7 acres of property and the Turner Industrial Tract. The previous agreement had expired. The term of the attached option is for one year at \$10,000 per acre. The agreement is also subject to approval by the Industrial Development Authority. Any discussion or questions on that?

Supervisor White says, motion to approve.

Chairman Edwards says, is there a second to that?

Supervisor Gillette says, I'll second.

Chairman Edwards says, all those in favor, say aye. Okay. So, moved.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(10.) Economic Development Updates – Karl Heck, President & CEO of Franklin-Southampton Economic Development, Inc.

[No action is required. This is for informational purposes only.]

Chairman Edwards says, we have Mr. Karl Heck, President, and CEO of Franklin Southampton Economic Development to give us an updated on what's going on in development.

Mr. Karl Heck comes forward and says, thank you, Dr. Edwards, and Board of Supervisors, for approving the PRTI option that will go to the IDA [Industrial Development Authority] and correlates with the financing resolution that was passed previously so we anticipate that in this second period, that project will go head and get to the construction phase. Just a few things going on. The broadband project is going into Southampton County. Our office will be at National Night Out next week. It is the first public work with that with Spectrum and they are working in the southwest corner of Southampton County and laying between 3,000 to 4,000 feet of underground cable so they're working ahead to put power station and that kind of thing. Closer to here, you'll start seeing power stations pop up. So, they work ahead and then the wiring comes behind them so they're working ahead of schedule and they're anticipating quite a bit done up to the set side by the end of 2023 and then finishing the rest in 2024. I'll mention the Southampton Motor Speedway is opening on August 19th and 20th. That will be their first drift weekend. They have scheduled several drift weekends and are looking for promoters for other kinds of racing as well. So, they will be open and operating and that's a good thing. We had about 60 people at our headshot day, which was held two weeks ago at the Franklin Business Center. So, that was an opportunity for County residents to get free professional headshot done and many people took advantage of that, and they should be available to people in the next week or two. Brittany Vandiford Photography did that. Camp Parkway...we haven't really heard anything other than what was discussed previously. We're kind of in the same place. They haven't given us any sort of timetable or anything like that so we're waiting like you all are. If we hear anything, we can certainly pass that along. So, that's our update for right now. So, if any questions, I'll be happy to answer.

Chairman Edwards says, okay. Any questions? Anybody in the audience here have any questions for Karl? Well, thank you sir.

Mr. Heck says, thank you.

(11.) Project Updates

Chair Edwards says, we have number 11, project updates starting with the Courthouse.

Mr. Thrower shares the following updates:

Courthouse Project...per the latest schedule provided by Heartland Construction, substantial completion is slated to occur on December 22, 2023, while final completion is projected to occur in January 2024. The total construction contract, including change orders, now stands at \$23,230,333.14. At this writing, we've processed the contractor's first 20 pay applications and paid them \$15,031,388.91.

Newsoms CDBG Project...A Management Team meeting was held the evening of Tuesday, June 14th. Work is nearing completion at 23200 and 22402 Thomaston Road. Drainage improvement easement documents have been prepared by the County Attorney. We are now working to obtain the easements from property owners. We have been awarded a \$50,000 Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund grant through the Virginia Economic Development Partnership (VEDP) to cover additional expenses associated with demolition of the former school building and awaiting a performance agreement from VEDP regarding the provisions of that grant. We will be awarding the school demolition contract to Baxter Brothers LLC and plan on moving forward with this component of the project as soon as possible.

Edgehill I & I Project...as you are aware, Jamie Weist with Kimley-Horn is managing this project for the County. We are utilizing our ARPA funding for this project. The intent of the project is to resolve infiltration and inflow problems in the Edgehill neighborhood. The next steps on the project include the contract with Tri-State Utilities, LLC signed on July 18, 2023; construction is anticipated to start in August or September 2023; and the project is expected to be completed by the end of this calendar year (December 30, 2023.)

Mr. Thrower says, radio needs project...we've been briefed several times here this year about that. We're still working on that project with the City of Franklin. The RFP, just to let you know, was issued this morning. RFP has been issued today for that project. The evaluation committee and CTA will then evaluate the proposals over several months. CTA anticipates the City and County signing a contract with a vendor in May 2024. Implementation is estimated to commence in June 2024 and last for nearly two years ending in March 2026. The latest schedule prepared by CTA is attached. I am also working with the City on developing an MOU regarding the project which will primarily address governance and division of costs. I anticipate that MOU being finalized in the near future.

Mr. Thrower continues, and just a reminder, the SPSA landfill expansion...there is a meeting that the Army Corps is holding this Thursday night, July 27th at Ivor Town Hall and people are encouraged to submit comments and speak as they wish at that meeting and registration. You do have to register prior to speaking and the registration period starts at 4:30 p.m. that evening for people to register in advance. So, this Thursday, 4:30 p.m. registration period and 5:00 p.m. to actually give comments at Ivor Town Hall. That's all I've got.

Chairman Edwards says, thank you. Any questions? All right. Number 12.

(12.) Miscellaneous: Correspondence

Chairman Edwards says, did anybody see anything in the correspondence they wanted to go over? [No response.]

(13.) Late Arriving Matters

Chairman Edwards says, there was some discussion among us. I received a call yesterday from a little league baseball wanting a donation from the Board. Do we have an official policy concerning that?

Mr. Thrower says, the County doesn't have an official policy on this, not that I am aware of. Just to let you know that you should be aware of, we're working on financial policy guidelines now with Davenport and Company. Those will be coming to you probably in the next month or two, but one of those guidelines will have a provision in there and it's always been my stance as being a professional manager to recommend to the governing body that any outside request from civic groups outside of the budget process that the governing body not approve. It's easier as you know for an organization, civic group, to come in outside of the budget process when they don't have to compete against every other department, every other civic group for money. I know sometimes these are last minute things and sometimes the civic group can't anticipate things coming up, but unless it's to leverage some grant funds or generally speaking, it's my opinion (and it will be in your financial policy guidelines coming soon) that any request from civic groups or civic organizations outside of the budget process that the governing body should not approve. But ultimately, the choice is yours when you go through the budget process, as you know, it's a very strenuous process. You're looking at all the departments. You're cutting department budgets. For example, we had an employee appreciation line item that requested \$25,000 and that got cut to zero. So, at the same time, you're possibly giving these outside groups money. They should have to go through the formal process and compete (for a lack of better way to say it) with the other groups that are coming in asking for money when it's a much more strenuous process during the budget cycle. But that's my recommendation.

Supervisor White says, what little league team? I mean, was it one team or a whole league?

Chairman Edwards says, this time of year they're going to their world series. It was a series Southampton or Sussex, one of those two counties combination teams, and they were going to Pennsylvania or something...

Supervisor Updike says, they went to Myrtle Beach.

Chairman Edwards says, Mr. Pope was the gentleman who called me.

Supervisor Gillette says, for the information of the Board, the Southampton Sussex Association... They had advanced and were seeking some travel money. The Virginia Hound Heritage (in memory of Mr. Railey because he was a board member of that organization) donated \$2,000 and we stipulated that it was for tournament play, not regular season. So, \$2,000 was donated to the Southampton

Sussex Little League All-Stars for travel tournament play. That's usually what they run into at the end of the season. Some of the parents need a little help for the kids in that area selected to travel so that's what we did. I don't know how much of that was left over, but that tournament was in High Point, North Carolina. So, that's about all I know, but that award was made about two weeks ago and that was for Southampton Sussex and basically, we saw it as \$1,000 donation for Southampton and \$1,000 for Sussex just so you know.

Supervisor Faison says, my heart really goes out to people who spent time working with kids. We don't have a recreation department in Southampton County and so, when something comes up like this, I think about that and if there's any way that we can do something to encourage and support those persons who work with kids, I would love to see us develop something. I hear what Mr. Thrower says, and that certainly makes a lot of sense. It's certainly a good organization, but in terms of the way we can recognize the time and the effort that citizens put in to work with our kids, I think we need to consider that.

Chairman Edwards says, so it sounds like we need some sort of protocol, something to go by.

Supervisor White says, well, most of these teams are sponsored by a civic group, right? I know the Hunterdale Ruritan Club sponsors the Hunterdale baseball, which is in the same league, I am sure.

Supervisor Updike says, Newsoms Ruritan sponsors ours.

Supervisor Faison says, there are still teams out there that don't get that support.

Supervisor Gillette says, I think the issue is tournament play.

Supervisor White says, yeah, they don't have the extra money.

Supervisor Gillette says, that is what the donation went for two weeks ago, was earmarked for tournament play. They didn't have a firm number on what amount of that \$2,000 it was going to take. They did not want to go back and ask their regular donors so that is why we stepped up and awarded the \$2,000 check.

Supervisor Faison says, any policy that we were to come up with, there would have to be an application process where people explain their need and why that need exists.

Chairman Edwards says, the other thing that I've been kicking around, as you know or don't know, the local school system has applied and received, I guess, our promise of \$5,500,000 to help construct a new Capron Elementary School. Now, the County must supply \$13,000,000 and the total bill would be \$18,500,000. Now, I think we need to discuss that because the \$5,500,000 will stay \$5,500,000. But the \$13,000,000 will go out 6% a year, which is about \$750,000 once you figure how much it goes up. That's what happened with the Courthouse. So, if delayed three years, that \$13,000,000 is going to be \$15,000,000 or \$16,000,000. So, I understand we have Davenport involved here. So, I think this Board needs to decide what is the feasibility of this before we pay a lot of fees to Davenport to look at it.

Mr. Thrower says, just to let you know, for relatively minor stuff like this, we don't pay, and they don't charge the locality fees for doing this type of work. This is just under their contract. They generally get paid when we do bond issues and just to let you know, I did pass that along to you. We were just informed recently, within the last month of this, that the school system is getting this award. We met with the school administration. This program is a lot of vagaries into how this is going to work for a lack of a better way to say, the school system, as I sent you all, they're going to be putting together some more information reaching out to the Department of Education to see exactly how this works. Lynette and I preliminarily talked to Davenport. They also have clients that have received this type of grant and they're working with the localities that are their clients to work on financing. But I'm hesitant to get into the details of this because Davenport will be coming back at some point in the near future. They're looking at our debt structure now. They're looking at when debt falls off and they think at this time you don't have to start paying the debt until the construction is done. So, once you start building in the timelines because as far as we're aware, there's no engineering or architecture done on this project. There's no site picked out. You're talking about four or five or six years until you even get to the end of construction and that's a fast timeline. So, at the end of the day, the quickest you're probably talking about paying any debt is at least FY28, more likely '29 or '30. At that time, all this debt would have fallen off so they're looking at our debt portfolio right now. They're going to be putting some information together to say, hey County, if you do want to fund this...going forward, this is how much money you have to play with. In effect, after all these years after the debt falls off. So, what I would recommend to the Board is just kind of sit tight. The school system is putting some information together. Davenport is putting some information together. So, in the next few months, we'll have some more information for you and you'll have a better idea of what the next sequence of events and the impact financially would entail.

Chairman Edwards says, thank you. Anybody have any questions about other late arriving matters? Anybody have anything else? All right then we'll go on. It is necessary that we have a closed session.

(14A.) Conduct Closed Session

[Motion required: a motion is required to approve the certification resolution below.]

Mr. Brian Thrower reads: *to go into closed session, the Board will need to do the following:*

A motion is required to go into closed session for the following purpose:

1. In accordance with Section 2.2-3711 (A) (5) Discussion with staff from Franklin Southampton Economic Development Incorporated concerning confidential communications and negotiations with commercial or industrial prospects, or the expansion of existing commercial or industrial businesses, where no previous announcement has been made of the prospects or businesses' interest in locating or expanding its facilities in Southampton County.

Chairman Edwards says, thank you. We need a motion to go into closed session.

Supervisor Updike says, so moved.

Supervisor Faison says, second.

Chairman Edwards says, all those in favor, say aye. All right. We will go into closed session.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

The Board enters closed session at 7:11 p.m.

.....

(14B.) Return to Open Session

[Motion required: a motion is required to return to open session.]

The Board returns from closed session at 7:27 p.m.

Chairman Edwards says, we need a motion to go back into open session.

Supervisor White says, so moved.

Supervisor Updike says, second.

Chairman Edwards says, all those in favor, say aye. Okay. We are back in open session.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(14C.) Certification Resolution

[Motion required: A motion is required to approve the certification resolution below.]

Mr. Brian Thrower reads:

WHEREAS, the Southampton County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

July 25, 2023

WHEREAS, Section 2.2-37.12 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Chairman Edwards says, is there a motion to accept that?

Supervisor Faison says, so moved.

Supervisor Gillette says, second.

Chairman Edwards says, all those in favor of accepting the resolution, say aye.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

There being no further business, the meeting adjourned at 7:27 p.m.

Dr. Alan W. Edwards, Chairman

Brian S. Thrower, County Administrator (Clerk)

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Will Melbye [REDACTED]

School Construction Grant

1 message

Brian Thrower [REDACTED]

Tue, Aug 15, 2023 at 11:23 AM

To: "Dr. Gwendolyn Shannon" [REDACTED]

"Will Melbye" [REDACTED]

Cc: Lynette Lowe [REDACTED]

All,

Good morning. I have been asked to provide the Board of Supervisors with an update on the School Construction Grant you have been awarded. Please pass along any information you may have or would like to share.

On our side, Davenport & Company (DC) is attempting to get more information on timelines and requirements for the Board of Supervisors and School Board to authorize moving forward on a project, spending the grant funds awarded, applying for a literary loan to fund the additional costs, etc. DC is also looking at our debt capacity for various projects, including the cost of a new or renovated Capron Elementary School, whichever option may be chosen.

Thank you,

Brian

Brian S. Thrower

County Administrator

Southampton County

26022 Administration Center Drive

P. O. Box 400

Courtland, VA 23837



At the regular meeting of the Southampton County Board of Supervisors via in-person meeting and live-streamed video in the Board Room at Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia, on Tuesday, August 22, 2023, at 6:00 p.m. Meeting agenda is archived on the County website.

SUPERVISORS PRESENT

Dr. Alan W. Edwards, Chairman (Central District)
William Hart Gillette, Vice Chairman (Northwest District)
Christopher D. Cornwell, Sr. (Northeast District)
David B. Everett (Northwest District)
Carl J. Faison (Southwest District)
Lynda T. Updike (Southwest District)
Robert T. White (Southeast District)

OTHERS PRESENT

Brian S. Thrower, County Administrator (Clerk)
Lynette Lowe, Deputy County Administrator/Chief Financial Officer
Pat Smith, Assistant Director of Information Technology
Beth Lewis, Director of Community Development
Josh Wyche, Sr., Southampton County Sheriff
Deputy Hank Fuller, Sheriff Department
Edward Railey, Acting County Attorney
Karl Heck, President of Franklin Southampton Economic Development, Incorporated
Tina Bradshaw, County Administrative Assistant

At 6:00 p.m., Chairman Alan Edwards called the meeting to order.

The Pledge of Allegiance was recited, and the Invocation was offered by a volunteer in the audience.

(1.) Citizens Comment Period

[By motion of the Board on November 25, 2013, the citizen comment policy was amended providing for the receipt of citizen comments at the beginning of each regular session. Each speaker shall be limited to three minutes each.]

Chairman Edwards said, if you would like to speak on any issue, pro or con, about the County, all we ask is when you come to the podium to give your name and address for the record.

Mr. Ash Cutchin came forward and said, good evening, Mr. Chairman. My name is Ash Cutchin and I live at 29018 Darden Point Road in Courtland and Dr. Edwards is my Supervisor. My pronouns are he and him. This will probably go over three minutes so bear with me please. Despite what our President Joe Biden said a few years ago, China is not our friend. China is not even a friend in most of the world. I think of China a lot these days. When I think of China, my mind wonders back to the Korean War and even further back in time to the millions of Chinese murdered when the communist took control in the late 1940's. I think of more recent events such as Chinese investments in the poor African and South American countries as they attempt to gain economic and political influence there. I think of the Chinese attempts to establish a military presence in Cuba and their spy balloons over our country. I think of the thousands of acres that they have purchased near the Travis Air Force Base in California. I think of Smithfield Foods. I think of our pathetic supply of prescription medications, most of which are made in China, and which could be cut off in a very short notice. I think the Chinese segregation of their Muslim population, known as wiggers, but also known as slaves. Yes, I think of China often. I think of our recent massing of ships off of the coast of Alaska. Our construction of manmade islands off of the coast of Taiwan and their constant threat to invading that country. I think of how it is almost impossible to find any good quality items in our stores these days that say made in the U.S.A. So, I say it again, China is not our friend. Regarding the recent land purchase on Camp Parkway on the Cutchin farm where George Fiscella once wanted to build 900 housing units a few years ago. I recently asked our economic guru, Mr. Heck, who is back here (and I said I was going to quote him). I asked him if it was true that a Chinese company bought the property and his answer was "yes, the California company that bought the land is a fully owned subsidiary of a Chinese company." My reaction is, of course, any and all companies in China

are controlled by the CCP [Chinese Communist Party] and they are definitely not our friends. We do not need them setting up any kind of warehouse complex anywhere in Southampton County...a place where communication monitors of all kinds can be constructed within miles of the largest naval base in the world. Only 60 miles from Oceana Naval Station, 50 miles from Fort Eustis and 50 miles from Fort Greg Adams which was formerly known as Fort Lee in Petersburg. These are all major U.S. military facilities vital to our homeland security and vital to our national defense. Because of the official White House policy these days, we've already been invaded by millions of illegal aliens for the past three years, many of them from China. Some of our elected leaders in Congress have been under the influence of Chinese spies. Our colleges and universities are harboring perhaps thousands of Chinese spies posing as students who are really thieves here to steal our computer secrets and other valuable intellectual properties. We do not need to be helping them while establishing any kind of buildings or antennas or other structures in Southampton County. Tonight, I propose that we do everything possible to prevent this from taking place, even downzoning parcel back down to A-1 agriculture if that's possible. We might have to ensure a lawsuit, but even if it is reasonably possible, I think we ought to do it. We do not need or want any kind of Chinese warehouse complex in our County. I ask you tonight, where are our state and national leaders on this problem. Are they blind? China is not our friend. I apologize for exceeding my time for allowing citizens to speak. For that, I thank you.

Ms. Erva Jones Scott came forward and said, good evening. I am Erva Jones Scott. I reside at 33306 Joyners Bridge Road, Franklin, Virginia. I am here tonight because we have a very, very, very serious problem in my community. Matter of fact, it is a very dangerous community now and it is not safe, so I am here to ask you to intervene on our behalf. I am going to site six issues and then we will have people come up and talk about them very personally. Number one...we would like to call upon you and the other repertory agents on the local level to go after the GPS systems to ban routing transportation traffic through [route] 635 through [route] 611 from the Walters Highway. They have been using this as a shortcut and the traffic is 24-7 nonstop and at this speed is highly dangerous. We would also like you to work with the transportation departments – locally, regionally, and nationally to see on banning or prohibiting all types of commercial trucks, tractors, and oversized vehicles of any sort from using a residential community. Lowering the speed from 55 or 45 to 25 [miles per hour] throughout 611 may be the most effective and most immediate change that perhaps you all can pursue. We are also requesting that the County get back to identifying the Southampton County residents that are using the trash dumpster day. We feel that perhaps some of the thru way traffic may be dropping their trash off and that is posing a backup of vehicles and that is even endangering people to even back out or come out of their driveway at various times of the day. We will site an accident that happened there a couple of days ago where the car was totaled, two people were injured because they were tailgating so when the person put on brakes to stop, they got jammed in to. There are ongoing expenses with medical treatment all because there is not policing and because there is no way to solve this problem. I suggest to you to look at speed bumps because there are still children still going to school and there will be school buses coming down in a few days. We want to try to prevent any other fatalities. Over the last five years, there's been at least five. It shouldn't be, but it still happens because of the excessive increase in traffic and the excessive speed in driving. I, myself, have to jump out in the ditch sometimes. You cannot walk, let alone ride a bike. We suggest, however, that perhaps putting the radar cameras might help. We have to find a way and it has to be done like yesterday. It is our hope that these concerns will be seriously looked into and immediately get results to protect our community and our safety as we grow older. Thank you.

Supervisor Everett said, Ms. Sumlin what streets did you say?

Ms. Sumlin said, they are coming from Walters Highway cutting through Southampton County on 611 then they hit 35 right up to Petersburg or they hit 635 and come into Franklin. We are having all kinds of 18-wheelers, log trucks, everything recognizable 24 hours a day now and they are not stopping. Where you have the breaks in the yellow pavement, they don't pay that no attention. They pass on anything. So, we have police reports. A lot of the incidents and accidents are not reported, but we do have something that covers the last five to ten years. In 2022, we've seen the increase of [inaudible] accidents so I think no is time to take a look into this.

Ms. Isabel Wilcher came forward and said, hello. My name is Isabel Wilcher and I live at 33358 Joyners Bridge Road. [inaudible.] I actually had personal damage done to my horse fencing. That road is bad that they took out 150-foot of fencing. Horses were in the pasture. We got knocked on the door by fire fighters [inaudible] so not only are people speeding on that road, they are causing

property damage directly to my property. Another thing is we've been painting fencing. It is not safe to paint my horse fence because there is a passing line right there in front of my property so every time I am right there trying to paint, people don't care that you are right there on the ditch. If there is a dog there, they will slow down, but if there is a person there, they are just going to speed up. So, it is really hard to maintain the property because the speed limit should not be 55. It needs to be dropped to 45 and it should not be a cut through. I have a horse trailer on a horse farm so actually stopping a four-horse slant bed dually trying to get into my driveway is a big deal. I have to plan it out; I have to slow down and put on hazards because people want to pass me, and I am trying to turn into my driveway with my animals. So, Joyners Bridge is becoming a big problem. Last time (three years ago) I saw a bunch of stuff and a bunch of people on the road. I had to actually run down there and ask if my fence still up and my horses still in the pasture. I am constantly looking out the window wondering [inaudible]. Thank you.

Ms. Cynthia Bryant came forward and said, my name is Cynthia Bryant and I live at 33347 Joyners Bridge Road. I was born in Southampton County. I strayed away and came back, left, and came back. I have been here permanently since 2000. I remember when Joyners Bridge Road was dirt and rocks. I used to come home from summer vacation from school and play with my neighbor's brother and run up a tree and had the habit of walking bare foot. I tried walking backward, but a city girl cannot walk barefoot. On August 11th, I was coming home from a procedure because my daughter had to drive me home from because they sedated me. She was turning into my driveway; this Dodge Ram truck jammed us in the back and deployed the airbags and whatnot. We couldn't even move the car. The car had to be towed in the yard. Further looking, this gentleman had three kids in the car and the oldest was probably 4 years old. After my daughter and I realized we were not bleeding and did not have any broken limbs, my thought was I am glad that he hit us because I was fearful of what he might encounter further down the road with those kids in the car. I am not bashing anybody. I talked to Sheriff Josh, and he sent out an officer one day this week. We are asking for help in fixing this situation. I feel like when they get on Joyners Bridge Road they are like let's jam it and some don't see any presence of police officers. You know how you travel on certain roads, and you know where they sit, you know where to slow up; they don't have any view to slow up. We just ask your help in doing something about this road, whether it's the robots thing that checks the speed or whether its officers are sitting out there. I prefer officers sitting out there writing tickets. So, we just ask for your help. Thank you.

