Parent/Guardian Transportation App

MADISON

CBS of Madison Local Schools
(440) 428-9312
SF-MLSD@com-bus.com

A simple, step-by-step booklet to help parents download, set up, and use the Stopfinder app for student transportation updates.

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1. What Is Stopfinder?

Stopfinder is a secure, easy-to-use app that allows parents and guardians to access their child's bus schedules, receive updates, and communicate with transportation staff.

Key Features: - View real-time route information - Receive schedule updates and notifications - Share access with other guardians

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2. Getting Started

Step 1: Check Your Email

You will receive an invitation email from Stopfinder. This email includes a link to set up your account.

> If you do not receive an email, contact the transportation office so they can resend your invitation.

Step 2: Download the App

Search for **Stopfinder** in your mobile device's app store: - **Apple App Store** (iPhone) - **Google Play Store** (Android)

Install the app and open it once downloaded.

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3. Creating & Activating Your Account

1. Open the email invitation from Stopfinder.
2. Click the activation link.
3. Create your password.
4. Return to the app and sign in with your email and password.

If the link has expired, you may request a new invitation through the transportation office.

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4. Navigating the App

Home Screen Overview

The home screen includes quick access to: - **Student Profiles** - **Routes & Schedules** - **Notifications**

Student Profiles

Each student will have a profile showing: - AM/MD/PM routes - Pickup and drop-off locations - Scheduled times - Route number and driver/vehicle updates

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5. Viewing Routes & Schedules

To view your child's route: 1. Tap your child's profile. 2. Select **Schedule**. 3. View route details, stops, and estimated times.

Important Notes: - Times may change throughout the year. - Any changes made by the district will appear automatically in the app.

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6. Notifications & Alerts

Types of Notifications:

- Schedule changes
- Delays or detours
- Route cancellations
- General transportation alerts

Make sure notifications are enabled in your phone settings so you don't miss updates.

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7. Sharing Access with Other Guardians

You may share your student's profile with additional caregivers.

To share: 1. Open the student's profile. 2. Tap **Share Access**. 3. Enter the email of the person you want to add.

They will receive their own Stopfinder invitation.

8. Troubleshooting & Support

Common Issues:

- **Didn't receive the email?** Check your spam/junk folder.
- **App won't load?** Restart your phone or update the app.
- **Incorrect route information?** Contact the transportation department.

Need Help?

Contact our transportation office:

Phone: **(440) 428-9312**

Email: **SF-MLSD@com.bus.com**

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10. Tips for Parents

- Update your contact information regularly.
- Allow app notifications for timely updates.
- Check schedules often—routes can change during the school year.
- Keep your child's pickup and drop-off instructions current.

Thank you for using Stopfinder to stay connected and informed about your child's transportation!

stopfinder
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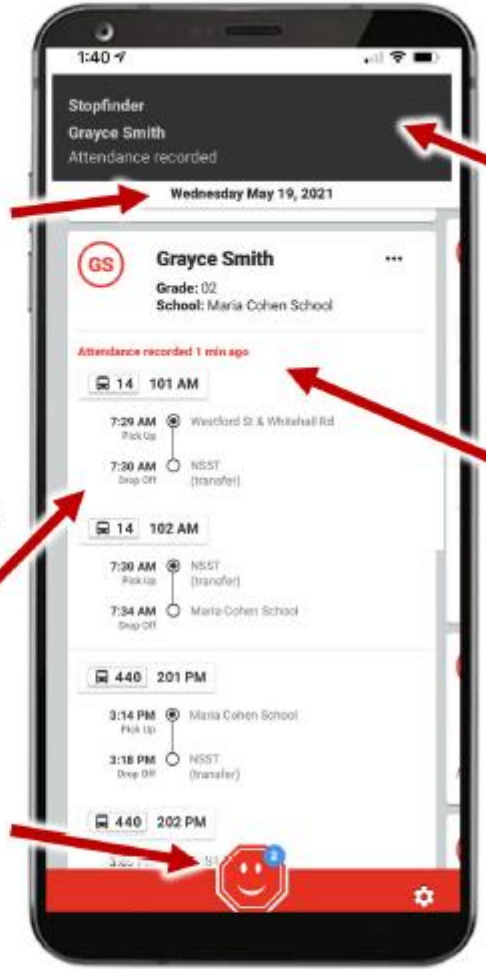
Start Using the App Today

1. Activate your subscription
   - An invitation email will be sent from the Transportation Department
2. Install the Stopfinder app
3. View your student's schedule & share your student's schedule with caregivers
4. Create GeoAlerts, configure ETA Alerts & receive attendance notifications
5. Easily and securely communicate with your Transportation Department

See each student's schedule for any day of the year

Vehicle, Trip and Stop information, including transfer trips and alternate site stops

