
ADMINISTRATIVE REGULATIONS
SECTION: Auxiliary Services
SUBJECT: Use of Charter Buses

AUX-26
October 20, 2025

As a general rule, Nederland ISD buses should be used for all school-sponsored trips. In some circumstances, however, charter buses may be approved under specific circumstances.

The following factors should be considered when requesting the use of charter buses:

- **District Bus Availability:** The use of a charter bus will be considered only when district buses are not available to accommodate the trip's requirements, including the number of buses needed and the trip's departure time and trip distance.
- **Trip Distance:** For trips with a one-way distance of less than 100 miles, district buses must be used if they are available. Exceptions to this rule will be granted only in rare circumstances and with the approval of the Superintendent.

When expending district funds a charter bus may be used with the prior approval of the following personnel:

- Immediate supervisor/director
- Campus principal
- Transportation Director
- Superintendent

Any organization may use a charter bus if it is paid through an activity account or by a booster club and they have prior approval from the immediate supervisor/director, campus principal, and superintendent.