

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, California 90713

REGULAR MEETING AGENDA

Regular Meeting
January 08, 2026

8:15 a.m.

ADDENDUM
PAGE NO.

I GENERAL COMMUNICATION FUNCTIONS

Pursuant to Government Code section 54954.3, section (b)(1) and Chaffee vs. San Francisco Public Library Commission (2005) 134 Cal App 4th 109, each speaker will be provided up to three (3) minutes to make their comments on an agenda item. You will be provided a one-minute and thirty second warning before your time to speak is up.

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Regular Meeting of December 11, 2025 1-5
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Accountant 6-7
2. **RATIFY** job announcement bulletin for Accounting Manager 8-9
3. **RATIFY** job announcement bulletin for Fence Erector 10-11
4. **RATIFY** job announcement bulletin for Instructional Aide - Expanded Learning 12
5. **APPROVE** the certification of Custodian (Catalina Island) eligibility list 26-0023-0139 established 12/15/2025 13
6. **APPROVE** the certification of Head Start Instructional Aide - BL Spanish eligibility list 26-0089-5235 established 12/19/2025 13

7. **APPROVE** the certification of Human Resources Technician eligibility list 26-0109-3352 established 12/17/2025 13
8. **APPROVE** the certification of HVAC Technician eligibility list 26-0096-5103 established 12/29/2025 13
9. **APPROVE** the certification of Information Security Officer eligibility list 26-0114-5339 established 12/30/2025 13
10. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0046-5319 established 12/30/2025 13
11. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0127-5319 established 12/31/2025 13
12. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0088-0448 established 12/15/2025 13
13. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0118-0448 established 12/18/2025 14
14. **APPROVE** the certification of Nutrition Services Assistant Director eligibility list 26-0084-5059 established 12/18/2025 14
15. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0110-5068 established 12/22/2025 14
16. **APPROVE** the certification of Recreation Aide eligibility list 26-0101-5255 established 12/18/2025 14
17. **APPROVE** the certification of Recreation Aide eligibility list 26-0103-5255 established 12/18/2025 14
18. **APPROVE** the certification of Recreation Aide eligibility list 26-0131-5255 established 1/2/2026 14
19. **APPROVE** the certification of Senior Accounting Assistant eligibility list 26-0095-0760 established 12/29/2025 14
20. **APPROVE** the certification of Senior Food Production Utility Worker eligibility list 26-0077-0478 established 12/18/2025 14

III OLD BUSINESS

1. None

IV NEW BUSINESS

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 30832064 15-51

V OTHER ITEMS

1. None

VI NEXT REGULAR MEETING

January 22, 2026 at 8:15 a.m. at 4400 Ladoga Ave., Lakewood, CA 90713

VII CLOSED SESSION

1. Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment
2. Receive and take action to distribute Hearing Officer's report regarding the disciplinary action 52-63 of Employee E00526535

VIII ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

December 11, 2025

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, December 11, 2025 at 8:17 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California. Member Sheryl Bender participated from a remote location, at the Hyatt at Northstar Lodge, 970 Northstar Drive, Truckee, CA 96161.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Alvarez, Personnel Analyst; Susan Leaming, Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Yessika Aguirre, Human Resources Technician; Judy Alonso, Human Resources Technician; Judy Beauchamp, Human Resources Technician; Wendy Bell, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; Jazmin Salgado, Human Resources Technician; and Silaue Taeleifi, Human Resources Technician.

GUESTS PRESENT

Tai Felder, CSEA Chapter 2 1st Vice President.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of November 13, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, reported on recent District developments affecting classified staff. Dr. Lee shared that on December 5, 2025, the District announced the closure of Hoover Middle School at the conclusion of the 2025–2026 school year. Following the announcement, Dr. Lee and Oralia Leyva, Certification Services Manager, met with classified employees at the site to address questions, outline anticipated processes, and provide

guidance regarding employee rights and available supports. Dr. Lee also reported attending an all-principals meeting on December 3, where budget impacts and potential staffing allocation changes were discussed. A presentation was provided outlining classified staffing adjustment procedures, timelines, and vacancy authorization expectations as budget reductions continue to be evaluated.