Access announcements, forms, and messages



Receive real-time notifications for attendance, ETA, and GeoAlerts

View previous notifications for attendance and GeoAlerts on each student's card

Download on the App Store

GET IT ON Google Play

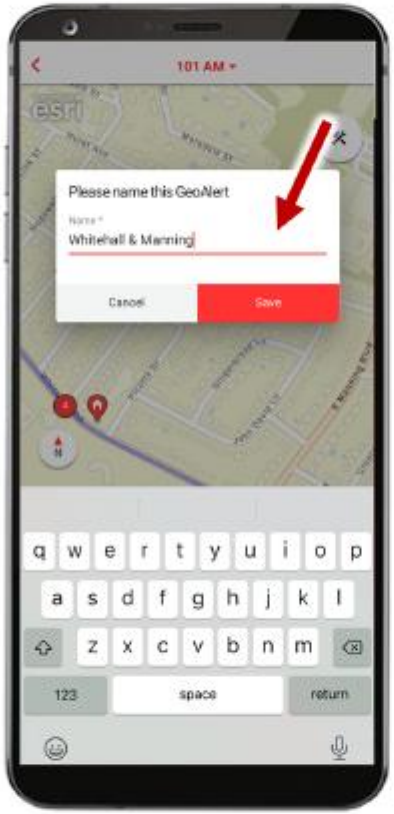
COMMUNITY BUS SERVICES

CBS of Madison Local Schools
(440) 428-9312
SF-MLSD@com-bus.com

stopfinder

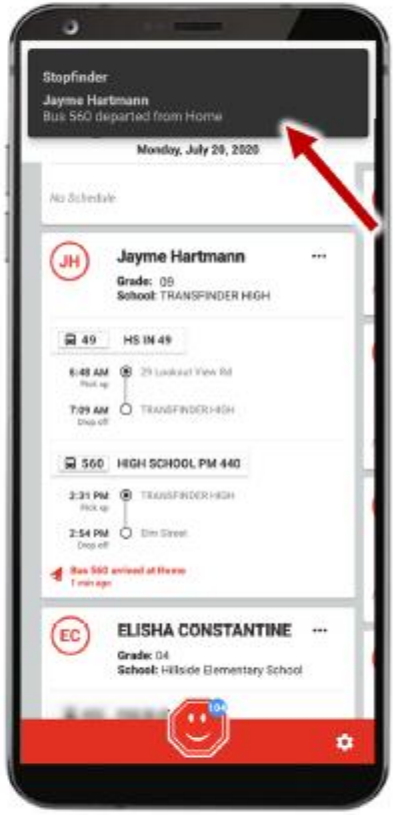
With GeoAlerts, create alert zones anywhere on the map to receive GeoAlert notifications when the bus arrives at or departs from the alert zone.

Tap the Alert button and select Add GeoAlert from the GeoAlerts menu



Name the new GeoAlert and tap Save

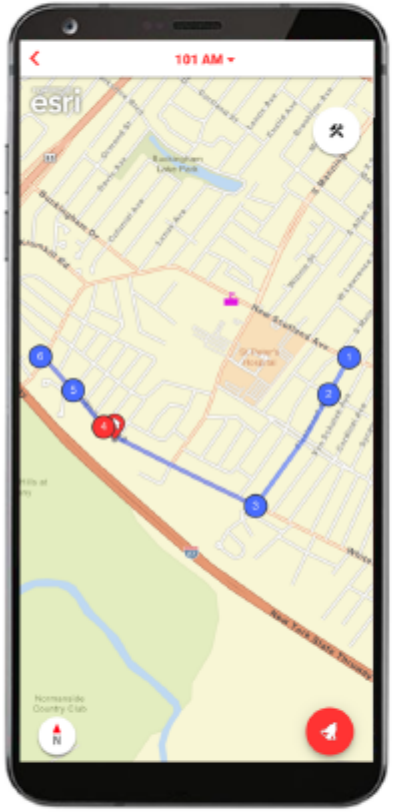
Position the GeoAlert, use the slider to change its size and select when you want alerts sent



Receive notifications and view GeoAlerts on the student card

stopfinder

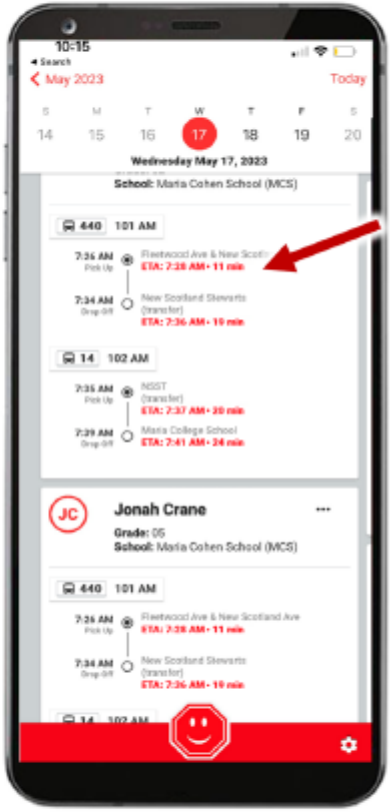
With ETA Alerts, choose to receive an ETA Alert when the bus is 5, 10, 15 or 20 minutes away. Alerts will appear on your student's schedule and as a notification.



Tap the Alert button and select Add ETA Alert from the menu

Select if the ETA Alert will be for 5, 10, 15 or 20 minutes

Save the Alert.
Add additional alerts or tap the Alert button to Manage Alerts.



Receive notifications when the bus is the selected number of minutes away from your student's stop