Ms. Isabel Wilcher came forward and said, hi this is something different. I live at 33358 Joyners Bridge Road, and we have a neighbor that lives next to us. They live at 33388 Joyners Bridge Road. So, their front yard is an absolute wreck. They said they wanted to put in a garden and the garden couldn't be maintained so they cut a lot of trees down. So, I actually took pictures of their garden, and it is not a garden. I am not sure what it is. I am not a gardener, but it is not a garden. So, I went ahead and looked up the ordinance and it said that undeveloped property to bear grass, weeds, or other unhealthy growth excess to 12 inches in growth thereof. It also says it is zoned for A-1 and it was included as long as there was a residence. I did talk to him about it and for two years he said he was going to clean it up; he has not. So, I do have pictures of the property if you want to look at it with the dead corn and all of the dead grass. It's just weeds; it's not a garden so I am not sure why we aren't just mowing it down. If you would like to look at it, I am to present it to you. I just feel that there are rats and snakes going into my pasture. Their house is not only an eye sore, but it is very unhealthy. Thank you so much for your attention on this matter.

Ms. Kelly Cook came forward and said, hi I am Kelly Cook and I live at 30328 Camp Parkway. We recently moved there about three weeks ago. During closing I was reassured that this warehouse was not going to happen and then two weeks prior to closing they said it was actually going to happen so [inaudible] we've already moved in. I love the house and I love the area. It's beautiful. Camp Parkway is a gorgeous area. I was walked upon by a rouge motorcycle so there is a little potential crime right now which is very minor, but I do foresee with warehousing and developing that the type of business that I've read about (and I am not up to speed on everything) but from what I am reading it does not look pretty, but I do believe that crime would increase and I know that you guys are aware that it is right there with the school. I do have five small children of my own (two sets of twins) plus I am a business owner. I own Franklin Recycling and I am very aware of business effects and how it helps the County, and it benefits and everything, but if there is a concern for a tax implication for the individuals that live on that stretch of road. If taxpayer's son was made for saving the taxpayers money by putting a business, there instead of residential or something like that. I don't know what the best course of action is for that parcel of land, but I don't feel a warehouse and a Chinese company owning it is going to be the best so if there is any glimpse of hope that there may

be a tiny change in that, I would like to see it. I am a new resident of the area, but I've always been a business owner of the area and I do know that we have multiple different areas for business development in the County and I don't feel that is the best place for that. Thank you very much for your time.

Mr. Hunter Darden III came forward and said, good evening. It's good to see you all and I want to start by saying it's been a long time, but I am very proud of this Board. I have been here all of my life and been back and forth to these Board meetings. I don't want to hurt anybody else's feelings; they've done their job, but as far as people that look out for other peoples' interests, to me, this Board does the best job. The deal about the warehouses and whatever, I've been involved in it ever since it started because I was there and totally against it and still am against the houses. I cannot believe that it has happened that a Chinese based company has bought it to do the warehouses. I am totally against it, but I am also totally against it when it comes to putting houses on it. Whether you put the 900 houses on it or one house every acre, this County cannot stand it and I would rather it be downzoned back to agriculture and let the kids look out the windows and see where their food comes from because we've got to have it. The Chinese deal with the balloon (and I don't expect our government to do anything when they are involved with China to start with) so if it doesn't happen here, I don't think we are going to get much help from outside. So, anyway, I am voicing my opinion. I trust y'all to make the right decision and I am glad to be a part of Southampton County.

Mr. Gary Cross came forward and said, evening, Mr. Edwards, Board, and Administration. My name is Gary Cross and I reside in Mr. Cornwell's district and am proud to do so. First of all, before I forget it, I would like to remind y'all that Thursday night is the annual Farm Bureau meeting and since you are my favorite Board, each of you are invited and I hope you can come and share a night of fellowship and food with us. I was really elated to hear Ms. Rose say something about the trash dumpsters and the problem that she's having on Joyners Bridge Road. My wife uses that road to go to work in the mornings and she is constantly getting run over by traffic trying to get through there, so we are on the same page this evening. I came here a few months ago to try to say something about the trash dumpsters. I wasn't here that night nor here tonight to try to find a solution to who has or has not paid their dumpster fee. That doesn't matter; that can be taken care of later. But the process that I said is so simple that it can start tomorrow. But since common sense and government do not go hand in hand, that probably isn't going to happen again. A simple list of the roads in the County and a box of decals for the attendants will solve the problem. I think Mr. Faison said he didn't see a problem in the Branchville area. Well, I imagine the North Carolina license plates kind of help that a little bit. It doesn't happen anywhere else...Zuni, Windsor, Emporia, all the other outlining areas need to be identified. To get a simple decal, tell me your road number...yep, it's on my list, put the decal in your window. So simple it can start tomorrow, but I don't know what else to tell you. Listening through some comment already tonight, and I've thought about it before, what kind of policy does the County have for illegal aliens? These people are crushing our borders and trying to find any they can to go to lay around and live. [inaudible.] Is there a policy from this County or how would we address it if a bus load showed up from Texas and we have done nothing to set the bar for that. My last thing is going to (of course) be the Cutchins Farm this evening. That thing has been through more zone changes than any other piece of property in our County. In a [inaudible] behind closed doors it was changed from agricultural to residential and from residential to what it is now with much debate and public hearing. I just can't (for the life of me) understand why VDOT and our highway departments will allow anymore trucks on these roads so we can address the traffic that we have. Pulling out of 460 trying to get to Windsor or Ivor or pulling out of the Food Lion trying to get anywhere nowadays...wear your seat belt. I used to not, but I do now. It is mighty dangerous, and I cannot understand how VDOT will allow localities put in what they do and zone what they zone. You ride to Petersburg down 460 now, we are steadily building homes and we got 60 mile and hour traffic and mailboxes...the two do not go together. Other countries and other states would have more roads to use. I feel as if a truck terminal is not what we need there. More houses is expensive for the County. People have got to have a place to live so darn if you do and darn if you don't. Where do we draw the line? Being a farmer of course, I'd like to see it stay agricultural. Mr. Gillette, my mother's maiden name was Gillette. My grandfather (her father's parent) is buried on this Cutchins farm [inaudible] I am a direct descendant of them. The Gillette Estate was huge back in the early 1800's. Matter of fact, it stretched all the way up to the Franklin High School and where the hospital sits on how. If you know anything about the neighborhood behind the high school, there is a Gillette Circle back there. It is named that way for a reason. But right now, we are talking about what is left on the Cutchins Farm. While it has been out of my family for a long time, I do have people buried there and I am concerned about who is around it. I don't think a Chinese company should be able to come here and put-up truck terminals for mainly traffic reasons. I would

have to say I am like Mr. Darden and would like to see it stay agriculture. Thank you all for your time and your listening. If I can do anything to help you all, let me know. Thank you very much.

Mr. Ash Cutchin came forward and said, may I comment on something? The previous Board (maybe five or six years ago) complied with my request and passed a resolution and sent it to the Governor in the state of Virginia and to our two Senators that Southampton County does not want to be a sanctuary place. There was no prohibition in that resolution for how to deal with it if these people were shipped here, but we are officially on record for not welcoming illegal aliens. Thank you.

Mrs. Colleen Flick came forward and said, good evening. I am Colleen Flick and I live on Sadler Road in Southampton County. I recently learned about the China company purchasing that land. I find it very interesting that they purchased it just a few days before our Governor actually put in a law that stated that no land would be sold to foreign entities. I also think that warehouses have a culture and it's already been zoned industry from what I understand. [Inaudible] but I think there is a national security issue here. I find it kind of ironic that when I drove up to park, I saw a huge shipping container that said China. I don't know who owns that property. I wouldn't know what to do but my imagination runs wild when I hear that everyone voted it in except for one person on the Board when it did get voted in nine years ago. The thing that we have to remember is that these countries that are not our friends. I mean it appears that we work well together, but we have to understand that they are way ahead of us. I think all of us in the room and all of us in Southampton County need to come to these meetings, pay attention, and listen locally. I know a lot of stuff is going on in the White House and all of that, but we need to pay attention to what is going on right here. I just want to encourage everyone about that. Like I said, I don't know if there is anything we can do, but we need to pay attention. Thank you all.

Mrs. Jane Riddick Fries came forward and said, hello my name is Jane Riddick Fries and I live at 30319 Camp Parkway, Franklin, Virginia. I think everyone here knows how I feel about the project on Camp Parkway. I fought adamantly against it in 2015 and 2016 and I still don't feel it should be zoned industrial, but the only thing that I am going to say at this point is the Planning Commission is in the process of going through a comprehensive planning and there are flyers back here with meetings coming up and the first one being September 14th and then in all of the communities. The comprehensive plan is like the guide for where we are headed as a community. It is very important for all of us as citizens to get involved and to be on the same page as to what we want our future to be in Southampton County. So, I think most of us live here because we love the quality of life. If we wanted Suffolk, we would go to Suffolk. I just drove from Suffolk today and I don't want to live like that. It's crazy going down "hamburger alley" and I just feel we need to as a community (Franklin and Southampton County) take a lot of time and get as many citizens involved in the process as to where we are headed, not only in the next five years, but in the next 50 years and what we want. Do we want industrial parks in our neighborhoods? Do we want tractor trailers everywhere so that we feel unsafe? This is a big deal and if citizens are involved and citizens do come to these meetings, and citizens do give their input then it is upon the leadership, the Planning Commission, and the Board of Supervisors to also support that. In 2016 (not to beat a dead horse) the Planning Commission recommended to the 2016 Board of Supervisors to not rezone that property and the Board of Supervisors went against the Planning Commission (the 2016 Board so it wasn't this Board). Everyone needs to work together and have each other's back and listen to the citizens and we all get on the same page about the future of our area. Thank you.

Chairman Edwards said, to answer your question about plans with the Planning Commission. The Planning Commission has finished the comprehensive Plan and we're distributing that everywhere that we can, and we encourage everyone to read it. It says where we've been, where we are now and where we want to be five years from now. So, we've taken in consideration all of those in the County...what we want to do and what we don't want to do so I would ask you to read it. There will be town meetings throughout the business. Ms. Lewis can tell you more about it as needed and we have the Chairman of the Planning Commission here (Mr. Drake) tonight and talk with him. We have a good plan, and we do this every five years so we want input from the citizens, and I would advise you to get a hold of the Comprehensive Plan. If you don't have it, we can find one for you to read it and come to the meetings. Okay, who's next?

Ms. Lisa White came forward and said, hello. My name is Lisa White and I live at 30400 Camp Parkway in Franklin, Virginia. I am here to (obviously) speak in opposition of the project on Camp Parkway. I am not going into a lot of detail because I think Jane said how we all feel as neighbors, so I just wanted my name on the record for opposing this project as well. Thank you.

Chairman Edwards said, all right. Who’s next? We’ve got plenty of time. I might add a comment if you look at number nine Camp Parkway property request. That will be the time that you hear what the Board thinks about it and what the Board is doing. I will say that we usually don’t allow comments but when we get there, if you have a short comment, we will certainly allow it. This is a very controversial issue. Anyone else before we close the comment period?

Mr. Ernest Claud came forward and said, I just have one question. What you will share tonight, will it address what the Planning Committee, what the restrictions it will have, will it stop the things that we have heard tonight that may happen?

Chairman Edwards said, anybody else before we close the comment period?

(2.) Approval of Minutes

[Motion required: A motion is required to approve the minutes from the July 19, 2023 special-called meeting and the July 25, 2023 regular meeting.]

Chairman Edwards said, next is the approval of minutes. We have several. The first is the July 19, 2023 special called meeting minutes. Does anybody have any changes, deletions?

Supervisor White said, motion to approve.

Supervisor Faison said, second.

Chairman Edwards said, all those in favor, say aye. Those are approved. July 25th our regular meeting. Does anyone have any changes, corrections, or deletions that we need to go over?

Supervisor White said, motion to approve.

Supervisor Gillette said, second.

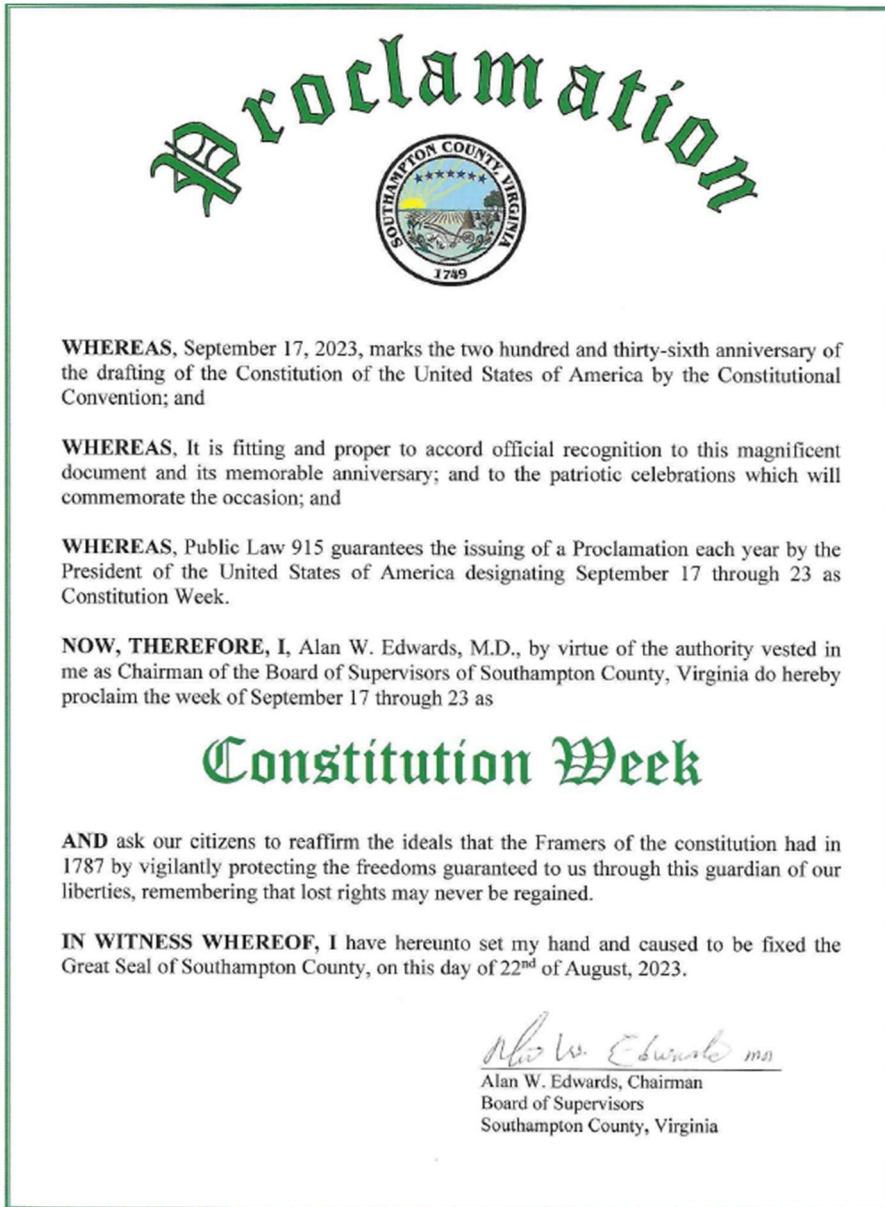
Chairman Edwards said, all those in favor, say aye.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(3.) Proclamation: Constitution Week

Chairman Edwards said, I would like to say is Ms. Milteer here? There you are. This is Ms. Milteer, on behalf of the Constantia Chapter of the Daughters of the American Revolution (DAR). Every year we issue a Proclamation commemorating the 236th anniversary of the drafting of the U.S. Constitution so I am going to come down and read it for everybody. Welcome. Thank you for your organization standing up for the Constitution.

Chairman Edwards presented the following Proclamation to Ms. Milteer:



Chairman Edwards said, before I sit down, I want to say a few things about the Constitution. In the late 60s and early 70s, our country, including our universities and colleges, was inundated by what is marked as ideology whose sole mission was to destroy our constitution. It's still there and it's in a lot of our corporations, universities, and colleges. Their mission is still to destroy our constitution. Everybody needs to remember that, but I think on the bright side most people in America are beginning to realize that and react to that and people realize what is going on under the cover there. Our Constitution is not perfect, but I will tell you, it is far better than anything else that we have on this planet. [applause.]

(4.) Highway Matters

Chairman Edwards said, anybody have any concerns?

Supervisor White said, Yeah, I think that we should look into the Joyners Bridge so we will get up with the new VDOT guy and talk with him to see what he can do about it.

Mr. Thrower said, most of those concerns are VDOT so we will meet with VDOT on those.

Supervisor White said, he's not here tonight. I can't remember his name.

Mr. Thrower said, Paul Matticks.

Supervisor White said, okay. We will have a discussion with him on that.

Chairman Edwards said, all right. Anybody else? One thing I want to bring up is I go to get groceries once a week and in the last two months, I have witnessed 18-wheelers running the stop light there at Story Station [Road] across the road. There was one incident where there was a car in front of me and he came within three or four inches of getting creamed. He was so upset that he turned into the

filling station there and I pulled in behind him. He was sitting there shaking and he had three kids in the back. Can we ask VDOT to look at having a camera there? I think it is impossible for our Sheriff to monitor that all the time although they do as much as they can. So, I would like to request to VDOT to look at that situation for a camera before someone gets killed there.

Supervisor Updike said, I would like to request that they pull trucks as well as cars.

Supervisor Faison said, the other day I was coming through there. I was coming out of Food Lion and this truck went through the sign and this car was following so close that he couldn't see the light. When the car went through, he was going through a red light.

Supervisor Cornwell said, I would like to have VDOT and whomever else necessary to take a look at 460 just west of the stop light there in Ivor directly adjacent to the rescue squad station there to see what is necessary to do a traffic study and whatever else is necessary to potentially put a traffic signal there. Without an emergency signal, the rescue squad can't get out of the parking lot due to traffic there and they are completely disregarding their emergency warning lights and they are unable to get out of the building.

Chairman Edwards said, anything else? [No response.] Mr. Thrower, I think this is important enough that will you ask VDOT to come to our next meeting?

Mr. Thrower said, will do.

Chairman Edwards said, thank you.

(5.) Monthly Reports

Chairman Edwards said, all right. We will move on to monthly reports. It is a little bit different. A is the County Administrator's Report so I will turn it over to Mr. Thrower.

Mr. Thrower said, yes, Honorable Board Members I do have a County Administrator's report and basically, I just took the previous section on project updates and put it underneath that section to streamline the agenda a little bit and consolidate things under that, but a lot of this is the same information, just very brief updates on various projects and activities over the month.

Mr. Thrower read the following updates:

Courthouse Renovation Project...per the latest schedule provided by Heartland Construction, substantial completion is slated to occur on December 22, 2023, while final completion is projected to occur in January 2024. The total construction contract, including change orders, now stands at \$23,371,464.14. The latest pay application is attached [to your agenda packet]. At this writing, we've processed the contractor's first 21 pay applications and paid them \$15,993,700.49.

Newsoms CDBG Project...a Management Team meeting was held the evening of Wednesday, August 9th. Work is complete on 23200 and 22402 Thomaston Road (Rehab Round # 1). Work on 22405 and 22180 Thomaston Road (Rehab Round # 2) will be starting soon. Drainage improvement easement documents have been prepared by the County Attorney. We are now working to obtain the easements from property owners. A community clean-up was held October 8-16, 2022. We have been awarded a \$50,000 Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund grant through the Virginia Economic Development Partnership (VEDP) to cover additional expenses associated with demolition of the former school building. The performance agreement outlining the provisions of the grant have now been signed by all parties. I am awaiting receipt of the final school demolition contract with Baxter Brothers, LLC to execute.

Edgehill I & I Project...Jamie Weist with Kimley-Horn is managing this project for the County. We are utilizing our ARPA funding for this project. The intent of the project is to resolve infiltration and inflow (I&I) problems in the Edgehill neighborhood.

The next steps on the project include:

1. Contract with Tri-State Utilities, LLC signed July 18, 2023
2. Work started in early August 2023
3. Work expected to be completed by December 30, 2023

Boykins Sewer Repair Project...Jamie Weist with Kimley-Horn is managing this project for the County. We are utilizing our ARPA funding for this project. The intent of the project is to repair sewer lines on Main Street in Boykins.

The next steps on the project include:

1. Contact with Tri-State Utilities, LLC signed August 15, 2023
2. Work anticipated to start at the end of August 2023
3. Work expected to be completed by mid/late September 2023

Radio Project...As you are aware, the City and County are working on our joint public safety radio system project. CTA Consultants, LLC (CTA) conducted an assessment of our current system and provided recommendations on moving forward. CTA previously briefed you on that assessment and those recommendations at your February 28, 2023 meeting, as well as your June 27, 2023 meeting. I [Brian Thrower] am also working with the City on developing an MOU [Memorandum of Understanding] regarding the project which will primarily address governance and division of costs.

The next steps on the project include:

1. The request for vendor proposals (RFP) was issued July 25, 2023
2. Pre-bid meeting with vendors was held August 16, 2023
3. Proposals are due by October 20, 2023
4. The evaluation committee and CTA will then evaluate the proposals over several months
5. CTA anticipates the City and County signing a contract with a vendor in May 2024
6. Implementation is estimated to commence in June 2024 and last for nearly two years ending in March 2026

The latest schedule prepared by CTA is as follows:

Southampton County/City of Franklin, VA
700 MHz P25 Phase 2 Four Site Radio System
Thursday, May 27, 2023
PROJECT SCHEDULE MILESTONES

Procurement

Publish RFP -----July 2023
 Proposals due -----October 2023
 Evaluation Complete -----February 2024
 Recommendations Report -----April 2024
 Sign Contract with Vendor -----May 2024

Implementation

Contract Design Review (CDR) -----June 2024
 Detailed Design Review (DDR) -----September 2024
 Frequency Licensing -----January 2025
 Microwave Staging & Testing -----April 2025
 Infrastructure (FNE) Staging & Testing -----June 2025
 Coverage Acceptance Testing -----September 2025
 Subscribers-Ship/Program/Installation -----October 2025
 Training -----November 2025
 Cutover -----January 2026
 Project Closeout -----March 2026

Finance...Lynette Lowe, Deputy County Administrator/Chief Financial Officer, and I [Brian Thrower] have been working with Davenport & Company on Financial Policy Guidelines, as well as looking at our debt capacity for future capital projects. We anticipate discussing these items with you in the near future, most likely in September.

School Construction Assistance Grant...As you are aware, the School System was awarded a \$5.5 million school construction assistance grant. Davenport & Company (DC) is helping us with the logistics of this program. DC asked Ken Dickey, Deputy Superintendent with the Virginia Department of Education (VDOE), Division of Budget, Finance, and Operations for clarity

regarding the deadline to accept grant dollars as well as the process for accepting. Kent Dickey provided the following response on August 9, 2023:

“Currently, through June 30, 2024, based on appropriation availability in the current biennial budget, but as the cash is now in non-reverting statutory fund, we will be requesting appropriation for the 24-26 budget period, which ends June 30, 2026. Our guidance is through June 30, 2026. Today, instructions will go out to awarded school divisions on the online process to submit funds draw-down for their SCAP grant funds.”

As stated above, Davenport & Company is also looking at our debt capacity for various capital projects, including the cost of a school construction project. As of this writing, I have not received any additional information from the School System on this grant.

ODU Mobile Clinic...we have been in contact with ODU Mobile Clinic staff to discuss use of our parking lot to host mobile clinic events for citizens. I have signed an agreement with them allowing use of our parking lot for events. This is a great opportunity to partner with ODU to provide medical services for our residents. The first event to be held at the County Administration Building has been tentatively set for Wednesday, September 6th. The City of Franklin has also partnered with the ODU Mobile Clinic for use of its facilities.

Virginia Association of Counties...I attended the VACO Finance and Elections Steering Committee meeting in Richmond on Thursday, August 17th. The main discussion items included key issues in election administration and discussion of the draft 2024 legislative platform and priority budget requests.

SPSA Landfill/Ivor...County staff attended the Army Corp’s public meeting in Ivor on Thursday, July 27th regarding the SPSA landfill proposal. I presented the Board’s resolution opposing a landfill in Ivor during the public comment portion of the meeting.