Dr. Lee further reported on the implementation of Senate Bill 848, effective January 1, 2026. The legislation expands misconduct disclosure and reporting requirements for both classified and certificated employees. Applicants will be required to disclose all prior employment with educational institutions, and the District must contact previous employers to determine whether applicants were subject to credible complaints, substantiated investigations, disciplinary action, or resignation during a pending investigation. Dr. Lee noted that compliance will require revisions to employment applications, expanded disclosure and consent forms, and additional pre-employment verification steps. She stated that the Personnel Commission will collaborate with Human Resource Services and legal counsel to implement these changes, which will increase workload and impact timelines as new procedures are established.

Andrea Fonseca, Associate Personnel Analyst, reported that Recruitment and Testing currently has 31 active recruitments, with 15 accepting applications and 16 in the testing phase. Ms. Fonseca also shared that Veronica Bustamante, Human Resources Technician, was featured in the LBUSD Employee Spotlight in the School Bulletin, recognizing her more than 12 years of service to the District and her commitment to professionalism, equity, and customer service.

Mari Rojas, Employment Services Supervisor, reported on personnel actions from the November 19 and December 10 Board of Education meetings. A total of 82 probationary appointments were approved in classifications including Purchasing and Contracts Director, Small Engine Mechanic, Campus Staff Assistant, School Safety Officer, and Recreation Aide. Additionally, 54 substitute appointments were approved in classifications including Custodian, Groundskeeper, and Nutrition Services Worker. Ms. Rojas also reported that 70 exempt assignments were processed for student workers and coaches. She expressed appreciation to staff for their continued teamwork and diligence in processing appointments efficiently.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Accounting Manager
2. **RATIFY** job announcement bulletin for Campus Staff Assistant
3. **RATIFY** job announcement bulletin for Expanded Learning Supervisor
4. **RATIFY** job announcement bulletin for Food Production Equipment Supervisor
5. **RATIFY** job announcement bulletin for Health Assistant (Catalina Island)
6. **RATIFY** job announcement bulletin for Information Security Officer
7. **RATIFY** job announcement bulletin for Maintenance Materials Storekeeper
8. **RATIFY** job announcement bulletin for Maintenance Team Lead *Revised
9. **RATIFY** job announcement bulletin for Nutrition Services Worker

10. **RATIFY** job announcement bulletin for Senior Health Assistant
11. **RATIFY** job announcement bulletin for Stage Technician
12. **APPROVE** the certification of Carpenter eligibility list 26-0037-0114 established 12/10/2025
13. **APPROVE** the certification of Elementary School Office Supervisor eligibility list 26-0021-3345 established 11/24/2025
14. **APPROVE** the certification of Emergency Preparedness Program Supervisor eligibility list 26-0072-5010 established 12/1/2025
15. **APPROVE** the certification of Head Start Family Services Liaison - Bilingual Spanish eligibility list 26-0036-5233 established 12/1/2025
16. **APPROVE** the certification of Heavy Truck Driver eligibility list 26-0014-0187 established 11/17/2025
17. **APPROVE** the certification of High School Office Supervisor *Revised eligibility list 26-0028-3349 established 11/7/2025
18. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0107-5319 established 11/26/2025
19. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0115-5319 established 12/12/2025
20. **APPROVE** the certification of Instructional Aide - Expanded Learning (Catalina Island) eligibility list 26-0111-5319 established 12/3/2025
21. **APPROVE** the certification of Lead Campus Staff Assistant eligibility list 26-0069-5344 established 11/21/2025
22. **APPROVE** the certification of Middle School Office Supervisor eligibility list 26-0022-3357 established 11/24/2025
23. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0094-5068 established 11/21/2025
24. **APPROVE** the certification of Nutrition Services Worker (Catalina Island) eligibility list 26-0082-5068 established 12/4/2025
25. **APPROVE** the certification of Recreation Aide eligibility list 26-0090-5255 established 12/12/2025
26. **APPROVE** the certification of Recreation Aide (Catalina Island) eligibility list 26-0104-5255 established 12/12/2025
27. **APPROVE** the certification of Recreation Aide Expanded Learning eligibility list 26-0105-5317 established 12/12/2025

