

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

November 11, 2025

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro  
Edmond Monti  
Matthew Vaccaro  
Radley Macalintal  
Candace Tarabocchia

Members Absent: None

Also Present: James Knipper, Superintendent  
Laurel Spadavecchia, Business Administrator  
Jaclyn Morgese, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of October 14, 2025, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti

Seconded: Radley Macalintal

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Correspondence

Motion: Matthew Vaccaro

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

- NJ Department of Education ESEA Consolidated Final Expenditure Report approval letters for Title I, Title II, Title III Immigrant, and Title IV – Attachment 1.2
- NJ Department of Education Title I Comparability Application approval letter – Attachment 1.3
- NJ Department of Education IDEA FY2025 Final Report approval letter – Attachment 1.4

- Superintendent’s Report

Motion: Radley Macalintal

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

Mr. Knipper thanked Ms. Deborah Maiorano for presenting the Student of the Month awards. He announced that Marking Period 1 is closed and reports have been sent out. He is proud of everyone’s hard work. He also thanked the Mayor and Council, the Presbyterian Church and the YMCA for coordinating a food drive to help families with food insecurities during the government shutdown of SNAP benefits. Mr. David Vaccaro also congratulated the students of the month and thanked them and their parents for putting in the effort to succeed in school. He wished everyone a Happy Thanksgiving.

▪ <b>Students of the Month:</b>	<b><u>November</u></b>	<b><u>Grade</u></b>
	Stella Vocaturo	5
	Allison Carrion	4
	Gabriella Prado	3
	Astrid Garcia	2
	Ashira Sanyal-Evans	1
	Liam Gutierrez	K
	Henry Valderrabano	Pre-K
	Maya Gonzales	MS ELA
	Aylen Jimenez	MS Math
	Karen Tenecela	MS Science
	Samuel Frias	Art

**ESL Graduation**

Isabella Franco	1
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▪ <b>Submission of HIB Cases – October 2025</b>				
<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"><b><u>Investigations</u></b></td> <td style="text-align: center;"><b><u>Confirmed Cases</u></b></td> </tr> <tr> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> </tr> </table>	<b><u>Investigations</u></b>	<b><u>Confirmed Cases</u></b>	<b>0</b>	<b>0</b>
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<b>0</b>	<b>0</b>			

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Radley Macalintal

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for November 2025 for a total of \$684,104.13 – Attachment 2.1
2. Resolved to approve the Check Register for the month of September and Unposted Checks for \$471,934.32 – Attachment 2.2
3. Resolved to approve the Payroll Check Register for October 31, 2025 for \$121,443.40 with gross pay wages of \$209,886.89– Attachment 2.3
4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2025 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2025 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
6. Resolved to accept the Treasurer’s Report for month ending September 2025 – Attachment 2.6
7. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending September 2025 – Attachment 2.7
8. Resolved to approve the Monthly Transfer Report and budgetary line-item transfers for month ending September 2025 – Attachment 2.8
9. Resolved to approve the submission of the Comprehensive Maintenance Plan Report for FY 24-25 Actual, FY 25-26 Budgeted, and FY 26-27 Planned, documenting required maintenance activities for a period of three years whereas all past and planned activities are reasonable to keep school facilities open and safe for use in compliance with New Jersey Department of Education requirements – Attachment 2.9

10. Resolved to approve the submission of the amendment for the Elementary and Secondary Education Act (ESEA) carryover funds and accept the subsequent awarded funds for the 2025-2026 school year in the following amounts: Attachment 2.10

Title IA	\$7,805
Title IV Part A	\$624

11. Resolved to accept the final approved award of IDEA funds of \$114,694 for the 2025-2026 school year, allocated for Basic IDEA in the amount of \$108,872 and Preschool IDEA in the amount of \$5,822 – Attachment 2.11
12. Resolved to approve the submission of the NJ Department of Education FY26 Projected Preschool Enrollment 2026-2027 and Operational Plan.
13. Resolved to approve the Contracted Services with the South Bergen Jointure Commission for the 2025-2026 school year – Attachment 2.13
14. Resolved to approve the submission of the Securing Our Children’s Future Bond Act Water Infrastructure Grant. The Board of Education affirms the availability of local funds should the estimated cost exceed the allowance and has a sustainability plan for filtration or flushing solutions.
15. Resolved to approve the Addendum to the SBJC Linkage Agreement for the remainder of the 2025-2026 school year – Attachment 2.15

3. Policy

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the NJQSAC District Performance Review – School Year 2025-26- Attachment 3.1
2. Resolved to approve the School Safety and Security Plan Annual Review Statement of Assurance – Attachment 3.2
3. Resolved to approve the Annual Meeting Between Education & Law Enforcement Officials Update to Uniform Memorandum of Agreement (MOA) to be appended to the MOA – 2024 Revisions 2025-2026 – Attachment 3.3
4. Resolved to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On October 16, 2025 at 8:06 a.m. - 9:00 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in front of the school and included IN308A RLC Bus 1 (Leckie), IN308B RLC Bus 2 (Leckie) and IN241 RLC Bus 3 (Mayor Transportation), Pre-Kindergarten IN203 (Leckie) and Bus 36 - 6061 (Mayor Transportation) Special Education Busing. James Knipper and Michael Lia supervised the drill – Attachment 3.4

4. Personnel

Motion: Candace Tarabocchia

Seconded: Radley Macalintal

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve Colleen O’Neill as Paternity Leave Replacement Teacher from January 2, 2026 – February 28, 2026, at BA Step 1 for a pro-rated annual salary of \$54,500.

5. Curriculum

Motion: Matthew Vaccaro

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the following workshops and field trips:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
NJ DOE Office of School Preparedness and Emergency Planning Basic K-12 Behavioral Threat Assessment and Management Training and Special Topics BTAM Training ~Deborah Maiorano	October 28 & 29, 2025	No Cost

6. Facilities

Motion: Radley Macalintal

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the PTO/8<sup>th</sup> Grade Class Parent facilities request for use of the gymnasium and kitchen for Parents’ Night Out – Attachment 6.1
2. Resolved to approve the PTO facilities request for the use of the gymnasium and kitchen for a VIP Dance Grades K-5 – Attachment 6.2
3. Resolved to approve the PTO facilities request for use of the gymnasium and kitchen for a Middle School Movie Night – Attachment 6.3
4. Resolved to approve the PTO facilities for use of the gymnasium and cafeteria for the Scholastic Book Sale – Attachment 6.4

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business None.

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 10/1/25 – 10/31/25 - Attachment 9.1
2. Monthly Report of Attendance Officer for the month ending October 2025 Attachment 9.2

10. Discussion Items None.

11. Public Comments

Open: 6:49 p.m.

Closed: 6:55 p.m.

Mr. Peter Myers of Frederick Street asked about the crossing guard positions. He suggested making the second guard be stationed at Frederick Street instead of attending to a driveway before the school grounds. Mr. David Vaccaro redirected him to the Borough meetings as the town employs the crossing guards and assign the duties. Mr. Vaccaro stated that he would also mention Mr. Myers' concerns at the next roadway project meeting.

12. Adjournment at 6:56 p.m.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia, Business Administrator/Board Secretary