Polling Places...per the request of the Voter Registrar, Lynn Burgess, I have been preparing agreements with the various organizations to solidify polling place arrangements moving forward.

Public Utilities...We are in the process of reviewing our Turner Tract, Drewryville, and Boykins-Branchville groundwater withdrawal permits. Our Edgehill groundwater withdrawal permit was issued in June.

Human Resources/Personnel...Christy Grant, Utility Systems Operator Trainee has resigned. I am working with Public Utilities to fill the vacancy. I have developed a hiring timeline and advertisement. The position was posted August 10th. We have to have the position filled by October. A new County employment application has been developed and posted on the County’s website. I am working with our department heads and constitutional officers on a supervisory training session. The plan is for the Human Resources Director of the Virginia Risk Sharing Association [VRSA] to provide a half-day training session on Thursday, September 28th. This free training is included in the services VRSA (our insurance carrier) provides its members.

Mr. Thrower said, in terms of your personnel report. That is still included in your packet, which is an attachment, and I will just go through that. For personnel changes for August 2023, employees hired...we had six employees hired, one in the Treasurer’s Office (Carol Smith) and five in the Sheriff’s Office (Ravyn Hodge; Eric Carter; Malcolm Hedgepeth; Joshua Johnson; and Joriah C. Taylor.) We had several employee reclassifications over in the Sheriff’s Office (Michael Vandiford; Matthew Kline; Benjamin Matteson; Lundy Sadler; Benjamin Grizzard; and Joshua Walters.) We had three employees separate (Robert Epps in Sheriff’s Office; Luresa Tyler in Treasurer’s Office; and Christy Grant in Utilities) and one Compensation Board adjustment (Mikkel Turner in the Sheriff’s Office).

Chairman Edwards said, thank you, sir. Any questions from the Board?

Chairman Edwards said, Financial Report [No response.] Treasurer’s Report [Cynthia Edwards.]

Ms. Cynthia Edwards came forward and said, I do want to give an update on the collections. As far as Real Estate, last month we were at 99.74% and we’re currently at 99.75% with an outstanding balance of \$481,817.57. As for Personal Property, last month we were at 96.35% and this month

we are at 96.57% with an outstanding balance of \$1,854,126.88. For Solid Waste, last month we were at 77.79% and we are currently at 78.18% with an uncollected balance of \$832,672.42. [Ms. Edwards provided a corrected solid waste balance concluding the meeting for the recorded minutes.]

Chairman Edwards said, Animal Control [No response. Cooperative Extension. [No response.] Community Development. [No response.] Blackwater Regional Library. [No response.] Solid Waste Quantities. [No response.]

(6A.) Financial Matters: Bill List

[Motion required: A motion is required to authorize payment of the monthly bills.]

Chairman Edwards said, the first one is the monthly bills. Does anybody on the Board have any questions about any item on the monthly bills?

Supervisor Updike said, I have one. Page two. Southeast Rural Community. We donated \$4,500 for last year and again for this year. What do we get from that?

Ms. Lynette said, is that SECAP? Did she say page two?

Mr. Thrower said, yes.

Supervisor White said, 5695 is the item number.

Supervisor Updike said, on page two. It's a non-profit for low income to people to provide water and sewer to people.

Mrs. Lowe said, so they work with our County. So that was approved by the Board. There was one amount approved in fiscal year '23 and one amount approved in fiscal year '24 so they are written into two separate fiscal years, but both are showing up on this report. With our Newsoms project, they do a lot of work making sure people have suitable drinking water and sewage for proper hook ups to their house. They mainly work with lower income households. That was one of the contributions that was approved during the budget process.

Supervisor Updike said, and on page 23, I noticed that we hired Timmons. What did they do?

Mrs. Lowe said, can you look at the top of your...

Supervisor Updike said, number 8221.

Mr. Thrower said, Timmons does help us with our groundwater permits so they've been helping the County with that, and they do excellent work.

Mrs. Lowe said, yes, we have ground water withdrawal permits that come up every year. They have historically helped us with that and have to have certain certifications to do it. They are fully aware of what is required in this County. I cannot find it in this sheet. When you look at your accounts payable...

Supervisor White said, page 14.

Mrs. Lowe said, page 14. Thank you.

Supervisor White said, it is the second set of Board of Supervisors accounts payable pages.

Mrs. Lowe said, I see where it says Branchville Boykins groundwater withdrawal permit. I see we paid \$1,650 and we also paid \$625 for the Turner Tract. That was groundwater withdrawal permits also. In order to take water out of the ground, we have to have the proper permits.

Chairman Edwards said, all right. Any other questions? [No response.] If not, we need a motion to pay the bills.

Supervisor White said, so moved.

Supervisor Faison said, second.

Chairman Edwards said, all in favor, say aye.

The Board of Supervisors approved the motion to pay the bills in the amount of \$4,968,589.18 to be paid by check numbers 218830 through 219178.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(6B.) Financial Matters:

[Motion required: A motion is required to approve the appropriation resolution.]

Chairman Edwards said, all right. Year-end FY23 appropriation resolution. Mrs. Lowe, I will ask if you will go through that for us.

Mrs. Lowe said, absolutely.

Mrs. Lowe read the following:

Attached [in the agenda packet] is the year end FY23 appropriation resolution which provides a total appropriation of \$17,084,895.46. The appropriation is largely a housekeeping measure, reallocating funds among various line items within department budgets, with little overall budgetary impact. Revenues have been received from the sources indicated in the resolution. The appropriation includes \$1,671,456.16. for the General Fund, \$1,513,000.00 of funds for the Fund 107 Escrow Fund, \$2,227,959.80 for the School Fund, \$605,182.80 for the School Food Services Fund, \$10,900,492.70 for the Building Fund (pulling in funds from SNAP accounts for courthouse projects and other projects), \$11,454.00 for the Enterprise Fund, \$8,350.00 for the Special Welfare Fund, \$130,000.00 for the Blackwater Regional Library Fund, \$2,000.00 for the Canteen Fund, and \$15,000.00 for the Inmate Enterprise Fund.

The total amount of “new money” or expenditure beyond what was included in the original adopted budget (May 2022) is \$66,736.34. This is the amount of debt service that was increased due to changes at the time of bond closing. At the time of the FY23 budget adoption, only estimated debt services was available. The amount of carryover funds for the Commonwealth Attorney’s Office is \$320.00. An itemized list of the new money items appears within the resolution.

Chairman Edwards said, thank you. Does anybody have any questions?

Mrs. Lowe said, and I will let you know that when I say it is mainly a bookkeeping issue and when at year-end, we have to make sure that before the auditors come, that all of the appropriations (the budget plus any appropriations during the year) equal or exceed any expenditures that come up. I will also tell you that last month there was a question about some of the expenditures and I can tell you that once those numbers have come in and we have posted accounts receivables for additional money that came in after June 30th, we have to leave the books open for 45 days and plenty of money came in to cover the items needed. But at the time that I do appropriations, I don’t always know exactly what the money is that will be coming in, in the future is during that 45-day period.

Chairman Edwards said, does anybody have any questions? We need a motion to approve the appropriation resolution.

Supervisor Gillette said, so moved.

Supervisor White said, second.

Chairman Edwards said, all those in favor, say aye. Okay. It’s unanimous.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(7.) Public Hearing: Personal Property Tax Relief Rate Ordinance – Request to Adopt

[Motion required: A motion is required to adopt the ordinance below.]

The ordinance is as follows:

An Ordinance Setting the Personal Property Tax Relief Rate for FY24

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia that for the year 2023 (FY 2024) that personal property tax relief shall be granted at the rate of 29% for the first \$20,000 of personal use vehicle value; 100% for personal use vehicles valued at less than \$1,000.

*A copy teste: _____, Clerk
Southampton County Board of Supervisors
Adopted: August 22, 2023*

Chairman Edwards said, we will move onto number seven and the only public hearing we have for tonight. Per State Code 58.1-3524, each local governing body is required to set its personal property tax relief rate on an annual basis. Per numbers provided by Amy Carr, Commissioner of the Revenue, personal property tax relief shall be granted at the rate of 29% for the first \$20,000 for personal use vehicle value and at the rate of 100% for personal use vehicles at less than \$1,000. With that said, we will open the public hearing.

Mr. Ash Cutchin came forward and said, do have to talk about relief or can we talk about personal property?

Chairman Edwards said, yes.

Mr. Cutchin said, my name is Ash Cutchin and seeming it was an hour ago. The Treasurer’s report said that was over \$481,800 in unpaid real estate, \$2.9 million in solid waste, and over \$1.8 million in unpaid personal property taxes. Why are we talking about relief when we have got almost \$2 million outstanding in unpaid personal property taxes? That is my question. Thank you.

Chairman Edwards said, would anyone like to comment on that?

Mrs. Lowe said, I can comment on it. Is Amy here? I don’t see her. So, there is money that the state of Virginia gives to each locality and the amount of money for us is (I believe) \$2.4 million. So, that relief that is coming is based on the personal property that individuals that must meet certain criteria and certain class codes so this is fixing that number that the state would pay the County to help relieve the burden on the taxpayer. So, it is not money that is coming out of the locality’s pocket.

Mr. Cutchin said, does it relieve the burden on the people who have not paid their taxes, or does it relieve the burden on me because I have paid my taxes?

Mrs. Lowe said, you have to pay your tax in order to receive the relief.

Mr. Cutchin said, okay. Thank you.

Chairman Edwards said, it is still a public hearing. Anybody else? Any comments on this issue? All right. We will close the public hearing. Any discussion among the Board.

Supervisor Faison said, I recommend that we adopt ordinance.

Supervisor Updike said, second.

Chairman Edwards said, we have a motion and second to adopt the attached ordinance. Any further discussion? All those in favor, say aye. It passes.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

(8.) Correspondence

Chairman Edwards said, does anyone have any issues or discussion on the correspondence? [No response.]

(9.) Camp Parkway Property – Request by Chairman Edwards

[Chairman Edwards requested this item be placed on the agenda.]

Chairman Edwards said, we wanted to get this on the agenda tonight so the citizens of Southampton County knew where their Board of Supervisors stood on this matter without any questions. I was sitting in my office Monday a week ago and the secretary came back and said that the Pentagon wants to talk to you. Well, I didn't know whether to get up, run, hide, or what but I talked to them. It was a gentleman by the name of Dan Burke who is with the Department of the Air Force Investigative Bureau. I've talked with him several times. Mr. Thrower has talked with him also and William Hart Gillette has had correspondence with this gentleman. So, tonight we are going to try to fill you in on this situation. Brian, you want to start us off.

Mr. Thrower said, sure. Chairman Edwards gave the Board a good overview. The Chairman did pass along Dan Burke's phone number, and I did talk to him. Last Thursday, I left a message on his cell phone, and he called me back Monday. I sent you all an email that I was contacted by this individual with the Air Force Office of Special Investigations, and he is investigating the transaction of the recent land sale between the two private parties involved and I've personally never even heard of this. He says for transactions such as this, he says the foreign owned company should file with their attorneys for the transaction to be reviewed with the Committee on Foreign Investment in the United States for potential national security risks. Given Southampton County's location to military facilities in Hampton Roads he is investigating this matter. If this transaction/company is determined to be a national security risk, the federal government could "unwind" this transaction...whatever that entails. That is all that I know. Just to recap so that you all know, this current zoning was put in place in 2016 and just to let everybody know because I think this is getting missed in translation. This was a transaction between two private parties. Localities do not regulate, nor do they see private transactions of private parties. 99% of the time a locality does not know that a transaction has occurred so that is not the role of the locality. The only thing that the locality controls is zoning, which you might discuss tonight. In the purchase of the property is a parent company that is Chinese based, but not the Chinese government. I pass that along so that everybody is aware. I think Supervisor Gillette has got some more information that he put at your seats. I did read through some of this a little earlier today. After reading through this and with Dan Burke on the phone (and I only spoke to him for 15 or 20 minutes), in reading through their own materials-you can read it-that "filing through this agency is voluntary." It also says that all information obtained should be obtained voluntarily and appropriately protected. Thank you.

Chairman Edwards said, William Hart?

Supervisor Gillette said, well, the word ‘should’ got my attention so I called Dan Burke today and I will read you what he sent me. He said, “thank you for your phone call earlier to discuss the foreign land acquisition in Southampton. Ahead of what we discussed, please find the attached documents for our review. It will provide you with more fidelity on what my office does on behalf of the Department of the Air Force. I will follow up with you soon with a few data points for our meeting this evening.” I was hoping I was going to get those to share with you some of the things that we discussed, and I asked him if he would put them in an email and send them down here so we can relay them to the public. He sent these two forms to Mr. Thrower. One of them is a *Playbook for Foreign Investment Assessments Proximate to Military Equities* and that goes back to that word should. I let him know that I was speaking for myself and that I had not had a chance to meet with this Board to get a consensus on this, but I was personally very concerned about this being very close to our military base. I guess you all have been following what has been going on in Cuba and other parts of the world regarding China. It has been stated in here tonight that they are not our friends and that is pretty obvious with the news today (I don’t know whether CBS and those stations even carried it.) They have joined an alliance with other countries since our foreign aid has been going overseas to allow these countries and recently the stipulation has been you will get this far in aid if you accept DEI. Well, we came up and said we don’t want DEI and we can look at other countries to get what we need without it and so we are left hanging. This is very concerning to me because more pressure is put on the United States. Frankly, it’s questionable whether we are prepared to handle it so we discussed that word ‘should’ and he told me that it would have certainly been mandated had the word ‘shall’ been in there, but he did offer some things that we can do, and one was rezoning (Ms. Lewis can correct me if I am wrong or get off base here), but tonight we want to entertain the idea of going back to the Planning Commission for a rezoning of this property. That is well in the rights as I have understood it from his office today. I think Ms. Lewis has confirmed that so we intend to do that. The timeline, as Ms. Lewis explained today, was upon this would give the Planning Commission the opportunity to take it up at the September meeting with a public hearing in October and I believe it would come back here in November. She might want to address the permitting and moving of dirt was discussed. Any delay in that will certainly get the attention of the people who acquired the property. If there was a delay in that. Do you want to address that, Ms. Lewis?

Ms. Lewis came forward and said, the moving of dirt, as I understand it, is land disturbing. To get a land disturbing permit, the property owner needs to submit a complete site plan, which includes all of the utilities, and how they are going to be served. It includes all of the roadway improvements (both on site and off site). It needs to include stormwater management and erosion control. During construction, it needs to include where buildings are, where parking lots are, and how big the buildings are. All of those things are included in a site plan. We have to submit all site plans to VDOT for their review. If someone walked in tomorrow morning with a complete site plan, which is something I have not seen after being a planner for over 30 years. At best, it would be 45 days before they could start moving dirt before they could get a land disturbance permit. That’s how long it would take. VDOT alone gets 45 days to review plans that are submitted to them. So, you don’t walk in and walk out with a land disturbing permit and the only way that you can move dirt or change the surface of the earth is with a land disturbing permit, so it is not an instantaneous process. Should the Planning Commission at their September meeting make a motion to move forward with their comprehensive plan and zoning map amendment ordinance, they have the authority to do that. It would be a public hearing at their October Planning Commission meeting, the second Thursday of October. They make a decision that evening then it would move forward to the Board of Supervisors. I could ask if it could be a joint public hearing between the Planning Commission and Board of Supervisors; that has taken place in the past. The only reason we do the public hearings in October for the Planning Commission and in November for the Board of Supervisors having them a month apart is the advertising requirements. If you have a Planning Commission meeting the second Thursday in October, to have it heard at the October Board of Supervisors meeting, you would have to advertise before the October Planning Commission meeting. So, there isn’t any reason that you can’t do that except you don’t know if the Planning Commission is necessarily going to make a decision at their October meeting so you might advertise for a meeting and the Board of Supervisors wouldn’t have a recommendation, but it’s just the advertising kind of overlaps if you do the two separate meetings in the same month and we are kind of constrained that the newspaper only publishes once a week. So, you have to advertise no more than 21 days

and no less than five days before the meeting, but it only publishes on Wednesdays so there's only certain days that you can advertise.

Chairman Edwards said, we are going to do whatever it takes. Okay.

Ms. Lewis said, yes.

Chairman Edwards said, so two things I just want to go over. First, thanks for your explanation. There's no such thing as independent Chinese company. Chinese companies are owned by the Chinese government, and they are governed by the Chinese Communist Party (CCP.) Everybody needs to realize that. Number two...that zoning for that area is entirely inappropriate. It looks like something they would do in Suffolk. [Inaudible.]

Supervisor Faison said, [inaudible] something we really need to understand. I think it was July 5, 2016 that this ordinance and zone change was made. There was a recommendation made to change it to the zone that it is in now. The Board had a choice that day of what they would do, and they made the decision to change it too [inaudible] and now we are dealing with a Chinese company. That zoning at that time was done without any anticipation that somebody from China would be interested in it so to make that connection (I think) is unfair because for the amount of money that this company is paying for it, I am not convinced that the type of zoning would have changed it. It appears to me that they want the land and I agree with what Dr. Edwards is saying that anything that we can do to change it to not be sold to a Chinese company, we want to do that and we should do that, but at the time that this particular zoning was made, I don't think anybody on that Board anticipated that a Chinese company would be interested in it...unless Dr. Edwards had.

Chairman Edwards said, I voted against it.

Supervisor Faison said, I know you voted against it...

Supervisor Cornwell said, they got the land because it was easy because it is zoned like it is now. My concern is what type of legal ramifications are we going to have if we zone it back. They even bought it paying \$11,000,000 top dollars way more than what is worth. If we zone it for a use that they have no use for...as Dr. Edwards mentioned the CCP has got a lot more money than Southampton County does. I would be interested to discuss, and I am sure the Planning Commission with our legal counsel present, what type of legal ramifications we may potentially face if we do zone it back to some of the other options that you all were faced with in 2016 when you had the choices that you did.

Supervisor Gillette said, I think that would be congruent with the Governor's initiative to forbid selling agricultural land to the Chinese. I am not aware of that language here tonight, but that is something the attorney can certainly help us with if it is rezoned agricultural. I think it is in play right now so that we do not sell any agricultural land to China in my mind, but I am not a lawyer.

Supervisor Cornwell said, but they've already bought in this case so whatever we rezone it to, they are stuck with, so I don't think the Chinese are interested in building 900 homes on this particular parcel, so I am not sure what they are going to do with it if we rezone it. They are still going to own it; it's just going to be rezoned whatever we rezone it. [inaudible.]

Supervisor White said, can we actually rezone a property to a different zone without the property owner applying for the rezoning?

Mr. Thrower said, to answer your questions, a governing body can initiate a rezoning request by motion tonight, if you so choose. I'm not saying there are potential ramifications legally. I would not be surprised if the County were sued if you rezone that property so just a disclosure. We all know that, but anyway the governing body can initiate a comprehensive plan amendment and I think Beth Lewis can take you through on what you possibly want to rezone that property to then amend the comprehensive plan, so it states the future land use and the comprehensive plan area to include in that. You can submit it to the Planning Commission, and they can come back with a recommendation. You can take that

recommendation or not take it. I know the Planning Commission is an advisory board only. They don't make decisions, they make recommendations, but you can initiate that tonight.

Chairman Edwards said, the Planning Commission has already discussed multiple times about changing the comprehensive plan in the area. It is not a new idea.

Mr. Thrower said, but you do have to go through the required public hearings, and you could have it expedited by having a joint Planning Commission and Board of Supervisors, so you do still have that control. Not saying that it may or may not have consequences later with the property owner. I am just saying that you can.

Attorney Railey said, if I may, Supervisor Gillette, did the gentleman you spoke to, Mr. Dan Burke, give you any timeline on his investigation or how long that may or may not take?

Supervisor Gillette said, he has not gotten the information that he needs to properly investigate it and answer the questions. I think one of these forms here has a long list of questions and they have not gotten the information that they can go ahead with that, but he gave me a pretty strong indication that they were going to investigate it and it is a possibility (I am not going to say it happens), but it is a possibility to unwind the whole thing, but that is going to have to go through the investigation at the Pentagon. Maybe tomorrow he will follow up with those data points that I had asked him. We discussed them. I wondered if he would send them by email; he said he would.

Supervisor Cornwell said, in that packet that you presented with the documentation that you presented to the rest of the Board, it indicates that day 90 the investigation period ends. So, the review investigating engaged assessment litigation control through day 90 and would indicate the investigation would end.

Supervisor Gillette said, I repeat, he did make a comment that if there is a time put on moving dirt, that would back this up. He said that usually gets the company to fall in line with providing the information for the investigation. Actually, the point being that it is a national security threat for what we are dealing with or why we are approaching the subject. So, he said that is one thing that we are moving on with complying with this investigation.

Chairman Edwards said, Mr. Cutchin would you like to approach the podium?

Mr. Ash Cutchin came forward and said, I would if you would allow some comments. Mr. Dan Burke talks about investigating. Mr. Burke works for the air force and the air force comes under the Department of Defense works for President Biden and we know how investigations go with that sort of situation when investigating Mr. Biden's son for five years and gave him a sweetheart deal and let him off. Just about every morning I am in my vehicle between 9 [a.m.] and noon, I listen to some talk radio shows and two of them come from Norfolk and there's not a week that goes by there's not some Navy personnel that will call in on the show and complain about what they are being trained in basic training. It seems that the Navy and the Department of Defense are a whole lot more concerned with diversity, equity, inclusion, and gender identity than they are defending our country. These sailors say we are not being taught anything about how to defend our country. We are being taught EDI and [inaudible] so I don't think you are going to get a whole of results from this Mr. Burke, this investigator, because he is going to tell us that he is investigating and might drag it on for a year or two or three and then in the end might say well it's not a national security issue we've discovered so I don't have any faith in them at all. Thank you.

Chairman Edwards said, does anybody else have a brief comment?

Mrs. Jane Riddick Fries came forward and said, do I have to be brief? [Laughter.] My name is Jane Riddick Fries. 30319 Camp Parkway Courtland. I wasn't planning on speaking tonight, but I have written a whole bunch of notes and I want to clarify some things that people may not know. So, as we are going into a process, I don't even know what things they would need for their investigation and who they need that from, but I think it is pretty interesting that they called anyway. I think that is a good step forward that little ole Southampton County did get a call from Dan Burke who is with the Air Force and expressed some interest in what's going on. There's not a lot of talk about the fact that these were

private transactions between two private companies. I just want to clarify that you are right, it was a private transaction, but let's remember that back in 2016 it became very public because at that time, Economic Development and the Chamber of Commerce and a lot of public entities got involved and got behind the rezoning for this. And why did they do that? They did that because they were told that it was going to be the same raise for Southampton County and we were going to get 2,000 more jobs. And if you think my 2,000 number is off, please go back and read July 5, 2016 page 10 of those minutes where this was going to be 2,000 jobs for our County. Interestingly enough, this transaction has happened between two private companies and yet we have not heard one single thing about a job that we were going to bring to the County, and it was the only reason why it was rezoned. It was because of the economic boom that it was going to be for our area. So, two private companies, but it was very, very public. I also want to say that it has to be a red flag to someone at the Pentagon to all of us that the Fiscella family bought this for (I believe) \$1.5 million. They then invested another \$500,000 and it's assessed for \$3.9 million. They paid \$11.4 million in a neighborhood next to a school across from a church and a quarter of a mile from the City of Franklin. That's \$26,000 an acre whereas you can get it on Pretlow for \$8,000. It doesn't make any sense at all. Why would you spend \$11.4 million to buy land in that area? So, I just want to point out some of these things that are kind of glaring. The last thing is...well, the second to the last thing is if I am not mistaken because I talked to someone at VDOT I believe the plans have already been submitted and that VDOT and the Planning Commission are already in the process of reviewing site plans. I could be incorrect on that, but if that is the case and it is being investigated, I would hope that we would stop doing the research on those site plans until this investigation is done. On that night of 2016, many people spoke and when it came time, the Board could vote one way and the comment has been made if I had known then that it was going to be sold to China, I wouldn't have made that vote. That can't be how we make decisions. That night there was no discussion when we left. They called for a vote and all 40 of us had gone up and spoken and there was no discussion amongst the Board about what to do. They called for a vote immediately. There's a lot of serious things going on, a lot of things that our community is going to face. We got to know the facts. We have got to be prepared and we have to make decisions. I met with every single Board of Supervisor and took them to lunch or breakfast in 2016 and we talked about it. And there has to be at some level, some commonsense decisions made about where we're going to put M-1 industrial zoning in our County. Thank you.