28. **APPROVE** the certification of School Safety Officer eligibility list 26-0039-5014 established 12/12/2025
29. **APPROVE** the certification of Senior Health Assistant eligibility list 26-0091-5174 established 12/10/2025
30. **APPROVE** the certification of Senior Nutrition Services Worker (Catalina Island) eligibility list 26-0108-5071 established 12/4/2025
31. **APPROVE** the certification of Van Driver (Catalina Island) eligibility list 25-0240-5280 established 12/5/2025

A motion was made by Terence Ulaszewski, and seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to ratify items 1-11 and approve items 12-31 with a correction to item 29.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS

None

NEW BUSINESS

1. **APPROVE** the Reclassification of Employee ID #E00630352 from the Classification of Intermediate Office Assistant to the Classification of Staff Secretary

A motion was made by Terence Ulaszewski, and seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Reclassification of Employee ID #E00389024 from the Classification of Personnel Analyst to the Classification of Senior Personnel Analyst

A motion was made by Sheryl Bender, and seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to approve New Business Item 2.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

3. **APPROVE** the Reclassification of Employee ID #E00381963 from the Classification of Personnel Analyst to the Classification of Senior Personnel Analyst

A motion was made by Terence Ulaszewski, and seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve New Business Item 3.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID E45815820

New Business Item 4 was moved into closed session.

OTHER ITEMS None

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, January 8, 2026 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION The Personnel Commission retired into closed session at 8:38 a.m.

OPEN SESSION The Personnel Commission returned to open session at 9:01 a.m. with the following reportable action:

1. **APPROVE** the Recommendation to Remove from Eligibility Lists - Applicant ID E45815820

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender and the motion was carried with a unanimous roll-call vote of those present to sustain staff's recommendation to remove Applicant E45815820 from current eligibility lists.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT The Regular Meeting of the Personnel Commission was declared adjourned at 9:03 a.m.

LONG BEACH

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ACCOUNTANT

FINAL FILING DATE:

4:30 p.m., Friday, January 9, 2026.

JOB INFORMATION:

Permanent 12-month position. Position is a 100% FTE.

Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general direction, perform professional accounting work in the computation, recording, and reporting of financial transactions; review accounting and other financial records and prepare financial reports and analyses; assure compliance with applicable laws, codes, rules and regulations; serve as a lead and provide work direction and guidance to assigned staff; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Bachelor's degree in accounting, business administration or a closely related field.

EXPERIENCE:

Two years of professional accounting experience. Governmental accounting experience is preferred.

Any other combination of education, training and experience that could likely provide the desired skills, knowledge or abilities may be considered.

WORKING ENVIRONMENT:

Office environment.
Frequent interruptions.

PHYSICAL DEMANDS:

Sitting for extended periods of time.
Dexterity of hands and fingers to operate a computer keyboard and calculator.
Seeing to read a variety of materials.
Hearing and speaking to exchange information in person and on the telephone.
Reaching overhead, above the shoulders and horizontally to file materials.
Bending at the waist, kneeling or crouching to file materials.

SALARY RANGE HOURLY:

START:	\$39.02
6 MONTHS:	\$41.17
1 ½ YEARS:	\$43.43
2 ½ YEARS:	\$45.84
3 ½ YEARS:	\$48.35



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APPLICATION:

All applications must be submitted online via the Personnel Commission website at: lbschools.net/jobs. Please complete all application materials including supplemental questions. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of any of the following: supplemental application; written examination(s); qualifications appraisal interview; performance or technical examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The eligibility list for this classification will remain in effect for a period of 6 months.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

WE ARE AN EQUAL OPPORTUNITY TITLE VII/

MERIT SYSTEM EMPLOYER

Dual Exam 26-0134-0358 MG

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

4400 Ladoga Avenue, Lakewood, CA 90713 • (562) 435-5708 • lbschools.net/pc

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the Lost Time Report, which is a payroll report that can be printed by your site payroll clerk. Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two-year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case-by-case basis by the administrator of the Personnel Commission.

