Meeting: Local Child Care Planning Council (LPC) **Place: Trinity COE** **Date: 9/11/2023**

Members Present: Naomi Goulette, Mary Haugen,Fabio Robles, Shayna Davis(Carol
Absent: Liam Gogan,
Coordinator: Anna Carson **Guests**: Jessica Bickle, Jeff Morris, Stacy Smith, Arina Erwin, Peggy Canale (zoom), Shayna Davis, Robin Jimenez

Agenda Item	Discussion	Action
I. Call to Order Welcome	1. Meeting called to order.	2:37 Fabio called to order.
II. Review / Approve	1. May meeting minutes were approved. Arina motion, 2nd; Stacy. All in Favor. 2. June Meeting- no quorum. Stacy motion, 2nd: Arina. All in favor. Naomi Abstain. 3. Fill Vacancy: Vice Chair Election Arina Elected -Fabio motion, 2nd: Naomi, All in Favor. 4. Discretionary Appointee Jolene Edwards nominated by Fabio, 2nd: Mary. Motion tabled. 5. Logo- No Logo just going to use Trinity LPC. Develop a timeline for developing a logo to present to the council. Move to May Agenda. Encourage Subcommittee for local participation	1. Minutes approved As the Vice Chair is Vacant, Arina will start serving as soon as possible.
III. Communications and Correspondence	1. Communications a. TCOE Team Member: Megan Rourke - Introduction of Megan, certified observer, available for support in preschools and for funding support for improvements for providers 2. COEPACD Meetings - Upcoming meeting in Sac. Anna to attend. 3. LPC Conference - LPC/UPK coordination statewide. Anna will be attending in Sacramento	
IV. Reports of	1. Annual Review Committee	

Committees	a. Summary of Self Evaluations- to be completed before 11/13 for submission by 11/15 - Needs Assessment - 2yrs out of compliance, must be approved every 5 yrs. Goal to have a document at the next meeting (11/13). Data collected by Trinity County and Head Start to be utilized. Be aware of resources available. Add to 11/13 agenda	Mary Haugen volunteered for the annual self Review Committee. Self Review: add to 11/13 agenda
V. Unfinished Business	1. Membership Vacancies - Discretionary Appointee, Chair, Parental Consumer (Robin showed interest), Community Representative (seeking First 5 representative), Designated Alternate add to 11/13 agenda 2. Comprehensive Childcare Plan - Out of compliance. Required every 2-3 years. No plan on file. What do we want/need to do? Implement a Comprehensive Strategic Plan. TCOE offering assistance (Tim). LPC to start the process then pass along to someone outside of council to facilitate the subcommittee. Possible parent community engagement opportunity. 1st - develop thoughts and ideas, 2nd take it to subcommittee, 3rd report back to LPC committee 3. Strategic Plan - No set guideline to differentiate between Comprehensive and Strategic Plans, consider using one in the same	
V1. New Business/ Enrollment	1. Current enrollment: a. School Readiness; Hayfork (24) went from 2 sites to 1, 3 days a week to 5 -Van Duzen (7) dropped- , Hoaglin-Zenia- (3 + 3 upcoming) doubled b. State Preschool - Weaverville (15) capacity 24 c. Head Start- Weaverville HS (6) capacity 10 d. KKM- (12) 2. Licensed Family Child Care Providers: (9) , HRN Trust Line Providers: (17) 3. Licensed EHS: no longer operating Sum of Students receiving HRN service through Family Childcare & Trust Line (89)	How many Trust Line infants? Stacy

	A lot of programs are under enrolled. Recognizing why families aren't participating. Discussion of ideas on why? Requirements creating barriers, Enrollment process intimidating (January, enrollment goes online), Parent/s don't qualify under Federal income guidelines, Need full time care (not available)	to gather information.
VII. UPK Mixed Delivery Work Group	1. Program services - designed for 3-4 year olds, Full day programs a high need, possibility of flexibility of hours. How to proceed? Need to fund and staff full day program. Look into what programs are available. Create a model school; playgroup; nap (ie CSPP-morning, School Readiness-afternoon) all at one location vs. a full day Head Start that is harder to qualify for. ECE classes available for reimbursement to anyone - problem is incurred costs and too low of pay scale 2. Outreach Efforts - From LPC to Program Manager, Schools, Medical, HRN. Marketing material targeting rural communities, media, BOS Meeting, Surveys, and Infomercial/Video for Social Media Information to make available to public or stumbling blocks to reaching the public: Infant toddler care not being represented, Large population of Middle-class who don't qualify for HRN services or other State/Federal programs, Need to get information out about HRN policy change for middle class childcare 10/1 State Family Fee reduction and Income increase. Little Steps Survey - Input from Naomi *send out notes to Naomi on which slides to comment on for the BOS meeting. Send list of providers to Stacy to make sure list is complete. Arina checking with Tabitha on deadlines to get info out. Committee thought a website would be a better option than infomercial/video. A place to put the strategic plan, and a possible flow chart based on child's age and eligibility to what resources/options are available to the parent	

VIII. Public Input/ Announcements/	1. Dental Van - no preregistration required 1 day in Hayfork, 1 day in Weaverville, no age requirement, pregnant women welcome 2. CPIN Trainings - 3. Inclusion Workshop - LPC, TCOE, ECE event to be held at the Farmers Market in Weaverville 3:30-6:30 10/18, getting out information about childcare resources April Event - 1st one held last year, this year will be much larger CB Cap Funds available to use for event. 9/23 car seat check at the Hayfork Community Center, car seats available on a need basis	Public Input
IX. Other	1. LPC Meeting Dates a. November 13th, January 8th, March 11th, May 13th. 2:30-5:00 2. UPK Consortium Training Dates: a.	
Next Meeting Date/Agenda	TDB	Meeting Adjourned at 5:06