Chairman Edwards said, to answer your question about it doesn't make sense. It makes sense to me. They're not interested in making money there. They have other interests. Anybody else have a brief comment?

Ms. Isabel Wilcher came forward and said, I have a question. If a piece of property has been sold and is already done, it's already been zoned and then that zoning was rezoned. Does it apply to grandfathering? I mean, how does that work? Can they say that we bought this property zoned this way and now you're changing it. Can it be grandfathered?

Mr. Thrower said, to answer your question, any property in any locality can be rezoned at any time, regardless of ownership. So, our private residences theoretically could be rezoned. The zoning runs with the land.

Ms. Wilcher said, right, but so when it was bought, that means that they could not say that we bought this land zoned this way so that was before that you're changing the zone so we can technically apply and say, they we're grandfathered because this was done after we purchased the property.

Mr. Thrower said, if you're given permits, that's when some of those stipulations kick in.

Ms. Wilcher said, so that's where the lawyers would come in.

Mr. Thrower said, but you can rezone a piece of property at any time and then it gets into non-conforming status. But in this instance, like I said, the governing body can make a motion, if you so choose, to start the rezoning process to send it to the Planning Commission along with amending the Comprehensive Plan. With that said, as I said before, I'm not telling you there may not be legal ramifications of doing so.

Chairman Edwards said, all right. Anybody else have a brief comment?

Mr. Ernest Claud came forward and said, Ernest Claud again. What you're discussing now is what I was asking him early on. How much control do you have issuing permits once something is zoned? I guess I'm asking can you have some controls over what people actually build even though it's zoned? They had to have a permit to do it. If you could have some control with the permit, will that help to control what is going to be constructed? That was my question.

Supervisor Cornwell said, I think that we can certainly, but I'm not quite sure that we should.

Mr. Thrower said, the short answer to that question if everything submitted properly, you're under timelines by state code to approve or disapprove. You just can't sit on a permit for years on end just because you don't like a proposal if everything is submitted correctly. That's not allowed by law. If everything is submitted properly, you have you're on a timeline to approve or act on a permit application.

Mr. Claud said, okay. I would say that you approve it. When you say act on it.

Mr. Thrower said, you have to act on a permit you have once somebody submits a permit application or a site plan, you're under. You can't just hold it forever thinking you don't like the proposed use. You have to act on a permit application within a certain time period prescribed by state code.

Mr. Claud said, but do you have to eventually approve it? Can you reject it?

Supervisor White said, you have to act on it...approve or disapprove it.

Mr. Claud said, that's what I was saying.

Mr. Thrower said, you can't disapprove a permit if they meet all the code requirements.

Attorney Railey said, proffers.

Mr. Thrower said, proffers. Just because (theoretically) a governing body may not like the use, if it's in the code and it's already in existing use in the code and they submit a site plan and they fulfill all the site plan requirements, the proffers in this case, there's no reason you can't not approve within the prescribed timeline their site plan.

Mr. Claud said, that's what I was asking. Thank you.

Ms. Erva Jones Scott came forward and said, I just have one little question, and I don't even need to come up here, but I will because its protocol. But I just want to redirect. Brian, you said you can rezone any property at any time.

Mr. Thrower said, that's correct.

Ms. Scott said, now commonsense approach. That means none of us are safe.

Mr. Thrower said, I'm just telling you, in the State Code, a locality can rezone a property...

Ms. Scott said, but it has to have a reason. You just couldn't come up tomorrow and say, I'm going to rezone Joyners Bridge Road.

Mr. Thrower said, I mean, you follow guidelines in the state code of how you rezone.

Ms. Scott said, so we need to look at those codes then and come up with some type of rebuttal to that question so that as they go forward with trying to find a legal way to rezone...

Attorney Railey said, let me weigh in on this, ma'am. I'm sorry. You can do an application to rezone, and the owner will get a notice of protect their due process rights and they'll get

an opportunity like anyone else. But no, to answer your question, this Board can't arbitrarily rezone your property. It's a process. They're talking about initiating an application.

Ms. Scott said, so then I think clarity should be, you know, making sure that we understand and get good understanding and so therefore, I think the Board needs to come up with that legal technique to go through that process to get that rezoned.

Chairman Edwards said, we're going to let the Planning Commission start that.

Mr. Thrower said, so just to clarify, a governing body can initiate a rezoning at any time, provided you go all through the steps outlined in the state code with providing notice, a public hearing, etcetera. So, as long as you meet the stipulations in the state code for notification requirements, the governing body can initiate a rezoning. Most of the time it is done by a property owner or a prospective property owner, but a governing body can initiate a rezoning.

Chairman Edwards said, yes sir.

Mr. Cutchin said, does Mr. Thrower know of any situation where that was done...the governing body rezone it and one of the property owners, either the buyer or the seller, sued the governing body?

Mr. Thrower said, I'm sure it happens all the time.

Mr. Cutchin said, does Mr. Railey know any of that sort of thing?

Attorney Railey said, yeah, unfortunately, it's an unpopular position, but I think this purchaser of this property will probably sue us immediately for interference with private contract. It was rezoned legally a long time ago. There's become an issue with China and an issue obviously with the traffic, but they bought a piece of property for \$11,400,000 with a zoning that they desired on it to think that they're not going to take action would probably be a faulty analysis. That's why I raised the question about what's the department of the Air Force could do if they if they could stop this, then it would eliminate any liability the County has, but that's my position. But, Not, they absolutely can, and they've indicated...I spoke with their attorney just to see what they're planning on doing. He assured me they're not a part of the communist party. I don't know that to be true or not, but he said that he would file suit before the end of the week if his client's deal is interfered with. So, that's just something that we have to consider.

Mr. Cutchin said, thank you.

Chairman Edwards said, who is their attorney?

Attorney Railey said, he has two attorneys at Heisler Leshner in Richmond, Caroline Poma and John McMorris and a California attorney by the name of Robert Miller that made that representation and he said that he would appreciate the opportunity to fly here and give a presentation with respect to the project. I would recommend that he be given that opportunity regardless of what the Planning Commission and the Board does. I just think that would be a good strategy to avoid litigation. This is a big money deal that if we were to lose would be very expensive.

Chairman Edwards said, according to the Defense Department, they were supposed to make this application before they brought the property, which they did not do. According to Mr. Burke, who talked to me. So, they, I think, are in violation of the law about not making this application to begin with.

Attorney Railey said, that would be a question, and I believe Supervisor Gillette mentioned that the wording in that document is 'should' not 'shall', which would be a question for a court. I'm just saying that perhaps we should formulate a strategy. We're going to have hopefully hired new counsel before long, maybe get their opinion or retain outside counsel and just put this off past tonight. Its time is always of the essence, but nobody's applied for a permit or done anything like that. I just would strongly suggest that this Board investigated

just a little bit more prior to just inviting litigation. That's my opinion. You may disagree.

Supervisor White said, I agree with Edward. We're going to open ourselves up for a huge lawsuit if you move forward with rezoning that property after this corporation paid that much money. I agree with Edward. We're going to open ourselves up for a huge lawsuit if you move forward with rezoning that property after this corporation paid that much money. I think we ought to give them a chance to come in here and explain to us what they're planning on doing, like you said.

Attorney Railey said, his representation to me today, and I didn't get too far into the weeds, was that they were going to build a furniture company and employ some people with good jobs. I don't know that to be true. I haven't checked, but I would just suggest that we give them the opportunity to explain it, and I know that's not a popular position. I'm looking at a lot of my friends here that I'm saying something not popular to them, but with that said, I think it's common sense. We keep saying common sense, but a person or a company that spends \$11.4 million is probably not going down easy.

Supervisor White said, so maybe we should wait until we hear from the Department of Defense first and then maybe still let the guy come in there and give us a presentation before we go taking steps. Like I am with y'all. I don't want Chinese coming in here, but if we're going to open this County up to millions and millions of dollars of lawsuits, I think it's going to be a bad deal for the County.

Attorney Railey said, and to clarify, I didn't say not to do it. I said I think that an investigation should be done and perhaps consultation with an attorney that specializes in that.

Supervisor White said, we need to get some advice from this...

Chairman Edwards said, like sort of going fishing and catch a bunch of fish and then you go get your fishing license.

Supervisor Everett said, what he's talking about is you got to show good faith when you go to court. If and when you go to court, you got to show that judge that you've operated in good faith and if we don't let them come in here and do some presentation, we got a problem.

Mr. Gary Cross came forward and said, Dr. Edwards, I think that there's enough evidence from the last Planning Commission meeting that I attended. There was already some thoughts of rezoning the land. There are minutes to that. We've got second thoughts as to how this land is zoned. So, I think the evidence is there that we've got some change of heart as to what we want to see in that location, and I wouldn't want to stop the Planning Commission from starting their procedure. That's just me speaking, gentlemen. And I understand lawsuits. I understand such as that, but I think the precedence has already been set, that we have a change of heart, and we can see that, and we should move forward and then let the Department of Defense follow up as well, but I feel like we've got enough grounds to say that hey, we've already, before this deal happened, realized we might want to do something different with this property. That's all I have. Thank you.

Chairman Edwards said, I don't like the idea of backing off. I personally would like to see the Planning Commission start. It doesn't mean that we've got to get into a legal harangue. At that point, if it turns out that we're not backed up by the Department of Defense, we can always let it drop, but I'd like to see the Planning Commission at least start that. It doesn't mean that we are going to be sued because the Planning Commission starts this process. So, if you let every company come in here and tell you what they're going to do, you know, sooner or later, we're going to have to fight the Chinese government. I tell you what... it's going to have to start at the grassroots. It's got to start at the local level. We didn't listen to Douglas McArthur when we finished the Korean War when he asked Truman to let me go ahead and we're going to have to fight the Chinese sooner or later. We didn't listen to George Patton at the end of World War II when he asked Eisenhower, he said, we are going to have to fight the Russians sooner or later. Let me do it now. I've got all the equipment over here. So, you know if we sit around and do nothing, then we deserve to get nothing.

Supervisor Cornwell said, I don't see as to where it would warrant any type of adverse legal action by this company's attorneys to allow or to direct the Planning Commission to continue with the planning down that route. I mean, that's no official action by the County if they were to continue planning. We hadn't voted to do anything. I wouldn't think from a legal perspective that would bring about any adverse and unwanted legal action. Meanwhile the Department of Defense is doing their thing.

Chairman Edwards said, William Hart you talk to them today. What did they say?

Supervisor Gillette said, well, we need to obviously vote on it, but I am of the opinion that the best option or the only option we have right now is to move toward the Planning Commission looking at rezoning and so I would submit a motion to do that.

Chairman Edwards said, you making a motion? Is there a second?

Supervisor Updike said, I'll second.

[audience member] can I add a little bit before you do that?

Chairman Edwards said, we've a motion and everything on the table.

[audience member] I understand. I just want to give you guys a little bit of ...

Chairman Edwards said, you can wait. Please wait until after we get through this, sir... do we have a second?

Supervisor Updike said, I seconded it.

Supervisor Faison said, if we are going to listen to some comments, we don't need to vote.

Supervisor Cornwell said, I would like to hear what he's got to say before I vote.

Chairman Edwards said, okay. We can let him. We've got a motion and a second. All right, we've got that on the floor.

Mr. Jack Claud came forward and said, Jack Claud, Ivor Road. I've been in land development for 42 years. You guys have seen some of my projects. I was on the design team for Chesapeake Square Mall. So, a project of this size is something that I could routinely do. If they came to me and said hey, we want to do this building and I put together engineering and if I submitted them to Beth and her group there. The review process would routinely take three review cycles so Beth would have them for 45 days. We'd get comments. It would give us 30 to 45 days to respond. She would have them again for 45 days. Then we would have it again. So, it's where the Pentagon has asked us to slow down dirt moving and slow down the project that way. That would be an automatic process. I would think you'd be able to easily stop this project for six months just through normal process, but it would be very simple for the reviewer engineer (the Planning Department) to ask additional comments. It would be easily dragged out for close to a year going through the regular process and it does happen to us. We just went through a battle in Suffolk for over a year because one reviewer did not like the project and there's really not a lot that we can do to speed that up or stop it. So, I'd just like for you all to know you're not in a big, huge hurry to rezone this. Your normal process is to protect you. That gets you the time for the Pentagon to do their investigation and it gives us time with the new council to be able to come up with a plan. You're not in a hurry. It's just a normal engineering plan review.

Chairman Edwards said, thank you. All right. We've got a motion...

Mr. Thrower said, if I can jump in, I'm going to ask Beth to come up, but before y'all make a motion, y'all need to provide (if y'all make a motion and approve this) some specificity in your motion of what you're requesting. The rezoning is requested currently from to going forward, as well as the comprehensive plan amendment. So, I'll let Beth address that.

Ms. Beth Lewis came forward and said, there are a couple of ways to go. You can seek to amend the comprehensive plan to agricultural open space rural residential and the zoning back to A-1 agricultural. That is a clean slate that would be 438 acres of agricultural property and any potential developer would have to come back and change the comprehensive plan and the zoning map amendment to seek what they want to do. So, it's like wiping the slate clean. If you seek an amendment to agricultural comprehensive plan designation and A-1 agricultural zoning designation. You could do that and anybody that came in would need to start over. If you chose to recommend to the Planning Commission that they seek comprehensive plan designations and zoning designations for what you would like to see and for what the Planning Commission would like to see what an alternative could be. Today it has employment center plan designation. The Planning Commission looked at a very conceptual neighborhood layout of the 145 acres directly behind the school. The single-family home is on lots of about an acre, a little over an acre. That would be low density residential comprehensive plan designation and an R-1 single family zoning designation for those 45 acres for the next 140 some acres going toward Franklin between Delaware Road and the edge of the driveway that goes to the bus lane to the elementary school. You may want to consider a mixed comprehensive plan designation that permits some commercial, some office, all neighborhood scale (not tall office buildings and Walmart's) that would serve the people that could walk there and perhaps some higher density residential that would provide perhaps some senior housing, nursing homes or development, sort of like the Village of Woods Edge that could be in the area to the east to the County side of Delaware Road. That would be a mixed-use plan designation and zoning designation of B-1, which is local business and R-2, which is residential. Then, for the area on the Franklin side of Delaware Road, if you wanted to keep some opportunity for some more intense development, you may want to leave that as employment center. But we have a new planning district that was adopted several years ago that's never been used. It's called planned office and industrial and that contemplates campus like development with perhaps warehousing, perhaps office. It's only at 125 acres, maybe 140 acres, but that zoning designation includes landscape requirements, which no other zoning designation requires. It includes design guidelines, which no other zoning designation requires, and it encourages smaller scale employment generating businesses. So that may be what you'd want to encourage. That would be an employment center plan designation and a planned office and industrial zoning designation. It would be in three different pieces, there different designations.

Chairman Edwards said, all these things would be things that the Planning Commission would have to sort out.

Ms. Lewis said, yes. So, there are two ways to go...wipe the slate clean or encourage the type of development that you'd like. Thank you.

Chairman Edwards said, in my memory, there has only been one Planning Commission decision advisement to the Board that has been overturned and this was the one in 2016. So, that's why I'm in favor of sending it to the Planning Commission and let them start looking at it. I mean, you can't get sued for looking at something. All right. We have a motion to ask the Planning Commission to look at it. We have a second. Any further discussion?

Supervisor Faison said, as far as this goes, if we do this, how far down the road are we talking about going? You have to have an advertising when you have public hearings and all of that. So, are we saying we're turning it back to them and then what happens when we get to that stage?

Supervisor Cornwell said, we're going to have separate meetings still.

Supervisor White said, what is the actual motion? I want to make sure that I'm on it...

Supervisor Gillette said, I think I said back to agricultural, and I might have to rescind that.

Supervisor Updike said, I thought you said back to Planning?

Supervisor Gillette said, I did.

[overlapping, inaudible.]

Ms. Lewis said, I think some of it was...

Chairman Edwards said, A-2 instead of A-1.

Ms. Lewis said, and some of it was, I believe, R-1 or most of it was.

Chairman Edwards said, okay. So, we have a motion. Send this back to the Planning Commission to start looking at it. We have a second. Any further discussion before we vote?

Supervisor Cornwell said, did you get the clarity you needed, Robert?

Supervisor White said, yeah. I am not for it. I'm voting against it. I am voting against the motion.

Chairman Edwards said, you will get your chance.

Supervisor White said, I got it.

Mr. Thrower said, so to be clear. The motion is to send back to the Planning Commission to study rezoning in the future and to come back to the Board, which is within your purview.

Supervisor Gillette said, yes.

Supervisor Cornwell said, and I'll say this before we vote. I understand why Robert's going to vote against it and I'm going to vote for it only because we're just going to allow them to look into the proper way of doing it and I just have some trepidation because of the legal ramifications of what's going to happen if we do it and I see us sorting through that possibly in the next phase of this project, and I'm willing to vote yes now so that we can explore it in that next phase and that's the only reason I'm willing to do what...

Supervisor White said, I don't even think we need to vote on it. They can explore it anyway, just as their general...

Supervisor Cornwell said, well, like they've been doing, like Mr. Cross indicated they've been doing. They've been doing that anyway.

Supervisor White said, we're just opening up a can of worms if we want to vote to change that...

Chairman Edwards said, we have a motion to go ahead and send it back to Planning Commission. All those in favor, raise your right hand. [counting 1,2,3,4,5]. Opposed? Likewise. The vote is 5-2 to send it to the Planning Commission.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	OPPOSE
Lynda Updike	AYE
Robert White	OPPOSE

Supervisor Updike said, what about inviting the guy to come down and talk to us?

Chairman Edwards said, that's in the process. We're not dealing anybody out. We've all had communications with them so we can continue the communication. They've been very, very good with the line of communications. They've talked to me every time I've called. I am talking about the Air Force.

Supervisor Faison said, what about the lawyer representing this?

Chairman Edwards said, I don't care about the lawyer representing this. They've already violated the law. I think we need to let the Air Force decide about that. Now, if the Airforce says, everything's okay, let them do what they want. Then, we talk to them. I have trouble with a lawyer that can't follow the law. Nothing against you, sir. You always follow the law. Okay, once we settle that, we will move on to number 10, closed session. Mr. Thrower?

(10A.) Conduct Closed Session

[Motion required: a motion is required to approve the certification resolution below.]

Mr. Brian Thrower read: *to go into closed session, the Board will need to do the following:*

A motion is required to go into closed session for the following purpose:

- 1) In accordance with Section 2.2-3711 (A) (1) Personnel matter regarding the appointment of County Attorney; and*
- 2) In accordance with Section 2.23711 (A) (5) Discussion with staff from Franklin Southampton Economic Development Incorporated concerning confidential communications and negotiations with commercial or industrial prospects, or the expansion of existing commercial or industrial businesses, where no previous announcement has been made of the prospects' or businesses' interest in locating or expanding its facilities in Southampton County;*

Chairman Edwards said, we need a motion to go into closed session.

Supervisor Faison said, so moved.

Supervisor White said, second.

Chairman Edwards said, all those in favor of going into closed session, say aye.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

The Board entered closed session at 8:13 p.m.

.....
(10B.) Return to Open Session

[Motion required: a motion is required to return to open session.]

The Board returned from closed session at 8:33 p.m.

Supervisor Faison made a motion to return to open session.

Supervisor White seconded.

Chairman Edwards stated all those in favor, say aye.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE

Robert White

AYE

(10C.) Certification Resolution

[Motion required: A motion is required to approve the certification resolution below.]

Mr. Brian Thrower read:

WHEREAS, the Southampton County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-37.12 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Supervisor Faison made a motion to approve the resolution.

Supervisor White seconded.

Chairman Edwards stated all those in favor, say aye.

Alan Edwards	AYE
William Hart Gillette	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE

There being no further business, the meeting adjourned at 8:35 p.m.

Dr. Alan W. Edwards, Chairman

Brian S. Thrower, County Administrator (Clerk)

At the regular meeting of the Southampton County Board of Supervisors via in-person meeting and live-streamed video in the Board Room at Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia, on Tuesday, September 26, 2023, at 6:00 p.m. Meeting agenda is archived on the County website.

SUPERVISORS PRESENT

Dr. Alan W. Edwards, Chairman (Central District)
Christopher D. Cornwell, Sr. (Northeast District)
David B. Everett (Northwest District)
Carl J. Faison (Southwest District)
Lynda T. Updike (Southwest District)
Robert T. White (Southeast District)

SUPERVISORS ABSENT

William Hart Gillette, Vice Chairman (Northwest District)

OTHERS PRESENT

Brian S. Thrower, County Administrator (Clerk)
Lynette Lowe, Deputy County Administrator/Chief Financial Officer
Susan Wright, Director of Information Technology
Beth Lewis, Director of Community Development
Hank Fuller, Southampton County Deputy
Eric A. Gregory, County Attorney
Karl Heck, President of Franklin Southampton Economic Development, Incorporated
Tina Bradshaw, County Administrative Assistant

At 6:00 p.m., Chairman Alan Edwards called the meeting to order.

Chairman Edwards said, I would like everyone to meet our new County Attorney, Mr. Eric A. Gregory, so everyone behave tonight so he gets a good impression of Southampton County. Welcome aboard.

The Pledge of Allegiance was recited, and the Invocation was offered by a volunteer in the audience.

(1.) Citizens Comment Period

[By motion of the Board on November 25, 2013, the citizen comment policy was amended providing for the receipt of citizen comments at the beginning of each regular session. Each speaker shall be limited to three minutes each.]

Mr. Ash Cutchin came forward and said, my name is Ash Cutchin and I live at 29108 Darden Point Road in Courtland. My grandchildren have all finished college and thankfully have good jobs and I am still concerned about education. I saw on T.V. last night that the CEO (I guess the Superintendent) of the [inaudible] school system is paid \$445,000.00 a year. It has been about \$20,000 per child per year and not a single child in the system can pass a standard math test. I also saw on the internet about a social media post from a teacher's desk. The teacher said does anyone else have students who just cannot read. According to the Barbara Bush Foundation, which is an educational unit, the United States literacy rate (depending on your definition of literacy) increases from 79% to 92%. They also say that 54% of adults between the ages of 16 and 74 lack proficiency in literacy which simply means they are on a sixth-grade level. Those who are still learning to read, the numbers are equally concerning. A 2013 study shows that 45% of the third graders in this country are reading at a lower grade level and reading scores have increased since that study. This can be in the classroom as the evidence is a wide range of social media posts on something called Reddit. I don't know what it is, but it is a social media outlet. There are numerous posts from teachers questioning how students ended up in this current situation. One person wrote this: I substituted today for a seventh and eighth grade teacher. I am not exaggerating when I say that at least 50% of the students are at a second grade reading level. I was asked about 20 times today what the meaning of this word is – movie, excite, and trait. Another post from another teacher said I teach third grade and I have students who don't even know all of their letter sounds, which is kindergarten or pre-school stuff. A third teacher said this – I teach ninth grade at a high school, and I have students who

are given three chances to write their names and might get it correct once. Now, these conversations are on Reddit, and I went to another media outlet called TikTok. The man just posted a video of this, and his name was [inaudible] in the video, Micca was a teacher in one of the more affluent schools said that they faced issues like this about reading in their classrooms and quote “when I tell you that these babies cannot read and cannot write, and they cannot comprehend I am not being funny. I am being dead serious.” Micca says also that I have kids in high school who constantly ask me how I spell window and how do I spell important. With these issues in mind, I question you and the students of Southampton County this: do we have some problems in our local schools and if so, how will we know? Another question I would like to ask is has English as a second language become a problem here and more importantly, if we do have these problems, how are they being dealt with? Thank you for letting the public speak.