ABOUT OUR DISTRICT

The Long Beach Unified School District (LBUSD) has earned a reputation as one of America's finest school systems, winning many awards as a national and international model of excellence. The Global Education Study by the nonprofit Battelle for Kids organization has previously listed LBUSD among five of the world's highest performing school systems. McKinsey & Company, one of the country's foremost consulting firms, has issued a report naming LBUSD as one of the world's top 20 school systems, and one of the top three in the U.S. in terms of sustained and significant improvements. The report has been described as the most comprehensive analysis of global school system reform ever assembled.

The school district was named a national winner of the Broad Prize for Urban Education, recognizing America's best urban school system for increasing student achievement. LBUSD is a five-time finalist for the prize. The district also was listed among California "Districts Beating the Odds" by the Learning Policy Institute. Long Beach was identified as a "positive outlier" district where Latino, white and African American students achieve at higher than predicted levels, performing better than students of similar racial, ethnic and socioeconomic backgrounds in most other districts. LBUSD also earned the District of the Year award from the national business news publisher Industry Dive and its publication, Education Dive. The honor is part of the Dive Awards recognizing education's "top disruptors and innovators."

Established in 1885, LBUSD currently educates 65,500 students in 84 public schools located in the cities of Long Beach, Lakewood, Signal Hill, and Avalon on Catalina Island. With a team of more than 12,000 full-time and part-time employees, the school district is the largest employer in Long Beach. The fourth largest school district in California, LBUSD serves one of the most diverse large cities in the United States, and dozens of languages are spoken by local students.

The school district has won widespread recognition for excellence in academic achievement, the arts, and athletics. LBUSD's successes have been chronicled by national media including the New York Times, Washington Post, The Atlantic, U.S. News and World Report, USA Today, Newsweek, Time, Parade, Sports Illustrated, ESPN, Good Morning America, NBC's Today Show, CBS's This Morning, CNN Headline News and others.

Local schools continue to post significant gains in student achievement. LBUSD has also established educational partnerships with more than 1,300 local businesses, which recognize the district's role in developing a well-educated, highly skilled work force. Thousands of Volunteers in Public Schools (VIPS) assist teachers and students in classrooms. Local schools have won numerous California Distinguished, National Blue Ribbon and National Green Ribbon awards. The school district has a flourishing facilities program, having passed three local bond measures totaling \$4.4 billion. This is testament to the support and commitment of the community to its schools.

These are the hallmarks of one of America's finest school systems. A total commitment to continuous improvement and equity is what makes the Long Beach Unified School District a national and international leader in preparing students for success. Locally, the District has long held a reputation for having a deep sense of commitment to the community, fostering positive relationships with stakeholders, embracing a culture of outstanding teamwork, and upholding the values of excellence and equity.

Dual Exam 26-0124-0346 VA

LONG BEACH
UNIFIED SCHOOL DISTRICT
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**An Exciting Career
Opportunity Awaits You**

ACCOUNTING MANAGER

\$107,120 to \$125,777 Annually



**** APPLICATION DEADLINE EXTENDED ****

www.lbschools.net/jobs

"We find qualified candidates to support the District's needs".

JOIN OUR WINNING TEAM

Come join the top Urban School District in the Nation, Long Beach Unified School District. We are seeking a knowledgeable, collaborative, and visionary leader to fill the position of Accounting Manager. Under general direction will plan, organize and manage the accounting and financial reporting activities of an Accounting unit within Fiscal Services or Nutrition Services. Will also oversee and perform professional-level accounting and financial analyses, as well as supervise and evaluate the performance of assigned staff. Will perform related duties as assigned.

For full details regarding the position, go to our Personnel Commission website, select Class Specifications; choose Accounting and Budgeting, then Accounting Manager.

IDEAL CANDIDATE

Successful candidates will have a Bachelor's degree in accounting, business administration, finance or a closely related field. Additionally, three years of professional-level accounting experience including some experience in a lead or supervisory capacity. Governmental accounting experience is preferred.

