

2025 DEC 30 AM 10: 56

REC'D BY: EWB

**MINUTES OF THE SUFFIELD POLICE COMMISSION**  
**Police Headquarters - 911 Mountain Road, Suffield, CT 06078**  
**December 17, 2025**

**Commissioners:** Commissioner Blake, Commissioner Siegel, Commissioner Boucher and Commissioner Hallett.

**Also Present:** Chief James Canon, Captain Robert Palmer, Lieutenant Burrell and Susan Smyth.

Commissioner Blake called the Regular Police Commission meeting to order at 6:02 p.m.

**Previous Minutes:**

Commissioner Blake asked for a motion to approve the regular meeting minutes of the November 19, 2025 meeting. Motion was made by Commissioner Boucher, seconded by Commissioner Hallett to approve the minutes. Motion was approved by unanimous voice vote.

**Public Comment**

None

**DEPARTMENT / CHIEF REPORT**

**1. SRO Report – Submitted by Officer Alex Scata**

a) There were no comments from the Commission.

**2. Detective Reports- Submitted by Detective Erin Selig**

a.) There were no comments from the Commission.

**3. ACO Reports – Submitted by ACO Ryan Selig**

a.) There were no comments from the Commission.

**Operations Report – Submitted by Lieutenant Ryan Burrell**

Lieutenant Burrell's report indicated the following:

**Arrests:**

- Officers made 12 arrests between 11/14/25 and 12/11/2025.
- Two parties were arrested for interfering when they would not comply with officers requests during a search warrant.
- One arrest was made after a warrant was issued for a domestic related incident. The suspect was charged Assault 3 Degree, Risk of Injury to a Child and Disorderly Conduct.
- Another domestic related arrest was made for Disorderly Conduct.
- A Third Domestic Arrest was made by warrant for Assault in the 3<sup>rd</sup> Degree and Disorderly Conduct.

- Officers have responded to multiple calls for mental health concerns in the last month. Risk Protection Orders are being completed for most of the emergency committals, which is extremely time consuming. We are also utilizing our Social Work Intern to follow up.

**Equipment Update:**

- The Dodge Charger that was involved in a collision has been totaled by insurance. We are currently working with Goosetown to have all of the equipment transferred from the Charger into an old cruiser.
- The process of decaling the ATV trailer is still in process.

**Administrative Updates – Submitted by Captain Robert Palmer**

**Training**

- Law Enforcement training required for all personnel to recertify for June 30, 2026 is starting July 1<sup>st</sup>. POST requires 60 credits: some are mandatory topics; some are elective topics.
- Behavioral Health Assessments have been completed for 2025 for the members of the Agency that required them per our schedule and the statute.
- We have partnered with Chief Spencer to bring Active Bystander for Law Enforcement Training to the Suffield PD. ABLE is a national hub for training, technical assistance and research, all with the aim of creating a police culture in which officers routinely intervene and accept interventions.

**Other:**

- The Annual Report on Use of Force, Pursuits and Internal Affairs Investigations for 2025 is being prepared for submission when the year ends.

**Commission Meeting Report/Police Budget and ACO Budget – Submitted by Chief James Canon**

Chief Canon reported on the following:

**Budget:**

- The Police Department is expected to be overbudget this year. This is due to a combination of factors to include all three employee contracts being negotiated and finalized after the budget had been approved. Additionally, this is the first time in six years that we are at full staffing and no longer have “extra salary” to offset some of our costs, so it was unknown how specific items affected the overall budget. Three items were found to not be used in budget creation: Sick Leave Payouts, Compensatory Time Usage, Extra Time OT.
- The ACO budget is projecting to be within budget at this time.
- We are currently preparing the FY 26 budget and based upon the recent findings we will be asking for a substantial increase to cover the times identified in the attached budget overage analysis document. We will be meeting in early January with the First Selectman and Finance on the overall budget, as well as ACCE for long term projects.

**Grants:**

- Officer Roman graduated the K-9 Academy on December 8, 2025. This was a rigorous training schedule through the fall and into winter. Consisting of various hours of the day and certainly a multitude of weather conditions.
- The Town is currently in the process of applying for a Safe Streets for All (SS4A) Grant.
- The ARPA Speed Enforcement grant remains active.

**New Business:**

None

**Old Business:**

None

**Chairman's Update:**

None

**Adjournment:**

With nothing further, Commissioner Blake asked for a motion to adjourn the Regular Police Commission Meeting. Commission Hallett made a motion to adjourn at 6:45 p.m., seconded by Commissioner Boucher. Motion carried unanimously by voice vote.

Respectfully submitted by,

Susan Smyth

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