Mr. Hunter Darden came forward and said, I am Hunter Darden and I live at 19311 Rosemont Road. Dr. Edwards is my Supervisor. One thing I would like to find out is who is supervising these cable people about putting this internet stuff in because where I’ve been all in Southampton County, some in Sussex, and some on Darden Scout Road will never have any more drainage in these ditches that they are obstructing with their equipment, and I have not seen anyone making any effort to help clean them out. When they are running the bulldozer or plow machine, when the ditch banks are [inaudible] or they are digging them through the ditches are full. I feel like we are going to end up having to pay for having these ditches cleaned out. I want to know who is supervising [inaudible] and the other is the through the rumor mill about the County needing to change our tax, how we pay our property taxes and real estate. I am in favor of the County doing something to benefit the landowners that if you need your money early, they need to make some arrangements to give us some tax credit then some of us would pay our taxes early. But there is a lot of citizens that can’t because of a lot of farmer’s pay rent but once a year at the end. So, you need to look long and hard because Cindy will have a lot more people not paying their taxes on time if you charge it early because they are not going to have the money to pay it. So, I am just speaking from my standpoint. I hate to see the County change and while we are talking on that, I will ask the question on maybe a legal aspect. Land use that we are in, why do they have to keep doing all of this paperwork. Once you sign up for land use, why do I need to sign up to do the paperwork all over again if I am going to do it and only deal with the folks that take it out. To me, it would save a lot of office work. Thank you for this opportunity.

Mr. Gary Cross came forward and said, good evening, Chairman and Board, Mr. Thrower, and our new Attorney. My name is Gary Cross, and I am from the Berlin-Ivor District. I hope Mr. Gillette is on the mend. Thank y’all for letting us be here this evening. Hunter spoke to the land use for revitalization, and I am sure there are some state statutes that I have read it a dozen times. I believe that Isle of Wight follows it and doesn’t have this revitalization time. I would like for you to check into that to see what Isle of Wight thinks of it as they have been in it a lot longer than we have. So, yes, the rumor mill is out about collecting taxes twice a year. Mr. Edwards and Mr. Faison, y’all have been here before and heard the same thing come forward when Mr. Johnson was County Administrator here and it didn’t pass the last time. We kept it like it was. As a farmer, I do get paid once a year. It starts sometimes now picking corn and lasts until the Fall and I will have my money to pay taxes. When you require my landowners to come in the middle of the year to pay their taxes, they are going to want me to pay them part of their rent early. Believe it or not, farming a little over 1,000 acres, I am considered a small farmer. I think the average is 15 or 16 [thousand acres]. You can take my word for it. I have to come up with \$50,000 to pay my landowners so they can pay their half of the taxes. I don’t know many farmers out there that don’t have to borrow money to farm on. I don’t have to give y’all a math lesson tonight that interest rates go up 9% or 10% on operating lines, if I add another \$50,000 to my budget is going to cost me more than just paying my taxes twice a year. I really feel this is a burden. Folks cry about getting their tax bills having to pay it in December because Santa Claus is coming. Well, we all know how important vacations are to people. They will spend every dime they have to carry their family on a vacation; max out every credit card so now you in their way of going on vacation so there is always something. You will only see the number of delinquents going up when you have to start have to pay twice a year. I heard you are going to need more employees to collect these taxes twice a year. I don’t know how that is, but I don’t know. I’ve sat here many years and watched y’all do the budgets and budget time in April (March, April, May, and June when it’s finalized) we have to have a balanced budget. You’ve got your number and you’ve got to fit your budget space into that. Well, what number are you given? Are you given a number that is supposed to come in or are you giving the number that does come in? If you are using the number that is supposed to come in, we shouldn’t have to borrow money the following year to make it through tax time. But, if you use the money that does come in, and I am

sure Ms. Jarratt back here will give us a report tonight about the lengthy taxes. What are you basing your budget on? Your budget needs to reflect the people who do not pay their taxes on time and if people can't pay their taxes they need to go to another County or turn their property over to someone who will pay their taxes and let's get our taxes collected. You might not have to borrow money every fall to make it happen. So, that is the point I wanted to make this evening, so I appreciate you listening to me. Keep in mind that collecting twice a year will cause many of us more than just paying our taxes. Thank y'all.

Mr. Frank Urquhart came forward and said, hello everybody. My name is Frank Urquhart, Chairman of the Electoral Board. I would just like to pass this PSA [public service announcement] to everyone that early voting has started as of last Friday. Come to the Registrar's Office from nine [o'clock] to five [o'clock].

Chairman Edwards said, he is correct about that. Mine took all of three minutes. They've done an excellent job. All right. Who is next? We've still got plenty of time. Last call. All right. We will close the comment period.

(2.) Approval of Minutes

[Motion required: A motion is required to approve the minutes from the August 22, 2023 regular meeting and the September 5, 2023 special called meeting.]

Chairman Edwards said, the approval of minutes. We have the regular meeting from August 22, 2023.

Supervisor Faison said, I move that the minutes be approved.

Supervisor Updike said, second.

Chairman Edwards said, any discussion? All those in favor, say aye.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

Chairman Edwards said, all right. We will go to September 5, 2023 which was a special called meeting. Anybody have any problems with that? Motion to accept those minutes?

Supervisor White said, so moved.

Supervisor Faison said, second.

Chairman Edwards said, motion and a second. All those in favor, say aye. Okay. Those are approved also.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

(3.) VDOT Matters

Chairman Edwards said, all right. VDOT matters. Does anybody have any?

Supervisor Updike said, I have several things. We got a petition from Bryant Church Road. Brian, will you turn that over to VDOT?

Mr. Thrower said, the people that sent the petition sent the same one to VDOT and I sent the petition over just to make sure.

Supervisor Updike said, and the grass cutting on [Route] 58. How many times are they supposed to cut it there by Food Lion?

Mr. Thrower said, I will contact VDOT about it. I think two or three times in the summer.

Chairman Edwards said, we really need to get a report from VDOT on that because it's really bad, the weeds and trash. That's our commercial corridor and people come in here and see that.

Supervisor Updike said, they were picking up trash today between Franklin and Courtland.

Chairman Edwards said, does anybody have anything else?

Supervisor White said, the intersection between [highway] 650 and [highway] 671...right there in front of Hercules. They have cut the grass where the end of the bridge is at. I had several residents call me about it that you can't see.

Supervisor Updike said, they cut it today.

Supervisor Faison said, Brian, I mentioned to you about Deloache Avenue that ran into Number Eight School House Road. Have you heard anything about that?

Mr. Thrower said, I haven't. I may need to research that, but I did send that to VDOT.

Supervisor Faison said, also, talked about Farmer's Bridge Road and that is 607 in Capron. I think it is a dirt road. See if we can look at that maybe in our six-year plan.

Mr. Thrower said, I will send that to them.

Supervisor Updike said, we also talked about red light cameras at Food Lion.

Mr. Thrower said, so we did talk to VDOT about that, and I believe the County has talked to VDOT about that. That is a local government responsibility not a VDOT responsibility. We can certainly revisit that issue. I believe what the County had looked at before we are needing additional staff at the Sheriff's Office to review the footage and I think you all said it before, is that it would cost more money than you would collect budget time next year if you would like.

Chairman Edwards said, all right. Anybody else?

(4.) Monthly Reports

Mr. Thrower reviewed the following project highlights:

Courthouse Renovation Project...per the latest schedule provided by Heartland Construction, substantial completion is slated to occur on December 22, 2023, while final completion is projected to occur in January 2024. The total construction contract, including change orders, now stands at \$23,504,592.14. At this writing, we've processed the contractor's first 22 pay applications and paid them \$17,266,122.77.

Newsoms CDBG Project...a Management Team meeting was held the evening of Wednesday, September 13th. Work is complete at 23200 and 22402 Thomaston Road (Rehab Round # 1). Work on 22405 and 22180 Thomaston Road (Rehab Round # 2) will be starting soon, as the notices to proceed have been issued. Drainage improvement easement documents have been prepared by the County Attorney. We are now working to obtain the easements from property owners. The second community clean-up will be held October 21st -29th. The school demolition contract with Baxter Brothers LLC has also been executed. Baxter Brothers has begun demolition activities and is nearing completion.

Edgehill I & I Project... Kimley-Horn is managing this project for the County. We are utilizing our ARPA funding for this project. The intent of the project is to resolve infiltration and inflow (I&I) problems in the Edgehill neighborhood.

The next steps on the project include:

1. Contract with Tri-State Utilities, LLC signed July 18, 2023
2. Work started in early August 2023
3. Work expected to be completed by December 30, 2023

Boykins Sewer Repair Project... Jamie Weist with Kimley-Horn is managing this project for the County. We are utilizing our ARPA funding for this project. The intent of the project is to repair sewer lines on Main Street in Boykins [see attached map in your agenda packet.]

The next steps on the project include:

1. Contact with Tri-State Utilities, LLC signed August 15, 2023
2. Work anticipated to start at the end of August 2023
3. Project is substantially complete. The contractor is finishing up punch list items.

Radio Project... I am not going through all of this, but just to let you know proposals are due by November 3, 2023. Then the evaluation committee and CTA will then evaluate the proposals over several months and anticipating signing a contract with a vendor in May 2024 and implementation is estimated to commence in June 2024 and last for nearly two years, so you've got another two years on that project after that.

Finance... Lynette Lowe, Deputy County Administrator/Chief Financial Officer, and I been working with our financial advisors Davenport & Company who is here tonight to give you a presentation on our Comprehensive Financial Review. We are also working on Financial Policy Guidelines so Davenport will be back in the next month or so to present those.

ODU Mobile Clinic... We've partnered with the ODU Mobile Clinic, and they will actually be here tomorrow to provide health assistance to our citizens so that is a good partnership that we've established over the last couple of months.

Human Resources/Personnel... in terms of personnel, we are in the process of filling a couple of positions for Utility System Operator Trainee and Utility Billing Accountant, so we've been busy with personnel related matters. And this Thursday coming up, we actually have free training for department heads and supervisors through Virginia Risk Sharing Association which is our insurance carrier. Their HR Director, Tina Stevens, will be here Thursday morning to provide supervisory training so that is a good step ahead. I have been working with our new County Attorney, Eric Gregory, on board, so I have been working with Eric to get him up to speed on several County issues. I enjoy working with him. The only other thing is our personnel report. We did have an employee hired (Angel Walker in the Sheriff's Office). We had a couple of employee retirements (Katie McMann and Eric Carter in the Sheriff's Office) and one separation (Amanda Smith in Public Utilities.) That's about it. Any questions? Thank you.

Chairman Edwards said, Treasurer's Report [Cynthia Edwards.]

Ms. Cynthia Edwards came forward and said, good evening. I would like to give you an update on the reports. As far as Real Estate, in August we were at 99.75% collected. We are currently at 99.77% collected with an outstanding balance of \$446,163.28. For Personal Property, in August we were at 96.57% and we are currently at 96.76% with an outstanding balance of \$1,749,156.81. The Solid Waste Fee last month we were at 78.18% collected and this month we are at 96.76% collected with an outstanding balance of \$815,386.96.

Chairman Edwards said, Animal Control [No response.] Cooperative Extension. [No response.] Community Development. [No response.] Blackwater Regional Library. [No response.] Solid Waste Quantities. [No response.]

(5.) Appointments: Board of Zoning Appeals

[Motion required: A motion is required to nominate an individual for appointment by the Circuit Court for a 5-year term.]

Chairman Edwards said, it looks like Mr. Ellis B. Wright, Jr.'s (Drewryville) term on the BZA [Board of Zoning Appeals] will expire on September 30, 2023 and Mr. Wright has so graciously indicated he wishes to be considered for reappointment.

Supervisor White said, motion to reappoint Mr. Wright.

Supervisor Everett said, I agree.

Chairman Edwards said, is there a second to that?

Supervisor Faison said, second.

Chairman Edwards said, all those in favor of that reappointment, say aye.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

Chairman Edwards said, okay. He's reappointed. Thank you very much for your service.

Mr. Thrower said, just to clarify that y'all know that is just a nomination to the Circuit Court. You wouldn't actually appoint them, but you would recommend their nomination to the Circuit Court.

(6.) Financial Matters: Bill List

[No motion is required. This is for informational purposes only.]

Chairman Edwards said, bills list. Everybody has the bills list. Does anybody have any questions about any of the items? Questions anybody? All right. We need a motion to pay the bills.

Supervisor White said, so moved.

Chairman Edwards said, is there a second to that?

Supervisor Updike said, second.

Mr. Thrower said, I was just going to clarify that I sent y'all a note that you all can approve them if you want, but technically there is no need to approve the bills because –

Chairman Edwards said, I know we don't need to, but I think that is something that the Board needs to put their stamp on. All those in favor of paying the bill say, aye.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

The Board of Supervisors approved the motion to pay the bills in the amount of \$3,896,332.99 to be paid by check numbers 219179 through 219609.

(7.) Comprehensive Financial Review and Debt Capacity Analysis - Presentation by David P. Rose, Davenport & Company

[No motion is required. This is for informational purposes only.]

Chairman Edwards said, this is a Comprehensive Financial Review and Debt Capacity Analysis, and I will turn it over to Mr. David Rose, who is the Senior Vice President of Davenport to let us know what kind of shape the County is in financially. Sir, you have the floor.

Mr. David Rose came forward and said, Thank you, Dr. Edwards. Again, it is a pleasure to be here. My colleague, A.J., is here behind me and we have hard copies of this for the Board if you would like for us to hand this out.

Supervisor Updike said, it is a the same as the one we have?

Mr. Rose said, it has changed a bit. It's a little updated. It is all essentially the same, yes. Again, I appreciate the opportunity to do this tonight. Dr. Edwards, I know it was behind us so the thought was to have it up on the screen and if anyone would like a hard copy, contact the County Administrator's Office and we can make sure that the citizen can have a hard copy at no cost; just let us know. A little background for our audience and I think some of you may know this I am one of the Senior Advisors for Davenport and now in my 27th year there. We have served this County for 20 plus years. In our role as Financial Advisor, we are not here to sell you anything. We are not here to compete with banks or brokerages, but rather here as your fiduciary. That means we are trying to look out for your best interests and to make sure that anything that you do or get, you know the ramifications, both good and bad. Over the number of years, you can see that we have done a number of things there including getting you get your first credit ratings some two decades ago when we did some projects that needed some capital funding. So, with all of that said, we were asked to do a formal Comprehensive Financial Review of the County. I am going to try tonight since this is some 40 plus pages to highlight some of the key points. Again, we are not asking this Board to take any action or do anything but rather start a variety of topics. So, what we wanted to start with next are two pages of about 10 or 11 critical key observations as it relates to the County. So, the good news, financially, is the County's financial operations are what we consider structurally balanced. What that means is that annually the reoccurring revenues cover, if not exceed the annual reoccurring expenditures. That is not the case everywhere and the result is that you will see the second bullet point and that is that the Unassigned Fund Balance (a nice way of saying our rainy day fund or our savings account) is actually increased over the last several years so much so that we no longer have to do what we call a Revenue Anticipation Note (RANs) or tax anticipation note having to borrow money to make payroll. We used to have to do that, and we no longer have to do that and that is the type of thing you all will see from a well-run government. The third point here is something that has been brought up and something that we believe to be aspirational. We don't yet technically have a multi-year capital improvement plan for capital funding, be it for utilities, schools, jails, or courthouses, what have you...we've been doing things along the way as necessary. We've never rolled that up in a multi-year look over 5-10-15 years and we are going to recommend that and that's one our observations. The fourth thing is related to the County Administrator and is that we have no technical financial policy guidelines. The good news is that we follow industry best practices. We think it would be helpful and the staff feels this way if we were to memorialize your financial policies. Again, it is the type of thing that is not going to be difficult to do, but we do think that it would provide some comfort to the citizens so that some future Board can't just come in and undo the good practices that the staff and you have done for years. So, we think that is something that should be done and as Mr. Thrower said, I will possibly be asked back in the next couple of months and will actually present the policies for your review. The fifth point here is one that comes every several years and that is the reevaluation process...reassessment if you would. That is expected to be finalized this spring in 2024, effective in 2025, budget. That is to be an important watershed time because again, we are seeing the County operating structurally balanced. But it is by no means having an excess of revenues of a lot of things. It just allows us to keep our head above water taking care of certain things right now. What we want to be planning for the next half dozen to dozen years. The next observation is that (and I heard a little of this a few moments ago) the County, of course, collects real estate once a year. A windfall of about \$6.5 million if we switch to a twice-a-year basis. We are going to show you in a bit that basically half your neighbors are on a twice a year basis. The other half of them is on a one-time basis. We know there is some cost associated with that. We will talk about that. Nevertheless, that could potentially be very helpful to the County –financially as well as credit wise. The seventh point here is probably your biggest challenge to rural local governments, counties particularly. It is that your water and sewer system is not self-supporting. It relies on the general fund to keep it, in fact, in the black. So, what I mean by that, meaning the revenues, the use of these if you would, don't cover operating expenses and debt service tied to the water and sewer system. Once again, that is not a typical...if you go across the way even to a larger local government like Isle of Wight is in a similar position and again, a [inaudible] county, but in a

similar position. Their utilities system still needs monies from general fund. So, having said that, one of the things we are going to recommend later on is to undertake what we call a rate study. That is not something that we do so I am not asking you to hire us for that at all, but rather an outside engineering firm that will take a look at your wastewater treatment plant and your other facilities and say what is the condition of the use, when will there be a need for maintenance, upgrades, what could be the cost of those things and how it can affect the cash flow of the County. The more we know, the better planning we can do and that is our thinking because when you look at how this County operates solidly and largely, it operates on real estate. It's on the citizens, the farmers, etcetera. They know what the future burdens might look like over the next 5-10-20 years in regard to things that you must do, not things that are elective. Again, that is on our recommendation under the observations. Let's look at the observations tying into the schools. Not too long ago, under the Governor's new program, the schools were told that they would be available to take up to 30% money for capital projects from the Department of Education. The application, as I understood it, is roughly around \$18.5 million and the maximum amount that you can get is 30%.

Mr. Rose continued, no local government (big, small, rich, or poor) can get more than 30%. You are given that allocation. They don't actually give you the money, the allocation is given to you, so of about that \$18.5 million, you are eligible for about \$5.5 million, and you can talk little about that. That was something that was exclusively by the school board, but that then gets the question of \$5.5 million or 30% covered by grants and 70% has to be covered by you, the County and the School Board.

Again, that is also going to be part of that Capital Investment Program to figure how that is going to be funded and how that can be incorporated if that is so much the will of this Board along with the School Board. So, that was a lot there with the first couple of pages and I promise not to do that with the next series of pages. That is why I want you to take this home, review it, and think about this. Ask those questions and put those questions though to the Administrator so that I can try to answer those and come back if you want us. In doing this Comprehensive Review, you can see there that we tried to look at a variety of things, including financial results, tax collections, credit rating, debt level profile, future abilities, and we do all of that comparing you to your neighbors. A lot of times, people think it looks like this and it may not always be correct, so we thought doing a comparable is very, very helpful. We are recommending, as I mentioned earlier, financial policy guidelines. I've listed about a half dozen reasons why financial policy guidelines are important, but again, I think the most important thing of all of this is it makes you answer to an excellence standard as opposed to just going out and making the decision because it may feel right or look right at the time or cover some important issues. So again, these are some ways to get away from that and move to a real methodical way of looking at your overall financing. So, now let's go to the peer groups. The way we did this in Virginia, there are 13 distinct regions one in that circle there, and we kind of said, let's look at you relative to some of the others, both in your region and your immediate surrounding regions. Doesn't help to look at you versus southwest Virginia or northern Virginia. You're really nothing like those areas per se, but you tend to be mostly like those that are near you. So, it's not a perfect comparison by any means, but what we did is you could see we extrapolated from your area, basically the southeastern part of Virginia, the counties and you could see we've got about 13 or so. Is it a perfect comparison? No. Some of them are considerably larger, like Prince Edward and Prince George County. But again, when you pull them all together, they start to tell a story. So, if we look at population in this region, we've got a couple of outliers, Isle of Wight, and Prince George, they tend to be a multiple of you. But in fairness, this group, you're right there in the thick of the median, you're about 18,000. The median is about 15.5 so you get a sense of that. Then we started to take a look at specifics, assessed value, meaning the taxable base of this County turns out before the valve that's going to occur. You're right about the peer group median. You can see that. Okay. So, you're right in the thick of it. Then we looked at that assessed value on a per capita basis and what we found is you're slightly under but when you do that re-val, you're going to be over. So again, you're in good shape. You're very much in the thick of it. It's a healthy, assessed value per capita and I think that's the takeaway. Anything over about \$110,000 is considered a healthy number and you're above that and will go even higher when the re-val occurs. So, then we add, all right, let's also look at real estate tax rate and this is where you are the highest. So again, the stress is considerable and that's something that is not lost on us as your financial advisor because, again, you're at \$0.89. You're heavily reliant on real estate taxes to take care of the budgets here and we know again that the peer group is significantly under you. So, when it comes time to think about what to do to raise new revenues, we want to make sure we don't go beyond that \$0.89. So, let's talk about financial results. So, I said earlier, you run a structurally balanced budget. This page 14 shows that what it is, is basically your recurring revenues annually exceed your expenditures by close to \$5 million.

Unfortunately, though, under that third bullet... of that roughly \$4.7 million, literally two thirds of that goes to a transfer for the water and sewer. We call it the enterprise fund and again, a true enterprise fund would need none of that. But again, that's where you are and that's not going to change in my lifetime and yours. But again, we have to be realistic when it comes time to re-val, that's not going to change quickly and if anything, it's possible that the dollar amount may go higher when capital is incorporated into that for the future.

Mr. Rose continued, so, what we know is that with all of that excess, we are putting, thank to your staff, about \$1 million annually away into savings, a good number, but again, certainly not an overly large number when you consider all the growth, the capital needs and stuff that your staff doesn't control, such as VRS, such as health care costs, those are the things you have to incur. All they are doing in every local government is going up. So, these are the details. I won't bore you, but I will say if I could, if you look at fund balance in the 26-line beginning in 2018, it was about \$6.1 million. Then you look at the fund balance in the end of the year, in 2022, it went to \$11.4 million. That's the point. We have been adding to your bottom line, around \$1 million a year, over those years. So again, structurally balanced. You pay your bills; you live within your means. But again, you have a high tax rate and you have ultimately some significant capital needs coming up. More details on this. I won't belabor it. It's the breakout of the results and this again shows that unassigned fund balance. As it grows, it's about 30% of revenues. Somebody might say, well, that seems high. That's why we do comparatives. So that you can see here you've got about \$11.4 million in the bank. That may seem like a lot, but the peer group median is almost \$14.5 million. And then when you compare that as a percentage of your overall revenues, you're actually lower than your peer group. So, you're not bad by any means, but you're not even at the peer group median. So once again, if anyone says you're sitting on extra dollars, they just don't know what they're talking about.