Any other combination of training and/or experience which demonstrates the applicant is likely to possess the required skills, knowledge, and abilities may be considered.

SPECIAL REQUIREMENTS:

Positions assigned to Nutrition Services require the use of a personal automobile and possession of a valid California Class C driver's license.

SALARY AND BENEFITS:

The annual salary for Accounting Manager is \$107,120 to \$125,777 with excellent benefits and retirement package with access to IRS Codes 403(b) or 457(b) savings opportunities.

OUR QUALIFYING PROCESS

This examination process will consist initially of a "paper screening" of the applicant's training, background and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. Only the most highly qualified candidates will be invited to continue in the examination process. Successful candidates who pass all parts of the examination process will be placed on the eligibility list for a period of six (6) months in order of their relative merit as determined by these competitive examinations.

HOW TO APPLY

All applications must be submitted online via the Personnel Commission's website at: lbschools.net/Departments/Personnel_Commission/ The Personnel Commission has computer kiosks for your use, and staff will be available to offer assistance needed with completing your online application Monday - Friday, 8:00 a.m. - 4:30 p.m.

A resume will not substitute for the required forms. Completed forms must be received no later than:

~~Application Deadline: 4:30 PM PT on Tuesday, December 23, 2025~~

EXTENDED: 4:30 PM PT on Wednesday, January 7, 2026

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Personnel Commission. The decision on granting reasonable accommodation will be on a case-by-case basis.

Long Beach Unified School District
Office of Personnel Commission
4400 Ladoga Avenue, Lakewood, CA 90713
(562) 435-5708

<http://www.lbschools.net/PC/>

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LONG BEACH

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Excellence and Equity

CLASSIFIED EMPLOYMENT OPPORTUNITY

FENCE ERECTOR

FINAL FILING DATE:

4:30 p.m., Monday, December 29, 2025

JOB INFORMATION:

Permanent 12-month position. Position is a 100% FTE.

Eligibility list is being created to fill current and future vacancies as they occur. Current vacancy is located at Maintenance Branch.

JOB SUMMARY:

Under general supervision, to install and repair chain link fences and gates; and to perform related duties as required.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Equivalent to graduation from high school.

EXPERIENCE:

One year in chain link fence and gate installation including welding of parts and braces.

Any other combination of training and/or experience, which demonstrates that the applicant is likely to possess the required skills, knowledges and abilities, may be considered.

SPECIAL REQUIREMENTS:

(1) Possession of a valid class C California Driver's License is required at the time of appointment and evidence of a safe driving record is required. (2) May be required to travel from one location to another. (3) An applicant for this class will be required to obtain, at his/her own expense, and submit his/her motor vehicle driving record at the time of appointment. The record must meet and be maintained at the district's safe driving record standard. Failure to meet this requirement will result in the disqualification and/or rejection of the eligible regardless of any other standing. (3) Incumbents are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials, including, but not limited to, asbestos and lead. (4) Incumbents in this class are required to wear protective clothing, gear, and equipment as required by law and provided by the District.

WORKING ENVIRONMENT:

Outdoors at school sites occasionally in inclement weather; inside in maintenance shops subject to fumes and smoke from welding; driving District vehicle to sites.

PHYSICAL DEMANDS:

Lifting up to 60 pounds; stooping and bending for extended periods; reaching overhead above the shoulders; climbing ladders; kneeling, crawling, and sitting; dexterity of fingers and hands to operate hand and power tools and equipment.

SALARY RANGE HOURLY:

START: \$32.28

6 MONTHS: \$34.05

1 ½ YEARS: \$35.93

2 ½ YEARS: \$37.90

3 ½ YEARS: \$39.98



Apply Here

APPLICATION:

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SELECTION PROCEDURE:

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WE ARE AN EQUAL OPPORTUNITY TITLE VII/

MERIT SYSTEM EMPLOYER

Dual Exam 26-0123-0367 YA

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

4400 Ladoga Avenue, Lakewood, CA 90713 • (562) 435-5708 • lbschools.net/pc

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the Lost Time Report, which is a payroll report that can be printed by your site payroll clerk. Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two-year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case-by-case basis by the administrator of the Personnel Commission.

