Meeting: Local Child Care Planning Council (LPC) **Place: Trinity COE** **Date: 1/13/2025**

Members Present: *Shayna Davis, Stephanie Barnes, Stacie Smith (alt. To Sheri White), Arina Erwin, Naomi Goulette, Kate Blanchard(zoom), Cathy Tillman(zoom), Fabio Robles, Liam Gogan, Anthony Rebelo (alt. to Fabio Robles),* Krista Hymas *(alt. To Jolene Edwards)*
Absent: *N/A*
Coordinator: *Anna Carson* **Guests**: *Jessica Bickle, Chris Ledman(zoom), Jeff Morris, Diana Stewart(zoom), Beth Miller(zoom)*

Agenda Item	Discussion	Action
1. Formal Opening	A. Meeting was called to order. B. Roll Call Additions or changes to the Agenda everyone in attendance, no additions or changes	2:33pm by Fabio
2. Public Communications	Persons wishing to address the Board on any item are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person per topic. Please state your name and address before speaking. Per the Brown Act, unless an item has been placed on the agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to the next agenda.	
3. Action Items	A. Minutes November 18, 2024 B. LPC 2025 Membership Certification - Annual request to Board of Supervisors due 3/13 Motion _Fabio_____ Second _Liam_____ Vote _Ayes/All__ C. Proposed: LPC Meeting Date Change from March 17 to March 10 or April 7th? Motion __Stacie_____ Second _Naomi_____ Vote _Ayes/All__	
4. Information Items	a. Dolly Parton Imagination Library I. Letter: Request for Funding Ii. Draft: Memorandum Of Agreement Hayfork Rotary is asking TCOE to help fund the cost of 15.50 per year per child enrolled for the Dolly Parton Library. The state of California will cover the other half of the 31.00 cost. The request was informally accepted, but will move forward on the March agenda. Hayfork	Hayfork Rotary-Chris Ledman/ Diana Stewart Anna & 1 other member will form

	Rotary will be handling the mailings, and approvals of enrollees, TCOE will assign a back up admin to be trained on the process in case of turnover/higher enrollment than expected. Hoping to enroll 65% of Trinity County children 5 and under. The $5000 request will cover 322 children and the Rotary will make up the difference.	a formal sub-committee. Will have approval letter and MOU at next meeting -Add to March Agenda
5. Reports from Committees & Members	a. Enrollment Trinity County Pre-K Sites – **enrollment (to be updated during meeting)**: School Readiness: Hayfork (22)Fully Enrolled, Hoaglin-Zenia (5), Van Duzen (9) Total: 36 Shasta Head Start: Weaverville HS (18) working on final 2 spots Total:18 State Preschool: Alps View (19) 1 in process 4 inquiries Total:19 Kinder Kids Montessori (13)- (9) Toddler/Infant down due to staffing/withdrawals Total:22 TCOE Early Intervention Program The Wonder House (8)1 transfer to WES TK Total: 8 **Sum of Trinity County Students Receiving Site-Based Services =** Licensed Family Child Care Providers (10) HRN Trust Line Providers (16) New provider in town, MaryAnn is closing her kids are transferring to new provider b. Member Updates & Notices In Trinity County 146 Children from 134 families are being served by subsidized child care First 5 will be doing their strategic plan - going live soon Looking for Feedback on what First 5 can do over next 3 years	All Add Income information/requirements to LPC website
6. Unfinished Business	A. IEEEP I. CBCAP Grant- Little Learning Spaces Jan 9th finished vision. 25-26 PD training, development milestones and temperament training. B. Outreach Events: 3 Annually i. External 1. 2024/2025 Children's Festival- Sat in May TBD May 17, 2025 2. Peddlers Fair June 7th, 2025	a. Anthony Rebelo b. Arina/Stacie

	3. Trinity County Fair July 10-13 ii. Internal 1. Little Learning Spaces: April 2025 Shayna said that First5 will be involved in all 3 events, Stephanie said she can be at the Childrens Festival. Jaime Curry - Possible pool sponsorship early May	Need to book booth for the fair ASAP (early March) probably an indoor booth
7. New Business	a. CBCAP Grant- *Little Learning Spaces* We were not granted this $ for this year. Not releasing funds, however support for LLS directly from LPC last year we received $14k, don't need this much this year. LPC going to apply for directly to support LLS Do we think LLS is important enough to continue seeking funds? Yes. Lifesaver grants for safety devices in the future. i. Southern Trinity, Lewiston, North Lake a b. LPC New Orientation & Onboarding: Online i. January 21, 12:15-12:45, or 5:15-5:45	Fabio & Anna Anna Carson Letter of intent needed by First5 for Feb. Anna looking to draft letter for TCOE to fund LLS, set dates/times, contact sponsors. Sub committee to be formed in March - Add to agenda. -Anna will send out calendar invite for Online Onboarding
8. LPC/ UPK Meeting Dates for 2024-25	~~A. March 17, 2025~~ March 10, 2025 B. May 12, 2025 No cabinet changes until Jan 2026	

9. Upcoming Early Education Professional Development	a. February 8th: Behavior as Communication (Session 3 of Early Intervention Series:IEEEP) b. March 1st: Universal Design For Learning (UDL) c. April 12th: Trauma-Informed Practices	
10. Ad Hoc Committee meeting: UPK Mixed Delivery Work Group 4:05-5:00	**Mission:** How all four-year-old children and an increased number of at-promise three-year-old children in the county will be able to access full-day learning programs before kindergarten that meet the needs of parents, including through partnerships with school districts, high-quality universal preschool programs in the mixed-delivery system and expanded learning offerings in their communities. a. Guest Presentation: Parent Cafe Diane @ Shasta Head Start - Peer to Peer - Making parenting a pleasure; 5 protective factors - Relationships, Knowledge, Support, and Communication 2 hrs, dinner, childcare, eventbrite(registration), raffle off table decorations as prizes, commitment cards to mail out Parent engagement budget, planning $ for trainings, supplies, and salaries Survey for parent needs/convenience; childcare; kitchen (ideally at one location) 3-4 x's a yr Funding - possibly able to have 1st event fall of 2026 under LPC	a. Shasta Head Start Will add to March Agenda to get started planning/budgeting
Adjournment	Next Meeting Date - ~~March 17, 2025~~ March 10, 2025	Arina @ 4:52pm