Mr. Rose continued; they just don't understand how the local government works. You're not sitting on dollars over and above unnecessarily. So again, want to point that out. Those dollars help you avoid short term borrowing. They keep your credit rating up, which helps you borrow cost effectively like we did earlier this year when I was in front of you and told you about the bids, we got that were very good for various projects that you did. So unassigned fund balance. Why it's important. Again, I would say those of you who know when you have things like disasters, you might ultimately get FEMA dollars. They may take three or four years. You often have to front those dollars, things like that. You also want to take care of your days cash on hand, as I said. So, what are we recommending? We are recommending that of that 30%, we break into two parts. One is to the true unassigned, be it 25%, and the other would be a proposed budget stabilization at 5%. The good news here...you already have those monies. You don't have to do any more stress to your budgets. Those exist. However, if you were to move to a twice a year collection, you could significantly add to that unassigned fund balance. Still have the budget stabilization and actually add cash flow back into the County and have dollars for emergencies so you would be strengthening the overall County. One of the things A.J. and I just did was work with both Franklin County as well as Campbell County, also rural places, and they were very successful in implementing the twice a year collection. The increased costs that were required were not very high. As it turned out, they didn't even need an extra person. They were able to be strategic. We assumed if you did need some extra people, it still makes a lot of sense, but in their case, they were able to work with the Commissioners, the Treasurer's Office; they worked very well and they didn't end up needing extra staff to do it. If that ultimately becomes something that's worth looking in, I would suggest talking to those folks and seeing how they've done it to make it so cost effective for those two local governments and those are just two of the latest. So again, unassigned fund balance. You could see where you are. You're below, but you're not in bad shape. We'd like to see that strengthened. All right. I talked about reassessment real estate tax collection. Here is the situation. I think you all know this. Under Virginia law, you have to do this no less than every six years. You are doing that now. One of the recommendations we're going to make in our policies is to do it every four years. Why? Because, again, six years is a whole lot of time, good or bad, that occurs with extra revenues or loss of revenues. If you were to neutralize on a 25% increase, that would be about \$0.71. You go from \$0.89 down to \$0.71. I know I'm not elected, but one of things we're going to recommend is that you consider long and hard not going all the way back to equalizing rate is, but we'd recommend trying to get some element of that so that you can use it towards future capital needs, operational costs, since again you're doing it every six years. It may be (hopefully) closer to four, but that will be your decision as a Board. So, if you did that, you can see what that looks like. That's \$0.89 goes down to \$0.71. If you were to be somewhere in between that then you would again be approximate to a number of the other local governments that are in the mid to upper 70's or low 80's. That's something to think about. Again, it's premature right now, but we wanted to just give you a sense

of all of that and again, having done this with you for many years, as you know and your predecessors know, I'm not the first one here that just trying to give you good information and tell you everything is good. I'm here to try to give you good information and tell you certain things that give you good information and tell you certain things that give us comfort, certain things that give us pause. And again, this is one of those things that's going to take some strong deliberation, I suspect. So just to see your neighbors of the 13, it's roughly split seven to annual, six to biannual. And you can see some of those that do the biannual also very much rural. You've got Charlotte, you've got Dinwiddie, Essex, Isle of Wight, Middlesex, and Prince George. There are ones that are doing it biannually and have moved to that. The number we have done, and these numbers are pretty I would say on the low end, even with factoring in maybe two full-time positions at the County, we think that we're looking at between \$250,000 and \$350,000 plus net over and above that every year that would go to the County. That's significant if you think about it, if we brought in \$300,000 or \$400,000 more, that's like the equivalent of being able to borrow \$6,000,000 or \$7,000,000 or \$8,000,000. That's what that means in debt service. So, it's a real number and a sustainable number.

Mr. Rose continued, it also positions you that if you wanted to use some of that one time, you have that wherewithal and you're not broaching your unassigned fund balance policy. So, it gives you strong flexibility. So again, doing that now you see where you are, that green in with the windfall, you are now equal if above the peer group median. So, you're putting yourself in a very strong position relative to industry best practices relative to the Virginia peers that we've got. So, again, and still not at the highest end, but in very, very good shape. So, let's go to credit ratings. I had the good fortune of working with Mr. Johnson 20 plus years ago to get your original credit rating. You were in what was called the third category and were called strong. It was a rating by Standard and Poor's and then over time, you've moved from that third category up to the second category to very strong in part because of what we're talking about here. By virtue of you, over time, you've raised taxes, you've done what you've needed to do. You've made investments and so you're a higher rated today, considerably higher rated today than you were 20 plus years ago. We then went out and talked to Moody's, the other major rating agency, and they also put you in the very strong category. So again, the County enjoys strong credit ratings. We think having formalized policies adding to fund balance, doing some of those things can only further help these credit ratings, which in turn make the County look that much more appealing when it comes to borrowed money or even from economic investment.

Mr. Rose continued, again, just what's the importance of a credit rating? I just said a couple of those things. You have some control or little control, I should say, on the economy. It's a long-term investment, but you have a lot more control on those last three parts financial performance, meaning what you decide year to year, budget wise, debt, what you decide and management such as doing policies and things of that nature and that's what they mean by management. These are all the drivers. I won't belabor that. It's too much for tonight and this group behind me is a whole lot, but again, you can see all those factors that come into a credit rating. It's not purely if we have less debt, we'll have a better credit rating. They don't look at it that way. They want to make sure that you're investing in your community. So again, I don't know of any triple local government that have no debt outstanding. That's because they're not investing in schools and infrastructure. It just doesn't exist. We don't see it. These are your credit ratings, by the way. I would tell the folks here that those reports are publicly available. Moody's and Standard and Poor's, the two ones in the country; they are independent. They don't always agree with each other in the first... and Moody's, for example, they talk about you having a trend of operating surpluses reflecting conservative fiscal management. They say you have modest reserves compared to similarly rated peers. That's what I was saying.

Mr. Rose continued, they're modest. They could be better. On the flip side, Standard and Poor's says you have in the middle very strong reserves. So, who's right? Well, the reality is we'd like to set up a County in the system where both will say the same thing, that you're very strong. That's our thinking. We'd like to have both look at you and feel good about it. They already say they're conservative budgeting amidst standard financial management policies and practices. We just want to memorialize that. Lynette and her folks already do these things the right way. Let's just memorialize them and that way we further put it in a good mode for the foreseeable future. Okay. Let's talk about your debt. I'm moving towards the end here. I promise. This is your debt portfolio. The far-right hand side is your total debt service. That's what's baked into the County. It consists of two major segments: A, B, and C is the general government, schools...D, E, and F is the utility in an ideal world. The utility that D, E, and F would be self-supporting. That's what we mean, but you see there under line F, it's about \$2.2 million a year of debt service. That is similar to that \$2.8 million that you do. That transfer that is going to help pay for the debt in the utilities. It would be

nice to be in a mode to know what the future of that looks like and that's why getting a consult and a rate study done can give us how that may move and evolve over the next 10 to 20 years so we can know what the challenges are here in the County. There's your debt on a graphic basis. You could see it starts to drop down. That's important. The good news here is that if we're in 2024 fiscal year now, 2025 is the year we're going to working towards. In about three years it drops down to four years. That's good news because, again, it allows us to perhaps layer in new debt irrespective of what it is to layer in new debt and not further add to the overall burden of the County's budgets. So, a variety of ratios we're going to talk about perhaps if you have me back, but one of those is a debt to assessed value. You're at about 3%. That's considered a moderate. Again, we don't want to see us go past 4%. We've got debt service to expenditures. Right now, that is your credit card. You're about a little over 8%. That's considered strong and as you can see, it drops below 8%, very strong. So, again, we've got some things to work with. If we have a capital improvement program and we smartly think about this for the next 5-10-20 years, because, again, our debt, as you can see here, really gets paid down quickly. There it is. In 15 years, we have effectively no debt outstanding, effectively no debt outstanding. That's a very, very good sign and a very good situation to be in. So future debt capacity, affordability, a lot of numbers here. The first couple of things there are just theoretical. They're saying that if we could somehow have cash flow, we could borrow a lot of money. I liken this to when a mortgage board broker says, you know what, you could afford a \$250,000 mortgage when your mortgage is at \$100,000. The reality is you probably can afford \$250,000 just because your income is there because you've already got your income committed to other things. That's what debt capacity is. I don't put a lot of stock in it. It's a check, but I don't put a lot of stock in it.

Mr. Rose continued, same here with the debt service to expenditures. As I said, we're a little over 8%. You could go to 12% and still be within industry norms, but I don't recommend it because we don't have the cash flow and that's why this third page (page 45) is what really matters and that's when debt service frees up and the debt service that frees up, as I said, in 2029, our debt goes to about \$3.7 million, right now it's at about \$4.4 million. We free up about \$680,000. That's where we start to really see some bang for our buck and you can see it continues to free up more and more with each passing year. So again, there's definitely opportunities, but we've got to be cautious. We've got to be careful. We've got to be strategic. Summary observations. Last few pages and I'll be done. Again, you're structurally balanced. I mentioned that you've got solid reserves. Number three, you have a surplus of \$1 million, but again, you realize you're heavily reliant on real estate taxes. The reassessment is coming. We want to be careful. We also don't recommend that we go to equalize because I think that could really take that \$1 million and very quickly make it almost nothing and then you're having to raise taxes and nobody like that from a position of weakness and I don't think you want to do that. Then last few points here. Again, as I mentioned, we enjoy solid fund balances. We think it could be better. We want to safeguard that 30%.

Mr. Rose continued, in addition, as I mentioned, the schools have a 30% grant possibility. That means that under number nine when you're looking at...let's go to number eight for a second. That means basically under number eight, you would still need to borrow about \$12 million. That \$12 million could potentially be done strategically if, again, it's done in an overall plan, and I would recommend that you think about how to look at all that with other capital needs. So, it's not done in a vacuum. It's done as part of everything. We mentioned, number ten, a rate study to do that. That typically takes several months, but it could be very helpful towards having and developing number 11, which is that capital improvement plan. And then finally, to help all of this, we've talked about twice a year collection and with that, I want to thank you and hopefully answer any questions and appreciate it, Mr. Chairman.

Chairman Edwards said, thank you. Anybody have any questions? All right. So, good job.

Mr. Rose said, I think I'm better than no doze. I mean, everybody just went to bed.

Chairman Edwards said, we appreciate you going over this. Everybody should know that we went over this with Davenport two at a time. That's the only legal we can do and the last week or so before the meeting. So, this is our second look at it. Anybody have any questions?

Supervisor Updike said, do you have any questions from the audience?

Chairman Edwards said, excuse me?

Supervisor Updike said, do you have questions? Does anybody out there have any questions for Mr. Rose while they're there?

Mr. Gary Cross said, [off microphone] what was the amount that you said would be gained or that we could actually put our hands on two collections a year?

Mr. Rose said, we think about \$6.3 million.

Mr. Cross said, [off microphone] is that from unpaid interest that you have to borrow? Is that interest earned on the money collected then? Where did you get your \$6 million?

Mr. Rose said, okay, so what happens is (I think you were talking earlier) I think I was here on the way in which, as you know, collection work in Virginia is whatever dollars come in by June 30th counts toward that fiscal year. If we are able to, on an accounting basis, accelerate a half a year of that, we can do that. We're going to end up seeing what is basically \$12.5 million. You're going to get one time windfall. You're effectively going to get the equivalent of a second payment.

Mr. Cross said, that would be in the first year.

Mr. Rose said, that's right.

[Overlapping, inaudible.]

Mr. Rose said, it's one time. So, what happens then is that six or so million plus or minus goes into a bank and the Treasurer here would put that or could put that, for example, if you today go into the state program, local government investment pool and you may have some in that pool right now is earning 5.5%. Then it could go down like a year and a half ago, it was earning zero points, but the point is historically, and the Treasurer knows better than I do, but we both know this historically, that rate is probably been about 4% to 5% when you look at the last 20 years on average. So, we're really when you look at the last 20 years on average. So, we're actually now back to about what normal. So, if we add that \$6 million and that was churning off, let's say 5%, that's \$300,000 a year. That would be going right to the general fund of the County.

Mr. Cross said, if that got pushed in the door?

Mr. Rose said, sure.

[off microphone, inaudible]

Chairman Edwards said, come on up front if you have a question so we can all hear. Mr. Cutchins?

Mr. Ash Cutchin came forward and said, I would just like to know how these neighboring counties in these groups that you categorized us in, how do they go about collecting this couple of million dollars outstanding that we seem to have reported every month with our three taxes, our solid waste collection and our personal property taxes and our real estate taxes. Almost every month, they add up to close to \$2 million and does Surry, Sussex, and Isle of Wight have similar problems? If they don't, how do they fix it?

Mr. Rose said, I am not sure that I follow you.

Mr. Cutchin said, in her report tonight, she listed our 97%, 99% tax collection rates and at the end she said outstanding unpaid taxes. Every month they add up to about \$2 million and I just wondered, do other counties have similar problems? And if not, how do they solve them?

Mr. Thrower said, to be clear, we're here talking about our Comprehensive Financial Review and Debt Capacity Analysis. We're not getting into means and practices of collection. That's a Treasurer function and there's the state code that outlines how treasurers collect taxes. So, to be fair to Davenport...

Mr. Cutchin said, just thought you might have a suggestion. That's the reason I ask. Thank you. Oh, one more thing. I'm not a math major, but I think biannual means every two years and every six months is semiannual if I'm not mistaken.

Mr. Rose said, correct. Yes.

Mr. Frank Urquhart came forward and said, I just have one question for clarity. The question I would want to ask you, when I was reading over your document, all of your projections were based on a 25% assessment increase, correct?

Mr. Rose said, yes, sir. So again, it could be higher. It could be lower and all we know is that in talking with the staff and talking with other local governments throughout the Commonwealth, you know, we're seeing and have seen numbers in that kind of range from far southwest to Scott County that was up 30% in an area that's very rural. So, we just simply put a range of 20%. That's not us saying that's what we think. We're just saying if it were at 25%, then the equalized rate would go from \$0.89 to \$0.71. Obviously, let's say if it was 30%, that would be lower than \$0.71. That would be something in the high 60's. So, we just don't want people to fixate on what it's going to be. We just want them to see that's what in effect the impact of equalization looks like.

Mr. Urquhart said, because that's what I was looking at and was seeing, that was just your fair judgment assessment.

Mr. Rose said, and it really wasn't even our judgement. It's just an indicator of what we sense because I'm not an assessor, is that after six years, even in a rural area like this. We're not going to see 5% or 6% change. You know, we think it's going to be much larger than that and we've gotten general feedback to believe that it's going to be closer to that kind of number.

Chairman Edwards said, anybody else have any questions? I have one. And I'd like to, you know, the school system has been rewarded, potentially a \$5.5 million grant or an \$18.5 million project for a new school. That puts our cost, the County, at \$13 million. All right. Realistically, four or five years from now, if we get around to doing that, what's that \$13 million going to be?

Mr. Rose said, so, we have historically looked at something like that and said, okay, we look to the engineers, the consulting architects and say, what do you think that the growth should be...the inflation factor? There was a time when a 5% inflation factor was enough. Now it's not close to enough. So again, I look, Dr. Edwards, and say that's the kind of stuff that we should need as part of a capital improvement program is to say, okay, if indeed they're thinking that there's going to be a school that's at \$18 [million], my question would be...does that incorporate already inflation or does that not incorporate inflation? Or if it does, how much inflation? So, once we would get those kinds of numbers then we could help evaluate what the real cash flow impact would be. I think you made one very good point, and you know this, but make sure for everybody else's benefit. When the School Board was told this is your money, it was based upon 30% of the project that they submitted. The good news there is that's the highest percentage that any local government can get, 30%, and that's based solely upon a weighting formula that is done by the Department of Education because we're working on a lot of these. That said, should the project go from, let's say, \$18.5 million to \$25 million, then that \$5.5 million would then go up to 30% of 25. So, the good news then was it would go from five and one half roughly to seven and one half million would be the grant. Then you're responsible for the 70% differential. The other thing that we pointed out is that the state's literary loan program has changed dramatically in the years since they've had it. So, the advantage here is that if that differential stays under \$25 million, then the County is eligible for 2% fixed rate literary loan monies over 30 years. That's a very, very strong positive and it's structured in a way that it wasn't historically when we did some of the earlier schools for you years ago. So, from our perspective, that's why I think having a CIP, having the two boards really talk about what the dollars, what the expectation, what the timing is, is critical. Then we can come in and look at what the real cash flows of that mean to both parties. That's sort of what we do and have been doing.

Chairman Edwards said, maybe I've read this grant wrong, but I think the first paragraph said that the \$5.5 million could be used for renovation.

Mr. Rose said, you did read it right. Yes sir.

Chairman Edwards said, so that is another option, is it not?

Mr. Rose said, it is. In fact, I will say this –

Chairman Edwards said, that \$5.5 million would renovate that area pretty well so that is another option the County needs to look at.

Mr. Rose said, so again, it allows for both renovation as well as new construction. There's some limitation and don't hold me to this. The school folks will know, but I think, for example, if you want to build bleachers in a stadium, I don't think it covers that. I don't think it covers a parking lot, but it covers the overwhelming majority of capital needs for schools and renovations. It does that.

Chairman Edwards said, anybody else have any more questions? If not, thank you very much, sir. We appreciate...a very good program...very well presented and thank you for answering those questions.

(8.) Public Hearing: Riverdale VAFD - Application by Francis Widmeyer

[Motion required: If the Board is so inclined, a motion is required to adopt the attached ordinance approving the removal of the acreage from the Riverdale Voluntary Agriculture and Forestal District.]

Chairman Edwards said, we have two public hearings tonight. The first one is the Riverdale [Agriculture and Forestal District] VFD application by Mr. Francis Whitmire to withdraw some land from the agricultural and forestry district. Ms. Lewis, I'll turn that over to you.

Ms. Beth Lewis came forward and said, good evening. Yes, this is a request to withdraw 26.27 acres from the Riverdale voluntary agriculture and forestry district. The applicant's full property is 71.27 acres, and this is 26.27 acres. The whole Riverdale voluntary agricultural district is almost 5,000 acres and this is 26.27 acres. The applicant provided that the Planning Commission meeting that he brought the property to go with this other property in the area and he found that it was not suitable for growing row crops. He tried grazing cattle on it. He found it wasn't suitable for grazing cattle on it, so he had geotechnical testing done and found that it was suitable for mineral mining. And that's why he is requesting to withdraw it from the district. There is a borrow pit on the property just to the south of it as well, so the Planning Commission agreed after visiting it that it was not suitable for agriculture and that's why the applicant has to withdraw it. The Planning Commission did find that the four requirements for withdrawing something from an agricultural district were met in number one. The proposed new land use will not have a significant adverse impact on agricultural or forestry operation on land within the district. This is such a small portion of the Riverdale district it isn't going to have any effect. The proposed new land use is consistent with the comprehensive plan. The comprehensive plan calls this area agricultural, and your zoning ordinance calls mineral mining and agricultural use with a conditional use permit. The proposed land use is consistent with the public interest of the County and that is promotes health, safety, or general welfare of the County rather than only the proprietary interest of the owner. Mr. Whitmire is going to make those minerals available to local landowners who need sand or whatever for their property, and the proposed use was not anticipated by the owner at the time the land was placed in the Ag district. He hadn't done enough with it to know that it wasn't suitable for agricultural use. That Advisory Committee made a positive recommendation to the Planning Commission, and the Planning Commission had a vote. Six members in favor, one member abstaining for withdrawing this from the agricultural district. The County's voluntary agricultural district was adopted in June of 2017 and there are over 102,000 acres of property in Southampton County in voluntary agriculture districts. The 26.27 acres is important to the property owner, but it is not an overwhelming part of the County's voluntary agriculture program and the applicant, and his representative are both here. I'll answer any questions.

Chairman Edwards said, any questions for Ms. Lewis?

Ms. Lewis said, thank you.

Chairman Edwards said, all right. We will open the public hearing on this issue.

Attorney Edward Railey came forward and said, I'm Edward Railey. I'm here on behalf of Mr. Whitmire. As usual, Ms. Lewis is a very hard act to follow. She always does a very comprehensive job. The issues that I see that are important to this application are set out by her. They're the four requirements under 2.6-15 that it will not have a significant adverse impact on agriculture or forestry operation within the district. It's an awfully insignificant piece since, as she said, relative to the rest

of the tracts, the proposed new land use is consistent with the comprehensive plan, which it certainly is. It's the comprehensive plan designation is spot on. It's consistent with the public interest of the County and that is promotes the health, safety, and general welfare of the County rather than only the proprietary interest of the owner. Sand is something that's very necessary, obviously, for construction of many things – homes, ballfields, etcetera, but it kind of fits the district it's in as sand is a very useful element for Ag and forestry operations. So, if it can't be farmed or used for livestock grazing, perhaps it can be used to assist by sand mining and for, as she already said, the proposed use was not anticipated by the owner at the time the land was placed in the district. He elaborated on that himself the Planning Commission meeting. He thought that he could grow row crops on it or even graze a few heads of livestock. It's not suitable for either one. It's dead river sand. It has access through Schoolhouse Road. He'll elaborate on the access when he submits his conditional use permit application at a later date, provided that this Board allows him to withdraw his 26.27 acres from the Ag and forestry district. I would respectfully ask that you all approve his application. It meets all the criteria. There's nothing obnoxious about it. Every adjoining landowner received a public notice, and we know of nobody with an objection so I'm happy to try to entertain any questions, but otherwise I'd ask the Board to approve his request.

Chairman Edwards said, any questions for Mr. Railey? Thank you, sir.

[Inaudible] said, I have a question on that matter, if it's suitable. Where is the entry way going to be for the property? It's zoned as Schoolhouse Road.

Mr. Railey said, I can show you a map if you are familiar with Schoolhouse Road.

[Inaudible, off microphone.]

[Inaudible] said, this is the first time I have been to a Board meeting so I might have been out of turn, but I'm sorry.

Chairman Edwards said, did you get your question answered?

[Inaudible] said, yes, sir.

Chairman Edwards said, okay. Anybody else?

Mr. Cutchin said, I don't have a question for Mr. Railey, but I just have a comment.

Chairman Edwards said, all right. Come on up.

Mr. Cutchin said, as most of you know I spent 23 years as a commercial real estate appraiser and one of the precepts or concepts of real estate calculation is called highest and best use. And it seems to me that this property has a sand mining operation, certainly meets that criteria as highest and best use and if none of the adjacent landowners have complained and if the Planning Commission approved it, I recommend you also approve it. Thank you.

Chairman Edwards said, all right. Are there anymore adjacent landowners here that would like to speak on the subject? Anybody else? Last call before we close the public hearing. All right. We'll close the public hearing. Ladies and gentlemen.

Supervisor Updike said, I make a motion that we allow him to pull it out.

Chairman Edwards said, all right. Is there a second to that?

Supervisor Everett said, second.

Chairman Edwards said, all right. All those in favor, say aye. Opposed, say no. It's unanimous. We okayed that removal. Now, the applicant will come to the Planning Commission next month for a public hearing on the conditional use permit and then that will come to us for another public hearing. So, there's two more public hearings here. Right, Ms. Lewis?

Ms. Lewis said, that's correct.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

(9.) Public Hearing: Conditional Use Permit - Application by Cellco Partnership dba Verizon Wireless

[Motion required: If the Board is so inclined, a motion is required to approve the conditional use permit (CUP).]

Chairman Edwards said, we move on to number nine. That's the second public hearing. This conditional use permit application for Cellco Partnership, Verizon Wireless to install a tower. Ms. Lewis.