LONG BEACH

UNIFIED • SCHOOL • DISTRICT

Excellence and Equity

CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL AIDE – EXPANDED LEARNING

FINAL FILING DATE:

Open until filled

JOB INFORMATION:

Permanent 10-month positions. Positions are 45% FTE (3.6 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, assist in the planning and implementation of Expanded Learning Opportunities Programs (ELO-P) which meet the needs of individual students; participate in and monitor students in program activities; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school or equivalent. College-level coursework in early childhood education, social sciences, recreation, child development or a closely related field is desirable.

EXPERIENCE:

Six months of experience working with students in an instructional, extended day care or similar recreation program.

Any other combination of education, training and experience, which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Incumbents must possess within six months of employment and maintain CPR/First Aid certification throughout employment in this classification. (2) Some positions in this classification may require the use of a personal automobile and possession of a valid California Class C driver's license. (3) May be required to travel from one location to another.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate standard office and classroom equipment. Sitting or standing for extended periods of time. Bending at the waist, kneeling or crouching to assist students. Reaching overhead, above the shoulders and horizontally. Seeing to read a variety of materials and monitor activities. Pushing, pulling, lifting and carrying supplies weighing up to 25 pounds. Hearing and speaking to exchange information in person and on the telephone. May include lifting, pushing, pulling or crawling on the floor. Walking.

SALARY RANGE HOURLY:

START:	\$20.35
6 MONTHS:	\$21.48
1 ½ YEARS:	\$22.66
2 ½ YEARS:	\$23.89
3 ½ YEARS:	\$25.21



Apply Here

APPLICATION:

All applications must be submitted online via the Personnel Commission website at: lbschools.net/jobs Please complete all application materials including supplemental questions. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of any of the following: supplemental application; written examination(s); qualifications appraisal interview; performance or technical examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The eligibility list for this classification will remain in effect for a period of six (6) months.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

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PERSONNEL COMMISSION

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Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Eligibility Lists

PAGE: 13-14

Date: January 8, 2026

Reason for Consideration: Approval

CUSTODIAN (CATALINA ISLAND)

DUAL

26-0023-0139

List Valid: **12/15/2025 - 12/15/2026**

Total Applications Received: 46

Passed: 1

Failed: 2

Total Invited to Exam: 16

Withdrew: 13

Screened Out: 30

HEAD START INSTRUCTIONAL AIDE - BL SPANISH DUAL CONTINUOUS

26-0089-5235

List Valid: **12/19/2025 - 12/19/2026**

Total Applications Received: 10

Passed: 1

Failed: 1

Total Invited to Exam: 2

Withdrew: 0

Screened Out: 8

HUMAN RESOURCES TECHNICIAN

DUAL

26-0109-3352

List Valid: **12/17/2025 - 12/17/2026**

Total Applications Received: 123

Passed: 9

Failed: 39

Total Invited to Exam: 59

Withdrew: 10

Screened Out: 65

HVAC TECHNICIAN

DUAL

26-0096-5103

List Valid: **12/29/2025 - 12/29/2026**

Total Applications Received: 50

Passed: 3

Failed: 11

Total Invited to Exam: 20

Withdrew: 6

Screened Out: 30

INFORMATION SECURITY OFFICER

DUAL

26-0114-5339

List Valid: **12/30/2025 - 06/30/2026**

Total Applications Received: 15

Passed: 2

Failed: 1

Total Invited to Exam: 3

Withdrew: 0

Screened Out: 12

INSTRUCTIONAL AIDE - EXPANDED LEARNING

OPEN CONTINUOUS

26-0046-5319

List Valid: **12/30/2025 - 06/30/2026**

Total Applications Received: 66

Passed: 14

Failed: 1

Total Invited to Exam: 38

Withdrew: 23

Screened Out: 28

INSTRUCTIONAL AIDE - EXPANDED LEARNING

OPEN CONTINUOUS

26-0127-5319

List Valid: **12/31/2025 - 06/30/2026**

Total Applications Received: 34

Passed: 14

Failed: 0

Total Invited to Exam: 15

Withdrew: 0

Screened Out: 20

INSTRUCTIONAL AIDE - SPECIAL

DUAL

26-0088-0448

List Valid: **12/15/2025 - 12/15/2026**

Total Applications Received: 19

Passed: 7

Failed: 0

Total Invited to Exam: 14

Withdrew: 7

Screened Out: 5

INSTRUCTIONAL AIDE - SPECIAL

List Valid: 12/18/2025 - 12/18/2026
Total Applications Received: 32
Passed: 12 Failed: 0