Ms. Beth Lewis came forward and said, yes, this is a request for a 199-foot communication tower on the north side of Millpond Road at Ivor Road. In 2013, an application for a 199-foot cell tower was approved on the south side of Millpond Road at Ivor Road, but the conditional use permits expire after 12 months if you don't do anything physical. So, they didn't do anything physical, so they had to start over. The property owner on the south side of Millpond Road wasn't interested any longer so they went to the north side of Millpond Road. This is your typical cell tower. They're requesting the conditional use permit for a 10,000 square foot area. It will be accessed from Ivor Road on the 20-foot easement that serves the property. On page five of your staff report, there are 11 conditions listed, including the height, and how will be accessed, where it will be in relation to the abutting properties that it will be constructed for a total of five users, including Verizon Wireless. It won't be marked or illuminated or have any advertising on it. It won't have any full-time employees. Of course, noises emitted on the ground will not be any louder than normal residential HVAC equipment. The Planning Commission had a very extensive discussion of cell tower technology. The applicant is very knowledgeable about and can answer any question you can think of about cell tower technology. I will note that the Virginia law have changed significantly since the last time a cell tower application was submitted and this application included all the information that the current ordinance requires, but the new state law won't have this much information. They're not required to submit it, and, in the past, there was discussion about permitting the County to have an antenna on the tower and that's not a requirement anymore. I don't even know if it's something that the County can request, but the applicant can certainly answer that. There were no citizens who spoke in opposition. Then, of course, everybody in the County wants better cell service, and the Planning Commission made a unanimous recommendation of approval. Be glad to answer any questions.

Supervisor Updike said, who's going to be on the tower?

Ms. Lewis said, Verizon is the one putting it up and they are the only ones who are stated so far. Our office gets applications every month for putting additional antennas on existing towers near Mr. Widmyer's property on Schoolhouse Road. There are some towers that have been updated two or three times a year with new or additional antennas, so there's certainly a call for increased cell service throughout the County. I'm sure once this one is constructed, it won't take long for those other four places to fill on the antenna, but at this point, it's only Verizon. Once the tower is up, they don't need to come back for anything, but electrical permits to add antennas. They don't need to come back to this Board to fill up the other four spaces.

Chairman Edwards said, any more questions? The bottom line is it will serve a very deficient area.

Ms. Lewis said, yes. Thank you very much.

Chairman Edwards said, thank you very much. Therefore, we will open the public hearing on this issue. Anybody?

Ms. Lisa Murphy came forward and said, hello. Good evening, Chairman Edwards, members of the Board of Supervisors, Mr. Gregory, hello, and staff. As Mr. Railey said, Ms. Lewis does an excellent job. I'll just highlight a few things for you. My name for the record is Lisa Murphy. I'm a zoning attorney here on behalf of Celco Partnership, which does business as Verizon Wireless. Also, with me tonight is [inaudible] and he's available to answer your questions. Just to give you some background, in the late 1990's and in the early 2000, consumers, if you remember back that far, used wireless phones just for business travel. It was a nicety. It was something that everybody oohed and aahed if you had a cell phone in your car at that point in time. They were just phones. If you can imagine a time when your wireless device was just a phone. Today, they're not just a phone anymore. It's your camera. It's your calculator, minicomputer. It allows us to surf the internet, stream videos, and pay our bill online. Now, as a result of the pandemic, many of us have had doctor's appointments online. You order goods online. You stay close to your friends and loved ones online and as all of you know, it's critically important to have wireless connections not only for our benefits to the citizens, but also for emergency communications. Just to put the growth in wireless usage in perspective, in 2007, just under 16% of all homes were wireless only. That means they got rid of the landline, and they just had a cellphone. By June of last year, that number was 71%. So, 71% of people...adult only home was wireless. Only if there were children in the home, believe it or not, that number was 82% and most millennial, the number is 87%. So, most millennials have never had a landline phone, and wouldn't know what to do with one if they saw one. So as a result, you've got a situation all over the Commonwealth where you've got a need for more antenna sites so there can be more antennas to help provide the service that everybody is now very dependent on and very used to as the staff report indicates 10 years ago. Now, it's hard to believe Verizon Wireless made and obtained a conditional use permit for 199-foot monopole very near this site. When the engineers came back and said we still have a need and now we've got the funding that we want to do something about it. Unfortunately, 10 years had passed and despite some of the extensions that were passed in state law extending some of those use permits, we didn't fall into one of those categories. So, this use permit had expired. Verizon Wireless had some difficulty reengaging the property owner in order to release that site. So, they found another willing landlord, which is why we're here at a different location, slightly different location, as indicated on the network map that you have in your packet. If you look at, Supervisor Cornwell described this as a donut hole, which is a pretty good way to describe it. You see the antennas and the tower sites surrounding this. You know, to the north, you have to go 7.8 miles for another tower, and that's at the Wakefield tower to the northeast. There's a tower that we refer to as the Ivor tower that's just under five miles away, straight due east. There's a tower in Zuni that's almost eight miles away. Similar situation to the southeast.

Ms. Murphy continued, you're looking at nine- and half miles to the closest antenna site. Verizon is due south. You've got just about six miles away to the closest site. If you look to the west, it's a worse situation. To the southwest, it's almost 10 miles to the Sebrell tower and then due west, it's about 10 miles to the Barrett Store tower so you can see why there's this donut hole. The closest antenna sites are not able to provide the coverage into the donut hole, so to speak. So, we are here again trying to rectify the situation, really trying to improve coverage in the area like all the other wireless carriers and I do represent several of them Verizon Wireless and all of those that Ms. Lewis said are going to look for something that's sticking out of the ground. So, the RF Engineers only want a place to hang their antennas. They don't want to have to build a tower. It's more expensive, more time-consuming, much more costly to have to build your own tower. If there was something there that they could hang their antennas on, they would have. They haven't. There is nothing to hang their antennas on, which is why we're here before you tonight with this application. We do try to look for sites that are large sites where you've got natural buffering to try to not so much hide, but really diminish the impact of the structure and 199-foot monopole, it won't require lights as Ms. Lewis indicated. It will be that monopole design galvanized steel so it should blend really well with the surrounding area. It is the property itself that the facility will be located on is 158 acres. So, it's actually bigger than the property they were looking at ten years ago. The lease area is 10,000 feet, but the improved area will really be about a 40 foot by 40-foot area. You'll have direct access to Ivor Road and the site itself or around the exterior of the compound. You'll have an eight-foot fence and landscaping that will grow

nicely to again obscure the equipment at ground level. The proposed tower is located approximately 1,040 feet from the property line to the northeast, approximately 1600 feet from the property to the south. It's approximately 435 feet from Ivor Road. So, we again, we've got some nice buffering as far as the distance of the structure from the surrounding property lines. The proposed tower will provide quality wireless services for County residents in the area in a manner, as I said, that will have minimal visual impact and any impact at all really on the surrounding uses. It will provide the opportunity, as Ms. Lewis said, for a total of five users. So, Verizon will be on the top, but I certainly expect that there'll be demand for others once they see that structure go up in the air. So, it will provide co-location. It will operate continuously, but it won't require any occupants or employees. It's really a very low impact passive use. You maybe have a technician that comes to the site once a quarter. You know, less often than that. Sometimes if there are no issues, no challenges, no inclement weather, that's potentially caused an outage. There will be a generator at the site. So, if there is a power outage, the site after the battery packs loses all of their juice, so to speak, it will be able to continue to operate. Every antenna site, every tower site needs two things. It needs a power source just like your cordless phone and it needs a landline, believe it or not, and in today's days and age, most of those are fiber lines that are going to these sites. So, it will be designed to accommodate, as I said, five users as your consultant's report indicates. It does comply with federal, state, or local requirements and all of your zoning requirements and the best practices for the industry. As Ms. Lewis indicated, your Planning Commission has recommended approval, and we respectfully request that you approve this conditional use permit application. I'm happy to answer any questions.

Chairman Edwards said, any questions? Thank you. All right. Anybody else?

Mr. Frank Urquhart came forward and said, this tower that you're putting up everything, is it going to be improving your 5G broadband services? Is it part of your 5G and 5G ultra build up?

Ms. Murphy came forward and said, so all of the newest...

Chairman Edwards said, can you repeat the question? What was the question?

Ms. Murphy said, oh, he was asking if it would accommodate 5G. All of the newer towers are designed to accommodate 5G antennas and equipment. The question is when it'll get there because for 5G to be able to work, the other sites around it have to already be upgraded to 5G. But certainly, having a newer site, it will have the capacity to be able to do that.

Mr. Urquhart said, the reason why I was asking with better broadband that you have on there that would enhance the students in the area that use that wireless connectivity.

Ms. Murphy said, it will certainly help, yes. And I forgot, Supervisor Cornwell asked me how soon it'll be built. I had said possibly next year; it could be 2025, but the hope is the sooner we get through the regulatory process, the more likely it is to be in 2024. So, we'll try to get through the process as quickly as we can, but once we get through this process then we've got to go through the federal regulatory process and that takes a little bit of time. And then we've got a site plan.

Chairman Edwards said, thank you.

Mr. Gary Cross came forward and said, Gary Cross again. I always like to throw a little nugget into any meeting and get people smiling, but for every tower that goes up, my cell phone service gets worse. I live less than four miles from Sedley, the way the crow flies and I have to climb a ladder and get on the roof sometimes to make a phone call and I think we should start being charged from Verizon for how good a service we get so I get to pay full price for bad service. So, we get to wait till 2025, Chris, before we can even start thinking about getting better service. You got one on 616 now, Sedley put up a tower. I've seen no difference at all. It got worse and I think it's a joke, I think it's a scam. I don't see what it's doing. I really don't. Hopefully they'll have one on every corner and before long we'll have service in Black Creek, but it's a pity to sit in the house at night and can't even get service.

It's pitiful, but they're charging me the same amount as they're charging them city slickers that's got good service.

Chairman Edwards said, all right. Anybody else? Last call then we'll close the public hearing on this. Discussion among the Board.

Supervisor Cornwell said, I have a question. Ms. Lewis would probably be the best suited to answer.

Chairman Edwards said, yes sir. This is your district.

Supervisor Cornwell said, I believe it is and I've reviewed the pictures and the site plan and the maps and everything else, and you may have to reference it, I'm not sure, but the site location is indicated in our packet. It appears to me that it's actually south of Millfield Road in the picture and I just wanted to be sure that it was noted right on what we were presented with. I know the documentation said north. I know where they're talking about putting it. I know that it is on the north side. I just know that what we were presented, it appears to me in my mind to be actually south of Millfield. It looks like on the site location that's in our packet looks to me to be where it was originally planned to have been on the original submission in 2013.

Ms. Lewis said, perhaps that is in some of the documentation, but this is on the north side of Millpond Road.

Supervisor Cornwell said, it's Millfield Road. Millfield Road. How far down Ivor Road is it from Millfield that they're talking about the access being to it from the corner?

Ms. Lewis said, if you think of Ivor Road and there is a small church there, it's about across the street from the church.

Chairman Edwards said, any further discussion?

Ms. Lewis said, I am pretty sure that even if it is not finished until 2025, they will do something physical in the next 12 months so this conditional use permit will not expire and that could include putting up a fence or putting in a driveway or having soil testing done, but they need to do something physical in 12 months. All conditional use permits have to do that.

Chairman Edwards said, any further discussion? Mr. Cornwell? It's your district.

Supervisor Cornwell said, I don't have anything else. I mean, it's a donut hole. You can't talk to anybody through that. I pull over in that church to finish phone conversations with these gentlemen many times because if I go any further, we're going to quit talking right quick so I'm going to if it helps. You can tell it's a definite need.

Chairman Edwards said, what's the motion?

Supervisor White said, motion to approve.

Chairman Edwards said, is there a second?

Supervisor Everett said, second.

Chairman Edwards said, I have a motion and a second. Any further discussion? All those in favor, say aye. Opposed, likewise. Okay. One more tower. I'd like to say we asked the Planning Commission if it can be camouflaged, and evidently that was too costly, but maybe prepared in the future.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE

Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

(10.) Fire Alarm Control Panel: Request to Purchase

[Motion required: It is recommended you approve this emergency capital purchase given the fact this is a health, safety, and fire issue.]

Mr. Thrower said, yes, Honorable Board Members. We do have in this building that we're sitting in now, the County Administration building, the fire alarm control panel is, as you can read, in dire need of replacement due to its age and condition. The panel is 32 years old, which is about the age of this building when this building was originally constructed. It's my understanding that parts of this piece of equipment are no longer available or very hard to find, probably more likely no longer available in order to ensure the health and safety of our employees and citizens, as well as continuity of operations. We need to move forward with replacing this item and because this is a capital item, which means \$25,000 or more, these funds were not included in the adopted budget. So, we're requesting you approve this emergency purchase. We do have a quote from VSC Fire and Security that staff has gotten. So, we're asking you to approve that since funds were not included in the budget for that purchase.

Supervisor Updike said, how much is the quote? I forgot.

Chairman Edwards said, any questions?

Mr. Thrower said, \$30,000.

Chairman Edwards said, well it's a safety issue. It's dated.

Supervisor Cornwell said, I had just a couple of questions from my own knowledge.

Chairman Edwards said, we have a fire marshal here.

Supervisor Cornwell said, I have no doubt that this is likely a required system for the structure given its use group and age and everything has to be replaced. It has to be replaced by Code to be compliant, so we have a necessity and the other part of Brian's statement, that is a capital expenditure having exceeded \$25,000 or more. Did we have to get multiple bids?

Mrs. Lowe said, we did not.

Supervisor Cornwell said, we did not.

Mrs. Lowe said, it did not go over the amount to have to put it out for an RFP.

Mr. Thrower said, plus it's an emergency purchase. We have some latitude there anyway, but it doesn't go over the \$30,000 threshold.

Mrs. Lowe said, they do our sprinkler system, and they do the fire alarm. It's two separate systems, but they are serviced by the same main company.

Chairman Edwards said, any more questions?

Supervisor Faison said, I move that we approve this purchase.

Supervisor Updike said, second.

Chairman Edwards said, all those in favor of the purchase, say aye. Opposed, no.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE

Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

(11.) Economic Development Updates: Karl T. Heck, President & CEO of FSEDI

Chairman Edwards stated that Mr. Karl T. Heck, President & CEO of FSEDI is in attendance to present economic development updates.

Mr. Karl Heck came forward and said, thank you, Honorable Supervisors. Welcome, Mr. Gregory. So, a few things that we've got for the public. The Broadband Project's moving more quickly than anticipated. Spectrum got some crews from Wisconsin that couldn't work in the cold anymore so they're coming down here and they're working. So, they're operating at about five miles a day of construction instead of the one mile that they were working at before. So, they are anticipating a late summer 2024 completion now for their projects. So, they moved it up a few months and for the people out in the public in Southampton County, that [inaudible] projects are all going to be done at the same time in Suffolk and Isle of Wight. They did them separately because that ward off funding was available first and then [inaudible] but now that they're both available, they're just going to do them all at once. So, people see it on the map. It's not going to affect when their actual service arrives. A couple other things. We started a tourism and events newsletter. If you didn't get it, yesterday was the first edition. So, we're asking people to sign up for that as a new way to promote the tourism industry here, as well as getting information out about kind of the business of tourism. So, that will be a monthly addition to our offering. That won't replace the FSEDI newsletters, which will continue to come out every other month. We have Kyle [inaudible] for the fall tourism shoot on October 24th and 25th so we'll be out in the County doing a number of things and that's something we're doing with the ARPA month that's allowing us to have more photo and video assets to help promote Southampton County. We also had a nice site visit with the Mayberry operation. They bought the former Valley Protein site and they're going to be doing a truck wash and service as well as a mulching operation and truck tire operation. So, between all the things they're doing there, they anticipate employees to be there. So, we were out with Camp Community College about potential heavy equipment training and that kind of thing and they're looking for some diesel mechanics. They do plan to have a grand opening in a couple of months or so. But that's certainly good news for everybody here. That old building is down, the one that caught fire. They are now using that as kind of a heavy equipment training area so they can dig the dirt and all that. But they have pretty ambitious plans as well as using it for trucking. He has a trucking operation in North Carolina so he's going to be using a second location for trucking as well. So, it was very promising and definitely more employees than we thought. So that's basically what I have for this time.

Supervisor Everett said, well, they definitely are busy as bees up there working and cleaning up and I'm so glad because that was one stinking place and it's nice to see somebody else in there and that building gone. For those who never visited Valley Protein, you might as well have visited a goat wagon. If you smell a rotten animal, that is kind of what it smelled like. Thank you.

Mr. Heck said, yeah, that's gone. All the smell was gone. It's like they've painted everything, and they said it took a while to whitewash everything.

Chairman Edwards said, any further questions? Comments? Thank you, Mr. Heck. All right. Late arriving matters.

Mr. Thrower said, none.

Chairman Edwards said, anybody have any? All right. We need to go into closed session. Mr. Thrower.

(12A.) Conduct Closed Session

[Motion required: a motion is required to approve the certification resolution below.]

Mr. Brian Thrower read: *to go into closed session, the Board will need to do the following:*

A motion is required to go into closed session for the following purpose:

- 1) In accordance with Section 2.23711 (A) (5) Discussion with staff from Franklin Southampton Economic Development Incorporated concerning confidential communications and negotiations with commercial or industrial prospects, or the expansion of existing commercial or industrial businesses, where no previous announcement has been made of the prospects' or businesses' interest in locating or expanding its facilities in Southampton County;*

Supervisor White said, so moved.

Supervisor Faison said, second.

Chairman Edwards said, all those in favor, say aye.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

The Board entered closed session at 7:53 p.m.

(12B.) Return to Open Session

[Motion required: a motion is required to return to open session.]

The Board returned from closed session at 8:07 p.m.

Supervisor Faison said, I make a motion to go back into open session.

Supervisor White said, second.

Chairman Edwards said, all those in favor, say aye.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

(12C.) Certification Resolution

[Motion required: A motion is required to approve the certification resolution below.]

Mr. Brian Thrower read:

WHEREAS, the Southampton County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-37.12 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Supervisor White made a motion to approve the resolution.

Supervisor Faison seconded.

Chairman Edwards stated all those in favor, say aye.

Alan Edwards	AYE
Christopher Cornwell	AYE
David Everett	AYE
Carl Faison	AYE
Lynda Updike	AYE
Robert White	AYE
William Hart Gillette	ABSENT

There being no further business, the meeting adjourned at 8:09 p.m.

Dr. Alan W. Edwards, Chairman


Brian S. Thrower, County Administrator (Clerk)

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Construction Guide




Will Melby 

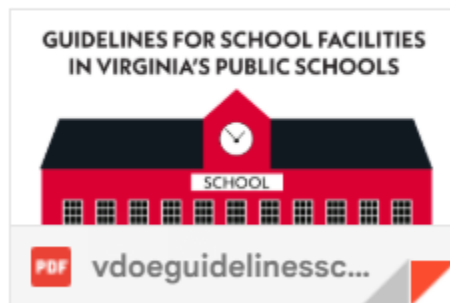
to llowe, bthrower 

 Mar 22, 2024, 2:59 PM

Here you go! Thank you!

Will

One attachment • Scanned by Gmail 





VDOE Discussion with Southampton County

1 message

Geisz, Stephen [REDACTED]

Thu, Apr 4, 2024 at 4:05 PM

To: "Dickey, Kent (DOE)" [REDACTED]

Cc: Brian Thrower [REDACTED], Lynette Lowe [REDACTED]

"Rose, David" [REDACTED]

"Rogers, Courtney" [REDACTED]

"Allen, AJ" [REDACTED]

"Baxter, Allie" [REDACTED]

Good afternoon Mr. Dickey,

Hope you are well. I am reaching out on behalf of my senior partner David Rose and our client Southampton County.

As we have done with several of our other clients, we would like to schedule a call with you and the folks copied on this email to discuss the latest information/processes related to the School Construction Assistance grant program, as well as the Literary Loan program.

Do you have any availability next week for a discussion? If so, please let us know - I have cc'd our assistant Allie, who can assist in coordinating a time that works for all parties involved.

Thank you,

Stephen

Stephen Geisz

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



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Davenport/Southampton/VDOE Call

1 message

Baxter, Allie [redacted] Tue, Apr 9, 2024 at 4:35 PM
 To: "Rogers, Courtney" [redacted], "Allen, AJ" [redacted], "Geisz, Stephen" [redacted],
 [redacted], "Rose, David" [redacted], "Dickey, Kent (DOE)" [redacted],
 "Estep, Cathy (DOE)" [redacted], Lynette Lowe [redacted], Brian Thrower [redacted]

Microsoft Teams [Need help?](#)

Join the meeting now

Meeting ID: [redacted]

Passcode: [redacted]

Dial-in by phone

[redacted] United States, Los Angeles

[Find a local number](#)

Phone conference ID: [redacted]

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

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invite.ics
6K



Literary Loan Resolution Drafts (Southampton)

1 message

Bruno, Thomas William <TBruno@mcguirewoods.com>

Fri, Apr 26, 2024 at 2:48 PM

To: Brian Thrower [REDACTED], Lynette Lowe [REDACTED], Gwendolyn Shannon [REDACTED]

[REDACTED] "Geisz, Stephen" [REDACTED] "Rogers, Courtney" [REDACTED]
[REDACTED], "Saunders, Anne Curtis" <ACSaunders@mcguirewoods.com>, "Perrin, Caroline G." <CPerrin@mcguirewoods.com>, "Eric@heftywiley.com" <Eric@heftywiley.com>, "Baxter, Allie" [REDACTED], "Rose, David" [REDACTED], "Allen, AJ" [REDACTED]

Good afternoon,

Following up on our call earlier this week, attached are initial drafts of the resolutions of the Board of Supervisors and School Board authorizing the application to the Literary Loan program.

In particular, please review the description of the project to make sure it is consistent with what has been discussed.

Also please note that we left (for now) the amount of the application blank. That will need to be completed before the resolutions are adopted (and that amount can be decided at the meeting), but in all cases, the amounts should match each other and what goes in the application.

Regards,

T.W.

T.W. Bruno

Partner

McGuireWoods LLP

Gateway Plaza

800 East Canal Street

Richmond, VA 23219-3916

T: +1 804 775 1853

M: +1 757 293 8794

tbruno@mcguirewoods.com

McGuireWoods

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2 attachments



Southampton Literary Loan - Resolution (BOS) (Application)(188540398.2).docx

27K



Southampton Literary Loan - Resolution (School Board) (Application)(188540546.2).docx

28K

**RESOLUTION AUTHORIZING THE SUBMISSION OF A LITERARY FUND LOAN
APPLICATION AND REQUESTING THE BOARD OF SUPERVISORS
TO ISSUE GENERAL OBLIGATION SCHOOL BONDS FOR
SCHOOL PURPOSES AND CONSENTING TO
THE ISSUANCE THEREOF**

BE IT RESOLVED:

1. The School Board of Southampton County, Virginia (the "School Board") hereby (i) requests, that the Board of Supervisors of Southampton County, Virginia (the "County") cause the County to issue its general obligation school bonds or notes (collectively, the "Bonds") in an aggregate principal amount not in excess of \$_____, to finance some or all of the costs of the construction of a new elementary school to replace the current Capron Elementary School, which constitutes a capital project for public school purposes and (ii) consents to the issuance of the Bonds.

2. Further, the School Board consents to and authorizes an application to the Literary Fund of Virginia (the "Literary Fund") for the making of a loan that will be evidenced by the Bonds. The Chairman of the School Board, the Superintendent of Southampton County School Division (the "Schools"), and such other officer or officers of the School Board or the Schools as either may designate (the "Authorized Officers") are hereby authorized to decrease the amount of proceeds requested to the extent the County and such Authorized Officers deem it necessary to issue the Bonds in an amount less than provided in paragraph 1 above.

3. This resolution shall take effect immediately.

* * *

Members present at the meeting were: _____. Members absent from the meeting were: _____. Members voting in favor of the foregoing resolution were: _____. Members voting against the foregoing resolution were: _____. Members abstaining from voting on the foregoing resolution were: _____.

Date: May 14, 2024

Clerk, School Board of Southampton County,
Virginia



SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chairman
Mrs. Denise Bunn., Vice-Chairman

March 21, 2025

Dear Mr. Thrower and members of the Board of Supervisors,

I write to you today out of concern for the students, staff, and communities served by Capron Elementary. As you know, in 2025 Capron Elementary has reached the age of 70 years old. Over the years, Capron Elementary has been a cornerstone of the Capron community and the launching pad for the thousands of Southampton County students' educational journeys. Today however, Capron's significant accomplishments are being overshadowed by the growing inadequacies and outdatedness of the building.

On behalf of Southampton County Public Schools and the Capron community, I implore you to see the opportunity we have in our hands today. Earlier today, I attended a webinar with the Virginia Department of Education, where they outlined the opportunity for school divisions to apply for the Fiscal Year 2025 School Construction Assistance Grants. Their updated scoring structure benefits our chances of being selected for funding that would eliminate 30% of the total construction costs. Additionally, the Literary Fund Loan application is open, and with our division, county, and financial characteristics, we qualify for a 3% loan that could cover the remainder of construction costs. Right now, we have the opportunity to make a meaningful change to the trajectory of Southampton County and our students. Right now, we have the opportunity to take the steps in constructing a new Capron Elementary.

Long to have been tabbed, "The smallest school with the biggest heart," Capron Elementary in its current capacity cannot provide the type of education that our students and community deserve. Originally designed for roughly 140 students, the average population since 2010 has been 194.3, which resulted in the addition of modular classrooms. The modular units provide spaces for general education classrooms, reading interventionists and special education classrooms.

Within Capron Elementary, you will not find a gymnasium for physical activity. You will find one restroom for boys, one for girls, and a single stall for adults. You will not find a centralized heating or cooling system. You will find a cafeteria that is not large enough to accommodate more than 50 students at a time. You will not find an art room or a music room. You will find the best educational materials and technology the division can provide. And you will find a staff and student body who are dedicated to making the most out of the environment that has been provided for them. But we can provide them with better and we should.

Board of Education

Northeast District
Brandon Rodgers

Southwest District
Dr. Deborah Goodwyn (Boykins)

Northwest District
Cassandra Hobbs

Southeast District
Dr. Jennifer Tindle

Central District
Christopher A. Smith, Sr. (Jerusalem)

At Large
Natalie King
Orris Lane
Gregory Scott

Denise Bunn (Newsoms)



SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837
Phone (757) 653-2692 · Fax (757) 653-9422

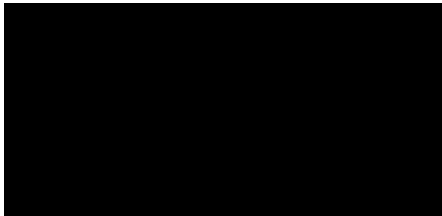
Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chairman
Mrs. Denise Bunn., Vice-Chairman

Capron has been a part of the Capital Improvement Plans for both the School Board and the Board of Supervisors over the last 25 years. Capron was nearly approved in 2005 when Riverdale was approved, but coupling the plans together failed by a 5-2 vote.

Today, we have an opportunity to make this a reality. The state has given us the opportunity to utilize their funds to relieve part of the burden on us as a county with the SCAP Grant and even greater opportunity with the Literary Fund Loan to spread out the cost and not make a devastating impact on the taxpayers in the county.

So once again, I implore you to stand with Southampton County Public Schools and seize the opportunity in front of us to provide a promising future for the students, staff, and communities served by Capron Elementary School.



Board of Education

Northeast District
Brandon Rodgers

Southwest District
Dr. Deborah Goodwyn (Boykins)

Denise Bunn (Newsoms)

Northwest District
Cassandra Hobbs

Southeast District
Dr. Jennifer Tindle

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Orris Lane
Gregory Scott



SOUTHAMPTON COUNTY SCHOOLS

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Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chairman
Mrs. Denise Bunn, Vice-Chairman

April 2, 2025

Dear Mr. Thrower and members of the Board of Supervisors,

I write to you today with true excitement for the opportunity that has recently surfaced, which would benefit the students, staff, and communities served by Capron Elementary and honestly, the county as a whole. In 2025, Capron Elementary has reached the age of 70. Over the years, Capron Elementary has been a cornerstone of the Capron community and the launching pad for thousands of Southampton County students' educational journeys. Today however, Capron's significant accomplishments are being overshadowed by the growing inadequacies and outdatedness of the building. Replacing Capron has been on the radar of both the Board of Supervisors' and School Board for over 25 years.

On behalf of Southampton County Public Schools and the Capron community, I implore you to see the opportunity we have in our hands today. Recently, the Virginia Department of Education invited school divisions to apply for the Fiscal Year 2025 School Construction Assistance Program (SCAP). The grant could provide up to 30% of the overall new school construction costs. Additionally, last week, the VDOE announced that the Literary Fund Loan application window has been opened. By combining the supports of these two programs, WE have the opportunity to make a meaningful change to the trajectory of Southampton County. Application deadlines are April 18, for the SCAP and May 22, for the Literary Fund.

Long to have been tabbed, "The smallest school with the biggest heart," Capron Elementary in its current capacity cannot provide the type of education that our students and community deserve. Originally designed in 1953, for roughly 140 students, the average population since 2010 has been 194.3, which resulted in the addition of modular classrooms. The modular units provide spaces for general education classrooms, reading interventionists and special education classrooms, but there are no dedicated spaces for art or music and there is no gymnasium.

At Capron, you will find a staff and student body who are dedicated, every single day, in making the most out of the environment that surrounds them. Today, we have an opportunity to provide them with the learning experiences and opportunities that they deserve and we should.

Sincerely,



Will Melbye

Board of Education

Northeast District
Brandon Rodgers

Southwest District
Dr. Deborah Goodwyn (Boykins)

Denise Bunn (Newsoms)

Northwest District
Cassandra Hobbs

Southeast District
Dr. Jennifer Tindle

Central District
Christopher A. Smith, Sr. (Jerusalem)

At Large
Natalie King
Orris Lane
Gregory Scott

Subject: Re: Grant

From: Tonia Taylor

Date: 11/4/2020, 4:54 PM

To: Charlome Pierce

Thanks.

Dr. Tonia M. Taylor

Director of Special Education and Student Services

Thanks. Dr. Tonia M. Taylor Director of Special Education and Student Services

----- Original message -----

From: Charlome Pierce

Date: 11/4/20 4:30 PM (GMT-05:00)

To: Tonia Taylor

Subject: Re: Grant

Ok. That was not the norm for most divisions. You may not get additional funds until January. I will check to see.

Charlome

On Wed, Nov 4, 2020 at 4:31 PM Tonia Taylor wrote:

Thank you. Yes ma'am.. we depleted our funds with travel.

Dr. Tonia M. Taylor

Director of Special Education and Student Services

----- Original message -----

From: Charlome Pierce

Date: 11/4/20 4:13 PM (GMT-05:00)

To: Tonia Taylor

Subject: Re: Grant

Dr. Taylor,

You will be getting additional funds. Many divisions are using left over funds they had from last year to in that there were no travel expenses after March 13th. If you spent all of your funds from 2019-2020, I am guessing you might have to wait until after he sends out grant rewards to pay these bills. I will see what I can find out. I believe you have until December to spend last year's money.

Charlome

On Wed, Nov 4, 2020 at 8:35 AM Tonia Taylor [REDACTED] wrote:

Good morning,

We have received the bills for the SWIS maybe a month ago. However, no grant has been awarded yet. I emailed Mr. Gregory and no response. Do you know if we are receiving the grant this year?

--

Dr. Tonia M. Taylor
Director of Special Education and Student Services
Southampton County Public Schools
[REDACTED]

"Shaping Students for Future Success"

--

Charlome Pierce, Ed. D.
VTSS Systems Coach
VTSS-RIC c/o the [Partnership for People with Disabilities](#)
VCU School of Education
[REDACTED]

--

Charlome Pierce, Ed. D.
VTSS Systems Coach
VTSS-RIC c/o the [Partnership for People with Disabilities](#)
VCU School of Education
[REDACTED]

----- Original message -----From: Charlome Pierce [REDACTED] > Date: 11/4/20
4:30 PM (GMT-05:00) To: Tonia Taylor [REDACTED] > Subject: Re: Grant Ok.
That was not the norm for most divisions. You may not get additional funds until January.
I will check to see.CharlomeOn Wed, Nov 4, 2020 at 4:31 PM Tonia Taylor

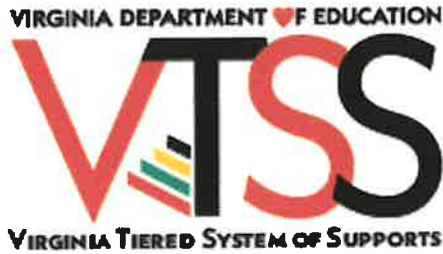
[REDACTED] > wrote:
Thank you. Yes ma'am.. we depleted our funds with travel. Dr. Tonia M. TaylorDirector of
Special Education and Student Services ----- Original message -----From: Charlome
Pierce [REDACTED] > Date: 11/4/20 4:13 PM (GMT-05:00) To: Tonia Taylor
[REDACTED] > Subject: Re: Grant Dr. Taylor, You will be getting
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--
Dr. Tonia M. Taylor
Director of Special Education and Student Services
Southampton County Public Schools
(757)653-2692
"Shaping Students for Future Success"

-- Charlome Pierce, Ed. D.VTSS Systems CoachVTSS-RIC c/o the Partnership for People with
DisabilitiesVCU School of Education([REDACTED]) [REDACTED]
-- Charlome Pierce, Ed. D.VTSS Systems CoachVTSS-RIC c/o the Partnership for People with
DisabilitiesVCU School of Education([REDACTED]) [REDACTED]



Virginia Department of Education
Office of Student Services
P.O. Box 2120
Richmond, Virginia 23219

Maribel Saimre
Director of Student Services

Michael Gregory
VTSS Specialist

Grant Award
Virginia Department of Education
Virginia Tiered Systems of Supports

November 16, 2020

Dear Division Coordinator,

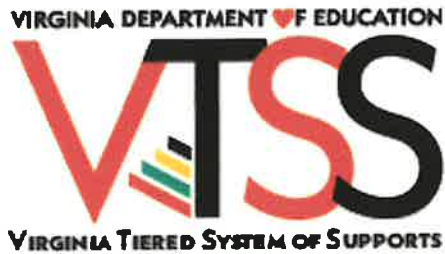
We are pleased to announce funding for your **2020-2021 VTSS grant award**. Southampton Public Schools is awarded a grant of **\$35,000.00** for the 2020-2021 award year. These funds are provided to support implementation of the Virginia Tiered Systems of Supports, as described in the Commitment Agreement. Funds should be spent by June 1, 2021. If you wish to request an extension for use of funds until September 30, 2021 a request must be made, in writing, to Michael Gregory, VTSS Specialist by June 1, 2021.

Please complete your proposed budget for the 2020-2021 school year describing how you plan to use your funds to implement VTSS as described in the Commitment Agreement. Upon receipt of the budget and subsequent approval of your budget for the current award, the funds will be made available. The needed forms for the budget and any necessary budget amendments will be shared with the Division Coordinator.

We look forward to working with you in the coming year. Please feel free to contact Michael Gregory, VTSS Specialist, at [REDACTED] or [REDACTED] with additional questions.

Sincerely,

Michael Gregory, MSW
VTSS Specialist



Virginia Department of Education
 Office of Student Services
 P.O. Box 2120
 Richmond, Virginia 23219

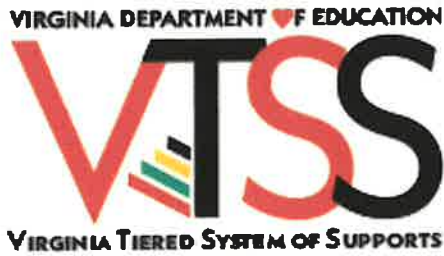
Maribel Saimre
 Director of Student Services

Michael Gregory
 VTSS Specialist

VTSS Grant Budget

School Division's Name and Payee code: Southampton County
Fiscal Year: 2021

OBJECT CODE *	SPECIFIC DESCRIPTION OF EXPENDITURE (Provide sufficient information to determine if allowable)	PROJECTED BUDGET	TOTAL BY OBJECT CODE
1000	Stipends for school and division coaches, including equity coach	15,000	
			\$15,000
3000			
			-
5000	Equity	\$7,900	
	SWIS Contracts	\$1,800	
			\$9,700
			-
6000	PBIS Rewards System	\$7,800	
	School supplies for coaches and meetings	\$2,500	
			\$10,300
			-
TOTAL		\$ 35,000	
		-	



Virginia Department of Education
 Office of Student Services
 P.O. Box 2120
 Richmond, Virginia 23219

Maribel Saimre
 Director of Student Services

Michael Gregory
 VTSS Specialist

VTSS Grant Budget Summary

OBJECT CODE	EXPENDITURE ACCOUNT	DESCRIPTION	TOTAL PROJECTED BUDGET
1000	PERSONNEL SERVICES		\$15,000
2000	EMPLOYEE BENEFITS		
3000	PURCHASED/CONTRACTED SERVICES		
5000	OTHER SERVICES		\$9,700
6000	MATERIALS/SUPPLIES		\$10,300
8000	CAPITAL OUTLAY		
TOTAL			\$35,000



Virginia Department of Education
Office of Student Services
P.O. Box 2120
Richmond, Virginia 23219

Maribel Saimre
Director of Student Services

Michael Gregory
VTSS Specialist

Allowable Use of VTSS State Grant Funds

Grantees are required to submit a proposed budget consistent with the guidance on allowable use of grant funds. Allowable expenses include, but are not limited to:

Personnel Services

- VTSS coordinator stipend
- VTSS Team member stipends
- Teacher hourly rate for off-contract days
- Substitutes

Purchased / Contracted services

- Training costs associated with local or regional VTSS trainings delivered by school division staff or VTSS Systems coaches (VTSS RIC or T/TAC), (e.g. printing, venue).
- Contracted speakers for VTSS trainings must be consistent with implementation plan and approved by VDOE.

Other

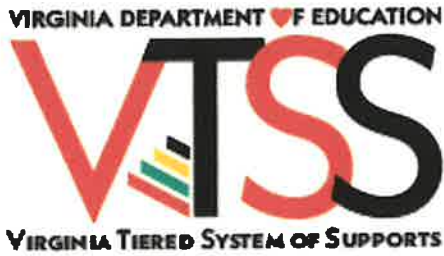
- Travel costs associated with attending a VDOE-sponsored VTSS training event (e.g. mileage reimbursement, lodging, per diem)
- Travel costs to participate in national conferences (conference must be approved by VDOE)
- SWIS licenses (data sharing agreement with VDOE required)

Materials and Supplies

- Training supplies
- VTSS related books or other implementation supplies

Additional items to consider during travel restrictions for the 2020-2021 academic Year

- Virtual conferences to support VTSS implementation and capacity building within your school division
- Universal screeners & associated training
- Materials to support students (i.e. items for calming corners, etc.)



Virginia Department of Education
Office of Student Services
P.O. Box 2120
Richmond, Virginia 23219

Maribel Saimre
Director of Student Services

Michael Gregory
VTSS Specialist

- Books and supporting learning materials to facilitate internal growth as it relates to implementation of VTSS
- Teacher self-care items
- Virtual engagement tools to support professional development (i.e. software that fosters engagement in a virtual setting with an annual cost, accounts specific to virtual learning, etc.)

***Any items purchased related to the last section (travel restricted time) may need additional detail in your budget**

VIRGINIA DEPARTMENT OF EDUCATION

**VTSS/PBIS Virginia Grant
2019-2020 Final Report
Budget and Justification of Expenditures**

Division Awarded PBIS Virginia Grant:	Division Coordinator: Name: Position: Address: Telephone: Email:
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Award Amount:

Please refer to your FY20 Grant Award Notification form


Total FY20 grant funds spent:

Provide a scope of work describing how the funds have been used to support PBIS implementation.

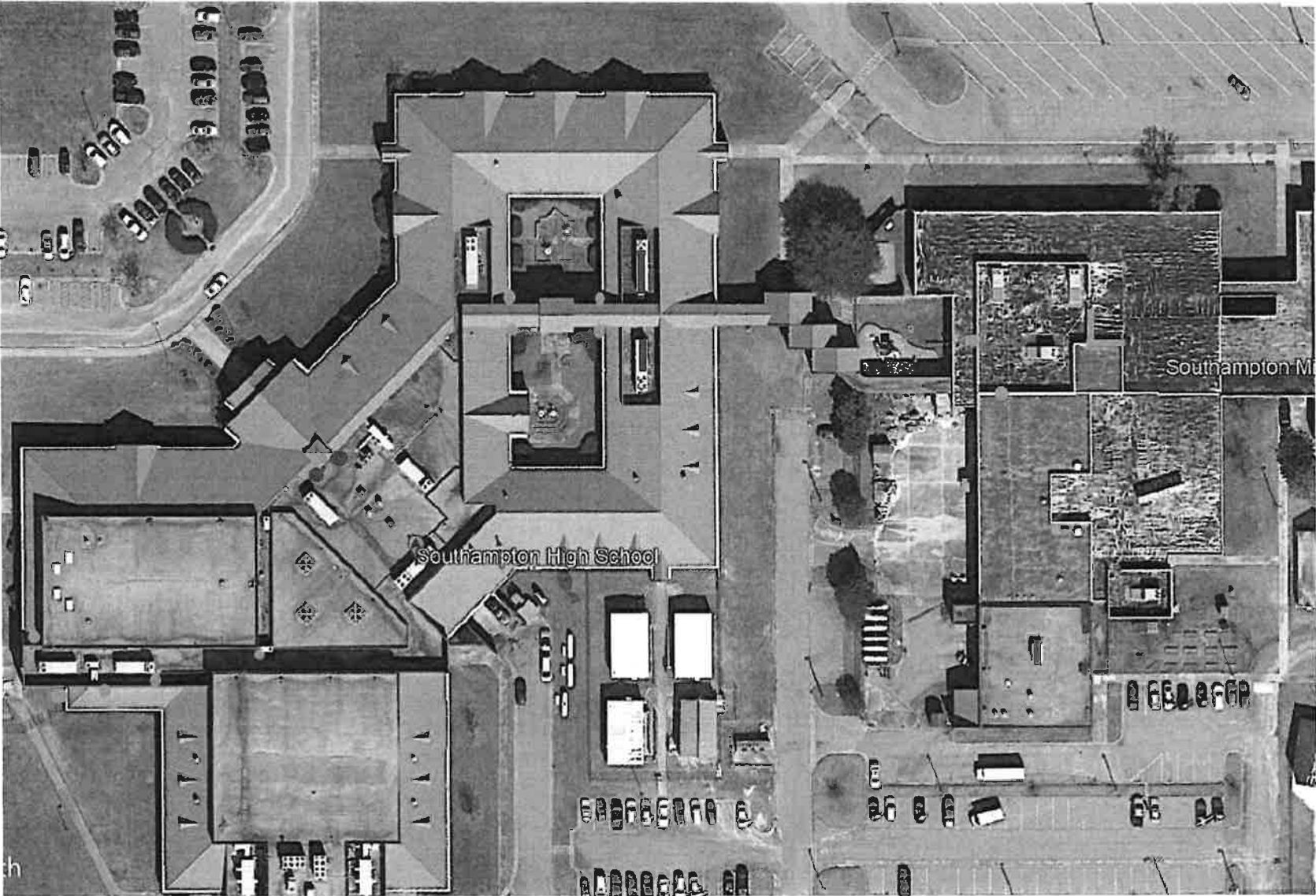
EXPENDITURE ACCOUNTS	OBJECT CODE	BRIEF DESCRIPTION AND TOTAL AMOUNT
Personal Services	1000	\$12,000
Employee Benefits	2000	
Purchased Services	3000	
Internal Services	4000	
Other Charges	5000	\$9462.68
Materials/Supplies	6000	\$5,217
Joint Operations	7000	
Capital Outlay	8000	
TOTAL		\$26679.48

Auxiliary
Services &
Transportation

- x Continual observation of buildings to ensure they are prepared for student return February 1, 2021.
- x Roof repairs were completed at Capron, no issues reported since.
- x Roof repairs have been completed and are ongoing at SHS. Contractor and I both put eyes on one previously reported leak for the first time last week. We could never pin it down before based on reports, but have a solid plan of action now.



Facilities




Southampton High School

Southampton M...


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- X In November, Rainbow Industries of Suffolk performed a mold inspection of the VoTech and in the report, he stated that he, "Found no evidence of microbial growth."
- X Also in November, Stokes Environmental Associates conducted air and environment evaluations of the VoTech. Stated in their report that "There were no indicators of an indoor fungal reservoir."
- X In December, The Environmental, Health and Safety Solutions or EI Group, performed our schools' triennial asbestos inspection. The school board offices, Capron Elementary, Southampton Middle, bus garage and Fresh Start Center were all inspected. The inspector gave his approval on our current mitigation measures to ensure no spores are released, and encouraged us to keep an eye on them during our semi-annual inspections.




Facilities

- X Meals are continuing to be delivered to children in Southampton County, ages 0-18, and we are distributing just under 1,350 meals per week.
- X We are progressing to utilizing the prepared meal kits, which will cut down on delivery days for our cafeteria and transportation staffs.
- X This process has developed a great partnership and understanding between the food service and transportation departments. The work that Mrs. Locklear and Mr. Griffith have done together has been phenomenal.
- X There has been a lot of learning, pivoting and adjusting in the food service department to meet the requirements/demands of VDH/VDOE/USDA during the entire school year. This has given us the opportunity to continue to grow and improve with each change/adaptation.



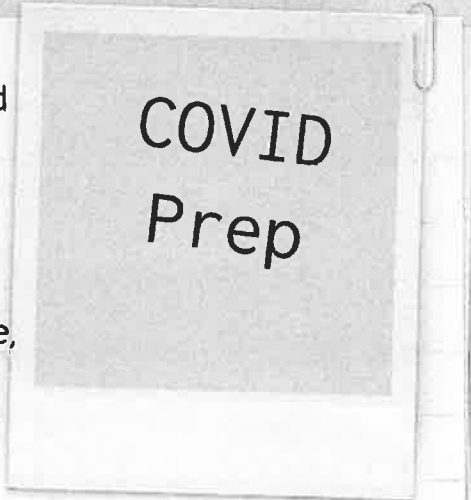
Food Services

- x Southhampton County Public Schools continues to transport students that are able to attend in person instruction to their schools/facilities.
- x Additionally, the entire transportation team has been working collectively to ensure that meals are being delivered each day. Drivers also provide a courier service for packet work for those in need.
- x Two bus driver trainees have passed their initial tests, and are preparing for their road tests. We continue to advertise for additional bus drivers.



Transportation

- X We continue to monitor community conditions, in regards to 14 day trends and counts and make site adjustments to populations when necessary.
- X We continue to prep, compile and distribute supplies for those currently in the buildings and for the anticipated return of students February 1, 2021.
- X We have obtained additional disinfectant fogging machines, hand sanitizer stations, temperature checking kiosks, enhanced entry screenings, PPE, signage, disinfectant wipes and sprays, and desk barriers for front offices and teacher desks.
- X We have purchased medical grade, HEPA filtered, air purification units for all nurses stations and front offices. We have also purchased the first round of HEPA filtered air purification units to be placed in classrooms.
- X I am confident that with the mitigation strategies and supplies in place that we are able to offer our staff, students and parents the peace of mind that we are doing everything that we can within the schools to provide for a safe, healthy and clean learning environment. We will continue to search for methods and materials that will provide the continual reassurance that our schools are a safe and reliable place for teachers and students to be, each and every day.



COVID
Prep