DUAL**26-0118-0448**

Total Invited to Exam: 18
Withdrew: 7 Screened Out: 13

NUTRITION SERVICES ASSISTANT DIRECTOR

List Valid: 12/18/2025 - 06/18/2026
Total Applications Received: 64
Passed: 3 Failed: 16

DUAL**26-0084-5059**

Total Invited to Exam: 27
Withdrew: 8 Screened Out: 37

NUTRITION SERVICES WORKER

List Valid: 12/22/2025 - 06/22/2026
Total Applications Received: 27
Passed: 11 Failed: 1

OPEN CONTINUOUS**26-0110-5068**

Total Invited to Exam: 25
Withdrew: 13 Screened Out: 2

RECREATION AIDE

List Valid: 12/18/2025 - 06/18/2026
Total Applications Received: 33
Passed: 22 Failed: 0

OPEN CONTINUOUS**26-0101-5255**

Total Invited to Exam: 22
Withdrew: 0 Screened Out: 11

RECREATION AIDE

List Valid: 12/18/2025 - 06/18/2026
Total Applications Received: 52
Passed: 44 Failed: 0

OPEN CONTINUOUS**26-0103-5255**

Total Invited to Exam: 44
Withdrew: 0 Screened Out: 8

RECREATION AIDE

List Valid: 01/02/2026 - 07/02/2026
Total Applications Received: 34
Passed: 24 Failed: 0

OPEN CONTINUOUS**26-0131-5255**

Total Invited to Exam: 34
Withdrew: 0 Screened Out: 10

SENIOR ACCOUNTING ASSISTANT

List Valid: 12/29/2025 - 12/29/2026
Total Applications Received: 45
Passed: 8 Failed: 8

DUAL**26-0095-0760**

Total Invited to Exam: 28
Withdrew: 12 Screened Out: 17

SENIOR FOOD PRODUCTION UTILITY WORKER

List Valid: 12/18/2025 - 12/18/2026
Total Applications Received: 18
Passed: 2 Failed: 6

DUAL**26-0077-0478**

Total Invited to Exam: 9
Withdrew: 1 Screened Out: 9

CERTIFIED TO BE CORRECT: Dr. Rebecca Lee

DATE: January 8, 2026

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Removal from Eligibility List ID 30832064

PAGE: 15 - 51

Date: January 8, 2026

Reason for Consideration: Restricted Action

Personnel Commission Rule 4.2.A provides that an individual who is an eligible for appointment to a position in the Classified Service may be disqualified for the following reason:

4.2.A.8 – “making a false statement, misstating, or omitting a statement of any material fact on the application or other official documents.”

Staff submits an appeal of an applicant as detailed in the enclosed agenda material. The individual concerned was given notice of this matter by certified mail and electronic mail. If the appellant is present and requests the matter be discussed in closed session, that request should be granted.

It is recommended the Commission consider the appeal and act as it deems appropriate.

Because of the sensitive nature of the reference material, distribution has been limited to the Personnel Commission and other Personnel staff with a need to know.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Receive and take action to distribute Hearing Officer's report regarding the disciplinary action of Employee E00526535 PAGE: 52-63

Date: January 08, 2026

Reason for Consideration: Restricted Action

The report of the Commission-assigned Hearing Officer, Patricia Barrett, in the disciplinary action appeal of Employee E00526535 is included for the Personnel Commission to receive and take action to distribute.

Because of the sensitive nature of the reference material, distribution has been limited to the Personnel Commission and other Personnel staff with a need to know.